

**ALLOWAY BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
November 26, 2019**

**I. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**II. PLEDGE TO THE FLAG**

**III. ROLL CALL OF MEMBERS**

Board Secretary will roll call the attendance: Mr. Charles Angelus, Mrs. Elizabeth Cavallaro, Ms. Elizabeth Decktor, Mr. Philip Donohue, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. David Lounsbury, Mr. Richard Morris

**IV. EDUCATIONAL HIGHLIGHTS**

October Red Wagon Award: Maria Bellia  
November Red Wagon Award: Amber Hann  
November Star Students: Colin Webb (grade 7); Wesley Zilinski (grade 2)

**V. PUBLIC COMMENT-AGENDA ITEMS ONLY**

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

**VI. APPROVAL OF MINUTES**

The Superintendent and the Business Administrator recommend the Board approve the regular and executive session minutes of October 22, 2019 as submitted by the Board Secretary.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ #Yes: \_\_\_\_\_ #No: \_\_\_\_\_ #Abstain \_\_\_\_\_

**VII. SUPERINTENDENT'S RECOMMENDATIONS**

The Superintendent recommends the following:

**A. PERSONNEL - PROFESSIONAL**

1. Workshop Participation

The Board approve the participation in the following workshops:

<b>Staff Member</b>	<b>Location</b>	<b>Workshop</b>	<b>Date</b>	<b>Cost</b>	<b>Sub Cost</b>	<b>Mileage</b>
Kristin Schell or Jeff Podolski	Stockton Univ.	Connected Action Roadmap - updates	12/16/19	\$0	\$0	yes
Maria Bellia	E. Windsor New Jersey	NJ Assoc of School Psychologists Winter Conference	12/13/19	\$180	\$0	yes
Kellie Whelan	Burlington County	Pediatric Disaster Response and Emergency Preparedness	12/2/19 & 12/3/19	\$0	\$290	yes
Kristin Schell	Stockton Univ.	Mental Health First Aid Training	12/5/19	\$0	\$0	yes
Melissa Emel	Cherry Hill (Mt. Laurel), NJ	Differentiating Using Small Group Instruction (Grades K-2)	3/4/20	\$279 <i>(Title II-A Funding)</i>	\$90	yes
Amber Haenn	FEA Conference Center (Monroe Twp, NJ)	I&RS The Next Generation	12/19/19	\$149 <i>(Title II-A Funding)</i>	\$90	yes
Lisa Ramos	FEA Conference Center (Monroe Twp, NJ)	Getting to Effectiveness: Leveraging Your Data	12/4/19	\$100 <i>(Title II-A Funding)</i>	\$90	yes
Lisa Ramos	Cherry Hill (Mt. Laurel), NJ	Best, Powerful CO-TEACHING STRATEGIES to Accelerate Student Success	1/28/20	\$279 <i>(Title II-A Funding)</i>	\$90	yes
Nancy Brawley	FEA Conference Center (Monroe Twp, NJ)	Getting to Effectiveness: Leveraging Your Data	12/4/19	\$100 <i>(Title II-A Funding)</i>	\$90	yes

2. Movement on Guide

The Board approve the request from Maryann Acton for movement on the guide from BA Step 18 to BA+15 Step 18 effective December 1, 2019, with the sufficient completion of Graduate credits from Western Governors University. The salary adjustment will be made once the Agreement with the Alloway Education Association is settled.

Motion:\_\_\_ Second:\_\_\_ CA \_\_\_ EC\_\_\_ ED\_\_\_ PD\_\_\_ JF\_\_\_ CF\_\_\_ JH\_\_\_ DL\_\_\_ RM\_\_\_

**B. PERSONNEL - SUPPORT**

None at this time.

Motion:\_\_\_ Second:\_\_\_ CA \_\_\_ EC\_\_\_ ED\_\_\_ PD\_\_\_ JF\_\_\_ CF\_\_\_ JH\_\_\_ DL\_\_\_ RM\_\_\_

**C. OTHER BUSINESS**

1. HIB Report - Approval

The Board approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for October 2019 as presented:

HIB Investigations:

Reported: 0  
Completed: 0  
Number of incidents ruled as Harassment, Intimidation or Bullying: 0  
Number of incidents ruled as not falling under the HIB provisions: 0

2. HIB Report - Acknowledgement

The Board acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for November 2019 as presented:

HIB Investigations:

Reported: 1  
Completed: 1  
Number of incidents ruled as Harassment, Intimidation or Bullying: 0  
Number of incidents ruled as not falling under the HIB provisions: 1

3. Facilities Use Request:

The Board approve the following school facilities requests:

Date	Group	Location	Cost
1/14/20	Planetarium Assembly	Gymnasium	Paid by PTA

1/21/20	Grand Falloons - Salem County Recycling & Clean Communities	Gymnasium	Free
4/28/20	<u>BMX Assembly</u>	Gymnasium/ back of building	Paid by PTA

4. Teacher Handbook, Parent Handbook, and Student Handbook

The Board approve the Teacher Handbook, Parent Handbook and Student Handbook for the 2019-2020 school year. These handbooks outline the Student Code of Conduct in its entirety: expectations for academic achievement, behavior and attendance. The Handbooks are available on the school's website.

5. Threat Assessment Team

The Board approve the formation of a Threat Assessment Team, which will include the following members: Kristin Schell, Superintendent; Jeff Podolski, Assistant Principal; Cassie Bower, Guidance Counselor; Kellie Whelan, School Nurse; and Mark Jaep, PE Teacher.

6. Nursing Services Plan 2019-2020

The Board approve the Nursing Services Plan for the 2019-2020 school year.

7. Fundraising Request

The Board approve the following fundraising requests:

Teacher	Fundraiser Name	Dates	Funds Used For
Hope Mortimer	Third Grade Readers	12/1/2019 - 6/1/2020	Books for Classroom Library
Maryann Acton	Donor's Choose	12/1/2019 - 4/1/2020	Stem Activities and Headphones for Third Grade
8th Grade Parent Committee	Bake Sale and Face Painting	11/16/19	8th Grade Graduation Dance
Student Government	Wreath Sale	11/11/19 - 11/20/19	End of School Field Trip

8. Field Trips

The Board approve the following field trip:

Date	Grade	Location	Teacher	#Buses	Bus Cost
12/11/19	Alloway Band and Chorus Members	<u>Salem Co. TRIAD</u> <u>Queen of Apostles</u> <u>Church Hall</u> <u>Pennsville, NJ</u>	Mrs. Wyckoff	1	\$225.11 (Bus will be paid from Alloway School Band Account)

Motion: \_\_\_ Second: \_\_\_ CA \_\_\_ EC \_\_\_ ED \_\_\_ PD \_\_\_ JF \_\_\_ CF \_\_\_ JH \_\_\_ DL \_\_\_ RM \_\_\_

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of October 31, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of October 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending October 31, 2019.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of October, 2019.

3. Transfers

The Board approve the transfers for the months of October, 2019.

4. Bills to be Paid

The Board approve payroll/agency for October, 2019 and bills list for November, 2019.

5. Approval of Tentative Budget Calendar

The Board approve the 2020-2021 tentative Budget Calendar (pending any changes mandated by the state and release of state aid numbers). Approval of an annual budget calendar is part of the NJQSAC requirement.

6. 1-1 Contract for Teacher and Aide-WHS

The board approve the 2019-2020 contract with Woodstown High School for a 1-1 teacher and 1-1 Aide (a.m. only) for Alloway student, SID #6207902789, attending Woodstown High School:

1-1 Teacher Salary and Benefits:	\$66,377.33
1-1 Aide Salary and Benefits:	<u>\$15,435.61</u>
Total	\$81,812.94

In addition, the board approve teacher support for the student during extracurricular activities at a rate of \$32 per hour for the 2019-20 school year.

Motion:\_\_\_ Second:\_\_\_ CA \_\_\_ EC \_\_\_ ED \_\_\_ PD \_\_\_ JF \_\_\_ CF \_\_\_ JH \_\_\_ DL \_\_\_ RM \_\_\_

**IX. SUPERINTENDENT DISCUSSION ITEMS/FYI**

1. Enrollment - 325
2. Fire Drill - 11/21/19
3. Security Drill - 10/30/19 (Lockdown)
4. Suspensions - 1 Internal Suspension for October 2019
5. Monthly School Nurse Report - October 2019

**X. PRESIDENT'S REPORT**

**A. COMMUNICATIONS TO THE BOARD**

1. Follow up response to Alloway Township Committee re: April letter
2. Support Our Students (SOS) Advocacy Group

**B. OLD BUSINESS**

1. Annual Reorganization Meeting scheduled for Tuesday, January 7, 2020 @ 6:30 p.m.
2. Playground gates have been installed.

**C. NEW BUSINESS**

1. Special Board Meeting scheduled for Monday, December 9, 2019 at 6:30 p.m. for Interim Superintendent Interviews.
2. Annual School Election Results: Mr. Kenneth McKelvey, Jr., Ms. Deborah Zarin and Ms. Elizabeth Decktor were elected to 3 year terms expiring December 31, 2022.

Mr. Michael Dennison was elected for a one year term expiring December 31, 2020.

The official count for the 3-year terms: Mr. McKelvey 635 votes, Mrs. Zarin 601 votes, Ms. Decktor 529 votes, Ms. Cavallaro 513 votes, Mr. Simpson 380 votes, Mr. DeHart 323 votes.  
The official count for the 1-year unexpired term: Mr. Dennison 658 votes, write-in 297 votes.

3. Crossing sign for Cedar Street

#### D. COMMITTEE REPORTS

1. Woodstown-Pilesgrove board notes from November 2019 Board meeting - Mr. Morris

### XI. EXECUTIVE SESSION

#### ALLOWAY BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

**WHEREAS, N.J.S.A. 10:4-12** allows for a Public Body to go into closed session during a Public Meeting; and  
**WHEREAS**, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and  
**WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately 7:30 p.m.;  
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order (student matter)
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters ***Superintendent Search***
- 9. Imposition of penalties upon an individual

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_ #Yes: \_\_\_\_\_ #No: \_\_\_\_\_

### XII. RESUME PUBLIC PORTION

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_ #Yes: \_\_\_\_\_ #No: \_\_\_\_\_

**XIII. PUBLIC COMMENT - OPEN**

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

**XIV. ADJOURNMENT**

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_ #Yes: \_\_\_\_\_ #No: \_\_\_\_\_