

## **Alloway Board of Education - Regular Meeting Minutes - March 19, 2019**

### **CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Richard Morris, on Tuesday, March 19, 2019 at 6:30 p.m. at the Alloway Township School.

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

### **PLEDGE TO THE FLAG**

Mr. Richard Morris led the group in the pledge to the flag.

### **ROLL CALL OF MEMBERS**

Members present: Mr. Charles Angelus, Ms. Elizabeth Decktor, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. David Lounsbury, Mr. Richard Morris

Members absent: Mr. Phillip Donohue and Mr. Michael Clarke

Also present: Mrs. Kristin Schell, Superintendent, Mrs. Shannon DuBois-Brody, Business Administrator and Mr. Bill Morlok, Board Solicitor

### **EDUCATIONAL HIGHLIGHTS**

Red Wagon Award: Chelsea Abhau

Star Students: Rocky Jones (grade K) - nominated by Ms. Leyman

Dominic Militti (grade 6) - nominated by Mrs. Lynne Katz

2017-2018 School Performance Report was presented. (page 7122-7123)

### **EXECUTIVE SESSION**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, that the Board enter into Executive Session by Resolution at 6:44 p.m. from which the general public will be excluded.

## **ALLOWAY BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

**WHEREAS**, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:20 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway Township School District will go into closed session for the following reason as outlined in N.J.S.A.

10:4-12:

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**Confidential matters per statute or court order  
Litigation, contract negotiations, or attorney-client privilege  
Personnel Matters**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. **BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**VOICE VOTE:** Unanimously approved  
**Motion carried: 7-0-0**

**RESUME PUBLIC PORTION**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to return to the public portion of the meeting at 7:20 p.m.

**VOICE VOTE:** Unanimously approved  
**Motion carried: 7-0-0**

**Motion After Closed Session**

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the following:

**Suspension Without Pay**

The suspension without pay of EE#00371 pursuant to the recommendation of the Superintendent. The employee's name is on file with the Superintendent's Office.

**ROLL CALL VOTE:** YES: Mr. Angelus, Ms. Decktor, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris  
**Motion carried: 7-0-0**

**PUBLIC COMMENT**

Christy Horwell, 81 North Greenwich Street, asked to meet with the Board privately to have questions answered. Mr. Morlok, Board Solicitor, informed Mrs. Horwell to put her request in writing. She then asked how long it would take for a response and meeting. Mr. Morlok said the Board would proceed as quickly as possible. Mrs. Horwell stated she keeps asking the same questions, but is not getting answers. Mr. Morlok and Mr. Morris reminded Mrs. Horwell that public comment is not a question and answer session. Mrs. Horwell questioned the dollar amount to be paid to Parker McCay this month. Mr. Morris informed her to see the Board Secretary after the meeting for the dollar amount.

Ms. Debra Connelly, 280 Alloway Aldine Road, stated she had emailed the Board earlier and will request to speak with the Board privately in closed session. She inquired if someone can petition for a teacher to be fired.

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Lori Thompson, 48 West Main Street, praised Mr. Kaufmann for his teacher/student relationship with her child and said in her experience he has been amazing - top notch.

Beth Reiley, 105 East Main Street, said not everyone has had a positive experience with Mr. Kaufmann. She has the recording of the incident and will have it when and if this goes to court. Ms. Reiley claims Mr. Kaufmann has had multiple incidents and wants to know what it will take to get him fired. She inquired who the Bullying Specialist is at the school. Ms. Schell responded, Mrs. Gioelli. Ms. Reiley asked the Board if this was their kid, how would you sleep at night?

### **APPROVAL OF MINUTES**

Motion made by Mr. Lounsbury, second by Ms. Decktor, that the regular and executive meeting minutes of February 26, 2019 be approved as per the recommendation of the Superintendent and the Business Administrator.

**VOICE VOTE:** YES: Mr. Angelus, Ms. Decktor, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Morris

ABSTAIN: Mr. Lounsbury

***Motion carried: 6-0-1***

### **SUPERINTENDENT'S RECOMMENDATIONS**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following:

### **PERSONNEL - PROFESSIONAL**

#### Teacher Resignation

With regret, the resignation of Mrs. Demi Jaep, third grade teacher, effective March 5, 2019.

(page 7124)

#### Workshop Participation

The following workshop participation:

<b>Staff</b>	<b>Location</b>	<b>Workshop</b>	<b>Date</b>	<b>Cost</b>	<b>Sub Cost</b>	<b>Mileage</b>
K. Schell	Atlantic City	37th Annual NJASA Spring Leadership Conference	May 15-17, 2019	\$550 reg \$200 Hotel	na	yes
L. Granate	Atlantic City	57th Annual NJASBO Conference	June 5-7, 2019	\$275 reg only	na	no
J. Schino	Vineland, NJ	Homeless Liaison Training	3/26/19	na	na	yes

(pages 7125-7127)

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### Clinical Practice Placement - Rowan University Student Teacher

The revised Clinical Practice Placement for Casey Urion, an Elementary Education Major from Rowan University, to perform her Full Year Clinical Practice Placement at the Alloway School in the Fall of 2019 and Spring of 2020. Ms. Urion will be working with second grade. *This is a revision to the original placement approved at the November 27, 2018 board meeting for the Spring and Fall of 2019.*

### **PERSONNEL - SUPPORT**

#### Employment - Substitute

The employment of Kelin Eachus as a substitute aide at the rate of \$10/hour for the remainder of the 2018-2019 school year. (page 7128)

#### Employment - Substitute Custodian

The employment of Ross Galey as a substitute custodian at the rate of \$10/hour for the remainder of the 2018-2019 school year. (page 7129)

#### Termination of Employment

The termination of employment of Kate Drebes, Shared Business Services Board Clerk, effective March 19, 2019 pursuant to the terms of her employment contract.

### **OTHER BUSINESS**

#### HIB Report - Approval

The Superintendent's monthly Harassment, Intimidation and Bullying Report for February 2019 as presented:

##### HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	1
Number of incidents ruled as not falling under the HIB provisions:	0
	(page 7130)

#### HIB Report - Acknowledgement

The Superintendent's monthly Harassment, Intimidation and Bullying Report for March 2019 as presented:

##### HIB Investigations:

Reported:	2
Completed:	2
Number of incidents ruled as Harassment, Intimidation or Bullying:	2
Number of incidents ruled as not falling under the HIB provisions:	0
	(page 7131)

#### Policy Revisions

The adoption on second reading of the following:

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Code	Policy	Status
411.3/4211.3	Domestic Violence	2nd Reading - Adopt

(page 7132)

Donation Acceptance

The acceptance of the following donations:

- 2 - My Lil Dear Babies; 1 - diaper, bottle and potty; 1 - feeding set; 70 piece doll accessories for the PreK class from Mrs. Connelly
- Teacher prep room supplies from the PTA

Field Trips

The following field trips as presented:

Teacher	Grade	Location	Date	Cost
Bethany Garrison Hope Mortimer	Third Grade	Alloway Twp. Municipal Bldg.	TBD	None
Tara Reinerth	1 student (8th grade)	Phila Expo Center Oaks, PA	4/2/19 - set up 4/3/19 - Judging	TBD (bus cost shared with Salem County districts attending)

(page 7133)

*Discussion: Mrs. Fulmer and Ms. Decktor questioned the Domestic Violence policy.*

*Clarification on the 3rd grade field trip was given - local government education. Mrs. Fulmer stated she is sad to see Mrs. Jaep leave Alloway.*

**ROLL CALL VOTE:** YES: Mr. Angelus, Ms. Decktor, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

**Motion carried: 7-0-0**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, to approve the following:

Board Secretary Certification

**Board's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of February 26, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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### **Board Secretary's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 26, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 26, 2019.

### Cash Reconciliation Report

The cash reconciliation report for the month of February 2019. (page 7134)

### Transfers

The transfers for the month of March 2019. (page 7135)

### Bills to be Paid

The payroll and agency for February 2019 and bills list for March 2019. (pages 7136-7138)

### Tuition Contract Agreement - Bellmawr BOE

The Tuition Contract Agreement between the Alloway Township Board of Education and Bellmawr School District Board of Education for educational services for one non-resident student (SID #8375679547) residing at Ranch Hope in Alloway Township, effective March 7, 2019 through June 30, 2019 at a tuition cost of \$11,000 (prorated to \$4,338.81 for this contract). This is income for Alloway.

### Joint Transportation Agreement - Bellmawr BOE

The 2018-2019 Joint Transportation Agreement with Bellmawr School District Board of Education for transportation services to/from Ranch Hope in Alloway Township for one non-resident student (SID #8375679547) on an existing Alloway bus route, effective March 7, 2019 through June 30, 2019 at the rate of \$6 per day (\$426 per year). This is income for Alloway.

### Joint Transportation Agreement - Willingboro BOE

The 2018-2019 Joint Transportation Agreement with Willingboro Board of Education for transportation services to/from Ranch Hope in Alloway Township to Woodstown High School for one non-resident student (SID #6887718047) on an existing Alloway bus route, effective January 31, 2019 through June 30, 2019 at the rate of \$20 per day (\$1,780 per year). This is income for Alloway.

**ROLL CALL VOTE:** YES: Mr. Angelus, Ms. Decktor, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

**Motion carried: 7-0-0**

### Resolution 2019-2020 Tentative Budget Submission

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, that after review and discussion of the proposed 2019-2020 budget and upon discussion with the full board, the Alloway Township

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Board of Education approved the following:

**ALLOWAY BOARD OF EDUCATION  
RESOLUTION APPROVING SUBMISSION OF THE 2019-2020 BUDGET  
TO THE SALEM COUNTY OFFICE OF EDUCATION  
BOARD MEETING DATE: MARCH 19, 2019**

**BE IT RESOLVED**, that the Alloway Board of Education has reviewed and discussed the 2019-2020 school district budget for 2019-2020 school year, and approves the Secretary of the Board of Education to submit to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline as follows:

	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service</b>	<b>TOTAL</b>
<b>2019-20 Total Expenditures</b>	\$8,186,246	\$209,323	\$243,863	\$8,639,432
<b>LESS: Anticipated Revenues</b>	<\$4,151,954>	<\$209,323>	<\$ 0>	<\$4,361,277>
<b>Taxes to be Raised</b>	<b>\$4,034,292</b>	<b>\$ 0</b>	<b>\$243,863</b>	<b>\$4,278,155</b>

**WHEREAS**, the Alloway Board of Education acknowledges that the 2019-2020 school year budget as described results in a 2.0% or \$79,104 increase in the general fund tax levy for a total of \$4,034,292, and

**WHEREAS**, the Alloway Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

**WHEREAS**, N.J.A.C. 6A:23A-7.3 requires board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff member to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, and annual threshold of \$100 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C.6A:23A-7.3., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

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**WHEREAS**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

**WHEREAS**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6:23A-7.3, to a maximum expenditure of \$5,000 for all staff and board members.

**THEREFORE, BE IT RESOLVED**, that the Alloway Township Board of Education approves the 2019-2020 budget for submission to the Salem County Office of Education for approval and to advertise said tentative budget in the South Jersey Times in accordance with the State Department of Education and according to law;

**BE IT FURTHER RESOLVED**, that a public hearing on the 2019-20 school budget be held in the Gereau Library of the Alloway School on April 30, 2019 at 6:30 p.m.

*Discussion: Mr. Angelus and Mr. Fedora inquired about the budget process and the submission to the County Office.*

**ROLL CALL VOTE:** YES: Mr. Angelus, Ms. Decktor, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

***Motion carried: 7-0-0***

### **SUPERINTENDENT DISCUSSION ITEMS/FYI**

- Monthly reported information: Enrollment - 356; Fire Drill - 2/14/19; Security Drill - 2/28/19 (page 7139)
- Suspensions for February, 2019 - 2 internal suspensions
- Monthly School :Nurse Report - February, 2019 (page 7140)
- Status of Policy Manual - Wellness check by NJSBA for entire policy book. Mrs. Nicolosi, County Superintendent, is aware of the status of the Policy manual and it will not be an issue for QSAC.
- Monthly Happenings Update:  
Read Across America Week; Dr. Seuss Day; Pay it Forward-Match Challenge; Hoops for Troops; Third Grade Entrepreneur Fair; 4th grade NAEP Testing; Semi-Formal Dance; Pi Day (3.14)

### **PRESIDENT'S REPORT**

#### **Communications to the Board**

None

#### **Old Business**

1. Reminder to complete Financial Disclosure forms online (MC, PD, DL)
2. SCSBA - 8th Grade Dialogue/Reception held March 20, 2019, 5:30 p.m. at Woodstown Middle School
3. Board Member Mandated Online Training Now Available through NJSBA Governance I - Fedora, Hitchner, Angelus - see 2/15/19 email



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### **New Business**

1. Board Self Evaluation - coming soon

### **Committee Reports**

1. Personnel Committee Meeting - schedule meeting for discussion of certified and support staff
2. Woodstown-Pilesgrove board notes from 2/27/19 board meeting - Mr. Morris(page 7141)
3. Woodstown-Pilesgrove Informational Items - prepared by Mr. Morris (pages 7142-7147)

### **FYI - Future District Events**

1. March 20th - 8th Grade Dialogue
2. March 22nd - Grades 1-4 "A Fairy Tale Dance"
3. March 26th - Spring Concert @ 7 p.m.
4. March 27th - Quad District Art Exhibit and Concert @ WHS

*Mr. Fedora requested a sidebar with Mr. Morris, Ms. Schell and Mr. Morlok.*

### **ADJOURNMENT**

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, that there being no further business to be brought before the Board, that the meeting be adjourned at 8:00 p.m.

**VOICE VOTE:** Unanimously approved

***Motion carried: 7-0-0***

Respectfully submitted,

Shannon DuBois-Brody  
Business Administrator/Board Secretary