

ALLOWAY BOARD OF EDUCATION
PUBLIC HEARING ON THE BUDGET & REGULAR MEETING AGENDA
April 30, 2019

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this public hearing on the budget and regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II. PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mr. Charles Angelus, Mr. Michael Clarke, Ms. Elizabeth Decktor, Mr. Philip Donohue, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. David Lounsbury, Mr. Richard Morris

IV. MOMENT OF SILENCE

A moment of silence will be observed in memory of Alloway Superintendent, Jean J. Walsh, who retired from the Alloway Township School District in 1989 after 15+ years of service to the district.

V. EDUCATIONAL HIGHLIGHTS

Red Wagon Award: Nancy Brawley

March Star Student: Rocky Jones (gr. K) nominated by Ms. Leyman

April Star Students: Logan LaScala (gr. 2) nominated by Mrs. Emel
Emma Stuart (gr. 7) nominated by Mrs. Gechter

VI. EXECUTIVE SESSION

ALLOWAY BOARD OF EDUCATION RESOLUTION
AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and
WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 7:45 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order (student matter)
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters - 2019-20 employment of faculty & staff
- 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

VII. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

VIII. PUBLIC HEARING ON THE 2019-2020 BUDGET

The Business Administrator and Superintendent will present the proposed 2019-2020 Alloway Township School Budget.

Board discussion on the 2019-2020 proposed budget as presented.

PUBLIC COMMENT - BUDGET ONLY

The Board President will recognize those individuals in the audience who wish to comment on the 2019-20 budget as presented.

A separate Public Comment session is provided for those individuals in the audience who wish to comment on other items which are listed on tonight's agenda.

Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the Meeting.

Following discussion and any questions on the 2019-2020 Budget:

2019-2020 Budget Approval

It is recommended that the Alloway Township Board of Education approve by Resolution the 2019-2020 school district budget which has been approved by the Salem County Office of Education and is within the statutory cap, reflecting a 2.00% increase in the local tax levy.

	<u>GENERAL</u>	<u>SPECIAL</u>	<u>DEBT</u>	
	<u>FUND</u>	<u>REVENUE</u>	<u>SERVICE</u>	<u>TOTAL</u>
2019-2020 Total Expenditures	\$8,186,246	\$209,323	\$243,863	\$8,639,432
Less Anticipated Revenues:	<u>\$4,151,954</u>	<u>\$209,323</u>	<u>\$ 0</u>	<u>\$4,361,277</u>
Taxes To Be Raised:	\$4,034,292	\$ 0	\$243,863	\$4,278,155

Motion: _____ Second: _____ CC _____ MC _____ LD _____ MD _____ PD _____ JD _____ CF _____ DL _____ RM _____

REGULAR MEETING:

IX. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular and executive meeting minutes of March 19, 2019 as submitted by the Board Secretary.

Motion: _____ Second: _____ #Yes: _____ #No: _____ #Abstain _____

X. PUBLIC COMMENT - AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments, during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
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XI. SUPERINTENDENT'S RECOMMENDATIONS

The Superintendent recommends that:

A. PERSONNEL - PROFESSIONAL

1. Workshop Participation

The Board approve the following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Nancy Brawley	Philadelphia Convention Center	Temple Grandin's Autism Workshop	4/12/19	\$135	\$90	Yes

2. Employment – Tenured Teacher Contracts – 2019-2020

The Board approve the employment of the following certificated tenured teachers for the 2019-2020 school year:

Maryann Acton
Maria Bellia

Christopher Beck
Nancy Brawley

Kim DeFebo
Melissa Emel
Claire Gechter
Mark Jaep
Karen Murphy
Heather Principe
Shari Rupertus
Karen Wildermuth

Alison Derenberger
Jennifer Gallatig
Lindsey Gioielli
Lynne Katz
Loretta Osborn
Lisa Ramos
Melissa Strawderman
Maryann Wyckoff

3. Employment - Tenure- Fifth Year Contract 2019-2020

The Board approve the following teachers be issued a contract for the 2019-2020 school year, earning tenure:

Kristy Leyman Theresa Turner Kelli Whelan

4. Employment - Non-Tenured Third Year Contracts 2019-2020

The Board approve the following non-tenured teachers be issued a contract for the 2019-2020 school year:

Chelsea Abhau Amber Hann
Stephanie Owens Colleen Rishel
Meghan Taylor

5. Employment – Non-Tenured Second Year Contracts 2019-2020

The Board approve the following non-tenured teachers be issued a contract for the 2019-2020 school year:

Martha Arrizon Brittany Chan
Hope Mortimer Tara Reinerth

6. Reduction in Force - Certificated Staff

The Board approve the Reduction In Force (RIF) of certificated staff member, Jennifer Schino, Social Worker, for reasons of economy, effective July 1, 2019 and that she be placed on the preferred eligible list for recall should a position become available in the future.

7. Sabbatical Leave Request

The Board approve the sabbatical leave request from Mr. Richard Kaufmann for the 2019-2020 school year as per Article 14, Section C, of the Alloway Education Association Agreement. This leave is without compensation.

8. 2019-2020 Teacher Salaries

The Board approve the 2019-2020 Teacher Salaries, pending negotiations.

9. Certificated Staff Assignments for 2019-2020

The Board approve the list of Certificated Staff Assignments for the 2019-2020 school year as presented:

Position	Staff Member	Position	Staff Member
Pre-K	Stephanie Owens	MS Sci	Tara Reinerth
Kindergarten	Allison Derenberger	MS SS	Chris Beck
1st	Terry Turner	MS LAL	Kristy Leyman
2nd	Melissa Emel	MS LAL (ICR)	Claire Gechter
2nd	Melissa Strawderman	MS Math	Lynne Katz
3rd - LAL	Hope Mortimer	MS Math (ICR)	Colleen Rishel
3rd - Math	Maryann Acton	MS ICR LAL	Amber Hann
4th - LAL/SS	Karen Wildermuth	MS ICR Math	Brittany Chan
4th - Math/Sci	Heather Principe	MS RR	Nancy Brawley
5th - LAL/Sci	Chelsea Abhau	PE	Mark Jaep
5th - Math/SS	Loretta Osborn	Media Specialist	Shari Rupertus
Elem. ICR	Lisa Ramos	Art	Jen Gallatig
SOAR LAL	Kim DeFebo	Music	Maryann Wyckoff
SOAR Math	Karen Murphy	Spanish	Martha Arrizon
Counselor	Lindsey Gioielli	CST - LDTC	Meghan Taylor
Nurse	Kelly Whelan	CST - Psy.	Maria Bellia

Motion:___ Second:___ CA___ MC___ LD___PD___ JF___ CF___ JH___ DL___ RM

B. PERSONNEL - SUPPORT

1. Employment - Substitute Teacher and Aide
The Board approve the employment of Michele Drummond as a substitute teacher and substitute classroom aide. The pay for substitute teacher is \$90/day and for substitute aide \$10/hour. This employment is for the remainder of the 2018-2019 school year.
2. Employment - Substitute Custodian
The Board approve the employment of Sue Beal as a substitute custodian/maintenance/buildings and grounds worker at the rate of \$12.00/hour for the remainder of the 2018-2019 school year.

3. Employment - Substitute Custodian

The Board approve the employment of Terry Ostrander as a substitute custodian at the rate of \$10/hour for the remainder of the 2018-2019 school year.

4. Employment - Substitute Teacher

The Board approve the employment of Megan Yarrington as a substitute teacher. The pay for substitute teacher is \$90/day. This employment is for the remainder of the 2018-2019 school year.

Motion:___ Second:___ CA___ MC___ LD___ PD___ JF___ CF___ JH___ DL___ RM___

C. OTHER BUSINESS

1. HIB Report - Approval

The Board approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for March 2019 as presented:

HIB Investigations:

Reported: 2

Completed: 2

Number of incidents ruled as Harassment, Intimidation or Bullying: 2

Number of incidents ruled as not falling under the HIB provisions: 0

2. HIB Report - Acknowledgement

The Board acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for April 2019 as presented:

HIB Investigations:

Reported: 0

Completed: 0

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions 0

2. 2019-2020 Salem County School District Homeless Student Agreement

The Board approve entering into the Salem County Homeless Student Agreement for 2019-2020. The agreement states that Alloway School will not seek tuition payment or transportation reimbursement for any resident student, excluding special education students, determined to be homeless in accordance with the law, from any Salem County school districts who participate. 100% district participation is anticipated for 2019-2020.

3. Approval of Field Trips

The Board approve the following field trips:

Teacher	Grade/Group	Destination	Date of Trip	No. of Buses	Bus Cost
Gechter	6th *	Philadelphia PA "The Big Red Pedal Tour"	5/22/19 Cost: \$805.00	1	\$358.00
Mortimer/ Garrison	3rd **	Philadelphia Zoo PA	5/16/19 Cost: \$455	1	\$381.00
Wildermuth	Acad League	Mannington School	3/5/19	1	\$75.00
Principe, Katz, Osborn C. Rishel	Grade 4-8 (4 students per grade)	Math Showcase Salem Community College	5/30/19	1	\$190.00
Wildermuth	Acad League	Oldmans School	5/14/19	1	\$190.00

* Sixth grade originally requested to attend Wheaton Village and the Levoy Theater as their field trip. The date they requested was not available.

** Third grade originally requested to attend Edelman Fossil Park in Mantua, NJ for their field trip. The original date requested is during state testing.

4. SACC Rates-2019-20 School Year

The Board approve the following SACC rates for the 2019-20 School Year, noting that there is no increase over the previous year:

Registration \$40 new families - one time fee per family
 AM Session \$6/day
 AM monthly \$70/mo
 Hourly/OT \$4/hr
 Daily rate-4:30 pickup \$10/day
 Daily rate-6:00 pickup \$12/day
 Monthly rate-4:30 pickup \$125/mo
 Monthly rate-6:00 pickup \$160/mo

5. Curriculum Pacing Guides

The Board approve the Curriculum Pacing Guides for the following Specials

Courses: **Physical Education:** Kindergarten to Eighth Grade and **Music:**

Kindergarten to Eighth Grade. The Guides are available for review in the board office.

6. Acceptance of Donations

The Board accept the following donations:

- DonorsChoose.org Grade 2- Mrs. Emel Classroom Flexible Seating
- DonorsChoose.org Grade 1- Mrs. Acton Classroom Flexible Seating
- John & Janet Gray \$100 to the Library

7. Request for Use of Facilities

The Board approve the Alloway Twp. Youth League to use the all-purpose room on May 16, 2019 for picture taking from 4:15 p.m. to 8:00 p.m.

The Board approve the Alloway Twp. Youth League to use the all-purpose room on May 8, 2019 for Joe Corbi's fundraiser pick-up from the hours of 2:30 p.m. to 6:00 p.m.

8. Resignation - Board Member

The Board accept, with regret, the resignation of Michael Clarke from the Alloway Township Board of Education effective April 25, 2019.

9. Resolution - Recognition of Board Member Service

**RESOLUTION
ALLOWAY TOWNSHIP BOARD OF EDUCATION
IN RECOGNITION OF BOARD MEMBER SERVICE**

WHEREAS, Michael Clarke has served as a member of the Alloway Township Board of Education since April 23, 2002, and,

WHEREAS, Michael Clarke has demonstrated his commitment to providing and promoting a high quality and positive educational experience for all students, and,

WHEREAS, Michael Clarke served on numerous board committees over the years, as well as successfully completed New Jersey School Board Member Trainings, and,

WHEREAS, the Alloway Township Board of Education values these services and recognizes his efforts in the ongoing support of educational excellence and effective school district operations,

NOW THEREFORE BE IT RESOLVED THAT Michael Clarke is Commended, Honored, and Recognized for his seventeen years of outstanding dedication and service to the staff and students of the Alloway Township School District. Further that we, the Members of the Alloway Township Board of Education, acknowledge and appreciate Mike's devotion, support and enthusiasm to the Alloway Township Board of Education, this 30th day of April, 2019.

Motion:___ Second:___ CA___ MC___ LD___ PD___ JF___ CF___ JH___ DL___ RM___

XII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of March 31, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending March 31, 2019.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of March, 2019.

3. Transfers

The Board approve the transfers for the month of March and April 2019.

4. Bills to be Paid

The Board approve payroll and agency for March, 2019, and bills list for April, 2019.

5. District Tax Schedule 2019-2020

The Board approve the 2019-2020 District Tax Schedule.

6. NJ Schools Insurance Group -Safety Grant

The Board approve by Resolution the application to the New Jersey Schools Insurance Group for the 2019-2020 Safety Grant in the amount of \$4,704.65 for project period July 1, 2019 through June 30, 2020. Grant funds will be used for security and safety upgrades to the school and playground areas.

7. Woodstown High School Tuition 2019-2020

The Board approve entering into a tuition Agreement with Woodstown-Pilesgrove District for students in 9th through 12th grade for the 2019-20 school year as follows:

Regular Education Students: (130 Full-Time @ \$14,555.00)	\$1,892,150.00
Regular Education Students: (4 Shared-Time @ \$7,277.50)	\$ 29,110.00
Multiply Disabled Students: (2 @ \$18,000)	\$ 36,000.00
Resource Room: (7,625 hours @ \$18/hr)	\$ 137,250.00
Tuition Adjustment Due from Woodstown 2017-2018	\$ (105,138.38)
Total	\$ 1,989,371.62

8. SCVTS Tuition Contract 2019-20
 The Board approve the 2019-20 tuition contract with Salem County Vocational Technical School as follows:
- | | |
|--|----------------------------|
| Full Time Vocational and Academy (31 students @ \$4,050) | \$ 125,550.00 |
| Shared Time Vocational (4 students @ \$2,025) | \$ 8,100.00 |
| Tuition Adj due to SCVTS 2017-18 | <u>\$ 27,081.52</u> |
| Total | \$ 160,731.52 |
9. Contract for Participation in the Cooperative Transportation Program 2019-2020
 The Board approve entering into a Participation Agreement for 2019-2020 with Gloucester County Special Services School District for administration of the Salem County Transportation Cooperative for transportation involving: Homeless, NonPublic, Special Education and Vocational Routes.
10. Penns Grove Carneys Point Joint Purchasing Agreement 2019-2020
 The Board approve entering into a Joint Purchasing Agreement with Penns Grove Carneys Point District for 2019-20 for purchase of milk, juice, baked goods and ice cream.
11. Shared Child Study Team Agreement 2019-2020
 The Board approve entering into a shared service agreement to provide Child Study Team Services for the 2019-2020 school year to the Upper Pittsgrove School District. The Child Study Team will spend 50% time at Alloway and 50% time at Upper Pittsgrove. The total cost to Upper Pittsgrove is \$95,000 (cost reflects reduced CST services).
12. Shared Business Services 2019-2020
 The Board approve entering into a shared service agreement to provide Business Services to the following districts effective July 1, 2019 through June 30, 2020:
- | | |
|-----------------------------|---|
| <u>Elsinboro</u> | \$ 71,500 (0.72% increase from previous year) |
| <u>Lower Alloways Creek</u> | <u>\$136,000</u> (0.82% increase from previous year) |
| Total | \$207,500 |
13. SCSSSD - Itinerant/Shared Services Agreement 2019-2020
 The Board approve entering into an Agreement with the Salem County Special Services School District for Itinerant/Shared Services for Physical Therapy, Social Worker services and any related services as per the attached fee schedule and as may be required in the 2019-2020 school year.
14. REAP Grant 2019-2020
 The Board approve applying for the REAP Grant for 2019-20. This grant will be used for technology upgrades/equipment. After the grant is submitted and approved by the federal government, Alloway will be notified of the amount of the award.

15. Copier Lease - Teacher's Room & Board Office (2019-2023)

The Board approve the 48-month copier lease (2019-2023) through Ricoh for one MP9003SP (Teacher's Room) and one M255SPG (Board Office) digital copier under State Contract# A40467, SIN# 51-58A and SIN# 51-57 at a cost of \$589.63 per month (total lease cost estimate of \$28,302.24) for up to 78,500 pooled copies and an average cost per copy of \$.0053 quarterly. The current copier leases expire July of 2019.

16. Non-Resident Transportation Request & Contract

The Board approve the Non-Resident Transportation request and contract with Melissa Diaz to transport two students (SID# 1353185940 & 2621253055) from/to Penns Grove to Alloway School effective May 1, 2019 through June 14, 2019 (or the last day of school) at a cost of \$1,056.00. This is income to Alloway.

Motion:___ Second:___ CA___ MC___ LD___ PD___ JF___ CF___ JH___ DL___ RM___

XIII. SUPERINTENDENT DISCUSSION ITEMS/FYI

1. Monthly Reported Information:
Enrollment - 353; Fire Drill - 3/12/19 ; Security Drill- 3/26/19
Suspensions for March, 2019 - 1 Internal Suspension
Bus Evacuation Drill: April 12, 2019
2. Monthly School Nurse Report
3. Monthly Happenings Update:
 - May 1: Community Planning Night Part 2
 - May 2: QSAC Monitoring
 - May 7: PTA Meeting; Teacher Appreciation Luncheon
 - May 14: Academic League Match at Oldmans School
 - May 16: 8th grade Orientation at WHS
 - May 24: 4A Breakfast
 - June 7: Field Day (rain date June 12)
4. Gymnasium Floor
5. NJSLA Testing
6. Summer SACC - anticipated motion to follow discussion
7. Facebook status

XIV. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

1. NJSBA regional training program, "GPS for Visionary Leadership", May 3-5, 2019, Princeton, NJ. Please notify the Board Office if you wish to attend.
2. Salem County School Boards Spring Meeting will be held Wednesday, May 15, 2019 (6:45-9:00 pm) at the Riverview Inn, Pennsville. Please notify the Board Office if you wish to attend.
3. Registration open for the 2019 Annual Workshop Training Conference, Monday, Oct. 21 to Thurs., Oct. 24, Atlantic City Convention Center. Please notify Board Office if you wish to attend.

B. OLD BUSINESS

1. Superintendent Evaluation - Will be available after the May 28th board meeting.
2. Board Self Evaluation - See April 26th email for instructions. Please complete by the May 28th board meeting as it must be approved in June to meet QSAC requirements.
3. Gymnasium Door Update

C. NEW BUSINESS

D. COMMITTEE REPORTS

1. Woodstown-Pilesgrove Board Meeting Highlights 3/28/19 - Mr. Morris
2. Woodstown-Pilesgrove Board Meeting Highlights 4/24/19 - Mr. Morris

E. FYI

Next board meeting: May 28, 2019 @ 6:30 p.m.

XVII. PUBLIC COMMENT - OPEN

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. Sign in.
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XVIII. PRESENTATION - ETHICS TRAINING

Mrs. Terri Lewis, NJSBA field representative, will conduct ethics training.

XIX. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____