

**ALLOWAY BOARD OF EDUCATION
REGULAR MEETING AGENDA
August 28, 2018**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II. PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

IV. EDUCATIONAL HIGHLIGHTS

DARE Program Presentation: Mario Fucci, Salem County Sheriff's Officer

V. PUBLIC COMMENT-AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments, during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

VI. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular and executive minutes of July 24, 2018 as submitted by the Board Secretary.

Motion: _____ Second: _____ #Yes: _____ #No: _____ #Abstain _____

VII. SUPERINTENDENT'S RECOMMENDATIONS

A. PERSONNEL - PROFESSIONAL

1. Employment of Grade 6-8 Science Teacher
The Board approve the hire of Tara Reinerth as the Grade 6-8 Science Teacher. She will be paid BA Scale Step 1 \$52,317 and will receive benefits as per the negotiated agreement with the AEA.

2. ScIP School Improvement Panel
The Board approve the following staff for the School Improvement Panel (ScIP) Committee:
Kristin Schell, Superintendent; Barbie Ledyard, Assistant Principal;
Teachers: Maryann Acton, Melissa Strawderman, Kristy Leyman and Karen Wildermuth
The teachers will be compensated at \$30.00/hour, as per the negotiated agreement. The role of the School Improvement Panel is to ensure, oversee and support teacher evaluation, write a professional development plan and execute AchieveNJ mandates.

3. Addition of Teacher to SIT Committee
The Board approve the addition of Lynne Katz, 7th grade teacher, to the SIT Committee for the 2018-19 school year. Mrs. Katz will be compensated at \$30.00/hour, as per the negotiated agreement.

4. Resignation of Assistant Principal/Curriculum Coordinator
The Board accept the resignation of Mrs. Barbie Ledyard, Assistant Principal/Curriculum Coordinator effective October 12, 2018, or earlier if the Board agrees to an earlier release date. Mrs. Ledyard has held this position since July 1, 2017.

5. Workshop Participation
The Board approve the following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Meghan Taylor Brittany Chan Hope Mortimer Tara Reinerth Bethany Garrison	Quinton School	Danielson Training	9/11/18	\$120 pp	\$90 per teacher	No

B. PERSONNEL - SUPPORT

1. Resignation of Night Custodian
The Board accept the resignation of Mrs. Nancy Brown, night custodian, effective August 31, 2018. Mrs. Brown was approved at the July Board Meeting to be moved from cafeteria worker to night custodian, effective September 1, 2018. She has declined the position of night custodian. Mrs. Brown has been employed by the Alloway Board of Education for 14 years

2. Resignation of Instructional Aide

The Board accept the notification of resignation for Meghan Sparks, Instructional Aide, effective August 31, 2018. Ms. Sparks has been an instructional aide at Alloway School for the past 2 years.

3. Hire of Part Time Instructional Aides

The Board approve the hire of the following Instructional Aides effective September 1, 2018, at a salary of \$15,000 per year:

Cody Bowen

Tyla Cielinski

Alyson Gilmore

The Instructional Aides will work 5.75 hours per day, 181 days and will receive 10 sick and 2 personal days. There are no health benefits associated with these positions.

4. Substitute List 2018-19

The Board approve the substitute list for the 2018-19 school year.

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

C. OTHER BUSINESS

1. Field Trips

The Board approve the following field trips for the 2018-2019 school year:

DATE	# STUDENTS	GRADE	LOCATION	TEACHER	BUS COST
September, 2018	47	7	Camp Edge, Alloway, NJ	Mrs. Katz Mrs. Rishel	\$200.00 approximate (Paid by MAPSA Grant)
September, 2018	40	8	Camp Edge, Alloway, NJ	8th grade Homeroom teachers	\$200.00 approximate (Paid by MAPSA Grant)

2. School Doctor Standing Orders/School Nurse Protocols

The Board approve the annual School Doctor Standing Orders and the School Nurse Protocols for 2018-2019 school year as reviewed and approved by the school physician.

3. Memorandum of Understanding-NJ State Police

The Board approve the Memorandum of Understanding between the Division of New Jersey State Police and Alloway Elementary School. This memorandum is to provide law enforcement authorities with the ability to activate the video surveillance equipment for the safety and security of the school.

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Alloway Township Board of Education certifies that as of July 31, 2018, and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of July 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending July, 2018.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of July, 2018.

3. Transfers

The Board approve the transfers for the month of July, 2018.

4. Bills to be Paid

The Board approve payroll and agency for July, 2018 and bills list for August, 2018.

5. Out of District Tuition 2018-19

The Board the following out of district tuition agreements for the 2018-19 school year:

Program	Student(s)	Tuition	1-1 Aide
SCSSSD-Salem Campus	AA	\$42,502	None
SCSSSD-Daretown Campus	NL,	\$48,386	None
GCSSSD-Bankbridge	AD, CM	\$37,800 pp	\$40,760 (AD)
Yale-Medford	TZ	\$47,194	\$35,100
Yale-Cherry Hill	CL	\$51,012	None

6. 2018-2019 Bus Routes with GCSSSD for Out-of-District Transportation

The Board approve the following Out-Of-District Transportation Routes for 2018-2019 as contracted through GCSSSD:

Route Number	Destination	Students	Cost per day
Y1304	GCSSSD-Bankbridge	A.D., C.M.	\$400.96

Y1422	YALE-Cherry Hill	C.L.	\$299 *
Y1424	YALE to WHS	C.L.	\$122
Y1420	Woodstown HS Twilight	C.C.	\$59
Y313	PGHS	M.W.	\$37.74

*route contains students from other districts; cost prorated accordingly

Note: GCSSSD charges an additional 7% administrative fee in addition to the cost listed:

7. Transportation Jointure-Woodstown

The Board approve the Joint Transportation Agreement between the Woodstown Pilesgrove Regional Board of Education and the Alloway Board of Education, effective September 1, 2018 through June 30, 2019. This agreement is for the transportation of Alloway students from Woodstown High School to SCVTS.

Route 1193A	\$10,368.06
Route 1193B	<u>\$ 5,924.73</u>
Total Cost to Alloway	\$16,292.73

8. Commission for the Blind Contract

The Board approve the 2018-19 contract in the amount of \$1,900 with the Commission for the Blind and Visually Impaired, for one student attending Alloway School.

9. REAP Grant

The Board approve the 2018-19 REAP Grant in the amount of \$29,103. The grant funds will be used towards the purchase of the Chromebooks that were approved at the July board meeting. Total cost of Chromebooks was \$36,311, so 80% of the cost will be covered by the REAP Grant. (Note: this is the same amount as received in 2017-18).

10. Tuition Contract

The Board approve entering into a tuition contract with Passaic School District for a 7th grade student (KS) residing at Ranch Hope and attending 7th grade at Alloway School for the 2018-19 school year. Total tuition for this student will be \$11,000. The tuition contract represents revenue to Alloway School district.

6. Transportation Jointure

The Board approve the Joint Transportation Agreement between the Alloway Board of Education and the Passaic Board of Education, effective September 1, 2018 through June 30, 2019. This Agreement is for the transportation of 1 student (KS), currently residing at Ranch Hope to Alloway School, in the amount of \$1,080 (\$6.00 per day). This jointure represents revenue to the Alloway School District.

Motion:___ Second:___ CC___ MC___ LD___ MD___ PD___ JD___ CF___ DL___ RM___

IX. SUPERINTENDENT DISCUSSION ITEMS/FYI

1. School Opening - Building Readiness
2. School Newsletter "All About Alloway"-July/August

3. NJOSEPP - timeline non-compliance for 2016-17 & corrective action plan
4. Preliminary PARCC data

X. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

1. Board Member Petitions Filed for the November Election:
Michael Dennison and Joseph Dyer, incumbents
Chuck Angelis, Michael Booth, Elizabeth Cavallaro, Joseph Fedora, Jeffrey Hitchner
and John Simpson, newcomers
Note: Incumbent Cathleen Caltabiano is not seeking reelection
There are 3 open seats on the board. All seats are for 3 year terms.
2. Letter from Mr. Dennison

B. OLD BUSINESS

1. Discussion of work sessions vs. committees

C. NEW BUSINESS

D. COMMITTEE REPORTS

1. Woodstown-Pilesgrove BOE Highlights July 26, 2018-Mr. Morris
2. NJSBA Workshop-The Art of Effective Communication held 8/1/18. Mr. Dennison and Mrs. Ledyard attended.

XI. ALLOWAY BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 7:00 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Confidential matters per statute or court order (student matter)
2. Matters that would impact rights to receive federal funds
3. Unwarranted invasion of individual privacy
4. Collective bargaining with the Alloway Education Association
5. Acquisition of real property or investment of public funds
6. Tactics or techniques utilized in public safety procedures
7. Litigation, contract negotiations, or attorney-client privilege
8. Personnel matters
9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the

above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XII. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XIII. PUBLIC COMMENT - OPEN

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the topic on which you wish to comment.
5. Limit your comments to that specific topic.
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7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
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XIV. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____