

### **CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President, on Tuesday, April 24, 2018 at 6:35 p.m. at the Alloway Township School.

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

### **PLEDGE TO THE FLAG**

Mr. Michael Dennison, Board President, led the group in the pledge to the flag.

### **ROLL CALL OF MEMBERS**

Members present: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mr. Morris

Members absent: Mr. Clarke, Mrs. Fulmer, Mr. Lounsbury

Also present: Mrs. Kristin Schell, Superintendent and Mrs. Rebecca S. Joyce, Board Secretary

### **EDUCATIONAL HIGHLIGHTS**

Red Wagon Award: Mrs. Mary Ann Wyckoff, Music Teacher

March Star Student: Amberlyn Robinson

April Star Students: Daniel Atanasio, Kaelin McMackin. Amberlyn Robinson, March Star Student was also recognized, since she was unable to attend the March meeting.

### **PUBLIC HEARING ON THE 2018-2019 BUDGET**

Motion made by Mr. Donohue, second by Ms. Decktor to approve by Resolution the 2018-2019 school district budget which was approved by the Salem County Office of Education and is within the statutory cap, reflecting a 2.00% increase in the local tax levy.

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUE</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
2018-2019 Total Expenditures	\$8,035,205	\$235,486	\$247,263	\$8,517,954
Less Anticipated Revenues:	<u>\$4,080,017</u>	<u>\$235,486</u>	<u>\$ 1</u>	<u>\$4,315,504</u>
Taxes To Be Raised:	\$3,955,188	\$ 0	\$247,262	\$4,202,450

(pages 6622-6633)

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mr. Morris

Motion carried: 6-0-0

### **PUBLIC COMMENT – BUDGET ONLY**

Comments made by Mrs. Sharon Coleman:

- Questioned why legal costs per pupil have increased dramatically over prior years

- Questioned the sustainability of paying two administrators combined more than \$250,000 per year and paying new teachers more than surrounding districts.
- Asked why the Extracurricular line item decreased? Mrs. Joyce responded that changes were made in how the school delivers its Enriched Learning Program services.

**Following Public Hearing on the Budget - Alloway Board of Education Regular Monthly Meeting**

**PUBLIC COMMENT - AGENDA ITEMS ONLY**

Mrs. Sharon Coleman asked whether the bill list and all other attachments could be attached to the public agenda that is available on the school website, to allow for more transparency to the public.

Ms. Shari Rupertus, Digital Media Specialist at Alloway School, questioned agenda item X.A. 13, concerning sharing technology services with Woodstown-Piles Grove School District for 2018-19 at a cost of \$45,000. Ms. Rupertus asked the board to consider asking Ron Volkman of Aurora Technology, the company that we currently contract with for tech services, for a proposal. Mrs. Schell stated that this motion has been withdrawn from tonight's agenda.

(page 6634)

**APPROVAL OF MINUTES**

Motion made by Mr. Donohue, second by Mr. Dyer that the regular and executive meeting minutes of March 27, 2018 be approved as per the recommendation of the superintendent and the business administrator.

**VOICE VOTE:** Approved

**Abstain:** Mrs. Caltabiano, Mr. Donohue

Motion carried: 4-0-2

**SUPERINTENDENT'S RECOMMENDATIONS**

Motion made by Mr. Donohue, second by Mr. Morris to approve the following Superintendent recommendations:

**PERSONNEL – PROFESSIONAL**

**Workshop Participation**

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Kristin Schell	Atlantic City, NJ	NJASA Annual Conference	5/16/18 through 5/18/18	\$750	0	Yes
Kristin Schell	Stockton College	Job Fair	5/2/18	\$0	0	Yes

Employment – Tenured Teacher Contracts – 2018-2019

The following tenured teachers for the 2018-2019 school year:

Maryann Acton	Christopher Beck
Maria Bellia	Nancy Brawley
Kim DeFebo	Alison Derenberger
Melissa Emel	Jennifer Gallatig
Claire Gechter	Lindsey Gioielli
Mark Jaep	Lynne Katz
Richard Kaufmann	Karen Murphy
Loretta Osborn	Heather Principe
Lisa Ramos	Shari Rupertus
Jennifer Schino	Nancy Stadulis
Karen Wildermuth	Maryann Wyckoff

Employment - Tenure- Fifth Year Contract 2018-2019

The following teacher be issued a contract for the 2018-2019 school year, earning tenure:  
Melissa Strawderman

Employment - Non-Tenured Fourth Year Contracts 2018-2019

The following non-tenured teachers be issued a contract for the 2018-2019 school year:  
Kristy Leyman, Terry Turner, Kelli Whelan

Employment – Non-Tenured Second Year Contracts 2018-19

The following non-tenured teachers be issued a contract for the 2018-2019 school year:

Chelsea Abhau	Amber Hann	
Stephanie Owens	Colleen Rishel	Meghan Taylor

2018-2019 Teacher Salaries

The 2018-2019 Teacher Salaries, as per the negotiated agreement with the AEA.

(page 6635)

2018-2019 Administrative Salaries

The 2018-19 Administrative Contracts and Salaries for Rebecca Joyce, Shannon Dubois-Brody and Barbra Ledyard, reflecting salary increases of 2.0%. The County Office has approved Mrs. Joyce's contract. County Office approval is not required for Mrs. Dubois-Brody's contract or Mrs. Ledyard's contract.

Note: For 2018-19, LAC will pay \$135,000 for shared services and Elsinboro will pay \$71,000 for shared BA services, which will offset the salaries of Mrs. Joyce and Mrs. Dubois-Brody.

(pages 6636-6640)

**PERSONNEL - SUPPORT**

Employment of Substitute Nurse

The employment of Debby Reynolds Frazier as a substitute nurse at \$145 per day. (page 6641)

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mr. Morris

Motion carried: 6-0-0

**OTHER BUSINESS**

Motion made by Mr. Donohue, second by Ms. Decktor to approve the following:

HIB Report

The HIB Report for March, 2018, noting there are no incidents to report.

2018-2019 Salem County School District Homeless Student Agreement

The Salem County Homeless Student Agreement for 2018-2019. The agreement states that Alloway School will not seek tuition for any resident student, excluding special education students, determined to be homeless in accordance with the law, from any Salem County school districts who participate. 100% district participation is anticipated for 2018-2019.

Approval of Field Trips

The following field trips:

Teacher	Grade/Group	Destination	Date of Trip	No. of Buses	Bus Cost
Nancy Brawley Melissa Strawderman	Student Government And Safety Patrol	Morey's Pier/ Raging Waters Wildwood, NJ	6/11/18	2	\$522.00
Barbie Ledyard	8th grade students (10)	Stockton Univ. Galloway, NJ	5/30/18	1	\$420.00
Anne Baehr Kristy Leyman	Kindergarten	Alloway Municipal Building	5/24/18	none	none
Debbie Dilks	8th grade	Washington, DC	6/7/18	1	\$4,400*

\*no cost to board, as cost of bus paid through fundraising done by 8th grade class.

Request for Use of Facilities

The Alloway Wistarburg Ruritan Club to use the school's playground adjacent to the Alloway Municipal Building for Community Day on June 2, 2018 from 9:00 a.m. to 3:30 p.m.

**(Abstain: Mr. Donohue and Mr. Morris)**

(page 6642)

SACC Rates-2018-19 School Year

The following SACC rates for the 2018-19 School Year, noting that there is no increase over the previous year:

Registration	\$40 new families - one time fee per family
AM Session	\$6/day
AM monthly	\$70/mo
Hourly/OT	\$4/ hr
Daily rate-4:30 pickup	\$10/day
Daily rate-6:00 pickup	\$12/day
Monthly rate-4:30 pickup	\$125/mo
Monthly rate-6:00 pickup	\$160/mo

There will be no Summer SACC in 2018, due to low enrollment in Summer SACC 2017.

Approval of Parent Request

The request from Mr. and Mrs. Brian Dolbow, to allow their son to finish the 2017-2018 school year at Alloway, as per policy 5118. It is anticipated that the Dolbow family will move out of Alloway on May 1, 2018. (page 6643)

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mr. Morris

Motion carried: 6-0-0

**BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**

Motion made by Mr. Donohue, second by Mrs. Caltabiano to approve the following:

**FINANCIAL**

Board Secretary Certification

**Board's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Alloway Township Board of Education certifies that as of March 31, 2018 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Board Secretary's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of March 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending March 31, 2018.

(pages 6644-6654)

Cash Reconciliation Report

The Cash Reconciliation Report for the month of March, 2018. (page 6655)

Transfers

The transfers for the months of March and April, 2018. (page 6656)

Bills to be Paid

Payroll and Agency for March, 2018 and Bills List for April, 2018. (pages 6657-6659)

District Tax Schedule 2018-2019

The 2018-2019 District Tax Schedule as attached. (page 6660)

NJ Schools Insurance Group -Safety Grant

The resolution for application to the New Jersey Schools Insurance Group for the 2018-19 Safety Grant in the amount of \$3539.14 for project period July 1, 2018 through June 30, 2019.

Grant funds will be used for security upgrades to the school and playground areas. (page 6661)

#### Woodstown High School Tuition 2018-2019

The tuition agreement with Woodstown-Piles Grove District for students in 9th through 12th grade for the 2018-19 school year as follows:

Regular Education Students: 135 Full Time students @ \$14,340=	\$1,935,900
Regular Education Students: 2 Shared Time students @ \$7,170=	\$ 14,340
Multiply Disabled Students: 2 students @ \$18,000=	\$ 36,000
Resource Room: 5,330 hrs @ \$18/hr=	\$ 95,940
Tuition Adjustment Due from Woodstown 2016-2017	<u>\$ (143,121)</u>
Total	\$1,939,059

#### SCVTS Tuition Contract 2018-19

The 2018-19 tuition contract with Salem County Vocational Technical School as follows:

Full Time Vocational and Academy 24 students @ \$3,300 =	\$79,200
Shared Time Vocational 2 students @ \$1,650 =	\$ 3,300
Tuition Adj due to SCVTS 2016-17	<u>\$13,541</u>
Total	\$96,041

#### Contract for Participation in the Cooperative Transportation Program 2018-2019

The Participation Agreement for 2018-2019 with Gloucester County Special Services School District for administration of the Salem County Transportation Cooperative for transportation involving: Homeless, NonPublic, Special Education and Vocational Routes.

#### Penns Grove-Carneys Point Joint Purchasing Agreement 2018-2019

The Joint Purchasing Agreement with Penns Grove-Carneys Point District for 2018-19 for purchase of milk, juice, baked goods and ice cream.

#### Shared Child Study Team Agreement 2018-2019

The shared service agreement to provide Child Study Team Services for the 2018-2019 school year to the Upper Pittsgrove School District. The Child Study Team will spend 50% time at Alloway and 50% time at Upper Pittsgrove. The total cost to Upper Pittsgrove is \$139,500 (2.57% increase over previous year).

#### Shared Business Services 2018-2019

The shared service agreement to provide Business Services to the following districts effective July 1, 2018 through June 30, 2019:

Elsinboro	\$ 71,000 (no increase from previous year)
Lower Alloways Creek	<u>\$135,000 (no increase from previous year)</u>
Total.....	\$206,000

#### Salem County Special Services School District Related Services 2018-2019

The agreement with Salem County Special Services School District for PT/Speech and any related services as per the attached fee schedule as may be required in the 2018-2019 school year. (page 6662)

Transportation Jointure 2017-18

The transportation jointure with the Woodstown-Piles Grove School District, for transporting 1 Woodstown student to/from school on route HS2 effective April 17, 2018 through June 30, 2018. The cost will be \$25 per day, for a total cost of \$1100. This represents revenue to Alloway.

REAP Grant 2018-19

The REAP Grant for 2018-19. This grant will be used for technology upgrades. After the grant is submitted and approved by the federal government, Alloway will be notified of the amount of the award.

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mr. Morris

Motion carried: 6-0-0

**SUPERINTENDENT DISCUSSION ITEMS/FYI**

1. Enrollment - 373 (page 6663)
2. Fire Drill - March 27, 2018
3. Security Drills - March 9, 2018 (Shelter in Place), March 15, 2018
4. Suspensions - Month of March, 2018: two (Inappropriate Remarks), one (Destruction of School Property, one (Threatening Remarks), one (Physical Assault)
5. School Newsletter - "All About Alloway" (page 6664)
6. Assistant Principal Report (page 6665)
7. Letter from Mr. Bumpus, NJ Asst. Commissioner of Education regarding QSAC. (page 6666)
8. Fun Run - The PTA met its goal of raising \$10,000 for a sound system for the all purpose room. There will be an outdoor family movie night (showing "Wonder") on June 1st, as a reward to the students for meeting the PTA goal at the Boosterthon/Fun Run.

**PRESIDENT'S REPORT**

**COMMUNICATIONS TO THE BOARD**

1. NJSBA regional training program, "School Funding 101", Saturday, April 28, 2018, Sewell, NJ.
2. Salem County School Boards Spring Meeting will be held May 16, 2018 (6:45-9:00 p.m.) at the Riverview Inn, Pennsville. Mr. Donohue will be recognized at this meeting.

**OLD BUSINESS**

1. Superintendent Evaluation - link to new evaluation process:  
<https://www.njsba.org/wp-content/uploads/2017/12/CSAEval-GuideBook2018.pdf>

**NEW BUSINESS**

None

**COMMITTEE REPORTS**

1. Personnel Committee - (Mr. Dyer, Ms. Decktor, Mrs. Fulmer) meeting scheduled for 5:00 pm on April 30th to discuss support staff contracts for 2018-19.

PUBLIC COMMENT – OPEN (none)

ADJOURNMENT

Motion made by Mr. Donohue, second by Mr. Dyer, that there being no further business to be brought before the Board that the meeting be adjourned at 7:45 p.m.

**VOICE VOTE:** Unanimously approved

Motion carried: 6-0-0

Respectfully submitted,

Rebecca S. Joyce  
Business Administrator