

**ALLOWAY BOARD OF EDUCATION
REGULAR MEETING AGENDA
July 25, 2017**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

IV. PUBLIC COMMENT-AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments, during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the topic on which you wish to comment.
5. Limit your comments to that specific comment.
6. There will be a time limit of 5 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

V. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular and executive session minutes of June 27, 2017 and July 11, 2017 as submitted by the Board Secretary.

Motion:_____ Second:_____ #Yes:_____ #No:_____ #Abstain_____

VI. SUPERINTENDENT'S RECOMMENDATIONS

A. PERSONNEL - PROFESSIONAL

1. Authorization to Hire Special Education Teacher
The Board authorize the Superintendent to offer employment to a chosen candidate for the Special Education teaching position with Board approval at the next board meeting.

B. PERSONNEL - SUPPORT

1. Substitute List – 2017-2018
The Board approve the substitute list for the 2017-2018 school year.
2. Authorization to Hire Part Time Instructional Aide per IEP
The Board authorize the Superintendent to offer employment to a chosen candidate for the 1:1 Instructional Aide position with Board approval at the next board meeting.

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

C. OTHER BUSINESS

1. Appointment(s) 2017-2018
The Board approve the following appointments for the 2017-18 school year:
Anti-Bullying Coordinator - Mrs. Barbra Ledyard
Anti-Bullying Specialist- Mrs. Lindsey (Riggin) Gioielli
AA Officer/Substance Awareness – Mrs. Lindsey (Riggin) Gioielli
District Liaison for Missing & Abused Children - Mrs. Lindsey Gioielli
Homeless Liaison - Ms. Jennifer Schino
2. School Doctor Standing Orders/School Nurse Protocols
The Board approve the annual School Doctor Standing Orders and the School Nurse Protocols for 2017-2018 school year as reviewed and approved by the school physician.
3. SACC Rates-2017-18 School Year
The Board approve the following SACC rates for the 2017-18 School Year:
Registration \$40 new families - one time fee per family (no change)

AM Session	\$6/day (increase of \$1/day)
AM monthly	\$70/ mo (increase of \$10/month)
Hourly/OT	\$4/ hr
Daily rate-4:30 pickup	\$10/day (increase of \$2/day)
Daily rate-6:00 pickup	\$12/day (increase of \$2/day)
Monthly rate-4:30 pickup	\$125/mo (increase of \$25/month)
Monthly rate-6:00 pickup	\$160/mo (increase of \$15/month)

Note: SACC rates have not been increased for the past 4 years

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

VII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Alloway Township Board of Education certifies that as of June 30, 2017, and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of June 30, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending June, 2017.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of June, 2017.

3. Transfers

The Board approve the transfers for the months of June and July, 2017.

4. Bills to be Paid

The Board approve payroll and agency for the June 30, 2017 pay, bills list for June (final) and July, 2017.

5. 2017-2018 Grant Funds

The Board approve applying for the following grants for the 2017-18 school year:

ESEA:

Title I, Part A	\$ 83,804
Title I, Part D	\$ 29,914
Title IIA	\$ 19,775
Title IV	\$ 10,000
Total	\$143,493 (minimal change from 16-17 allocations)

6. Designation of Signatory

The Board approve Ms. Kristin Schell, Superintendent as signatory for general and payroll/agency accounts effective 7/1/17.

7. Resolution to approve Reduction in State Aid

School Districts were notified on July 14, 2017 of revised state aid revenue due to revisions made on July 4, 2017 to the State's budget. The Alloway Board of Education lost \$29,304 in State Adjustment Aid for its 2017-18 budget. The Board has 3 options for adjusting its budget, which are as follows:

1. Use surplus to maintain budgeted appropriations, or
2. Reduce appropriations for 2017-18; or
3. A combination of 1 and 2 above.

It is the recommendation of the Administration to maintain budgeted appropriations for 2017-18, as approved at our public hearing on April 25, 2017, as Alloway has a tight budget for 2017-18. The rationale for using excess surplus is that also on July 14, 2017, the Alloway School district was notified of its 2016-17 Extraordinary Aid allocation, which was \$27,024 more than anticipated at budget time (\$105,122 actual vs \$78,098 budgeted).

The Board approve by resolution the use of surplus in the amount of \$29,304 due to the elimination of Adjustment Aid following the notification of revised state aid received on July 14, 2017.

8. Technology Purchases

The Board approve the following technology purchases for the 2017-18 school year under state contract # MNNVP-13-MO483-89974. All of these items were included in our 2017-18 budget that was approved by the BOE in April.

30 HP Chromebooks w/ 3 yr warranty	\$ 7,398.
45 HP Prodesk Mini computers	\$25,142.
30 HP Probook 450 w/ 3 yr warranty	\$22,237.
29 HP Monitors	<u>\$ 3,129.</u>
Total	\$57,906.

9. Tuition Contract-Egg Harbor Twp School

The Board approve entering into a tuition contract with Egg Harbor Township School District for a 7th grade student (TB) residing at Ranch Hope and attending 7th grade at Alloway School. Total tuition for this student will be \$10,900. The tuition contract represents revenue to Alloway School district.

10. Transportation Jointure-Egg Harbor Twp School

The Board approve the Joint Transportation Agreement between the Alloway Board of Education and the Egg Harbor Township Board of Education, effective September 1, 2017 through June 30, 2018. This Agreement is for the transportation of 1 student (TB), currently residing at Ranch Hope to Alloway School, in the amount of \$1,080 (\$6.00 per day). This jointure represents revenue to the Alloway School District.

11. Tuition Contract-Atlantic City

The Board approve entering into a tuition contract with Atlantic City School District for an 8th grade student (JT) residing at Ranch Hope and attending 8th grade at Alloway School. Total tuition for this student will be \$10,900. The tuition contract represents revenue to Alloway School district.

12. Transportation Affiliation Agreement-Atlantic City

The Board approve the Transportation Affiliation Agreement between the Alloway Board of Education and the Atlantic City Board of Education, effective September 1, 2017 through June 30, 2018. This Agreement is for the transportation of 1 student (JT),

currently residing at Ranch Hope to Alloway School, in the amount of \$1,080 (\$6.00 per day). This jointure represents revenue to the Alloway School District.

13. Transportation Affiliation Agreements-Middle Township and Trenton

The Board approve the Transportation Affiliation Agreement between the Alloway Board of Education and the Middle Township Board of Education, effective September 1, 2017 through June 30, 2018. This Agreement is for the transportation of 1 student (BW), currently residing at Ranch Hope to Woodstown High School, in the amount of \$3600 (\$20.00 per day). This jointure represents revenue to the Alloway School District. Further, the Board approve the Transportation Affiliation Agreement between the Alloway Board of Education and the Trenton Board of Education, effective September 1, 2017 through June 30, 2018. This Agreement is for the transportation of 1 student (DD), currently residing at Ranch Hope to Woodstown High School, in the amount of \$3600 (\$20.00 per day). This jointure represents revenue to the Alloway School District.

14. Tuition Contract-Bridgeton

The Board approve a tuition contract with Bridgeton Public Schools for a 1st grade student (JT) who is currently enrolled as a homeless student in the Alloway School district. Tuition for this student will be \$10,900 for the 2017-18 school year.

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

VIII. DISCUSSION ITEMS

- Results of Lead Testing-Alloway passed all areas
- Grading Policy to be updated

IX. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

Board Member Petitions Filed for the November Election:
Colleen Fulmer and Richard Morris for 3 year terms. Deadline to submit petition 7/31/17

B. UNFINISHED BUSINESS

C. NEW BUSINESS

Board Self Evaluation--instructions will be sent to all board members, for completion and acceptance at the September Board meeting.

D. COMMITTEE REPORTS

X. ALLOWAY BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

(None Anticipated)

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and **WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately 7:00 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order (student matter)
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters-Superintendent Evaluation
- 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XI. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XII. PUBLIC COMMENT - OPEN

The Board President will recognize those individuals in the audience who wish to comment.

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XIII. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____