

**ALLOWAY BOARD OF EDUCATION
REGULAR MEETING AGENDA
February 27, 2018**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II PLEDGE TO THE FLAG

(following the pledge to the flag, the board and public will observe a moment of reflection and respect to share in the grief our nation is experiencing over the school shooting that occurred in Florida on February 14, 2018)

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

III. EDUCATIONAL HIGHLIGHTS

Red Wagon Award: Mark Jaep
January Star Student: Riley Fulmer
February Star Students: Ryan Kanauss, Max Sinou

IV. PUBLIC COMMENT-AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments, during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedure:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the topic on which you wish to comment.
5. Limit your comments to that specific comment.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the Meeting.

V. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular minutes of January 23, 2018 as submitted by the Board Secretary.

Motion: _____ Second: _____ #Yes: _____ #No: _____ #Abstain _____

VI. SUPERINTENDENT'S RECOMMENDATIONS

A. PERSONNEL - PROFESSIONAL

1. Retirement Notification

The Board accept the notification of retirement for Mrs. Debra Dilks, effective July 1, 2018. Mrs. Dilks has been employed at the Alloway School for 27 years. Mrs. Dilks was the first Director of the Alloway SACC Program, starting in 1991 and serving in that capacity for 8 years. She was hired in September 1999 to teach 3rd grade. Mrs. Dilks currently teaches science in 6th, 7th and 8th grade. The Board accepts this resignation with regrets.

2. Workshop Participation

The Board approve the following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Jennifer Schino	Cumberland Co College, Vineland, NJ	McKinney-Vento Homeless workshop	3/9/18	\$0	\$0	Yes
	Cherry Hill, NJ	<u>Trauma-Informed Compassionate Classrooms</u>	3/14/18	\$119.99	\$0	Yes
Karen Wildermuth	Monroe Twp., NJ	<u>Medal of Honor Foundation Elementary Character Development Program Training</u>	3/28/18	None	\$0	Yes
Lindsey Gioielli and Shari Rupertus	Atlantic City, NJ	2018 Mandatory District Test Coordinator and District Technology Coordinator Training	3/8/18	None	\$90	Yes
Meghan Taylor	Voorhees, NJ	<u>Helping Challenging Young Children Succeed (PK-K)</u>	3/19/18	\$249.00	\$0	Yes

B. PERSONNEL - SUPPORT

(none for February)

C. OTHER BUSINESS

1. HIB Report

The Board approve the HIB Report for January 2018, noting 0 incidents to report.

2. Policy Revisions

The Board approve the following policies on first and second readings:

Code	Policy	Status
6142.19	ADA Compliant Website	First Reading
3542.45	Written Code of Conduct for Procurement	Second Reading (1st reading approved 8/22/2017)

3. Field Trip Request

The Board approve the following field trip:

Grades	Teacher	Date	Destination	No. Buses	Bus Cost
6, 7, 8	Dilks	3/1/18 & 3/2/18	Salem Community College-Science Fair (approx 6 students)	1	\$50/day (bus provided by LAC School)

4. Approval of Library Books

The Board approve the attached list of student books purchased for the library for the 2017-18 school year.

5. Approval of After School Clubs

The Board approve the following after school clubs:

Club	Teacher	Grades	Contractual Rate of Pay
Multiplication Club	Amber Hann	3 and 4	\$30/hour
Young Readers	Melissa Strawderman	K-2, 3-5, 6-8	\$30/hour

6. Contract for Homebound Instruction

The Board approve the contract with Ark Educational Services to provide virtual education services for Homebound Instruction on an as-needed basis at the rate of \$30 per hour.

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

VII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of January 31, 2018 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2018.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of January, 2018.

3. Transfers

The Board approve the transfers for the months of January and February, 2018.

4. Bills to be Paid

The Board approve payroll and agency for January, 2018, and bills list for February, 2018.

5. Transportation Jointure with Woodstown-Pilesgrove BOE

The Board enter into a transportation jointure agreement with the Woodstown-Pilesgrove BOE for Alloway to transport 1 elementary student residing in Pilesgrove to the Yale School in Medford at a cost of \$95/day and effective February 5, 2018 through June 30, 2018. Total Cost to Woodstown for 88 days is \$8,360. This represents revenue to Alloway.

6. Tuition Contract-Homeless student from Lindenwold

The Board approve entering into a tuition contract with Lindenwold School District for a 7th grade student (JW) who meets the definition of homeless as he is residing with relatives in Alloway Township and attending 7th grade at Alloway School. Total tuition charged to Lindenwold for this student will be \$10,900, prorated to \$5,632 for the period January 29, 2018 through June 30, 2018. . This tuition contract represents revenue to Alloway School district.

7. Transportation Affiliation Agreement-Lindenwold

The Board approve the Transportation Affiliation Agreement between the Alloway Board of Education and the Lindenwold Board of Education, effective January 29, 2018 through June 30, 2018. This Agreement is for the transportation of 1 student (JW), currently classified as homeless and residing with relatives in Alloway Township, in the amount of \$558 (\$6.00 per day). This agreement represents revenue to the Alloway School District.

8. Approval of Accounting and Payroll Software

The Board approve Computer Solutions, Inc.(CSI) to provide Budget/Finance and Human Resources/Payroll software to the Alloway Board of Education for the 2018-19 school year. The initial cost (one time fee) for the installation of the software is \$28,490, with a conversion fee of \$2,400. Monthly costs will be \$761/month. This software will be cloud based, so a server is not required. The Alloway Board Office met with and received proposals from 4 various software vendors, resulting in CSI being the best option for Alloway. This change is a result of the Gloucester County Special Services informing us that they will no longer provide accounting or payroll software and support to districts after June 30, 2018 (letter discussed at September board meeting).

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

VIII. SUPERINTENDENT DISCUSSION ITEMS/FYI

1. Enrollment - 369
2. Fire Drill - January 29, 2018
3. Security Drill - January 31, 2018 (Lockdown)
4. Suspensions - 0 suspensions for January, 2018
5. PTA Fun Run-Hear us Roar-April 13, 2018
6. Letter to Commissioner-Creativity CoLaboratory Charter School at Appel Farms
7. School Newsletter "All About Alloway" January/February edition
8. Assistant Principal Report
9. Mid Year Superintendent Goals Report - Mrs. Schell

IX. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

1. NJSBA-Notice of Completion of Board Training Governance IV-Mr. Morris completed 1/12/18 and Mr. Clarke completed 2/9/18
2. Salem County Department of Education-Approval of SEMI waiver for 2018-19
3. SCSBA-8th Grade Dialogue & Reception-March 12, 2018 at Schalick High School. Mrs. Schell and Mrs. Gioielli will attend, along with 8th grade student and Student Council President Jayden Booker, who will represent Alloway School. Mr. Dennison will also attend. Please notify the board office if you wish to attend.
4. SCSBA Dinner Meeting-2/21/18 at Riverview. Mr. Donohue attended and will report.
5. NJSBA Annual Technology Conference 3/9/18, West Windsor, NJ
6. SCVTS Dialogue with Salem County Schools 1/25/18 Mr. Donohue attended and will report
7. NJSBA program to review the new CSA evaluation tool, 2/3/18 Sewell, NJ. Mr. Dennison attended and will give a report. Boards need to determine which evaluation tool they will utilize.

B. OLD BUSINESS

C. NEW BUSINESS

1. March Board Meeting-recommend changing date from 3/20/18 to 3/27/18 (4th Tuesday) due to changes in budget calendar and postponement of the release of state aid figures. The budgets were originally due on or before March 20th, but the state has extended the budget due date to March 29th.

D. COMMITTEE REPORTS

1. Woodstown-Pilesgrove Board Meeting Highlights from 1-25-18 meeting and Analysis of NJ School Performance Summary Report compiled by Mr. Morris
2. Finance Committee Meeting held 2/14/18 to discuss preliminary budget planning
3. Transportation Committee Meeting held 2-22-18 to discuss implementation of new procedures for pickup and drop off of students.

X. EXECUTIVE SESSION (none anticipated at the time the agenda was sent out)

**ALLOWAY BOARD OF EDUCATION RESOLUTION
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and
WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 7:15 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order (student matter)
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege

- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual
- ___ 10. Student Matters

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XI. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XII. PUBLIC COMMENT-OPEN

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

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XIII. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____