

**CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President, on Tuesday, September 26, 2017 at 6:30 p.m. at the Alloway Township School.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**PLEDGE TO THE FLAG**

Mr. Michael Dennison, Board President, led the group in the pledge to the flag. Following the pledge to the flag, a Moment of Silence was held for Mr. Walter Leslie. Mr. Leslie was a teacher at Alloway School for 32 years, arriving in September, 1970 at the age of 23 and staying until his retirement in June, 2002. In addition, Mr. Leslie served on the Alloway Board of Education from 2003 to 2006.

**ROLL CALL OF MEMBERS**

Members present: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Members absent: Mr. Dyer

Also in attendance: Mrs. Kristin Schell, Superintendent, Mrs. Rebecca Joyce, Board Secretary, and Mr. Andrew Li, Board Solicitor

**EDUCATIONAL HIGHLIGHTS**

Red Wagon Award: Mrs. Strawderman and Ms. Leyman were recognized for their leadership in implementing guided reading during the 2016-17 school year.

September Star Student: Leah Strawderman was honored for her participation and leadership in TechTrek, a STEM camp for girls at Stockton this summer. Leah is working to continue her environmental work related to water systems through a school club.

**PUBLIC COMMENT – AGENDA ITEMS ONLY**

Mrs. Dilks congratulated September Star Student, Leah Strawderman, whom Mrs. Dilks recommended for the summer program at Stockton College. Mrs. Dilks commended Leah on her accomplishments.

**EXECUTIVE SESSION**

Motion made by Mr. Lounsbury, second by Mr. Donohue, that the Board enter into Executive Session by Resolution at 6:38 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:10 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway Township School District will go into closed session for the following reason as outlined in N.J.S.A. 10:4-12, and nature of discussion is: Student Residency Hearing and Personnel Matter.

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris  
Motion carried: 8-0-0

**RESUME PUBLIC SESSION**

Motion made by Mr. Donohue, second by Mr. Morris to return to the public portion of the meeting at 7:30 p.m.

**VOICE VOTE:** Unanimously approved

Motion carried: 8-0-0

**Resolution on Residency Determination**

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the board resolution to disenroll students 8822, 4517, 0986, and 4485 as these students are not domiciled within the Alloway Township School District. (page 6294)

**ROLL CALL VOTE:** YES: Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

**ABSTAIN:** Mrs. Caltabiano

Motion carried: 7-0-1

**APPROVAL OF MINUTES**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the regular minutes of August 22, 2017 as per the recommendation of the Superintendent and Board Secretary.

**VOICE VOTE:** Approved

Abstain: Ms. Decktor

Motion carried: 7-0-1

**SUPERINTENDENT'S RECOMMENDATIONS**

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the following:

**PERSONNEL - PROFESSIONAL**

**School Improvement Team (SIT) Members**

The following teachers for the School Improvement Team (SIT) for the 2017-18 school year:  
Maryann Acton, Loretta Osborn, and Amber Hann

Appointment of School Safety Specialist

Mrs. Schell as the School Safety Specialist for the 2017-18 school year. Gov. Christie signed a new law which requires the superintendent of each school district to designate a school administrator as a school safety specialist for the district. A training program will be provided free of charge by the Department of Education.

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Dates	Cost	Sub Cost	Mileage
Cindy Tarry	SCVTS	Safe Serve Course	4 Nights in Sept.	\$100	N/A	Yes
Chelsea Abháu Colleen Rishel Stephanie Owens	Quinton School	Danielson Training (through ERNJ)	9/18/17	\$150/teacher	Yes	Yes
Rebecca Joyce	Rowan University, Glassboro, NJ	NJ Law & Ethics	11/2/17	\$149	None	Yes
Rebecca Joyce	Double Tree Hotel, Mount Laurel, NJ	Legal Issues that Impact the Business Office Pension Updates	1/18/18 1/25/18	\$100 each	No	Yes
Various Teachers/Aides (Up to 10)	Alloway School	Restraint Training (NJSIG)	10/3/17 and 10/4/17	\$25 each	Yes	No
Michael Dennison Board Member	Atlantic City, NJ	NJSBA Convention	10/23-26/17	\$300	No	Yes

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris (Mr. Dennison – abstain NJSBA Convention)  
Motion carried: 7-0-1

**PERSONNEL – SUPPORT**

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the following:

Hire of Part Time Instructional Aide

The hire of Lauren Seip as an Instructional Aide, effective September 25, 2017 through June 30, 2018, at a salary of \$15,450 per year (prorated for this contract). Ms. Seip will work 5.75 hours per day, 168 days and will receive 9 sick and 2 personal days. There are no health benefits associated with this position. (page 6295)

Hire of Teacher Substitutes

The hire of Tony Thomas and Lorraine Headley as substitute teachers. The rate of pay is \$90.00 per day. (pages 6296-6297)

Glucagon Delegates

The attached list of staff as Glucagon and EpiPen Delegates for all after school activities and field trips. Support staff will be compensated at their hourly rate for all duties extending beyond their normal work day. (page 6298)

Hire of SACC Substitute

The hire of Rosemarie McAllister as a substitute leader for the SACC program at the rate of \$9.50 per hour. Mrs. McAllister also is currently employed as a Cafeteria worker for Alloway School.

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 8-0-0

**OTHER BUSINESS**

Motion made by Mr. Lounsbury, second by Ms. Decktor, to approve the following:

Approval of Week of Respect, Violence Awareness Week and Red Ribbon Week

The week of October 2, 2017 as Week of Respect, the week of October 16, 2017 as Violence Awareness Week and the week of October 23, 2017 as Red Ribbon Week.

Crisis Plan

The Crisis Plan for 2017-2018. (Pages 6299-6311)

Field Trips

The following field trip for the 2017-2018 school year:

Date	Grade	Location	Teacher	Sub Cost	Bus Cost
9/28/17	8	Ag Day	Mrs. Dilks	\$90	\$150

Note: The Kindergarten trip to Mood’s Farm Market, approved on 8/22/17, has been cancelled.

Approval of After School Clubs

The following after school clubs for the 2017-2018 school year:

Club	Advisor	Pay Rate	No. of Meetings
Art Club	Jennifer Gallatig	\$30 per hour	2x monthly
Science Fair Club	Debbie Dilks	\$30 per hour	2x monthly
Agriculture Club	Loretta Osborn	\$30 per hour	2x monthly
Chorus Club	Mary Ann Wyckoff	\$30 per hour	2x monthly

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 8-0-0

**BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**

**FINANCIAL**

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano to approve the following:

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Alloway Township Board of Education certifies that as of August 31, 2017, and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4; and, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending August 31, 2017. (pages 6312-6322)

Cash Reconciliation Report

The Cash Reconciliation Report for the month of August, 2017. (page 6323)

Transfers

The transfers for the months of August and September, 2017. (page 6324)

Bills to be Paid

The Payroll and Agency for August, 2017 and bills list for September, 2017. (pages 6325-6327)

Tuition Contract -- Camden City

Entering into a tuition contract with Camden City School District for an eighth grade student (SP) residing at Ranch Hope and attending eighth grade at Alloway School for the 2017-2018 school year. Total tuition for this student will be \$10,900. The tuition contract represents revenue to Alloway School District.

Transportation Jointure -- Camden City

The Joint Transportation Agreement between the Alloway Board of Education and the Camden City Board of Education effective September 1, 2017 through June 30, 2018. The agreement is for the transportation of one student (SP), currently residing at Ranch Hope to Alloway School,

in the amount of \$1,080 (\$6.00 per day). This jointure represents revenue to the Alloway School District.

#### Transportation Jointure – Woodstown

The Joint Transportation Agreement between the Woodstown-Pilesgrove Regional Board of Education and the Alloway Board of Education, effective September 1, 2017 through June 30, 2018. This agreement is for the transportation of Alloway students to and from Woodstown High School to SCVTS, per the following:

Route 1193A: \$10,213.84

Route 1193B: \$ 5,952.00

Total: \$16,165.84

#### Out of District Tuition Contracts

The following tuition contracts for out-of-district placements for 2017-2018:

Student	Program	Location	Tuition Rate
JD	Twilight Program	Woodstown High School (prev. approved 8/22/17 to attend Pinelands)	\$14,058
RW	Regular Education	Penns Grove High School	\$15,858*

\*This student was homeless for over a year but is now considered domiciled in Alloway Township and she is in her final year at PGHS. For educational continuity, it is recommended that this student be permitted to finish her last year at Penns Grove.

#### Out of District Transportation

The following out of district transportation routes as bid through GCSSSD:

Route Number	Destination	Students	Cost Per Day
Y1335	Yale to WHS (9/7 – 10/31 only)	1	\$129.00
Y1337	WHS Twilight (home only)	1	\$ 32.50

Note: The above routes also include a 7.0% administrative fee as charged by GCSSSD for handling the out of district routes.

#### REAP Grant Acceptance 2017-2018

The REAP Grant for 2017-2018 in the amount of \$29,910. These funds will be used to support the purchases of technology for classrooms. This is an increase of \$6,228 from the 2016-2017 grant.

#### Grant Salaries 2017-2018

The attached listing of 2017-2018 grant salaries including salary allocations for Title I, Title IIA and IDEA Grant Funds. (page 6328)

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 8-0-0

**SUPERINTENDENT DISCUSSION ITEMS/FYI**

Enrollment: 361 as of 9/18/17 (page 6329)

Fire Drill: 9/21/17

Security Drill: 9/26/17

BOE Luncheon for Staff on 9/6/17 was well received.

**Board Goals and Superintendent Goals**

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the Board Goals and Superintendent Goals. (pages 6330-6332)

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 8-0-0

**PRESIDENT'S REPORT**

**COMMUNICATIONS TO THE BOARD**

1. Notice of Termination of Computer Software License Agreement (page 6333)
2. Thank you note from Mrs. Terri Turner (page 6334)

**OLD BUSINESS**

**Board Self Evaluation**

The Board reviewed, discussed and accepted the Alloway Board Self Evaluation for 2017.

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the Board Self Evaluation.:

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 8-0-0 (pages 6335-6342)

**NEW BUSINESS**

1. Salem County School Boards Association Dinner Meeting, "Board Member Basics", Wednesday, October 18, 2017 at 6:00 p.m. at Riverview Inn.
2. NJ School Board Association – Notice of Candidates Briefing, 10/4/17 at 7:00 p.m at Hammonton High School.

**COMMITTEE REPORTS**

1. PTA: Ms. Decktor reported that the PTA held their first meeting of the school year. They will be sponsoring several assemblies.
2. Mr. Donohue: the Ruritans held their clay shoot and raised \$4,000 for college scholarships for Alloway students attending college.

**PUBLIC COMMENT - OPEN**

Mr. Michael Booth, Alloway parent, concerned with recess, school parties, field trips and parent visitation in classrooms. The older students are not receiving enough recess due to double periods of Math and Language Arts. Is the elimination of field trips financial or other reasons? Parents should have input on changes. Mr. Booth feels that the families of Alloway School are becoming compromised.

Lorrie Wagner, Alloway School employee, asked the Board whether restraint training would be offered to aides as well as to teachers.

Mr. Richard Leyman, Alloway parent, agreed with Mr. Booth's comments. He feels that it is the extra things that make Alloway special. He is concerned with cutting after school programs. He was also told that parents need to give two weeks' notice to visit classrooms but a parent was permitted to give their child a birthday gift in one of the classrooms.

Mrs. Karen Wildermuth, Alloway school employee and Alloway resident, stated that this was her 28<sup>th</sup> year of teaching at Alloway School. She has been a resident of Alloway for 25 years. Speaking as a teacher, parent and taxpayer, Mrs. Wildermuth stated that for the past 10 to 12 years, realtors no longer proclaim Alloway as the best school district in the area. She feels our expectations have been lowered. Mrs. Wildermuth stated that the administrators who have been hired have a vision to make this school great again. Mrs. Wildermuth's goal before she retires in five years is to make Alloway great again. Mrs. Schell and Mrs. Ledyard are raising the bar to make Alloway School the best school in Salem County.

Mr. Jeff Hitchner, Alloway parent, stated that the school needs to also focus on the students who may not choose to go to college. Many students will learn the trades. His daughter, who attends school here, needs special medical attention. His family has paid to train various Alloway School employees to assist their daughter. His daughter wants to be involved in after school activities, and has been assigned a new aide for after school activities. He and his wife are requesting that their daughter have the same aide she has had for the past several years, instead of a new aide for after school activities.

**ADJOURNMENT**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, that there being no further business to be brought before the Board that the meeting be adjourned at 8:21 p.m.

**VOICE VOTE:** Unanimously approved

Motion carried: 8-0-0

Respectfully submitted,

Rebecca S. Joyce  
Board Secretary