

**Policy**

---

DESIGNING, ARCHITECTURAL AND ENGINEERING SERVICES

All plans and specifications for school building work of any nature, by law, must be prepared by an architect, and/or an appropriate engineer (i.e. mechanical, structural, etc.) registered to practice in the State of New Jersey and within the limits covered by such registration or license.

The Alloway Township Board of Education shall select architects and engineers who have demonstrated a record of outstanding competency and responsiveness to the needs of other boards and the districts. Selection of architects for each project will be made from a board of education approved, limited listing developed by applying the criteria referred to above.

The superintendent shall, through appropriate delegation, be responsible for:

- A. Developing criteria applicable to the selection of architects and similar professionals for board approval;
- B. Recommending a limited board-approved list of architects and engineers from which the professional will be selected;
- C. Providing the pertinent information necessary to facilitate review and reappraisal of the limited list of architects and similar professionals;
- D. Recommending specific firms from the approved list for each project.

In continued development of the sites of existing facilities, the superintendent shall propose means to minimize hazards and nuisances.

The board will contest any zoning or use changes that could affect the health or welfare of the students attending district facilities.

Adopted: November 18, 2003  
NJSBA Review/Update: February 2020  
Readopted:

Key Words

Design Services, Architectural Services, Engineering Services

**Legal References:** N.J.S.A. 18A:11-1 General mandatory powers and duties  
N.J.A.C. 5:23-1.1 et seq. Uniform Construction Code  
N.J.A.C. 6A:26-2.1 et seq. Educational Facilities

**Cross References:** 7110\* Long-range facility planning  
7114.1 Repairs  
7115\* Developing educational specifications  
7450 Supervision/clerk-of-the-works

\*Indicates policy is included in the Critical Policy Reference Manual.