

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President, on Tuesday, May 22, 2018 at 6:30 p.m. at the Alloway Township School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Michael Dennison, Board President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members present: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Members absent: Mr. Clarke and Mr. Donohue

Also present: Mrs. Kristin Schell, Superintendent and Mrs. Rebecca S. Joyce, Board Secretary

EDUCATIONAL HIGHLIGHTS

May Star Students: Ashley Norton (6th grade) and Daniel Jeffers (Kindergarten)

John Turner, 8th grade Alloway student gave a performance on the new keyboard that was recently donated to the Alloway School by the Yarrington family.

PRESENTATIONS

The Board recognized 2 teachers retiring from Alloway School effective June 30, 2018:

Mrs. Anne Baehr, Kindergarten teacher and Mrs. Debbie Dilks, Science teacher.

The Board recognized Tracy Stuart as Volunteer of the Year. Mrs. Stuart is the outgoing PTA president. She spearheaded the fundraising efforts to raise over \$10,000 for a new sound system in the gymnasium.

(Brief break for refreshments in honor of retirees.)

PUBLIC COMMENT – AGENDA ITEMS ONLY

Mr. Dennison, Board President, read a statement to define and clarify the Public Comment segment of the meeting. There were no comments during this portion of the meeting.

(page 6675)

APPROVAL OF MINUTES

Motion made by Mr. Lounsbury, second by Ms. Decktor that the regular and executive minutes of the April 19, 2018 special meeting and the regular minutes of the April 24, 2018 meeting be approved as per the recommendation of the superintendent and the business administrator.

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VOICE VOTE: Approved

Abstain: Mrs. Fulmer and Mr. Lounsbury for April 24, 2018 meeting

Motion carried: 7-0-2

SUPERINTENDENT'S RECOMMENDATIONS

PERSONNEL - SUPPORT

Employment-Child Study Team Secretary

Motion made by Mr.Dyer, second by Mr. Dennison to approve the contract and salary for the 2018-2019 school year for the following staff member:

Deanna Bowling - CST Secretary (part time, 10 month) (page 6676)

ROLL CALL VOTE:

YES: Mrs. Caltabiano, Ms. Decktor, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

NO: Mr. Dennison, Mr. Dyer

Motion carried: 5-2

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano to approve the following:

PERSONNEL – PROFESSIONAL

Family Leave Request

The request for unpaid Family Leave for Mark Jaep from April 16, 2018 through May 4, 2018. (page 6677)

PERSONNEL - SUPPORT

Employment - Administrative Support Staff

The contracts and salaries for the 2018-2019 school year for the following staff:

Barbara Rishel - Administrative Secretary
Elizabeth Lodge - Main Office Secretary (part-time, 10 month)
Mary Aliberti - Board Clerk (Alloway and Elsinboro)
Cindi Seip - Board Clerk (Alloway, Elsinboro and LAC)
Jessica Pate - Part-time Board Clerk (page 6676)

Employment - Classroom Aides

The contracts and salaries for the 2018-2019 school year for the following classroom aides (all aides required as per IEP's with the exception of the kindergarten and pre-k aide):

Part Time:	Terri Bowen	Megan Sparks
	Zachary Feron	Lorrie Wagner
	Kerry Hars	Deborah Zarin
	Deann Nutt	Bethany Garrison
	Jamie Wilson	Seclinda Murray

(page 6676)

Employment - Bus Driver

The contract and salary for the 2018-2019 school year for the following bus (minivan) driver:

Kenneth Simmerman (contracted driver) (page 6676)

Employment - SACC

The contracts and salaries for the 2018-2019 school year for the following School Age Child Care (SACC) workers:

Katie Handte, Lead Aide	Susan Remster, Leader
Alexis Hoglen, Leader	Cindy Tarry, Leader
Rosemarie McAllister, Leader	Kelsey Sigars, Leader
Lorrie Wagner, Leader	

In addition, Mrs. Deanna Bowling will continue to serve as the Alloway SACC Director for the 2018-2019 school year at no additional compensation. (page 6678)

Resignation of Classroom Aide

The resignation of Lauren Seip as a classroom aide. Her last day of employment was May 15, 2018. (page 6679)

Substitute Calling Stipend

The 2018-2019 stipend for Substitute Calling for Barbara Rishel at the rate of \$3,400 per year, to be paid in 2 equal installments.

Employment of Substitute Custodian

The hire of Charles Atkinson as substitute custodian for lawn care and maintenance, at the rate of \$14.00 per hour effective July 1, 2018. There are no other benefits associated with this contract.

Substitute Salaries

The following salaries of all substitutes for the school year 2018-2019:

Teachers - Substitute	\$90.00 per day
Teachers - Long-Term Sub (working more than 10 consecutive days in same classroom)	\$140.00 per day
Nurse Substitute	\$145.00 per day
Teacher's Aide Substitute	\$10.00 per hour
Custodian Substitute	\$10.00 per hour
Secretary Substitute	\$10.00 per hour
Cafeteria Worker Substitute	\$10.00 per hour
Bus Driver Substitute	\$16.50 per hour

Summer Work Hours - Office Staff

The summer work hours for 12 month administrative, office and custodial staff: Monday through Thursday, 7:30 a.m. to 4:15 p.m., effective July 2, 2018 through August 24, 2019. The school will be closed on Fridays during the summer.

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris
Motion carried: 7-0-0

OTHER BUSINESS

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the following:

HIB Report

The HIB Report for April, 2018, noting there were no incidents to report.

Policy Revision

POLICY #	POLICY	STATUS
4111/4211	Recruitment, Selection & Hiring	Revision

(page 6680)

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 7-0-0

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano to approve the following:

FINANCIAL

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Alloway Township Board of Education certifies that as of April 30, 2018 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of April 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending April 30, 2018. (pages 6681-6691)

Cash Reconciliation Report

The Cash Reconciliation Report for the month of April, 2018. (page 6692)

Transfers

The transfers for the months of April and May, 2018 (page 6693)

Bills to be Paid

Payroll and Agency for April, 2018 and Bills List for May, 2018. (pages 6694-6696)

Professional Appointments 2018-2019

The Professional Appointments/Renewals for 2018-2019 school year. (page 6697)

Petty Cash Fund 2018-2019

A petty cash account in the amount of \$250.00, with Mary Aliberti as the custodian of that account.

Section 125 Plan

The continuance of a Section 125 plan (flexible spending account) to support staff for the 2018-19 school year. Board contributions shall be as follows:

Full time employees (over 30 hrs) with 4 or more years of service:	\$ 1,000
Full time employees (over 30 hrs) with < 4 years of service:	\$ 525
Part time employees who work over 25-30 hours per week:	\$ 300

Occupational Therapy Services 2018-2019

The agreement with Professional Therapy Services, LLC, for providing Occupational Therapy Services to students, per I.E.P., for 2018-2019 school year at \$73 per hour up to 10 hours per week including direct, indirect, consultations, screenings and administrative services. Additional services of parent education series and staff inservice training may be provided upon request at no charge.

Transportation Renewals 2018-2019

The 2018-2019 transportation renewals for Alloway School with contractor B.R.Williams, Inc. for Multi Contract#1, renewal #5. The route costs increased 1.51%, which is the maximum permissible by the State, based upon the CPI for student transportation renewals.

Route #	Destination	2017-18 Daily Rate	Incr/Decr per mile	2018-19 Increase @1.510%	2018-19 Daily Rate	2018-19 Yearly Rate
E1	Alloway School	\$133.97	\$1.50	\$2.02	\$135.99	\$24,478.20
E2	Alloway School	\$133.97	\$1.50	\$2.02	\$135.99	\$24,478.20
E3	Alloway School	\$133.97	\$1.50	\$2.02	\$135.99	\$24,478.20
E4	Alloway School	\$133.97	\$1.50	\$2.02	\$135.99	\$24,478.20
E5	Alloway School	\$133.97	\$1.50	\$2.02	\$135.99	\$24,478.20
E6	Alloway School	\$133.97	\$1.50	\$2.02	\$135.99	\$24,478.20
PK Midday	Alloway School	\$138.05	\$1.50	\$2.08	\$140.13	\$25,223.40
HS1	WHS	\$138.05	\$1.50	\$2.08	\$140.13	\$25,223.40
HS2	WHS	\$138.05	\$1.50	\$2.08	\$140.13	\$25,223.40
HS3	WHS	\$138.05	\$1.50	\$2.08	\$140.13	\$25,223.40
	Totals					\$247,762.80

Approval of Transportation through GCSSSD

The reinstatement of route Y1337 through GCSSSD, in the amount of \$13.50/day (plus 7% admin fee) to transport a new student ,CC home only, from WHS Twilight program effective May 7, 2018 through the end of the school year.

Educational Services with GCSSSD for Teacher of Deaf

The contract with GCSSSD for Educational Consultant Services for Teacher of the Deaf for a total of 12 hours for the 2018-19 school year at a rate of \$126 per hour for a total cost of \$1,512.

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 7-0-0

SUPERINTENDENT DISCUSSION ITEMS/FYI

1. Enrollment - 373 (page 6698)
2. Fire Drill - April 26, 2018
3. Security Drill - April 30, 2018 - Lockdown
4. Suspensions - Month of April, 2018:
 - 1 student - Endangering the safety of another student - 1 day external
 - 1 student - Endangering the safety of another student - 1 day external
 - 1 student - Instigating a fight - 1 day internal
 - 1 student - Endangering the safety of another student - 1 day internal
 - 1 student - Physically assaulting another student - 3 days external
5. School Newsletter - "All About Alloway" (page 6699)
6. Donation received from donorschoose.org for a "wish list" submitted by Mrs. Maryann Acton, 1st grade teacher for flexible seating.
7. Assistant Principal Report - May, 2018 (page 6700)
8. The school will be closed to visitors starting June 21 through July 31 for the community service workers from the Salem County Correctional Facility to begin summer projects.
9. Google Expeditions held May 15, 2018 at Alloway School augmented field trip. Mrs. Principe was instrumental in setting this up.
10. Ice Cream Social will be held on May 30, 2018.
11. Outdoor Movie Night will be held on June 1, 2018.
12. 4A Breakfast will be held on May 25, 2018 to honor our top 8th grade student, Riley Fulmer.
13. Salem County Teacher of the Year recognition on May 23. Karen Wildermuth to attend with Mrs. Schell.
14. Mrs. Schell - Superintendent Evaluation Data has been entered on the NJSBA online tool. Mrs. Schell is waiting to hear back from NJSBA before she submits.

PRESIDENT'S REPORT

COMMUNICATIONS TO THE BOARD

Letter from Elizabeth Lodge (page 6701)

OLD BUSINESS

1. Mr. Donohue and Mr. Morris attended the SCSBA meeting at the Riverview Inn on

May 16, 2018. Mr. Donohue was recognized at this meeting for becoming a certified board member.

2. Mrs. Fulmer attended the Quad District Art and Music Showcase at Woodstown High School on May 9, 2018. She stated that Mrs. Gallatig and Mrs. Wyckoff did an amazing job.

NEW BUSINESS

1. Board Self Evaluation - instructions emailed to all board members on 5/17/18 for requested completion by 6/10/18, with acceptance at the June board meeting.
2. School Election Petitions were distributed to board members Michael Dennison, Joseph Dyer and Cathleen Caltabiano whose terms expire on December 31, 2018. Completed petitions shall be filed with the County Clerk on or before 4:00 p.m. on July 30, 2018.
3. Michael Dennison attended the Quad meeting at Creekside Inn with Mrs. Schell and Mr. Morris and he commended the quad districts for the communication between the districts.

COMMITTEE REPORTS

1. Woodstown-Pilesgrove BOE Highlights April 26, 2018 - Mr. Morris (page 6702)
2. Mr. Morris distributed the 2018-19 Cost Per Pupil as advertised in South Jersey Times per their advertised budget. Alloway is the second lowest cost per pupil in Salem County. He also provided a four year look back on cost per pupil for Salem County districts. (page 6703)

PUBLIC COMMENT – OPEN

Mr. Ed Masker thanked the Board and PTA for the new sound system in the gym. Christy Horwell, parent of seventh grader, sent an email to Mrs. Schell in March to question why no fundraising was permitted for the current seventh grade class. Mrs. Horwell also questioned why the administration and teachers took away fundraising for the seventh grade class but allowed Bud's Market to sell drinks to make a profit at the Ice Cream Social. Mr. Dennison replied that he would speak with Mrs. Schell and get back to Mrs. Horwell.

EXECUTIVE SESSION

Motion made by Mr. Lounsbury, second by Mrs. Fulmer that the Board enter into Executive Session by Resolution at 7:33 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12: Litigation and Personnel Matters.

VOICE VOTE: Unanimously approved
Motion carried: 7-0

(Mr. Lounsbury left at 7:34 p.m.)

RESUME PUBLIC SESSION

Motion made by Mrs. Fulmer, second by Ms. Decktor to return to the public portion of the meeting at 8:46 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 6-0

ADJOURNMENT

Motion made by Mrs. Fulmer, second by Mr. Dyer that there being no further business to be brought before the Board that the meeting be adjourned at 8:47 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 6-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator