

**CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President, on Tuesday, February 27, 2018 at 6:30 p.m. at the Alloway Township School.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**PLEDGE TO THE FLAG**

Mr. Michael Dennison, Board President, led the group in the pledge to the flag. Following the pledge to the flag, the board and public observed a moment of silence for the victims of the school shooting that occurred on February 14, 2018 in Parkland, Florida.

**ROLL CALL OF MEMBERS**

Members present: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Members absent: Mr. Clarke

Also present: Mrs. Kristin Schell, Superintendent and Mrs. Rebecca S. Joyce, Board Secretary

**EDUCATIONAL HIGHLIGHTS**

Red Wagon Award: Mark Jaep, Physical Education Teacher

January Star Student: Riley Fulmer

February Star Students: Max Sinou and Ryan Kanauss

**PUBLIC COMMENT – AGENDA ITEMS ONLY**

None

**APPROVAL OF MINUTES**

Motion made by Mr. Donohue, second by Mr. Morris that the regular meeting minutes of January 23, 2018 be approved as per the recommendation of the superintendent and the business administrator.

**VOICE VOTE:** Approved

**Abstain:** Mrs. Fulmer, Mr. Lounsbury

Motion carried: 6-0-2

**SUPERINTENDENT'S RECOMMENDATIONS**

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano to approve the following:

**PERSONNEL – PROFESSIONAL**

Retirement Notification

The notification of retirement for Mrs. Debra Dilks, effective July 1, 2018. Mrs. Dilks has been employed at the Alloway School for 27 years. Mrs. Dilks was the first director of the Alloway SACC program, starting in 1991 and serving in that capacity for eight years. She was hired in September, 1999 to teach third grade. Mrs. Dilks currently teaches science in sixth, seventh and eighth grade. The Board accepts this resignation with regrets. (page 6538)

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Jennifer Schino	Cumberland Co. College Vineland, NJ Cherry Hill, NJ	McKinney-Vento Homeless Workshop	3/9/18	\$0	None	Yes
		Trauma-Informed Compassionate Classrooms	3/14/18	\$120	None	Yes
Karen Wildermuth	Monroe Twp New Jersey	Medal of Honor Foundation Elementary Character Development Program Training	3/28/18	\$0	\$90	Yes
Lindsey Gioielli and Shari Rupertus	Atlantic City NJ	2018 Mandatory District Test Coordinator and District Technology Coordinator Training	3/8/18	\$0	\$90	Yes
Meghan Taylor	Voorhees, NJ	Helping Challenging Young Children Succeed (PK-K)	3/19/18	\$249	\$0	Yes

OTHER BUSINESSHIB Report

The HIB Report for January, 2018, noting 0 incidents to report.

Policy Revisions

The following policy revision and second reading:

Code	Policy	Status
6142.19	ADA Compliant Website	First Reading
3542.45	Written Code of Conduct For Procurement	Second Reading (1 <sup>st</sup> reading approved 8/22/17)

(page 6539)

Field Trip Request

The following field trip:

Grades	Teacher	Date	Destination	No. Buses	Bus Cost
6, 7, 8	Dilks	3/2/18	Salem Community College-Science Fair (approx. 6 students)	1	\$50/day (bus provided by LAC School)

Approval of Library Books

The attached list of student books purchased for the library for the 2017-18 school year.

(pages 6540-6541)

Approval of After School Clubs

The following after school clubs:

Club	Teacher	Grades	Contractual Rate of Pay
Multiplication Club	Amber Hann	3 and 4	\$30/hour
Roaring Readers	Melissa Strawderman	K-2, 3-5, 6-8	\$30/hour

Contract for Homebound Instruction

The contract with Ark Educational Services to provide virtual education services for homebound instruction on an as-needed basis at the rate of \$30 per hour.

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris  
 Motion carried: 8-0-0

**BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT**

Motion made by Mr. Lounsbury, second by Mr. Donohue to approve the following:

**FINANCIAL**

Board Secretary Certification

**Board’s Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Alloway Township Board of Education certifies that as of January 31, 2018 and after review of the Secretary’s Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Board Secretary’s Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of January 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is

Certified that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2018. (pages 6542-6552)

Cash Reconciliation Report

The Cash Reconciliation Report for the month of January, 2018. (page 6553)

Transfers

The transfers for the month of January and February 2018. (page 6554)

Bills to be Paid

Payroll and Agency for January, 2018 and Bills List for February, 2018. (pages 6555-6557)

Transportation Jointure with Woodstown-Pilesgrove BOE

A transportation jointure agreement with the Woodstown-Pilesgrove BOE for Alloway to transport one elementary student residing in Pilesgrove to the Yale School in Medford on Route AV1 at a cost of \$95/day and effective February 5, 2018 through June 30, 2018. Total cost to Woodstown for 88 days is \$8,360. This represents revenue to Alloway.

Tuition Contract – Homeless Student from Lindenwold

Entering into a tuition contract with Lindenwold School District for an eighth grade student (JW) who meets the definition of homeless as he is residing with relatives in Alloway Township and attending eighth grade at Alloway School. Total tuition charged to Lindenwold for this student will be \$10,800, prorated to \$5,632 for the period January 29, 2018 through June 30, 2018. This tuition contract represents revenue to Alloway School District.

Transportation Affiliation Agreement – Lindenwold

The Transportation Affiliation Agreement between the Alloway Board of Education and the Lindenwold Board of Education, effective January 29, 2018 through June 30, 2018. This agreement is for the transportation of one student (JW), currently classified as homeless and residing with relatives in Alloway Township, in the amount of \$558 (\$6.00 per day). This agreement represents revenue to the Alloway School District.

Approval of Accounting Software

Computer Solutions, Inc. (CSI) to provide budget/finance software to the Alloway Board of Education for the 2018-19 school year. The initial cost (one-time fee) for the installation of the software is \$11,993, with a conversion fee of \$1,200. Monthly costs will be \$417/month. This software will be cloud based, so a server is not required. The Alloway Board Office met with and received proposals from four various software vendors, resulting in CSI being the best option for Alloway. This change is a result of Gloucester County Special Services informing us that they will no longer provide accounting or payroll software and support to districts after June 20, 2018 (letter discussed at September board meeting).

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 8-0-0

**SUPERINTENDENT DISCUSSION ITEMS/FYI**

1. Enrollment: 369 (page 6558)
2. Fire Drill: January 29, 2018
3. Security Drill: January 31, 2018 (Lockdown)
4. Suspensions: 0 suspensions for January, 2018
5. Donation of \$1,280 received from a local family for purchase of a Yamaha CP-40 keyboard for the Alloway music program. (page 6559)
6. PTA Fun Run – Hear Us Roar – April 13, 2018 (page 6560)
7. Letter to Commissioner – Creativity CoLaboratory Charter School at Appel Farms (page 6561)
8. School Newsletter “All About Alloway” January/February, 2018 edition (page 6562)
9. Assistant Principal Report (page 6563)
10. Mid-Year Superintendent Goals Report – Mrs. Schell (pages 6564-6565)

**PRESIDENT’S REPORT**

**COMMUNICATIONS TO THE BOARD**

1. NJSBA – Notice of completion of board training Governance IV – Mr. Morris completed 1/12/18, Mr. Clarke completed 2/9/18 and Mrs. Fulmer completed 2/25/18. All required training for board members for 2018 is now complete.
2. Salem County Department of Education – approval of SEMI waiver for 2018-19 (page 6566)
3. SCSBA – 8<sup>th</sup> Grade Dialogue and Reception to be held March 12, 2018 at Schalick High School. Mrs. Schell and Mrs. Gioielli will attend, along with eighth grade student and Student Council President Jayden Booker, who will represent Alloway School. Mr. Dennison will also attend.
4. SCSBA Dinner Meeting held February 21, 2018 at Riverview Inn. Mr. Donohue attended and reported.
5. SCVTS Dialogue with Salem County Schools held on January 25, 2018. Mr. Donohue attended and reported. (page 6567)
6. NJSBA program to review the new CSA evaluation tool held February 3, 2018 in Sewell, NJ. Mr. Dennison attended and reported. Boards need to determine which evaluation tool they will utilize. (page 6568)

**OLD BUSINESS**     None

**NEW BUSINESS**

Date Change of March, 2018 Board Meeting

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano to approve changing the date of the March 20 board meeting to March 27 due to changes in the budget calendar and postponement of the release of State aid figures. Budgets were originally due by March 20 but the State has extended the due date to March 29.

**VOICE VOTE:** Unanimously approved

Motion carried: 8-0-0

New Chief School Administrator Evaluation Tool

Motion made by Mrs. Fulmer, second by Mrs. Caltabiano to approve the new NJSBA Chief School Administrator evaluation tool.

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

NO: Mr. Dyer

Motion carried: 7-1-0

**COMMITTEE REPORTS**

1. Woodstown-Pilesgrove Board Meeting highlights from January 25, 2018 meeting and February 22, 2018 meeting. Mr. Morris reported. (page 6569)
2. Analysis of NJ School Performance Summary Report compiled by Mr. Morris. (page 6570)
3. Finance Committee Meeting held on February 15, 2018 to discuss preliminary budget planning. The Finance Committee will schedule another budget meeting.
4. Transportation Committee Meeting held February 22, 2018 to discuss implementation of new procedures for pickup and drop-off of students. Mr. Donohue reported on meeting.

**PUBLIC COMMENT – OPEN**

Mr. Michael DeHart, 34 W. Main Street, Alloway, addressed the board concerning several issues he had with his 2 children and the new dismissal procedures.

**ADJOURNMENT**

Motion made by Mr. Lounsbury, second by Mr. Donohue that there being no further business to be brought before the Board that the meeting be adjourned at 8:23 p.m.

**VOICE VOTE:** Unanimously approved

Motion carried: 8-0-0

Respectfully submitted,

Rebecca S. Joyce  
Business Administrator