

## **Alloway Township Board of Education – Regular Meeting – October 24, 2017**

### **CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President, on Tuesday, October 24, 2017 at 6:30 p.m. at the Alloway Township School.

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

### **PLEDGE TO THE FLAG**

Mr. Michael Dennison, Board President, led the group in the pledge to the flag.

### **ROLL CALL OF MEMBERS**

Members present: Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Members absent: Mrs. Caltabiano and Mr. Donohue

Also in attendance: Mrs. Kristin Schell, Superintendent and Mrs. Rebecca Joyce, Board Secretary

### **EDUCATIONAL HIGHLIGHTS**

PARCC Scores Spring 2017 – Mrs. Schell presented the PARCC scores from Spring, 2017, summarized the data, and discussed the results with the Board. (Pages 6349-6352)

Red Wagon Award: Mrs. Schell presented the Red Wagon award to Mrs. Terri Turner. Mrs. Turner was nominated by fellow teachers, Mrs. Strawderman and Mrs. Leyman. Mrs. Schell commended Mrs. Turner for embracing guided reading.

October Star Students: DeLaila Lopez (grade K) and Brady Thompson (grade 7) were honored for their accomplishments in academics and leadership.

### **PUBLIC COMMENT – AGENDA ITEMS ONLY**

None

### **APPROVAL OF MINUTES**

Motion by Mr. Lounsbury, second by Mr. Clarke that the regular and executive session minutes of September 26, 2017 be approved as per the recommendation of the Superintendent and the Business Administrator.

**VOICE VOTE:** Approved

Abstain: Mr. Dyer

Motion carried: 6-0-1

### **SUPERINTENDENT'S RECOMMENDATIONS**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following:

### **PERSONNEL – PROFESSIONAL**

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Workshop Participation:

<b>Staff</b>	<b>Location</b>	<b>Workshop</b>	<b>Date</b>	<b>Cost</b>	<b>Sub Cost</b>	<b>Mileage</b>
B. Ledyard L. Gioielli K. Wildermuth	Monroe Twp NJ	Medal of Honor Character Development Prog.	12/7/17	\$0	\$90 for K. Wildermuth	yes
K. Schell S. Rupertus	Atlantic City NJ	Techspo'18	1/25/18 & 1/26/18	\$425 ea.	\$180.	yes
M. Bellia	E. Windsor NJ	NJ Assoc of School Psychologists Winter Conference	12/8/17	\$110.	None	yes
L. Gioielli	Mullica Hill NJ	School Counselor Conference	11/8/17	\$129.	None	yes
K. Schell	Pennington NJ	K-3 ELA	12/5/17	\$0	None	yes

Request for Maternity Leave

A maternity leave of absence for Lisa Ramos, second grade teacher, effective January 29, 2018 through approximately March 30, 2018. She will be utilizing sick days in accordance with board policy 4151.4. Following Mrs. Ramos's paid leave, she will take unpaid leave for child care from April 2, 2018 through June 30, 2018. Mrs. Ramos plans to return to her teaching position in September, 2018 for the 2018-19 school year. (Page 6353)

**PERSONNEL – SUPPORT**

Hire of Substitute Teacher

The hire of Danielle McKelvey as a substitute teacher at the rate of \$90.00 per day. (Pages 6354-6355)

**ROLL CALL VOTE:** YES: Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris  
Motion carried: 7-0-0

**OTHER BUSINESS**

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the following:

Nursing Services Plan – 2017-2018

The Nursing Services Plan for the 2017-2018 school year. (Pages 6356-6357)

HIB Report

The HIB Report for September, 2017 noting there were no incidents to report.

NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance

The submission of the QSAC Statement of Assurances (SOA) for the 2017-2018 school year to the Salem County Department of Education. (Pages 6358-6363)

**ROLL CALL VOTE:** YES: Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris  
Motion carried: 7-0-0

**BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**

**FINANCIAL**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following:

Board Secretary Certification

**Board's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Alloway Township Board of Education certifies that as of September 30, 2017 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account of fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**Board Secretary's Certification**

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of September 30, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2017. (Pages 6364-6374)

Cash Reconciliation Report

The Cash Reconciliation Report for the month of September, 2017. (Page 6375)

Transfers

The transfers for the month of October, 2017. (Page 6376)

Bills to be Paid

The payroll and agency for September, 2017 and bills list for October, 2017. (Pages 6377-6379)

Comprehensive Maintenance Plan and M1 Form

The Comprehensive Maintenance Plan and Form M1 to be submitted to the Salem County Office of Education. Mrs. Joyce stated that the school is being proactive in addressing any moisture issues and noted that Mrs. Schell and Mr. Eckert inspected the entire school building to assess for any issues. One stained ceiling tile was found and it was replaced. Dehumidifiers have been placed in classrooms with high moisture. One classroom with a musty odor has been tested for mold and the district is awaiting the results. (Pages 6380-6382)

Transportation Agreement – Lower Alloways Creek Township School

The transportation agreement between Alloway School and Lower Alloways Creek School for LAC to transport one Alloway student attending Woodstown High School, from a job placement in Woodstown back to WHS, for two days per week for the 2017-18 school year at a cost of \$55/day, for an estimated yearly cost of \$3,850 (based on 70 trips). This transportation started October 3, 2017.

Disposal of Obsolete Equipment

The disposal of obsolete or damaged equipment as per the attached. (Page 6383)

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### Resolution to Terminate Participation in the SEHBP

The Alloway Township Board of Education hereby resolves to terminate its participation in the School Employees Health Benefit Program (SEHBP) for both the Medical and Prescription Drug Plan, thereby canceling coverage provided by the School Employees' Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all of its active employees. This resolution shall take effect on January 1, 2018, which is the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission. This change in carriers was made due to the SEHBP rates for active employees increasing 13% effective January 1, 2018. (Pages 6384-6385)

### Resolution to Join the Southern Coastal Regional Employee Benefits Fund

The Alloway Township Board of Education resolves to become a member of the Southern Coastal Regional Employee Benefits Fund effective January 1, 2018 and adopts and approves the Fund's Bylaws. The Alloway Board of Education will execute the Indemnity and Trust Agreement to signify membership in the Fund. In addition, the Alloway Board of Education appoints Rebecca Joyce as Fund Commissioner and Shannon DuBois as Alternate Fund Commissioner to the Southern Coastal Regional Employee Benefits Fund. It is projected that this change in health carriers will result in a savings of \$99,500 in the calendar year 2018 for the Alloway Board of Education and its employees. The Southern Coastal Regional HIF has guaranteed in writing that its health benefits are equal to or better than the current benefits offered to all full time employees of the Alloway School through the SEHBP. The letter from the Coastal HIF satisfies the collective bargaining obligation the District has in place with regards to benefit designs (must be equal to or better). (Pages 6386-6388)

**ROLL CALL VOTE:** YES: Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris  
Motion carried: 7-0-0

### **SUPERINTENDENT DISCUSSION ITEMS/FYI**

Enrollment: 362 (page 6389)

Fire Drill: 10/10/17

Suspensions: Month of September, 2017 – None

School Newsletter – “All About Alloway” – September, 2017 edition (page 6390)

Appel Farms (Elmer, NJ) has submitted an application to the State to start a Charter School for the Arts and Dance for middle school students.

The new cafeteria software (PaySchools) has been installed. This software will allow parents to make online payments to student's lunch accounts.

Assistant Principal Report (pages 6391-6393)

Reminder of Future Board Meeting Dates:

- November 28, 2017 (fourth Tuesday)
- December 19, 2017-Superintendent and Business Administrator recommend cancelling
- January 2, 2018: reorganization meeting
- January 23, 2018: regular January meeting.

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### Cancel December Board Meeting

Motion by Mr. Lounsbury, second by Ms. Decktor to cancel the December board meeting and instead hold a combined regular board meeting with our reorganization meeting on January 2, 2018.

**VOICE VOTE:** Unanimously approved

Motion carried: 7-0-0

### Superintendent Goals Update

Mrs. Schell gave a verbal report to the Board regarding her progress towards the following goals:

Goal #1: Student Academic Achievement

- MAP testing has been completed
- There has been recent professional development work with math and guided reading consultants in grades K-8
- Teachers' analysis of PARCC scores took place during a staff in-service day.

Goal # 2: Technology

- A committee of eight volunteers was formed
- A complete inventory of electronic devices was created
- Utilized consultants for direction regarding quality online instructional resources and how to leverage technology for differentiation
- Implemented e-communication with parents (Monday's Tigernet)

Goal # 3: Strategic Planning

- The School Improvement Team met to understand their leadership role in the strategic planning process.

## **PRESIDENT'S REPORT**

### **COMMUNICATIONS TO THE BOARD**

- Email from Mr. Richard Leyman – withdrawing from the board elections. (page 6394)
- Ballot Position for the November 7<sup>th</sup> school board election: 1. Richard Morris, 2, Michael Clarke, 3. John Simpson, 4. Colleen Fulmer, 5. Richard Leyman  
(Note: Since Mr. Leyman missed the deadline of September 8, 2017 to withdraw from the school election, his name will appear on the November ballot).

### **OLD BUSINESS**

- Mrs. Schell updated the board on the changes being made to the school's report cards. The report cards will be more uniform and the Fountas and Pinnell reading level will now be reported on all report cards.

### **NEW BUSINESS**

None

### **COMMITTEE REPORTS**

- Mr. Morris attended the Superintendent's Reception at DiPaolo's on October 16, 2017, along with Mr. Rich Kaufmann President of the Alloway Education Association.
- Woodstown-Pilesgrove Board of Education Highlights 9/28/17 Mr. Morris (Page 6395)
- Mr. Morris handed out copies of the Woodstown High School Centennial Walkway Dedication program, the Woodstown Superintendent Newsletter (the Orange and Blue Brief), and "This Week in Agriculture" newsletter.

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- Mr. Dennison attended the NJ School Board’s Association Annual Convention on October 24<sup>th</sup> and he reported that he attended some great workshops while there.

**PUBLIC COMMENT – OPEN**

None

**EXECUTIVE SESSION**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, that the Board enter into Executive Session by Resolution at 7:25 p.m. from which the general public will be excluded.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

**WHEREAS**, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:45 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway Township School District will go into closed session for the following reason as outlined in N.J.S.A. 10:4-12, and nature of discussion is: litigation and personnel matters.

**VOICE VOTE:** Unanimously approved

Motion carried: 7-0-0

**RESUME PUBLIC SESSION**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to return to the public portion of the meeting at 7:42 p.m.

**VOICE VOTE:** Unanimously approved

Motion carried: 7-0-0

**ADJOURNMENT**

Motion made by Mr. Lounsbury, second by Mr. Clarke, that there being no further business to be brought before the Board that the meeting be adjourned at 7:43 p.m.

**VOICE VOTE:** Unanimously approved

Motion carried: 7-0-0

Respectfully submitted,

Rebecca S. Joyce  
Business Administrator