

**ALLOWAY BOARD OF EDUCATION
REGULAR MEETING AGENDA
January 22, 2019**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mr. Charles Angelus, Mr. Michael Clarke, Ms. Elizabeth Decktor, Mr. Philip Donohue, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. David Lounsbury, Mr. Richard Morris

IV. EDUCATIONAL HIGHLIGHTS

Red Wagon Award: Alison Derenberger
Star Students: Maggie Benner (Gr. 1 - nominated by Mrs. Turner)
 Sara Weinstein (Gr. 6 - nominated by Mrs. Katz)
Pre-K Donation from Cub Scout Pack #5

V. PUBLIC COMMENT-AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments, during this comment portion, to only those items which are listed on the agenda. A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedure:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

VI. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular and executive session minutes of January 8, 2019 as submitted by the Board Secretary.

Motion:_____ Second:_____ #Yes:_____ #No:_____ #Abstain_____

VII. SUPERINTENDENT’S RECOMMENDATIONS

A. PERSONNEL - PROFESSIONAL

1. Salary Guide Movement

The Board approve the request from Brittany Chan for movement on the salary guide from BA Step 5 to BA+15 Step 5 per Article 16: Educational Improvement of the AEA Agreement, effective February 1, 2019.

2. Employment - Substitute Replacement Teacher

The Board approve the employment of Zachary Feron as a substitute replacement teacher at a rate of \$140 per day effective January 23, 2019 through approximately March 15, 2019 while Mrs. Owens is out on a medical leave of absence. There are no benefits associated with this position.

B. PERSONNEL - SUPPORT

None at this time.

Motion: ___ Second: ___ CA ___ MC ___ LD ___ PD ___ JF ___ CF ___ JH ___ DL ___ RM ___

C. OTHER BUSINESS

1. Field Trip Requests

The Board approve the following field trip requests:

Teacher	Grade	Location	Date	Cost
Tara Reinerth	6-7-8 for the Salem County Science Fair	Salem Comm. College	3/7/19-set up 3/8/19-fair	No cost to students - bus cost - \$TBD
Kristy Leyman Melissa Strawderman Nancy Brawley	Student Gov. and Safety Patrol	<u>Morey's Pier Wildwood, NJ</u>	6/10/19	Students pay own admission - school would pay busing 2 buses needed at \$535 per bus = \$1070.

2. HIB Report - Approval

The Board approve the Superintendent’s monthly Harassment, Intimidation and Bullying Report for November 2018 and December 2018 as presented:

HIB Investigations:

Reported: 0
 Completed: 0
 Number of incidents ruled as Harassment, Intimidation or Bullying: 0
 Number of incidents ruled as not falling under the HIB provisions: 0

3. HIB Report - Acknowledgement

The Board acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for January 2019 as presented:

HIB Investigations:

Reported: 0
Completed: 0
Number of incidents ruled as Harassment, Intimidation or Bullying: 0
Number of incidents ruled as not falling under the HIB provisions: 0

4. Policy Revisions

The Board approve the following policy revision and second reading:

Code	Policy	Status
<u>5141.26</u>	Opioid Overdose Prevention	2nd Reading - Adopt
<u>4111.3/4211.3</u>	Domestic Violence	1st Reading

5. Memorandum of Agreement

The Board approve the Memorandum of Agreement between Education and Law Enforcement Officials for 2018-2019 school year. A summary of the revisions is attached.

6. Donation Acceptance

The Board appreciates and accepts the following donations:

- Learning center materials from Cub Scout Troop #5
- \$100 gift card from Walmart for learning centers (facilitated by Mrs. Phelon)
- Reading center materials from the PTA
- Lindsey Camper - imaginative play materials

Motion:___ Second:___ CA___ MC___ LD___ PD___ JF___ CF___ JH___ DL___ RM___

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of December 31, 2018 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in

total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending December 31, 2018.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of December, 2018.

3. Transfers

The Board approve the transfers for the month of January, 2019.

4. Bills to be Paid

The Board approve payroll and agency for December 2018, and bills list for January, 2019.

5. Out of District Placement Agreement - Melmark, Inc.

The Board approve the Residential Student Monitoring & Placement Agreement with Melmark, Inc. for one Alloway resident student (SID# 7843210757) effective September 4, 2018 through June 30, 2019 at a cost of \$772.00 per diem for residential services and \$584.00 per diem for education services.

6. SCREBF - Fund Commissioner/Alternate Appointment

The Board approve the following:

BE IT RESOLVED by the Alloway Township Board of Education that Shannon N. DuBois-Brody be and is hereby appointed as Fund Commissioner to the Southern Coastal Regional Employee Benefits Fund, effective January 22, 2019, to represent Alloway Township Board of Education

And

BE IT FURTHER RESOLVED that Lauren Granate be and is appointed as Alternate Fund Commissioner to the Southern Coastal Regional Employee Benefits Fund effective January 22, 2019.

7. GCSSSD - Transportation

The Board approve Route Y1455 through Gloucester County Special Services for transportation services to/from the YALE School in Medford at a cost of \$450/day effective December 3, 2018 through approximately February 15, 2019. This route is an in-house route Alloway transports with its van; however, due to unforeseen circumstances, it had to be temporarily contracted out.

Motion:___ Second:___ CA___ MC___ LD___ PD___ JF___ CF___ JH___ DL___ RM___

IX. SUPERINTENDENT DISCUSSION ITEMS/FYI

1. Monthly reported information: Enrollment - 360; Fire Drill - 1/8/19; Security Drill - TBD; Suspensions for December - 0
2. Goal #1: Student achievement update
3. Goal #2: Communication update
4. Goal #3: Strategic planning update
5. Charter School: projected funding from Alloway Twp. School

X. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

B. OLD BUSINESS

- Appointment of 2019 Committees/Representatives as appointed by President Morris

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

C. NEW BUSINESS

- Filing of Personal/Relative and Financial Disclosure Statements - New board members have 30 days from date of taking office to file. Everyone else must file by April 30th, but please complete by the end of February. See January 11, 2019 email.
- Board Member online training will be available soon through NJSBA Governance I - Mr. Angelus, Mr. Fedora & Mr. Hitchner

D. COMMITTEE REPORTS

- Woodstown-Piles Grove Report-Mr. Morris (next meeting is 1/24/19)

E. FYI - FUTURE DISTRICT EVENTS

- Community Planning Night, 1/28/19 - 6-9pm
- Scholastic Book Fair, 1/28/19-2/1/19
- PTA Meeting, 2/5/19 - 7 pm
- PTA Sponsored Dance, 3/1/19, grades 6-8

XI. EXECUTIVE SESSION

**ALLOWAY BOARD OF EDUCATION RESOLUTION
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately _____ p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order (student matter)

- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters
- 9. Imposition of penalties upon an individual
- 10. Student Matters

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XII. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XIII. PUBLIC COMMENT-OPEN

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

XIV. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____