

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President, on Tuesday, March 27, 2018 at 6:30 p.m. at the Alloway Township School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Michael Dennison, Board President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members present: Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris
Members absent: Mrs. Caltabiano, Mr. Clarke, Mr. Donohue
Also present: Mrs. Kristin Schell, Superintendent and Mrs. Rebecca S. Joyce, Board Secretary

EDUCATIONAL HIGHLIGHTS

Red Wagon Award: Mrs. Jennifer Gallatig, Art Teacher
February Star Student: Ryan Kanauss
March Star Students: Mathyias Ellis, Amberlyn Robinson

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

APPROVAL OF MINUTES

Motion made by Mr. Lounsbury, second by Ms. Decktor that the regular meeting minutes of February 27, 2018 be approved as per the recommendation of the superintendent and the business administrator.

VOICE VOTE: Unanimously Approved

SUPERINTENDENT'S RECOMMENDATIONS

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following:

PERSONNEL – PROFESSIONAL**Retirement Notification**

The notification of retirement for Mrs. Anne Baehr, effective July 1, 2018. Mrs. Baehr has been employed at the Alloway School for 32 years. She was hired in 1986 as a grade 5 math and science teacher. During her tenure here, she has taught in grade 7, grade 3 and finally kindergarten. The Board accepts this resignation with regret. (page 6577)

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Loretta Osborn	Rowan Univ. Glassboro NJ	Examining the Fraction Focus in the Common Core	5/17/18	\$149.	\$90	no
Rebecca Joyce; Shannon DuBois-Brody	Borgata Atlantic City NJ	NJASBO Annual Convention	6/6/18 - 6/8/18	\$275 each plus \$250 Lodging	none	yes

Hire of Maternity Replacement

The hire of Jenna Stuart as a maternity replacement for Mrs. Demi Jaep. Ms. Stuart will begin her employment on April 19, 2018 and end on June 30, 2018. Her rate of pay will be \$140 per day. There are no health benefits for this position. (page 6578)

PERSONNEL - SUPPORT

Employment of Substitute

The hire of Kyle Massey as a substitute teacher. The rate of pay is \$90 per day. (page 6579)

Employment of Part-Time Instructional Aide

The hire of Seclinda Murray as a part-time instructional aide, effective March 28, 2018 through June 30, 2018. Ms. Murray will be paid \$10 per hour as a substitute instructional aide, until she completes her paperwork and provides proof of attainment of her Associate's degree. Upon proof of attainment of her degree, Ms. Murray will be paid a salary of \$15,450 (prorated for this contract). Ms. Murray will work 5.75 hours per day. She will receive 3 sick days and 0 personal days. There are no health benefits associated with this position. (page 6580)

OTHER BUSINESS

HIB Report

The HIB report for February, 2018, noting there were 0 incidents to report.

Policy Revisions

The following policy revision:

(page 6581)

Code	Policy	Status
6142.19	ADA Compliant Website	Second Reading

Request for Use of Facilities

Request from Alloway Township Youth League to use the all-purpose room for baseball and softball practice from March 13, 2018 through March 23, 2018 from the hours of 4:30 p.m. to 8:30 p.m.

Contract for Consultation Services

The contract with *Interactive Kids* for consultation services and to provide support services to students with behavioral and educational challenges at the rate of \$125 per hour.

Approval of 2018-2019 School Calendar

The 2018-2019 school year calendar. (page 6582)

Approval of 2017-2018 Revised School Calendar

The second revision to the 2017-2018 School Calendar. This revision takes into consideration the three snow days in March. The last day of school will now be June 20, 2018. (page 6583)

ROLL CALL VOTE: YES: Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 6-0-0

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following:

FINANCIALBoard Secretary Certification**Board's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Alloway Township Board of Education certifies that as of February 28, 2018 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of February 28, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 28, 2018. (pages 6584-6594)

Cash Reconciliation Report

The Cash Reconciliation Report for the month of February, 2018. (page 6595)

Transfers

The transfers for the months of February and March, 2018. (page 6596)

Bills to be Paid

Payroll and Agency for February, 2018 and bills list for March, 2018. (pages 6597-6599)

Approval of Payroll Vendor

CASA Payroll and Reporting Services for payroll preparation and ACA reporting for the Alloway Board of Education effective July 1, 2018. The yearly fee is based on the number of employees who are paid each pay, with an estimated cost of \$2,853. This includes payroll preparation, W-2 forms, the filing of all applicable payroll taxes and quarterly pension reports and tax reports, and access to an employee portal. In addition, CASA will offer ACA reporting as required at a fee of \$113 per month. CASA will replace the software previously offered by Gloucester County Special Services.

Renewal of Alliance for Competitive Energy Services (ACES)

The resolution to approve the renewal of the district's participation in the ACES Cooperative Pricing Program for the procurement of electricity and energy supplies effective May, 2018 through May 31, 2023. The current 5 year contract expires in May of 2018. (pages 6600-6601)

ROLL CALL VOTE: YES: Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 6-0-0

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following:

Submission of Preliminary 2018-2019 Budget to the County Office of Education

The Alloway Board of Education approve by Resolution the submission of the 2018-2019 budget to the Salem County Office of Education for Executive County Superintendent approval, noting the budget is within the statutory cap and reflects a 2.03% increase in the tax levy. Further, to establish the public hearing date as Tuesday, April 24, 2018 at 6:30 p.m. with the regular monthly meeting following the public hearing. (pages 6602-6604)

ROLL CALL VOTE: YES: Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 6-0-0

SUPERINTENDENT DISCUSSION ITEMS/FYI

1. Enrollment - 373 (page 6605)
2. Fire Drill - February 27, 2018
3. Security Drill - February 23, 2018 (Lockdown)
4. Suspensions - Month of February, 2018: One (threatening comments); One (inappropriate physical contact)
5. Assistant Principal Report (page 6606)

PRESIDENT'S REPORT

COMMUNICATIONS TO THE BOARD

1. Notification of attainment of Black Seal Boiler license - Dawn Harding
2. Thank you letter from Lorrie Wagner (page 6607)
3. Discussion on Policy #1330 (Use of School Facilities) - Mr. Dennison
4. SCSBA - 8th Grade Dialogue/Reception held March 12, 2018 at Schalick High School. Mr. Dennison attended and reported. (page 6608)

5. Woodstown-Pilesgrove Invitation to the Quad-District Art Show and Concert, Wednesday, May 9, 2018 at 6:00 p.m. (page 6609)
6. Correspondence from NJSBA-Phil Donohue has met the requirements for "Certificated Board Member" and will be recognized at the Salem County School Board Spring dinner on May 16, 2018. (page 6610)

OLD BUSINESS

1. Mrs. Joyce reminded board members to complete their Financial Disclosure forms online
2. Mr. Donohue: requested verification of results of lead testing that was performed in June, 2017. Results were presented, verifying that Alloway School passed in all areas. These results were previously presented and discussed at the board meeting held on July 25, 2017.

NEW BUSINESS

1. Salem County School Boards Spring dinner will be held May 16, 2018 at the Riverview Inn, Pennsville. Please notify the Board Office if you wish to attend.
2. Superintendent Evaluation Calendar
Motion made by Mr. Morris, second by Mrs. Fulmer to approve the Superintendent Evaluation Calendar as prepared by Mr. Dennison, Board President. (page 6611)

ROLL CALL VOTE: YES: Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 6-0-0

COMMITTEE REPORTS

1. Personnel Committee-Meetings will be scheduled in April and May for discussion of certified and support staff hires and salaries for next year.

PUBLIC COMMENT – OPEN

Lorrie Wagner, Alloway resident and Alloway Instructional Aide, requested that the Board look at the employment contracts of Alloway's instructional aides. Of the 9 aides currently employed at Alloway, 3 have bachelor degrees and 6 have Associate degrees plus additional credits. Mrs. Wagner presented a survey of aide salaries in other Salem County School Districts, and asked that the board consider increasing salaries for those aides who have been employed at Alloway for more than 5 years. Mrs. Wagner pointed out that the difference in salaries between new hire aides and the highest paid aide (who has been here 14.5 years) is only \$2,780.

EXECUTIVE SESSION

Motion made by Mr. Lounsbury, second by Ms. Decktor, that the Board enter into Executive Session by Resolution at 8:00 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:20 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12 and nature of discussion is: Litigation and Superintendent Evaluation.

VOICE VOTE: Unanimously Approved

Motion carried: 6-0-0

RESUME PUBLIC SESSION

Motion made by Mrs. Fulmer, second by Ms. Decktor to return to the public portion of the meeting at 8:30 p.m.

VOICE VOTE: Unanimously Approved

Motion carried: 6-0-0

ADJOURNMENT

Motion made by Mrs. Fulmer, second by Ms. Decktor, that there being no further business to be brought before the Board that the meeting be adjourned at 8:31 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 6-0-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator