

**ALLOWAY BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
September 25, 2018**

**I. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**II PLEDGE TO THE FLAG**

**III. ROLL CALL OF MEMBERS**

Board Secretary will roll call the attendance: Mrs. Caltabiano, Mr. Clarke, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

**IV. EDUCATIONAL HIGHLIGHTS**

Red Wagon Award: Heather Principe  
September Star Student: Ashley Norton

**V. PUBLIC COMMENT-AGENDA ITEMS ONLY**

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments, during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

**VI. APPROVAL OF MINUTES**

The Superintendent and the Business Administrator recommend the Board approve the regular minutes and the executive session minutes of August 28, 2018 as submitted by the Board Secretary.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_ #Yes:\_\_\_\_\_ #No:\_\_\_\_\_ #Abstain\_\_\_\_\_

**VII. SUPERINTENDENT'S RECOMMENDATIONS**

The Superintendent recommends that:

**A. PERSONNEL - PROFESSIONAL**

1. Movement on Salary Guide

The Board approve the movement on the teacher's salary guide from step 4, BA+15 to step 4, MA for teacher Stephanie Owens, effective September 1, 2018.

2. Hire of Interim Assistant Principal

The Board approve the hire of Patricia Gaburo as Interim Assistant Principal to work up to 4 days per week starting September 17, 2018 and until a permanent Assistant Principal is hired. Mrs. Gaburo will be paid \$475.00 per day and will receive no other benefits. Mrs. Gaburo previously served as Assistant Principal at Alloway School from January 2017 through June 2017. It is anticipated that Mrs. Gaburo will be employed as the Interim Assistant Principal for up to 3 months.

3. Request for Maternity/Child Rearing Leave

The Board approve a maternity/child rearing leave of absence for Chelsea Abhau 5th grade teacher, effective December 7, 2018 through approximately March 1, 2019. Ms. Abhau will be utilizing sick days in accordance with board policy 4151.4. Following Ms. Abhau's paid leave, she will be utilizing unpaid Family Medical Leave. Ms. Abhau plans to return to her position on March 4, 2019.

4. Payment for Unused Sick Time for Retirees

The Board approve the payment for unused sick days to the following retirees:

- a. Nancy Stadulis, retiring effective 9/1/18. Mrs. Stadulis will receive a payment of \$3,600, representing 80 sick days @ \$45/day, as per the negotiated agreement with the AEA:
- b. Rebecca Joyce, retiring effective October 1, 2018. Mrs. Joyce will receive a payment of \$15,000, for 166 unused sick days @ \$100/day (capped at \$15,000 per contract).

5. Workshop Participation

The Board approve the following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Melissa Strawderman Karen Murphy	Rowan College at Glou Co.	The Future is Data in the Hands of Teachers	9/25/18	\$0	\$0	yes
Lindsey Gioielli	SCVTS	Salem Co. Counselor Assoc. Meeting	10/4/18	\$0	\$0	no
Cindy Tarry	US Foods, Swedesboro New Jersey	Co-op Meetings	10/16/18, 12/4/18 1/8/19, 2/12/19 3/12/19, 5/7/19 6/4/19	\$0	\$90	yes
Karen Wildermuth	Camden Co. College Blackwood NJ	<u>Improving Test Scores with Higher Order Questioning Techniques</u>	10/19/18	\$149.	\$90	yes

Kristin Schell	Scotch Plains New Jersey	MAP Workshop	10/17/18	\$100.	na	yes
Lindsey Gioielli	Mullica Hill NJ	School Counselor Conference	11/7/18	\$139	na	yes
Kristin Schell	Hamilton (Mercer County)	School Safety Specialist Academy - Gang Training Session	10/2/18	\$0	na	yes

6. Approval of After School Clubs and Other Programs

The Board approve the following after school clubs for the 2018-2019 school year:

Club	Advisor	Pay Rate	No. of Meetings
Artists' Hub Club	Jennifer Gallatig	\$30 per hour	2x monthly
Science Fair Club	Tara Reinerth	\$30 per hour	2x monthly
Garden Club	Loretta Osborn	\$30 per hour	2x monthly
Chorus Club	Mary Ann Wyckoff	\$30 per hour	2x monthly
Math Counts	Colleen Rishel	\$30 per hour	2x monthly
Multiplication Club	Amber Hann	\$30 per hour	2x monthly
Roaring Readers	Melissa Strawderman	\$30 per hour	2x monthly
Senior Pals	Brittany Chan	\$30 per hour	2x monthly
I & RS	Lindsey Gioielli	\$30 per hour	1x monthly

7. Title I Staff providing Title I Services

The Board approve the following staff to provide Title I Services to students for the 2018-19 school year:

Kindergarten Math & LAL: Deann Nutt & Cody Bowen

Grades 1-5 Math: Karen Murphy

Grades 1-5 LAL: Melissa Strawderman

Grades 6-8 Math & LAL: Rachel Richards & Jose Cardona

**B. PERSONNEL - SUPPORT**

1. Hire of Part Time Instructional Aides

The Board approve the hire of the following instructional aides, Rachel Richards and Jose' Cardona effective September 26, 2018 through June 30, 2019, at a salary of \$15,000 per year (prorated for this contract). They will work 5.75 hours per day, 181 days and will receive 9 sick and 2 personal days. There are no health benefits associated with this position.

2. Resignation of Instructional Aide

The Board accept the resignation of Mrs. Deborah Zarin, Instructional Aide, effective September 30, 2018. Mrs. Zarin will be place on the substitute list as a teacher and instructional aide.

3. Employment - Part Time Night Custodian

The Board approve the employment of Tandem Mints as a part-time 12-month night custodian effective September 26, 2018 through June 30, 2019 at a rate of \$11.00/hour for a total pro-rated salary of \$10,890.00. Mr. Mints will work 5 hours per day and will receive 9 sick days and 2 personal days. No health benefits are associated with this contract. This position was left open by the resignation of Mrs. Brown.

Motion:\_\_\_ Second:\_\_\_ CC\_\_\_ MC\_\_\_ LD\_\_\_ MD\_\_\_ PD\_\_\_ JD\_\_\_ CF\_\_\_ DL\_\_\_ RM\_\_\_

**C. OTHER BUSINESS**

1. Approval of Week of Respect, Violence Awareness Week and Red Ribbon Week

The Board approve the week of October 1, 2018 as Week of Respect, the week of October 15, 2018 as Violence Awareness Week and the week of October 22, 2018 as Red Ribbon Week.

2. Crisis Plan

The Board approve the Crisis Plan for 2018-19.

3. Field Trips

The Board approve the following field trip for the 2018-2019 school year:

Date	Grade	Location	Teacher	Sub Cost	Bus Cost
9/26/18	8	Ag Day - Salem County Fairgrounds	Loretta Osborn Tara Reinerth	\$90 each	\$200.00 approx.

4. Mentoring Plan and Professional Development Plan

The Board approve the 2018-19 Mentoring Plan and the 2018-19 Professional Development Plan.

5. Policies for Approval

The Board approve the revision of the following policy:

CODE	POLICY	STATUS
<u>5131</u>	<i>Harassment, Intimidation and Bullying</i>	Revision

Motion:\_\_\_ Second:\_\_\_ CC\_\_\_ MC\_\_\_ LD\_\_\_ MD\_\_\_ PD\_\_\_ JD\_\_\_ CF\_\_\_ DL\_\_\_ RM\_\_\_

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**

**A. FINANCIAL**

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Alloway Township Board of Education certifies that as of July 31 and August 31, 2018, and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of July 31 and August 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending July 31 and August 31, 2018.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the months of July and August, 2018.

3. Transfers

The Board approve the transfers for the month of September, 2018.

4. Bills to be Paid

The Board approve payroll and agency for August, 2018 and bills list for September, 2018.

5. Out of District Tuition Contracts

The Board approve the following tuition contract for out of district placement for the month of September, 2018 or until a new placement is procured by the Woodstown CST for 2018-19:

Student	Program	Location	Tuition Rate
BF	Residential	Melmark School, Berwyn, PA	\$584/day tuition \$772/day residential

6. Grant Salaries 2018-2019

The Board approve the attached listing of 2018-19 Grant Salaries including salary allocations for Title I, Title IIA and IDEA Grant Funds.

7. Application for Emergency Aid

The Board approve by resolution the submission of the Application for Emergency Aid to the NJ Department of Education. This application will seek the reinstatement of \$82,937 in state aid that was lost as a result of the revised state aid notices that were issued on July 13, 2018. Originally, the Board voted on July 24, 2018 to use unassigned fund balance to provide the resources necessary to address the emergent condition of needing to offset the reduction in state aid in order to maintain a thorough and efficient education. However, with the unexpected notification of several out of district special education placements, it is imperative that the Board now seek emergent funding to help offset this loss in state aid.

Motion:\_\_\_ Second:\_\_\_ CC\_\_\_ MC\_\_\_ LD\_\_\_ MD\_\_\_ PD\_\_\_ JD\_\_\_ CF\_\_\_ DL\_\_\_ RM\_\_\_

**XI. SUPERINTENDENT DISCUSSION ITEMS/FYI**

1. Enrollment - 359 as of 9/18/18
2. Fire Drill - 9/14/18
3. Security Drill - 9/7/18 - Building Evacuation
4. Bus Evacuation Drill: 9/17/18
5. Board Goals and Superintendent Goals
6. School Newsletter "All About Alloway" September
7. PARCC Presentation

Motion:\_\_\_ Second:\_\_\_ CC\_\_\_ MC\_\_\_ LD\_\_\_ MD\_\_\_ PD\_\_\_ JD\_\_\_ CF\_\_\_ DL\_\_\_ RM\_\_\_

**XII. PRESIDENT'S REPORT**

**A. COMMUNICATIONS TO THE BOARD**

**B. OLD BUSINESS**

1. Meet the Candidates Night, October 7:00 pm-8:00 pm at Alloway Municipal Building, sponsored by the Alloway PTA

**C. NEW BUSINESS**

1. Approval of Superintendent Evaluation Calendar
2. Development of Board and Superintendent Goals
3. NJ School Board Association-Notice of Candidates Briefing, 10/3/18, 7:00 pm-9:00 pm @ Hammonton High School. Notify the board office if you wish to attend.

**D. COMMITTEE REPORTS**

1. Woodstown Pilesgrove Report-Mr. Morris August 30, 2018

**XIII. EXECUTIVE SESSION**

**ALLOWAY BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and **WHEREAS**, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and **WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately 7:45 p.m.; **NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Confidential matters per statute or court order (student matter)
2. Matters that would impact rights to receive federal funds
3. Unwarranted invasion of individual privacy
4. Collective bargaining with the Alloway Education Association
5. Acquisition of real property or investment of public funds
6. Tactics or techniques utilized in public safety procedures
7. Litigation, contract negotiations, or attorney-client privilege
8. Personnel matters
9. Imposition of penalties upon an individual

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of

Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Time:\_\_\_\_\_ #Yes:\_\_\_\_\_ #No:\_\_\_\_\_

**XIV. RESUME PUBLIC PORTION**

Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Time:\_\_\_\_\_ #Yes:\_\_\_\_\_ #No:\_\_\_\_\_

**XV. PUBLIC COMMENT - OPEN**

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**XVI. ADJOURNMENT**

It is recommended that there being no further business to be brought before the board that the meeting be adjourned. Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Time:\_\_\_\_\_ #Yes:\_\_\_\_\_ #No:\_\_\_\_\_