

**ALLOWAY BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
March 19, 2019**

**I. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**II. PLEDGE TO THE FLAG**

**III. ROLL CALL OF MEMBERS**

Board Secretary will roll call the attendance: Mr. Charles Angelus, Mr. Michael Clarke, Ms. Elizabeth Decktor, Mr. Phillip Donohue, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. David Lounsbury, Mr. Richard Morris

**IV. EDUCATIONAL HIGHLIGHTS**

Red Wagon Award: Chelsea Abhau

Star Students: Rocky Jones (gr. K) - nominated by Ms. Leyman

Dominic Militti (gr. 6) - nominated by Mrs. Lynne Katz

2017-2018 School Performance Report

**V. EXECUTIVE SESSION**

**ALLOWAY BOARD OF EDUCATION RESOLUTION  
AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately **7:15 p.m.**;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters
- 9. Imposition of penalties upon an individual

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_ #Yes: \_\_\_\_\_ #No: \_\_\_\_\_

**VI. RESUME PUBLIC PORTION**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_ #Yes: \_\_\_\_\_ #No: \_\_\_\_\_

**VII. PUBLIC COMMENT - OPEN**

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the Meeting.

**VIII. APPROVAL OF MINUTES**

The Superintendent and the Business Administrator recommend the Board approve the regular and executive session minutes of February 26, 2019.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ #Yes: \_\_\_\_\_ #No: \_\_\_\_\_ #Abstain \_\_\_\_\_

**IX. SUPERINTENDENT'S RECOMMENDATIONS**

The Superintendent recommends that:

**A. PERSONNEL - PROFESSIONAL**

1. Teacher Resignation

The Board accepts, with regret, the resignation of Mrs. Demi Jaep, third grade teacher, effective March 5, 2019.

2.. Workshop Participation

The Board approve the following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
K. Schell	Atlantic City	37th Annual <u>NJASA Spring Leadership Conference</u>	May 15-17, 2019	\$550 reg \$200 hotel	n/a	yes
L. Granate	Atlantic City	57th Annual NJASBO Conference	June 5, 6, & 7, 2019	\$275 reg only	n/a	no
Jennifer Schino	Vineland, NJ	<u>Homeless Liaison Training</u>	3/26/19	n/a	n/a	yes

3. Clinical Practice Placement - Rowan University Student Teacher

The Board approve the revised Clinical Practice Placement for Casey Urion, an Elementary Education Major from Rowan University, to perform her Full Year Clinical Practice Placement at the Alloway School in the Fall of 2019 and Spring of 2020. Ms. Urion will be working with Second Grade. *This is a revision to the original placement approved at the November 27, 2018 board meeting for the Spring and Fall of 2019.*

**B. PERSONNEL - SUPPORT**

1. Employment - Substitute

The Board approve the employment of Kelin Eachus as a substitute aide at the rate of \$10/hour for the remainder of the 2018-2019 school year.

2. Employment - Substitute Custodian

The Board approve the employment of Ross Galey as a substitute custodian at the rate of \$10/hour for the remainder of the 2018-2019 school year.

**C. OTHER BUSINESS**

1. HIB Report - Approval

The Board approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for February 2019 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	1
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Report - Acknowledgement

The Board acknowledge the Superintendent's monthly Harassment, Intimidation and

Bullying Report for March 2019 as presented:

HIB Investigations:

Reported: 2  
 Completed: 2  
 Number of incidents ruled as Harassment, Intimidation or Bullying: 2  
 Number of incidents ruled as not falling under the HIB provisions 0

3. Policy Revisions

The Board adopt on second reading the following:

Code	Policy	Status
<u>4111.3/4211.3</u>	Domestic Violence	2nd Reading-Adopt

4. Donation Acceptance

The Board appreciates and accepts the following donations:

- 2 - My Lil Dear Babies; 1 - diaper, bottle and potty; 1 - feeding set; 70 piece doll accessories for the Pre-K class from Mrs. Connelly
- Teacher prep room supplies from the PTA

5. Field Trips

The Board approve the following field trips as presented:

Teacher	Grade	Location	Date	Cost
Bethany Garrison Hope Mortimer	Third Grade	<u>Alloway Twp.</u> <u>Municipal Bldg.</u>	TBD	None
Tara Reinerth	1 student (8th gr)	<u>Phila Expo Center</u> <u>Oaks, PA</u>	4/2/19 - Set up 4/3/19 - Judging	TBD (bus cost shared with Salem County districts attending)

Motion:\_\_\_ Second:\_\_\_ CA\_\_\_ MC\_\_\_ LD\_\_\_ PD\_\_\_ JF\_\_\_ CF\_\_\_ JH\_\_\_ DL\_\_\_ RM\_\_\_

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**

**A. FINANCIAL**

1. Board Secretary Certification

**Board's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of February 26, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds

are available to meet the district's financial obligations for the remainder of the fiscal year.

**Board Secretary's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 26, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 26, 2019.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of February, 2019.

3. Transfers

The Board approve the transfers for the month of March, 2019.

4. Bills to be Paid

The Board approve payroll and agency for February, 2019, and bills list for March, 2019.

5. Tuition Contract Agreement - Bellmawr BOE

The Board approve the Tuition Contract Agreement between the Alloway Township Board of Education and Bellmawr School District Board of Education for educational services for one non-resident student (SID #8375679547) residing at Ranch Hope in Alloway Township, effective March 7, 2019 through June 30, 2019 at a tuition cost of \$11,000 (prorated to \$4,338.81 for this contract). This is income for Alloway.

6. Joint Transportation Agreement - Bellmawr BOE

The Board approve the 2018-2019 Joint Transportation Agreement with Bellmawr School District Board of Education for transportation services to/from Ranch Hope in Alloway Township for one non-resident student (SID #8375679547) on an existing Alloway bus route, effective March 7, 2019 through June 30, 2019 at the rate of \$6 per day (\$426 per year). This is income for Alloway.

7. Joint Transportation Agreement - Willingboro BOE

The Board approve the 2018-2019 Joint Transportation Agreement with Willingboro Board of Education for transportation services to/from Ranch Hope in Alloway Township to Woodstown High School for one non-resident student (SID #6887718047) on an existing Alloway bus route, effective January 31, 2019 through June 30, 2019 at the rate of \$20 per day (\$1,780 per year). This is income for Alloway.

Motion:\_\_\_ Second:\_\_\_ CA\_\_\_ MC\_\_\_ LD\_\_\_ PD\_\_\_ JF\_\_\_ CF\_\_\_ JH\_\_\_ DL\_\_\_ RM\_\_\_

8. Resolution 2019-2020 Tentative Budget Submission

After review and discussion of the proposed 2019-2020 budget and upon discussion with the full board, it is recommended that the Alloway Township Board of Education approve the following

Resolution:

**RESOLUTION 2019  
ALLOWAY TOWNSHIP BOARD OF EDUCATION  
RESOLUTION APPROVING 2019-2020 TENTATIVE BUDGET  
MARCH 19, 2019**

**BE IT RESOLVED**, that the tentative budget be approved for the 2019-2020 School Year and the Secretary to the Board of Education be authorized to submit the tentative budget to the Salem County Executive Superintendent of Schools for approval, in accordance with the statutory deadline:

**\*\*PLEASE NOTE: FIGURES WILL BE PRESENTED AT THE BOARD MEETING\*\***

	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
General Fund	\$XXXXXX	\$XXXXX
Special Revenue Fund	\$ XXXX	\$XXXX
<b>Debt Service</b>	<b><u>\$ XXXX</u></b>	<b><u>\$ XXXXX</u></b>
<b>Total Base Budget</b>	<b>\$XXXXXX</b>	<b>\$XXXXXX</b>

**BE IT RESOLVED** to acknowledge that the 2019-2020 school year budget as described results in a \_\_\_% or \$\_\_\_\_\_ increase in the tax levy for a total of \$\_\_\_\_\_; and

**BE IT RESOLVED** that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in the *South Jersey Times* with County Office approval of the budget, as directed by the Department of Education in accordance with the format required by the State Department of Education and according to law; and

**BE IT RESOLVED** in accordance with the N.J.A.C. 6A:23B-1.2(b), the maximum expenditure for travel for the 2019-2020 school year for all staff and board members is \$10,000; and

**BE IT RESOLVED** the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations; and

**BE IT RESOLVED** that a public hearing on the 2019-2020 School Year Budget will be held in the Gereau Library of the Alloway Township School on Tuesday, April 30, 2019 at 6:30 p.m.; and

**THEREFORE BE IT RESOLVED** that the Alloway Township Board of Education approves the 2019-2020 Budget for submission to the Salem County Executive Superintendent of Schools for approval.

Motion:\_\_\_ Second:\_\_\_ CA\_\_\_ MC\_\_\_ LD\_\_\_ PD\_\_\_ JF\_\_\_ CF\_\_\_ JH\_\_\_ DL\_\_\_ RM\_\_\_

**XI. SUPERINTENDENT DISCUSSION ITEMS/FYI**

1. Monthly reported information: Enrollment - 356; Fire Drill - 2/14/19; Security Drill- 2/28/19  
Suspensions for February, 2019 - 2 Internal Suspensions
2. Monthly School Nurse Report-February, 2019
3. Status of Policy Manual
4. Monthly Happenings Update

**XII. PRESIDENT'S REPORT**

**A. COMMUNICATIONS TO THE BOARD**

**B. OLD BUSINESS**

1. Reminder to complete Financial Disclosure forms online (MC, PD, DL)
2. SCSBA-8th Grade Dialogue/Reception held March 20, 2019, 5:30 p.m. at Woodstown Middle School.
3. Board Member Mandated Online Training Now Available through NJSBA  
Governance I - Fedora, Hitchner, Angelus - See 2/15/19 email

**C. NEW BUSINESS**

1. Board Self Evaluation - coming soon

**D. COMMITTEE REPORTS**

1. Personnel Committee Meeting-schedule meeting for discussion of certified and support staff
2. Woodstown-Pilesgrave board notes from 2-27-19 board meeting-Mr. Morris

**E. FYI - FUTURE DISTRICT EVENTS**

1. March 20th - 8th Grade Dialogue
2. March 22nd - Grades 1-4 "A Fairy Tale Dance"
3. March 26th - Spring Concert @ 7 p.m.
4. March 27th - Quad District Art Exhibit & Concert @ WHS

**XIII. ADJOURNMENT**

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion:\_\_\_\_\_Second:\_\_\_\_\_ Time:\_\_\_\_\_ #Yes:\_\_\_\_\_ #No:\_\_\_\_\_