

Policy

SECURITY AND ELECTRONIC SURVEILLANCE

Security

The security of the Alloway Township School District buildings and grounds for protecting the safety of the students, staff and the school community is essential for creating an environment where student achievement can be fostered.

Security means all buildings shall be locked when not in use, and safe practices shall be employed in the use of electrical, plumbing, and heating equipment for protection from fire hazards and faulty equipment. The board requires close cooperation with local police and fire departments and with building inspectors.

An adequate key control system shall be established to control access to school buildings. Funds and valuable records shall be kept in a safe place and securely locked. The superintendent shall oversee the development of procedures to provide for the security of the students, the staff, and of school facilities and property.

Electronic Surveillance

The Alloway Township Board of Education authorizes the use of electronic surveillance equipment in school buildings, on school property and on school buses to ensure the health, welfare, and safety of all staff, students, and visitors to district property and to safeguard district buildings, grounds, and equipment. The superintendent will approve appropriate locations for surveillance equipment.

The superintendent will notify staff and students, through staff and student handbooks or by other means that surveillance equipment may record school activity in school buildings, on school property and on school buses. A statement shall be posted in a prominent, public place in buildings and on school grounds where electronic surveillance equipment to alert the school community and the public that electronic surveillance monitoring devices are used in school buildings, on school grounds and on school buses and all school buildings and school grounds may be monitored.

Live Streaming

District video surveillance equipment has the capability to live stream the video wirelessly to remote locations. In accordance with law (N.J.S.A. 18A:41-9) the district shall establish a Memorandum of Understanding with local law enforcement which provides local law enforcement with the capacity to activate the equipment and view the live streaming video. The Memorandum of Understanding shall include, but need not be limited to:

- A. The designation of individuals who shall be authorized to view live streaming video;
- B. The circumstances under which the designated individuals would view live streaming video; and
- C. A detailed plan for preventing and detecting unauthorized access to live streaming video.

Records

The content of the surveillance recordings may become a part of a student's educational record or of a staff member's personnel record. Content added to student and staff records shall be confidential according to law and board policies (see 4112.6/4212.6 Personnel Records, 5125 Student Records). Content related to disciplinary proceedings shall be subject to rules for all the forms of evidence. Surveillance footage used as evidence shall be permitted only when it is in a legitimate educational interest. The district will comply with all applicable state and federal laws related to record maintenance and retention.

SECURITY AND ELECTRONIC SURVEILLANCE (continued)

Adopted: August 21, 1990
 Revised: December 16, 2003, December 21, 2006, August 27, 2013,
 February 23, 2016, November 28, 2017
 NJSBA Review/Update: November 2019
 Readopted:

Key Words

Security, Electronic Surveillance, Surveillance, Video Camera

Legal

References: N.J.S.A. 18A:11-1 General mandatory powers and duties
N.J.S.A. 18A:41-9 Access to school surveillance equipment by law enforcement
 authorities
N.J.A.C. 6A:16-5.1 School safety and security plans
N.J.A.C. 6A:26-1.1 et seq. Facilities

Possible

Cross References: *1330 Use of school facilities
 *1410 Local units
 *3510 Operation and maintenance of plant
 *3516 Safety
 *4112.6/4212.6 Personnel records
 *4147/4247 Employee safety
 *5125 Student records
 *5131 Conduct and discipline
 *5131.1 Harassment, intimidation and bullying
 *6114 Emergencies and disaster preparedness
 *7110 Long-Range Facilities Planning

*Indicates policy is included in the Critical Policy Reference Manual.