

**CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Richard Morris, Board Vice -President, on Tuesday, July 24, 2018 at 6:30 p.m. at the Alloway Township School.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**PLEDGE TO THE FLAG**

Mr. Richard Morris, Board Vice President, led the group in the pledge to the flag.

**ROLL CALL OF MEMBERS**

Members present: Mr. Clarke, Ms. Decktor, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Members absent: Mrs. Caltabiano, Mr. Dennison

Also present: Mrs. Kristin Schell, Superintendent, Mrs. Rebecca S. Joyce, Board Secretary and Ms. Victoria Beck, Board Solicitor

**EDUCATIONAL HIGHLIGHTS**

Mrs. Barbra Ledyard, Assistant Principal, reported on curriculum and the format of the student schedule. She reviewed a map of the school to show where classes will be located and discussed the creation of the new middle school wing in the 300 section of the school. Mrs. Ledyard also reviewed and discussed the 2018-19 grade K-5 schedule highlights, grade 6-8 schedule highlights, standards based curriculum; special area classes and how the administration and staff are using data to set high standards for the students and to have great teaching take place at the school. Mrs. Kristin Schell reported that the Basic Skills program will now be called SOARS in 2018-19.

**PUBLIC COMMENT – AGENDA ITEMS ONLY**

None

Mrs. Schell read a statement regarding Nancy Brown's employment for the 2018-19 school year since she requested her discussion be held in open session. Mrs. Schell asked for input from other board members. (page 6774)

**EXECUTIVE SESSION**

Motion made by Mrs. Fulmer, second by Mr. Lounsbury that the Board enter into Executive Session by Resolution at 7:02 p.m. from which the general public will be excluded.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

**WHEREAS**, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:30 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway Township School District will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12, and nature of discussion is confidential student matter, litigation, and personnel matters.

**VOICE VOTE:** Unanimously approved Motion carried: 7-0

**RESUME PUBLIC SESSION**

Motion made by Mr. Lounsbury, second by Mr. Clarke to return to the public portion of the meeting at 7:46 p.m.

**VOICE VOTE:** Unanimously approved Motion carried: 7-0

**APPROVAL OF MINUTES**

Motion made by Mr. Lounsbury, second by Mr. Donohue that the regular and executive meeting minutes of June 26, 2018 be approved as per the recommendation of the superintendent and the business administrator.

**VOICE VOTE:** Approved Abstain: Mr. Dyer Motion carried: 6-0-1

**SUPERINTENDENT'S RECOMMENDATIONS**

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the following:

**PERSONNEL – PROFESSIONAL**

Resignation Notification

The resignation of Mrs. Nancy Stadulis, effective July 31, 2018. Mrs. Stadulis has been employed as the Spanish teacher at Alloway School for 11 years. (page 6775)

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Barbra Ledyard	Monroe Twp. New Jersey	Three Things: Instruction, Assessment, and Mgmt	8/9/18	\$0	na	yes

**VOICE VOTE:** Unanimously approved Motion carried: 7-0-0

**PERSONNEL - SUPPORT**

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the following:

Hire of Substitute Custodians

The hire of the following individuals as substitute/summer custodians at a rate of \$12.00 per hour:

1. Zachary Feron (employed as an instructional aide during the school year.)
2. Kaiti Handte (employed as a SACC worker during the school year.)

**VOICE VOTE:** Unanimously approved      Motion carried: 7-0-0

Motion made by Mr. Lounsbury, second by Mr. Dyer to approve the following:

Employment - Cafeteria Staff - 10 month

The contracts, salaries and related benefits for the 2018-19 school year for the following cafeteria staff:

Cindy Tarry, Manager, 6 hours per day, 172 days per year  
 Rosemarie McAllister, 6 hours per day, 172 days per year  
 Susan Remster, 5.25 hours per day, 172 days per year (page 6776)

Employment - Custodial Staff - 10 month

The contract and salary for the 2018-19 school year for Nancy Brown, night custodian, 5.5 hours per day, 180 days per year. (Previously was a cafeteria worker.) (page 6776)

**VOICE VOTE:** Unanimously approved      Motion carried: 7-0-0

**OTHER BUSINESS**

Motion made by Mrs. Fulmer, second by Mr. Donohue to approve the following:

Appointment(s) 2018-2019

The following appointments for the 2018-19 school year:

Anti-Bullying Coordinator - Mrs. Barbra Ledyard  
 Anti-Bullying Specialist- Mrs. Lindsey Gioielli  
 AA Officer/Substance Awareness-Mrs. Lindsey Gioielli  
 District Liaison for Missing & Abused Children - Mrs. Lindsey Gioielli  
 Homeless Liaison - Ms. Jennifer Schino

SACC Rates-2018-19 School Year

The following SACC rates for the 2018-19 school year:

Registration	\$40 new families - one time fee per family
AM Session	\$6/day
AM monthly	\$70/month
Hourly/OT	\$4/hr
Daily rates	4:30 pickup: \$10/day;      6:00 pickup: \$12/day
Monthly rates:	4:30 pickup: \$125/month;      6:00 pickup: \$160/month

Note: SACC rates increased in 2017-18; therefore, no increase is recommended for 2018-19.

NJDOE Self-Assessment-Anti-Bullying Bill of Rights Act

The 2017-2018 NJDOE School Self-Assessment for determining grades under the Anti-Bullying Bill of Rights Act, noting that Alloway School received a score of 71 out of a possible 78. p. 6777

**VOICE VOTE:** Unanimously approved      Motion carried: 7-0-0

Motion made by Mrs. Fulmer, second by Ms. Decktor to approve the following:

Resignation of Part-Time Board Clerk

The resignation of Jessica Pate, board clerk, effective August 31, 2018. Ms. Pate has accepted a full-time position in a neighboring school district. (page 6778)

Employment - Part-Time Board Clerk

The employment of Kate Bennette Drebes as part-time board clerk (shared with LAC and Elsinboro) effective October 9, 2018, for the 2018-19 school year at a salary of \$24,570 (22.5 hours per week), prorated for this contract. Ms. Bennette Drebes will receive 7 sick days and 1 personal day. There are no health benefits associated with this position. (page 6779)

**ROLL CALL VOTE:** YES: Mr. Clarke, Ms. Decktor, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris  
Motion carried: 7-0-0

**BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**

Motion made by Mr. Lounsbury, second by Mr. Clarke to approve the following:

**FINANCIAL**

Board Secretary Certification

**Board's Certification:**

Pursuant to **N.J.A.C. 6A:23A-16.10(c)4**, the Alloway Township Board of Education certifies that as of June 30, 2018 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Board Secretary's Certification:**

Pursuant to **N.J.A.C. 6A:23A-16.10(c)3**, I certify that as of June 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c)4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c)2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2018. (pages 6780-6790)

Cash Reconciliation Report

The Cash Reconciliation Report for the month of June, 2018. (page 6791)

Transfers

The transfers for the months of June and July, 2018. (page 6792)

Bills to be Paid

The payroll and agency for June, 2018, and the bills list for June (final) and July, 2018.

(pages 6793-6798)

Technology Purchases

The purchase of 144 Chromebooks for the 2018-19 school year under state contract # MNNVP-133-MO483-89974. The Chromebook purchases were included in our 2018-19 budget (budgeted \$43,000) that was approved by the Board in April, 2018.

- 144 HP Chromebooks w/ 3 yr warranty @ \$278.16 each = \$ 40,055

*Mrs. Schell stated that the new curriculum is online and there are 6 sets of Chromebooks, which will be placed in grades 6-7-8 for their use.*

*Ms. Decktor voted NO on the purchase of the Chromebooks. She wasn't opposed to the technology purchase but she was concerned with the loss of state aid revenue and stated that she would like to see fewer Chromebooks purchased initially.*

Resolution to Approve Reduction in State Aid

School Districts were notified by the DOE on July 13, 2018 of revised state aid revenue due to revisions made on June 30, 2018 to the State's budget. The Alloway Board of Education lost \$82,937 in State Transportation Aid for its 2018-19 budget. The Board has 3 options for adjusting its budget, which are as follows:

1. Use surplus to maintain budgeted appropriations
2. Reduce appropriations for 2018-19; or
3. A combination of 1 and 2 above.

The Board approve by resolution the use of surplus in the amount of \$82,937 due to the elimination of Transportation Aid following the notification of revised state aid received on July 13, 2018. The Alloway Administration and Board will work together to cut costs as appropriate during the 2018-19 fiscal year, due to the loss of state aid. (page 6799)

Transportation Affiliation Agreements

The following Transportation Affiliation Agreements for the 2018-19 school year:

- The Alloway Board of Education and the Middle Township Board of Education for the transportation of 1 student (BW), currently residing at Ranch Hope to Woodstown High School, in the amount of \$3,600 per year (\$20.00 per day). This jointure represents revenue to the Alloway School District.
- The Alloway Board of Education and the State of New Jersey for the transportation of 2 students (JT & AS), currently residing at Ranch Hope to Woodstown High School, in the amount of \$3,600 each per year (\$20.00 per student per day). This jointure represents revenue to the Alloway School District.
- The Alloway Board of Education and the Lindenwold Board of Education for the transportation of 1 student (JW), currently classified as homeless and residing with relatives in Alloway Township, in the amount of \$3,600 (\$20.00 per day), prorated for a partial year. After January 28, 2019, this student becomes domiciled in Alloway Township. This agreement represents revenue to the Alloway School District.

Transportation Jointures with Woodstown-Pilesgrove BOE

The following transportation jointure agreements with the Woodstown-Pilesgrove Board for the 2018-19 school year:

- Alloway to transport 1 elementary student residing in Pilesgrove to/from the Yale School in Medford and 1 elementary student to the Woodstown ECLC on route

AV1 (Alloway school van) at a cost of \$105/day. Total Cost to Woodstown is \$18,900. This represents revenue to Alloway.

- Alloway to transport 1 Woodstown student (currently placed in a home in Alloway Township) to/from the Woodstown Middle School on route HS2. The cost will be \$25 per day, for a total cost of \$4,500. This represents revenue to Alloway.

Bid Award –Milk, Ice Cream, Bread

The joint purchasing agreement with Penns Grove Carneys Point School Districts for baked goods, milk and ice cream. Further, the Board award the bid for milk to **Hy-Point Farms**, the bid for baked goods/bread to **Deluxe** and the bid for ice cream to Simco Logistics (**Jack and Jill**) for the Alloway School District for the 2018-2019 school year, as advertised and awarded through the Joint Purchasing Agreement with Penns Grove Carneys Point Board of Education.

Withdrawal of Capital Reserve Funds

By resolution, the transfer of \$15,386 of Capital Reserve funds to the General Fund to support the following other capital project:

Security Camera System

The Alloway Board of Education hereby declares that the above-mentioned projects will be supported in full with local capital reserve funds, as there is no state support for this project. Two quotes were obtained for the installation of security cameras for the interior and exterior of the school. Max Communication will install the cameras prior to the start of school for a total cost of \$15,386.

Disposition of Assets

The disposal of the following obsolete equipment:

- 3 overhead projectors (all-over 17 years old).
- 43 HP Desktop Computers, model dc5700 and dc5800; not working; stripped for parts and/or obsolete (over 10 years old)

Shared Business Clerical Services 2018-19

Entering into a shared service agreement to provide shared clerical services to the Lower Alloways Creek School effective September 1, 2018 through June 30, 2019 at a cost of \$13,500 per year, prorated to \$11,250 for this contract.

**ROLL CALL VOTE:** YES: Mr. Clarke, Ms. Decktor\*, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 7-0-0 (\*except Ms. Decktor-**NO** on motion to purchase Chromebooks: **6-1-0**)

**SUPERINTENDENT DISCUSSION ITEMS/FYI**

1. School Newsletter "All About Alloway" - May/June (page 6800)  
Mrs. Schell stated that Alloway will be transitioning to using new software (SMORE) for future newsletters.

2. New Clubs: Mrs. Schell would like to see several new clubs offered for the 2018-19 school year, such as Odyssey of the Mind and a Pen Pal Program in Club format (so that it expands beyond kindergarten).
3. Spanish Program: Mrs. Schell reported to the Board that with the resignation of the Spanish teacher, now is the time to consider hiring a full-time vs. part-time Spanish Teacher or whether we should look into teacher something other than Spanish, such as Sign Language or another foreign language, or going in another direction altogether.
4. Building Update: Mrs. Schell reported that the PreK room will stay where it is for 2018-19 . A new piano keyboard room will be set up in the middle school wing. Mrs. Fulmer clarified that the Club Room is actually where Mrs. Ledyard will be stationed for part of her day but that no new furniture will be purchased for the room. Also, the OT/PT room will be moving to a larger room.
5. School Safety Specialist: Mrs. Schell reported that all schools are required to have a certified School Safety Specialist in their building. Mrs. Schell attended two of the required four days of training in June. Although Alloway now has controlled access for visitors and parents, the training recommended that other measures be implemented, such as requiring visitors, defined as anyone non-staff and not a student, to trade their car keys/driver's license for lanyards before they are permitted into the school.
6. New School Website: still transitioning to Zumu, but the transition is going smoothly.
7. Assistant Principal Report - July (page 6801)

#### **PRESIDENT'S REPORT**

##### **A. COMMUNICATIONS TO THE BOARD**

None

##### **B. OLD BUSINESS**

Reminder to file election petitions by July 30, 2018

##### **C. NEW BUSINESS**

1. Discussion on having board works sessions versus committee meetings.
2. Mr. Morris recommended that the Board of Education create a Citizens' Advisory Committee. so that there is open dialogue between the administration and the public. (page 6802)

##### **D. COMMITTEE REPORTS**

Mr. Morris reported that Woodstown is launching a strategic plan for next year.

#### **PUBLIC COMMENT – OPEN**

- Mike Dehart- 34 West Main Street, stated that he had addressed board several months ago to report a case of intimidation and bullying. Mr. Morris requested that Victoria Beck, board solicitor respond since the Code of Ethics does not allow board members to get involved in a verbal debate at board meetings. Mr. Dehart asked what the process would be if the administrators were the perpetrators. Ms. Beck stated that parents can appeal to the Department of Education if they are not satisfied with the answer they get from the Alloway School administration
- Terri Visalli-10 Neil Court, summarized the public meeting that was held July 18th at the Alloway Municipal building and stated that there were concerned townspeople, 3 board members, 2 administrators, township committee members and community members without children currently in the school who attended.

- Deanna Pipitone- 67 Alloway Friesburg Road, asked what the DARE program was going to look like in the Kindergarten class. Ms. Pipitone stated that communication is key and it would help with issues at school. Ms. Pipitone has young children in Alloway School and she doesn't feel that the school is very welcoming. Ms. Pipitone stated that "Tiger Time" sounds very exciting but questioned how that is going to work and how the kids will get individual attention.
- Norma Simpson- 68 Moores Lane, thanked Mr. Morris for his comments about open communication. Mrs. Simpson feels there is a level of distrust at Alloway.
- Sue Dorrell-13 E Canal Street, stated that after listening to things tonight, she feels that a major problem is lack of communication. Mrs. Dorrell gave an example of 3 stores in Alloway. When Remsters Market was sold, the new owners changed too much too fast. Now there is only 1 store left. She suggested taking things slow.
- John Simpson- 68 Moores Lane, stated that he is running for a seat on the school board. He stated that the Administration should have stated that the community service workers that were initially going to be used as summer help at the school were inmates. Mr. Simpson feels that parents are being targeted and are afraid to speak out against administration. Mr. Simpson also commented that the Basic Skills program is being equipped with special area teachers (librarian, music, physical education, etc) who are not certified to teach Basic Skills.
- Richard Kaufmann- 87 Commissioners Pike, attended the meeting at the Alloway Township Municipal Building last week concerning the proposed charter school coming to Upper Pittsgrove Township at the Appel Farm in the Fall of 2019. Mr. Kaufmann expressed his concern about the charter school coming to Salem County. If Alloway taxpayers are worried about what a town looks like without a school, drive to Shiloh and see what has happened in that town. If people think a charter school is going to be better than the public school, go to Camden and see what is happening.
- Suzanne Dorrell- 13 E Canal Street--regarding Spanish position--suggested the administration look at a native speaker of the language as Ms. Decktor suggested. Also thought American Sign Language may be something the kids would enjoy.
- Deanna Pipitone- 67 Alloway Friesburg Road, realizes that the world we live in is dangerous. Mrs. Pipitone agreed with some of the measures suggested for safety, but stressed that communication is key. Changes to the school need to be sent out via a newsletter to parents.
- Terri Visalli- 10 Neil Court, asked where can she find a dress code for staff members as she doesn't feel that some of the administrators dress appropriately.
- Margaret Matthews- 22 Stockington Road, asked if there is chain of command when a staff member violates the dress code. Ms. Matthews also stated that people want to know what the chain of command is if they feel their child is being bullied. She asked if the chain of command was on the website. Mr. Morris replied that if something happens in the classroom, you speak to the teacher, then to the Assistant Principal, then to the Superintendent and then to the Board of Education. Mrs. Matthews stated that from what she was hearing, parents are not being answered.



Mr. Morris stated that he is proposing to start a Citizen Advisory Committee to get concerns and share what guidelines and rules the board and school have to play by.

- Kellie Whelan- 23 Holly Hills Lane, parent, community member and staff member. Mrs. Whelan doesn't know what meeting everyone is referring to, but said she was not invited. Mrs. Whelan stated that she moved here 2 years ago and hasn't felt welcomed yet.
- Norma Simpson stated that everyone always says that the "state says" but where does the state say what.
- Mr. Morris asked for the Code of Ethics to be included in the next school publication.
- Joe Dyer-if he was approached in public with a parent issue, he would refer that person to the Superintendent.
- Phil Donohue stated that the board is supposed to listen, not talk during public comment. In the past (5 or 6 years ago), the board talked about things with the public. However, the board is not supposed to talk during public comment, although he doesn't like it. Board Solicitor, Victoria Beck concurred that public comment is just that. It is a public comment time and is not an open communication with the board.
- Ed McKelvey-5 Alloway-Aldine Road, stated that everyone loves this school, but you have to put your fur down and communicate. Mr. McKelvey stated that he doesn't want his children or grandchildren to feel strife in this school, but he wants everyone to come together, respect each other and work together.

#### ADJOURNMENT

Motion made by Mr. Donohue, second by Ms. Decktor that there being no further business to be brought before the Board that the meeting be adjourned at 9:11 p.m.

**VOICE VOTE:** Unanimously approved

Motion carried: 7-0-0

Respectfully submitted,

Rebecca S. Joyce  
Business Administrator