

**ALLOWAY BOARD OF EDUCATION
REGULAR MEETING AGENDA
January 23, 2018**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

IV. EDUCATIONAL HIGHLIGHTS

Governor's Educator of the Year Award:

- Karen Wildermuth, Teacher of the Year
- Lorrie Wagner, Educational Services Professional of the Year

January Star Students: Corinne Cocking and Riley Fulmer

V. PUBLIC COMMENT-AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments, during this comment portion, to only those items which are listed on the agenda. A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedure:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the topic on which you wish to comment.
5. Limit your comments to that specific comment.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

VI. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular and executive session minutes of January 2, 2018 as submitted by the Board Secretary.

Motion:_____ Second:_____ #Yes:_____ #No:_____ #Abstain_____

VII. SUPERINTENDENT’S RECOMMENDATIONS

A. PERSONNEL - PROFESSIONAL

1. Request for Maternity Leave

The Board approve a maternity leave of absence for Demi Jaep, third grade teacher, effective April 23, 2018 through approximately June 30, 2018. Mrs. Jaep will be utilizing sick days in accordance with board policy 4151.4. Following Mrs. Jaep’s paid leave, she has requested to take unpaid leave for child care for the 2018-19 school year (September 1, 2018 through June 30, 2019), returning to her teaching position in September, 2019.

2. Hire of 2nd Grade Replacement Teacher for Leave of Absence

The Board approve the hire of Ms. Kerry Hars as the 2nd grade replacement teacher for Mrs. Ramos effective February 1, 2018 through June 30, 2018. Ms. Hars will be placed on BA, Step 1, at a salary of \$51,863 (prorated for this contract) with benefits per the negotiated agreement.

3. Long Term Substitute- School Psychologist

The Board approve the hire of Kimberly White as School Psychologist replacement for Mrs. Bellia effective February 12, 2018 through May 31, 2018. Ms. White will be paid \$300 per day. There are no other benefits associated with this contract.

4. Workshop Participation

The Board approve the following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Kristen Schell	W. Trenton New Jersey	<u>Social Media: Too much - or not enough - of a good thing?</u>	3/2/18	\$75.	None	Yes
Kristen Schell	Monroe Twp. New Jersey	<u>Early Childhood Summit: Designing High Quality Learning</u>	2/5/18	\$145.	None	Yes
Rebecca Joyce	Mount Laurel, NJ	<u>Transportation Contracts and Bidding/Food Service Contracts</u>	2/15/18	\$100.	None	Yes

5. Stipend Positions 2017-2018

The Board approve the following stipend positions for the remainder of the 2017-2018 school year, prorated effective 1/1/2018 through 6/30/2018:

Name	Position	Amount
Debbie Dilks	8th Grade Advisor (1)	\$579.00 (\$964/year prorated for 2017-18)
Nancy Brawley	School Safety Patrol Advisor (1)	\$545.00 (\$908/year prorated for 2017-18)

B. PERSONNEL - SUPPORT

1. Employment - Teacher Substitute

The employment of Katie McCarthy as a substitute teacher. The rate of pay is \$90.00 per day.

2. Employment - Teacher Substitute

The employment of Debbie Zarin as a substitute teacher. Mrs. Zarin is currently employed at Alloway as a classroom aide so she would be compensated an additional \$20/day on days she fills in as a substitute teacher.

3. Employment of Substitute Custodian

The Board approve the hire of Lauren Seip as substitute custodian at the rate of \$10.00 per hour . Ms. Seip is currently an Instructional Aide during the day so any custodial hours would be worked after 2:30 pm.

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

C. OTHER BUSINESS

1. HIB Report

The Board approve the HIB Report for December 2017, noting 0 incidents to report.

2. Official School Grade Reports as required under Anti-Bullying Bill of Rights Act

The Board approve Alloway's HIB Grade Reports under the Anti-Bullying Bill of Rights for the 2016-17 School Year, noting that Alloway School received a grade of 71 (out of a maximum grade of 78). The HIB Grade Report will be posted on the school website.

3. Policy Revisions

The Board approve the following policy revision and second reading:

Code	Policy	Status
<u>4112.8/4212.8</u>	<i>Nepotism</i>	Revision
<u>6147.2</u>	<i>State Mandated Assessments/Tests</i>	Second Reading

4. Approval of Revised School Calendar

The Board approve June 14, 2018 and June 15, 2018 as 12:25 dismissal days added to the school calendar to make up for the snow days of January 4, 2018 and January 5, 2018.

5. Approval of Salem County Science Fair Trip

The Board approve for Alloway students to attend the Salem County Science Fair which is held at Salem Community College. The dates are March 1, 2018 in the afternoon and all day on March 2, 2018. Various students in grades 6 through 8 will be attending both days.

Motion: ___ Second: ___ CC ___ MC ___ LD ___ MD ___ PD ___ JD ___ CF ___ DL ___ RM ___

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of December 31, 2017 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending December 31, 2017.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of December, 2017.

3. Transfers

The Board approve the transfers for the month of January, 2018.

4. Bills to be Paid

The Board approve payroll and agency for December 2017, and bills list for January, 2018.

5. S.E.M.I. Waiver-2018-19

The Board approve by resolution a waiver request for Alloway School's participation in Special Education Medicaid Initiative (SEMI) for the 2018-2019 school year based on the district projection of fewer than 40 Medicaid eligible classified students. The projection for the number of Medicaid Eligible students at Alloway is 14 for the 2018-19 school year.

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

IX. SUPERINTENDENT DISCUSSION ITEMS/FYI

1. Enrollment - 368
2. Fire Drill - December 5, 2017
3. Security Drill - December 19, 2017 - Shelter in Place
4. Suspensions - Month of December, 2017 - None
5. School Newsletter "All About Alloway"
6. Results of QSAC visit-December 20, 2017
7. Quad District Meeting - Update
8. School Performance Report
9. Hot Topic: Marijuana article
10. Assistant Principal Report-January

X. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

- NJSBA program to review the new CSA evaluation tool, 2/3/18 Sewell, NJ. Mr. Dennison attending
- Petroni and Associates-correspondence re: DRTRS and ASSA procedures

B. OLD BUSINESS

- Appointment of 2018 Committees/Representatives as appointed by President Dennison

C. NEW BUSINESS

- Filing of Personal/Relative and Financial Disclosure Statements - due online by April 30th, but request completion by the end of February.
- Board Member online training for 2018 now available for Mr. Clarke, Mrs Fulmer and Mr Morris-Governance IV-Legal Update

D. COMMITTEE REPORTS

- Woodstown-Piles Grove Report-Mr. Morris

XI. EXECUTIVE SESSION

**ALLOWAY BOARD OF EDUCATION RESOLUTION
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately ___ p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order (student matter)
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Alloway Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- ___ 7. Litigation, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual
- ___ 10. Student Matters

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: ___ Second: ___ Time: ___ #Yes: ___ #No: ___

XII. RESUME PUBLIC PORTION

Motion: ___ Second: ___ Time: ___ #Yes: ___ #No: ___

XIII. PUBLIC COMMENT-OPEN

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the topic on which you wish to comment.
5. Limit your comments to that specific comment.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

XIV. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned

Motion: ___ Second: ___ Time: ___ #Yes: ___ #No: ___