

**ALLOWAY BOARD OF EDUCATION
REGULAR MEETING AGENDA
September 26, 2017**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

IV. EDUCATIONAL HIGHLIGHTS

Red Wagon Award: Mrs. Strawderman and Ms. Leyman
September Star Student: Leah Strawderman

V. PUBLIC COMMENT-AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments, during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the topic on which you wish to comment.
5. Limit your comments to that specific comment.
6. There will be a time limit of 5 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

VI. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular minutes of August 22, 2017 as submitted by the Board Secretary.

Motion:_____ Second:_____ #Yes:_____ #No:_____ #Abstain_____

VII. SUPERINTENDENT'S RECOMMENDATIONS

The Superintendent recommends that:

A. PERSONNEL - PROFESSIONAL

1. Approval of School Improvement Team (SIT) Members

The Board to approve the following teachers to the School Improvement Team (SIT):
Maryann Acton, Loretta Osborn and Amber Hann

2. Approval of Superintendent as School Safety Specialist

The Board approve Mrs. Schell as the School Safety Specialist. Gov. Christie signed a new law which requires the superintendent of each school district to designate a school administrator as a school safety specialist for the district. A training program will be provided free of charge by the Department of Education.

3. Workshop Participation

The Board approve the following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Cindy Tarry	SCVTS	Safe Serve	4 nights in Sept	\$100	N/A	yes
Chelsea Abdau, Colleen Rishel, Stephanie Owens	Quinton School	Danielson Training (through ERNJ)	September 19, 2017	\$150/teacher	Yes	Yes
Rebecca Joyce	Webinar	NJ Law & Ethics	November 8, 2017	\$249	No	No
Rebecca Joyce	Mount Laurel DoubleTree	New Title I Requirements under ESSA Legal Issues that Impact the Business Office Pension Updates	October 10, 2017 January 18, 2018 January 25, 2018	\$100 each	No	Yes
Various Teachers (up to 10)	Alloway School	Restraint Training (NJSIG)	October 3&4, 2017	\$25 each	Yes	No
Michael Dennison, Board Member	Atlantic City	NJSBA Convention	October 23-26, 2017	\$300	No	Yes

B. PERSONNEL - SUPPORT

1. Hire of Part Time Instructional Aide

The Board approve the hire of Lauren Seip as an Instructional Aide, effective September 25, 2017 through June 30, 2018, at a salary of \$15,450 per year (prorated for this contract). Ms. Seip will work 5.75 hours per day, 168 days and will receive 9 sick and 2 personal days. There are no health benefits associated with this position.

2. Hire of Teacher Substitutes

The Board approve the hire of Tony Thomas and Lorraine Headley as substitute teachers. The rate of pay is \$90.00 per day.

3. Glucagon Delegates

The Board approve the attached list of staff as Glucagon and EpiPen Delegates for all after school activities and field trips. Support staff will be compensated at their hourly rate for all duties extending beyond their normal work day.

4. Hire of SACC Substitute

The Board approve the hire of Rosemarie McAllister as a substitute leader for the SACC program at the rate of \$9.50 per hour.

Motion: ___ Second: ___ CC ___ MC ___ LD ___ MD ___ PD ___ JD ___ CF ___ DL ___ RM ___

C. OTHER BUSINESS

1. Approval of Week of Respect, Violence Awareness Week and Red Ribbon Week

The Board approve the week of October 2, 2017 as Week of Respect, the week of October 16, 2017 as Violence Awareness Week and the week of October 23, 2017 as Red Ribbon Week.

2. Crisis Plan

The Board approve the Crisis Plan for 2017-18.

3. Field Trips

The Board approve the following field trip for the 2017-2018 school year:

Date	Grade	Location	Teacher	Sub Cost	Bus Cost
9/28/17	8 (24 kids)	<u>Ag Day</u>	Mrs. Dilks	\$90	\$150.

Note: The Kindergarten trip to Mood's Farm Market, previously approved on 8/22/17, has been cancelled.

4. Approval of After School Clubs

The Board approve the following after school clubs for the 2017-2018 school year: Art Club, Science Fair Club, and Agriculture Club.

Club	Advisor	Pay Rate	No. of Meetings
Art Club	Jennifer Gallatig	\$30 per hour	2x monthly
Science Fair Club	Debbie Dilks	\$30 per hour	2x monthly
Agriculture Club	Debbie Dilks	\$30 per hour	2x monthly

Motion: ___ Second: ___ CC ___ MC ___ LD ___ MD ___ PD ___ JD ___ CF ___ DL ___ RM ___

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Alloway Township Board of

Education certifies that as of August 31, 2017 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of August 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending August 31, 2017.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of August, 2017.

3. Transfers

The Board approve the transfers for the months of August and September, 2017.

4. Bills to be Paid

The Board approve payroll and agency for August, 2017 and bills list for September, 2017.

5. Tuition Contract-Camden City

The Board approve entering into a tuition contract with Camden City School District for an 8th grade student (SP) residing at Ranch Hope and attending 8th grade at Alloway School for the 2017-18 school year. Total tuition for this student will be \$10,900. The tuition contract represents revenue to Alloway School district.

6. Transportation Jointure-Camden City

The Board approve the Joint Transportation Agreement between the Alloway Board of Education and the Camden City Board of Education, effective September 1, 2017 through June 30, 2018. This Agreement is for the transportation of 1 student (SP), currently residing at Ranch Hope to Alloway School, in the amount of \$1,080 (\$6.00 per day). This jointure represents revenue to the Alloway School District.

7. Transportation Jointure-Woodstown

The Board approve the Joint Transportation Agreement between the Woodstown Piles Grove Regional Board of Education and the Alloway Board of Education, effective September 1, 2017 through June 30, 2018. This agreement is for the transportation of Alloway students from Woodstown High School to SCVTS, in the amount of \$89.80/day, per the following:

Route 1193A \$10,213.84

Route 1193B \$ 5,952.00

Total: \$16,165.84

8. Out of District Tuition Contracts

The Board approve the following tuition contracts for out of district placements for 2017-18:

Student	Program	Location	Tuition Rate
JD	Behavioral Disabilities	Woodstown Twilight Program (previously approved 8/22/17 to attend Pinelands)	\$14,058
RW	Regular Education	Penns Grove High School	\$15,858*

*This student was homeless for over a year but is now considered domiciled in Alloway Township and she is in her final year at PGHS. For educational continuity, it is recommended that this student be permitted to finish her last year at Penns Grove.

9. Out of District Transportation

The Board approve the following out of district transportation routes as bid through GCSSSD:

Route Number	Destination	Students	Cost per day
Y1335	Yale To WHS (9/7-10/31 only)	1	\$129
Y1337	WHS Twilight (home only)	1	\$32.50

Note: The above routes also include a 7.0% administrative fee as charged by GCSSSD for handling the out of district routes.

10. REAP Grant Acceptance 2017-18

The Board accept the REAP Grant for 2017-18 in the amount of \$29,910. These funds will be used to support the purchases of technology for classrooms. This is an increase of \$6,228 from the 2016-17 grant.

11. Grant Salaries 2017-2018

The Board approve the attached listing of 2017-18 Grant Salaries including salary allocations for Title I, Title IIA and IDEA Grant Funds.

Motion: ___ Second: ___ CC ___ MC ___ LD ___ MD ___ PD ___ JD ___ CF ___ DL ___ RM ___

D. SUPERINTENDENT DISCUSSION ITEMS/FYI

Enrollment - 361 as of 9/18/17

Fire Drill - 9/21/17

Security Drill - 9/26/17 (tentative date of Security Drill)

BOE Luncheon for Staff on 9/6/17 was well received

Board Goals and Superintendent Goals

Motion: ___ Second: ___ CC ___ MC ___ LD ___ MD ___ PD ___ JD ___ CF ___ DL ___ RM ___

IX. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

- 1. Notice of Termination of Computer Software License Agreement
- 2. Thank you note from Mrs. Terri Turner

B. OLD BUSINESS

- 1. Board Self Evaluation

The Board Review, Discuss and Accept the Alloway Board Self Evaluation for 2017.

C. NEW BUSINESS

- 1. Salem County School Boards Association Dinner Meeting, "Board Member Basics", Wednesday, October 18, 2017 at 6:00 pm at Riverview Inn. Notify the Board Office if you wish to attend.
- 2. NJ School Board Association-Notice of Candidates Briefing
10/4/17, 7:00 pm-9:00 pm @ Hammonton High School

D. COMMITTEE REPORTS

Woodstown Pilesgrove Report-Mr. Morris

X. EXECUTIVE SESSION

ALLOWAY BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and
WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and
WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 7:30 p.m.;
NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order (student matter)
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters
- 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XI. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XII. PUBLIC COMMENT - OPEN

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. Sign in.
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4. Identify the topic on which you wish to comment.
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XIII. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned. Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____