

**ALLOWAY BOARD OF EDUCATION
PUBLIC HEARING ON THE BUDGET & REGULAR MEETING AGENDA
April 24, 2018**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this public hearing on the budget and regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II. PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

IV. EDUCATIONAL HIGHLIGHTS

Red Wagon Award: Mrs. Mary Ann Wyckoff, Music Teacher
April Star Students: Daniel Atanasio, Kaelin McMackin

V. PUBLIC HEARING ON THE 2018-2019 BUDGET

Mrs. Joyce will present the 2018-2019 Alloway School Budget. Following discussion and any questions on the 2018-2019 Budget:

It is recommended that the Alloway Board of Education approve by Resolution the 2018-2019 school district budget which has been approved by the Salem County Office of Education and is within the statutory cap, reflecting a 2.00% increase in the local tax levy.

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2018-2019 Total Expenditures	\$8,035,205	\$235,486	\$247,263	\$8,517,954
Less Anticipated Revenues:	<u>\$4,080,017</u>	<u>\$235,486</u>	<u>\$ 1</u>	<u>\$4,315,504</u>
Taxes To Be Raised:	\$3,955,188	\$ 0	\$247,262	\$4,202,450

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

VI. PUBLIC COMMENT - BUDGET ONLY

The Board President will recognize those individuals in the audience who wish to comment on the 2018-19 budget as presented.

A separate Public Comment session is provided for those individuals in the audience who wish to comment on other items which are listed on tonight's agenda.

Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking

- to be recognized again.
- 8. Please refrain from interrupting without being recognized.
- 9. Members of the public that neglect to follow Board procedures may be asked to leave the Meeting.

Following Public Hearing on the Budget - Alloway Board of Education Regular Monthly Meeting

VII. PUBLIC COMMENT - AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments, during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedures:

- 1. Sign in.
- 2. Wait to be recognized by the Board President before speaking.
- 3. When recognized by the Board President, state your full name and address.
- 4. Identify the agenda item topic on which you wish to comment.
- 5. Limit your comments to that specific topic.
- 6. There will be a time limit of 3 minutes for each individual speaking.
- 7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
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VIII. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular and executive meeting minutes of March 27, 2018 as submitted by the Board Secretary.

Motion: _____ Second: _____ #Yes: _____ #No: _____ #Abstain _____

IX. SUPERINTENDENT'S RECOMMENDATIONS

The Superintendent recommends that:

A. PERSONNEL - PROFESSIONAL

1. Workshop Participation

The Board approve the following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Kristin Schell	Atlantic City, NJ	<u>NJASA Annual Conference</u>	5/16/18 through 5/18/18	\$750	N/A	Yes
Kristin Schell	Stockton College	Job Fair	5/2/18	\$0		Yes

2. Employment – Tenured Teacher Contracts – 2018-2019

The Board approve the following tenured teachers for the 2018-2019 school year:

Maryann Acton	Christopher Beck
Maria Bellia	Nancy Brawley
Kim DeFebo	Alison Derenberger
Melissa Emel	Jennifer Gallatig
Claire Gechter	Lindsey Gioielli
Mark Jaep	Lynne Katz
Richard Kaufmann	Karen Murphy
Loretta Osborn	Heather Principe
Lisa Ramos	Shari Rupertus
Jennifer Schino	Nancy Stadulis
Karen Wildermuth	Maryann Wyckoff

3. Employment - Tenure- Fifth Year Contract 2018-2019

The Board approve the following teacher be issued a contract for the 2018-2019 school year, earning tenure:

Melissa Strawderman

4. Employment - Non-Tenured Fourth Year Contracts 2018-2019

The Board approve the following non-tenured teachers be issued a contract for the 2018-2019 school year:

Kristy Leyman Terry Turner Kelli Whelan

5. Employment – Non-Tenured Second Year Contracts 2018-2019

The Board approve the following non-tenured teachers be issued a contract for the 2018-2019 school year:

Chelsea Abhau	Amber Hann
Stephanie Owens	Colleen Rishel
Meghan Taylor	

6. 2018-2019 Teacher Salaries

The Board approve the 2018-2019 Teacher Salaries, as per the negotiated agreement with the AEA.

7. 2018-2019 Administrative Salaries

The Board approve the 2018-19 Administrative Contracts and Salaries for Rebecca Joyce, Shannon Dubois-Brody and Barbra Ledyard, reflecting salary increases of 2.0%. The County Office has approved Mrs. Joyce's contract.

County Office approval is not required for Mrs. Dubois-Brody's contract or Mrs. Ledyard's contract.

Note: For 2018-19, LAC will pay \$135,000 for shared services and Elsinboro will pay \$71,000 for shared BA services, which will offset the salaries of Mrs. Joyce and Mrs. Dubois-Brody.

Motion: ___ Second: ___ CC ___ MC ___ LD ___ MD ___ PD ___ JD ___ CF ___ DL ___ RM

B. PERSONNEL - SUPPORT

1. Employment of Substitute

The Board approve the employment of Debby Reynolds Frazier as a nurse substitute. The rate of pay is \$145 per day.

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

C. OTHER BUSINESS

1. HIB Report

The Board approve the HIB Report for March, 2018. There are no incidents to report.

2. 2018-2019 Salem County School District Homeless Student Agreement

The Board approve entering into the Salem County Homeless Student Agreement for 2018-2019. The agreement states that Alloway School will not seek tuition for any resident student, excluding special education students, determined to be homeless in accordance with the law, from any Salem County school districts who participate. 100% district participation is anticipated for 2018-2019.

3. Approval of Field Trips

The Board approve the following field trips:

Teacher	Grade/Group	Destination	Date of Trip	No. of Buses	Bus Cost
Nancy Brawley and Melissa Strawderman	Student Government And Safety Patrol	<u>Morey's Pier/ Raging Waters Wildwood, NJ</u>	6/11/18	2	\$522.00
Barbie Ledyard	8th grade students (10)	<u>Stockton Univ. Galloway, NJ</u>	5/30/18	1	\$420.00
Anne Baehr Kristy Leyman	Kindergarten	Alloway Municipal Building	5/24/18	none	none

4. Request for Use of Facilities

The Board approve for the Alloway Wistarburg Ruritan Club to use the school's playground adjacent to the Alloway Municipal Building for Community Day on June 2, 2018 from 9:00 a.m. to 3:30 p.m.

5. SACC Rates-2018-19 School Year

The Board approve the following SACC rates for the 2018-19 School Year, noting that there is no increase over the previous year:

Registration	\$40 new families - one time fee per family
AM Session	\$6/day
AM monthly	\$70/mo
Hourly/OT	\$4/ hr
Daily rate-4:30 pickup	\$10/day
Daily rate-6:00 pickup	\$12/day
Monthly rate-4:30 pickup	\$125/mo
Monthly rate-6:00 pickup	\$160/mo

There will be no Summer SACC in 2018, due to low enrollment in Summer SACC 2017.

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. **FINANCIAL**

1. Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of March 31, 2018 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending March 31, 2018.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of March, 2018.

3. Transfers

The Board approve the transfers for the months of March and April, 2018.

4. Bills to be Paid

The Board approve payroll and agency for March, 2018, and bills list for April, 2018.

5. District Tax Schedule 2018-2019
The Board approve the 2018-2019 District Tax Schedule as attached.

6. NJ Schools Insurance Group -Safety Grant
The Board approve by resolution the application to the New Jersey Schools Insurance Group for the 2018-19 Safety Grant in the amount of \$3539.14 for project period July 1, 2018 through June 30, 2019. Grant funds will be used for security upgrades to the school and playground areas.

7. Woodstown High School Tuition 2018-2019
The Board approve entering into a tuition Agreement with Woodstown-Pilesgrove District for students in 9th through 12th grade for the 2018-19 school year as follows:

Regular Education Students: 135 Full Time students @ \$14,340=	\$1,935,900
Regular Education Students: 2 Shared Time students @ \$7,170=	\$ 14,340
Multiply Disabled Students: 2 students @ \$18,000=	\$ 36,000
Resource Room: 5,330 hrs @ \$18/hr=	\$ 95,940
Tuition Adjustment Due from Woodstown 2016-2017	<u>\$(143,121)</u>
Total	\$1,939,059

8. SCVTS Tuition Contract 2018-19
The Board approve the 2018-19 tuition contract with Salem County Vocational Technical School as follows:

Full Time Vocational and Academy 24 students @ \$3,300 =	\$79,200
Shared Time Vocational 2 students @\$1,650 =	\$ 3,300
Tuition Adj due to SCVTS 2016-17	<u>\$13,541</u>
Total	\$96,041

9. Contract for Participation in the Cooperative Transportation Program 2018-2019
The Board approve entering into a Participation Agreement for 2018-2019 with Gloucester County Special Services School District for administration of the Salem County Transportation Cooperative for transportation involving: Homeless, NonPublic, Special Education and Vocational Routes.

10. Penns Grove Carneys Point Joint Purchasing Agreement 2018-2019
The Board approve entering into a Joint Purchasing Agreement with Penns Grove Carneys Point District for 2018-19 for purchase of milk, juice, baked goods and ice cream.

11. Shared Child Study Team Agreement 2018-2019
The Board approve entering into a shared service agreement to provide Child Study Team Services for the 2018-2019 school year to the Upper Pittsgrove School District. The Child Study Team will spend 50% time at Alloway and 50% time at Upper Pittsgrove. The total cost to Upper Pittsgrove is \$139,500 (2.57% increase over previous year).

12. Shared Business Services 2018-2019

The Board approve entering into a shared service agreement to provide Business Services to the following districts effective July 1, 2018 through June 30, 2019:

<u>Elsinboro</u>	\$ 71,000 (no increase from previous year)
<u>Lower Alloways Creek</u>	<u>\$135,000</u> (no increase from previous year)
Total.....	\$206,000

13. Shared Technology Services 2018-2019

The Board approve entering into a shared service agreement with the Woodstown Pilesgrove Regional School District to provide Information Technology Management Services to the Alloway School District effective July 1, 2018 through June 30, 2019. at the cost of \$45,000 per year. This proposal provides for up to 15 hours per week on site at the Alloway School.

14. Salem County Special Services School District Related Services 2018-2019

The Board approve entering into agreement with Salem County Special Services School District for PT/Speech and any related services as per the attached fee schedule as may be required in the 2018-2019 school year.

15. Transportation Jointure 2017-18

The Board approve the transportation jointure with the Woodstown Pilesgrove School, for transporting 1 Woodstown student to/from school on route HS2 effective April 17, 2018 through June 30, 2018. The cost will be \$25 per day, for a total cost of \$1100. This represents revenue to Alloway.

16. REAP Grant 2018-19

The Board approve applying for the REAP Grant for 2018-19. This grant will be used for technology upgrades. After the grant is submitted and approved by the federal government, Alloway will be notified of the amount of the award.

Motion:___ Second:___ CC___ MC___ LD___MD___ PD___ JD___ CF___ DL___ RM___

XI. SUPERINTENDENT DISCUSSION ITEMS/FYI

1. Enrollment - 373
2. Fire Drill - March 27, 2018
3. Security Drills - March 9, 2018 (Shelter in Place), March 15, 2018 (Shelter in Place)
4. Suspensions - Month of March, 2018: two (Inappropriate Remarks), one (Destruction of School Property), one (Threatening Remarks), one (Physical Assault)
5. School Newsletter-"All About Alloway"
6. Assistant Principal Report
7. Letter from Mr. Bumpus, NJ Asst. Commissioner of Education regarding QSAC.

XII. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

1. NJSBA regional training program, "School Funding 101", Saturday, April 28, 2018, Sewell, NJ. Please notify the Board Office if you wish to attend.
2. Salem County School Boards Spring Meeting will be held May 16, 2018 (6:45-9:00 pm) at the Riverview Inn, Pennsville. Please notify the Board Office if you wish to attend. Mr. Donohue will be recognized at this meeting.

B. OLD BUSINESS

1. Superintendent Evaluation-link to new evaluation process:
<https://www.njsba.org/wp-content/uploads/2017/12/CSAEval-GuideBook2018.pdf>

C. NEW BUSINESS

D. COMMITTEE REPORTS

1. Woodstown-Pilesgrove Board Meeting Highlights-Mr. Morris

XIII. EXECUTIVE SESSION

**ALLOWAY BOARD OF EDUCATION RESOLUTION
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and **WHEREAS**, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 7:45 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Confidential matters per statute or court order (student matter)
2. Matters that would impact rights to receive federal funds
3. Unwarranted invasion of individual privacy
4. Collective bargaining with the Alloway Education Association
5. Acquisition of real property or investment of public funds
6. Tactics or techniques utilized in public safety procedures
7. Litigation, contract negotiations, or attorney-client privilege
8. Personnel matters-Superintendent search discussion
9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XIV. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XV. PUBLIC COMMENT-AGENDA ITEMS AND OPEN

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

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XVI. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____