

**ALLOWAY BOARD OF EDUCATION
REGULAR MEETING AGENDA
March 17, 2020**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II. PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance:

Mr. Chuck Angelus, Ms. Elizabeth Decktor, Mr. Michael Dennison, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. Kenneth McKelvey, Jr., Mr. Richard Morris, Mrs. Deborah Zarin

IV. EDUCATIONAL HIGHLIGHTS

Star Students: Massey Coleman (nominated by Ms. Leyman)
Megan Spears (nominated by Mrs. Katz)

V. PUBLIC COMMENT - AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the Meeting.

VI. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular and executive session minutes of February 25, 2020 and special and executive session meeting minutes of March 9, 2020.

Motion: _____ Second: _____ #Yes: _____ #No: _____ #Abstain _____

VII. SUPERINTENDENT'S RECOMMENDATIONS

The Superintendent recommends the following:

A. PERSONNEL - PROFESSIONAL

1. Workshop Participation

The Board approve the following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Martha Arrizon	APA Hotel Iselin, NJ	Foreign Language Educators of NJ Annual Conference	3/27/20	\$195	\$90	Yes
Stephanie Owens	Rowan LRC - South Glassboro NJ	Working with Kids with Anxiety and Mental Health Issues	5/15/20	\$0	\$90	Yes
Meghan Taylor	Rowan LRC - South GlassboroNJ	Mental Health Awareness and Working with Kids with Anxiety	5/15/20	\$0	\$0	Yes
Jennifer Gallatig	Woodstown High School	Set up Alloway student artwork for Quad District Night	3/23/20	\$0	\$90	Yes
Claire Gechter	Westin Mt. Laurel NJ	Practical Strategies to Incorporate Specially Designed Instruction into your Co-Teaching	4/20/20	\$279 <i>Title IIA Funded</i>	\$90	Yes
Amber Hann	Westin Mt. Laurel NJ	Practical Strategies to Incorporate Specially Designed Instruction into your Co-Teaching	4/20/20	\$279 <i>Title IIA Funded</i>	\$0	Yes

B. PERSONNEL - SUPPORT

1. Employment-Substitute Custodian

The Board approve the employment of Harry Franklin as a substitute custodian at the rate of \$11/hour for the remainder of the 2019-2020 school year.

C. OTHER BUSINESS

1. HIB Report - Approval

The Board approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for February 2020 as presented:

HIB Investigations:

Reported: 0
 Completed: 0
 Number of incidents ruled as Harassment, Intimidation or Bullying: 0
 Number of incidents ruled as not falling under the HIB provisions: 0

2. HIB Report - Acknowledgement

The Board acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for March 2020 as presented:

HIB Investigations:

Reported: 1
 Completed: 1
 Number of incidents ruled as Harassment, Intimidation or Bullying: 0
 Number of incidents ruled as not falling under the HIB provisions 1

3. Approval of Fundraising Requests

The Board approve the following fundraising request:

Teacher	Fundraiser Name	Dates	Funds Used For
Maryann Acton	Donors Choose	March 2020-June 2020	Markerboard Table

4. Approval of the 2020-21 School Calendar

The Board approve the school calendar for the 2020-2021 school year.

5. Request for Use of Facilities

The Board approve the following request for use of facilities:

Group	Contact Person	Date Requested	Event
Alloway School PTA	Christina Paleschic	3/23/20 - Media Center	Ice Cream Social Meeting

Motion: ___ Second: ___ CA ___ ED ___ MD ___ JF ___ CF ___ JH ___ KM ___ RM ___ DZ ___

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of February 25, 2020 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 25, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 25, 2020.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of February, 2020.

3. Transfers

The Board approve the transfers for the month of February, 2020.

4. Bills to be Paid

The Board approve payroll and agency for February, 2020, and bills list for March, 2020.

5. Paraprofessional Support - Class Trip

The Board approve the Paraprofessional support for one Alloway resident student (SID# 6207902789) for the Woodstown High School 2019-2020 Senior Class Trip at a cost of \$3,198.00.

6. Resolution 2020-9 Tentative Budget Submission 20-21

After review and discussion of the proposed 2020-2021 budget and upon discussion with the full board, it is recommended that the Alloway Township Board of Education approve the following:

**RESOLUTION 2020-9
ALLOWAY TOWNSHIP BOARD OF EDUCATION
RESOLUTION APPROVING 2020-2021 TENTATIVE BUDGET
MARCH 17, 2020**

BE IT RESOLVED, that the tentative budget be approved for the 2020-2021 School Year and the Secretary to the Board of Education be authorized to submit the tentative budget to the Salem County Executive Superintendent of Schools for approval, in accordance with the statutory deadline:

****PLEASE NOTE: FIGURES WILL BE PRESENTED AS AN ADDENDUM ITEM****

	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
General Fund	\$XXXXXX	\$XXXXXX
Special Revenue Fund	\$ XXXX	\$XXXX
Debt Service	<u>\$ XXXX</u>	<u>\$ XXXXX</u>
Total Base Budget	\$XXXXXX	\$XXXXXX

BE IT RESOLVED to acknowledge that the 2020-2021 school year budget as described results in a 2% or \$_____ increase in the tax levy for a total of \$_____; and

BE IT RESOLVED that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in the *South Jersey Times* with County Office approval of the budget, as directed by the Department of Education in accordance with the format required by the State Department of Education and according to law; and

BE IT RESOLVED in accordance with the N.J.A.C. 6A:23B-1.2(b), the maximum expenditure for travel for the 2020-2021 school year for all staff and board members is \$10,000; and

BE IT RESOLVED the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations; and

BE IT RESOLVED that a public hearing on the 2020-2021 School Year Budget will be held in the Gereau Library of the Alloway Township School on Tuesday, April 28, 2020 at 6:30 p.m.; and

THEREFORE BE IT RESOLVED that the Alloway Township Board of Education approves the 2020-2021 Budget for submission to the Salem County Executive Superintendent of Schools for approval.

Motion:___ Second:___ CA___ ED___ MD___ JF___ CF___ JH___ KM___ RM___ DZ___

IX. SUPERINTENDENT DISCUSSION ITEMS

1. Monthly reported information:
 Enrollment - 333
 Fire Drill - 2/24/20
 Security Drill- 2/21/20
 Suspensions for February, 2020 - Bus - 2; External - 1; Internal - 6
2. Monthly School Nurse Report - February, 2020
3. Payment of Teachers for End of Year Activities
4. Coronavirus Update

5. Air Quality Testing Update (Bi-Annual Mercury)
6. Grading Policy Committee
7. School Performance Report 2018-19

X. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

1. Quad District Art Show & Concert - Thursday, March 26, 2020, 5:30-6:30 at WHS
(POSTPONED)
2. Letter of Intent to Return from R. Kauffmann

B. OLD BUSINESS

1. **SCSBA - 8th Grade Dialogue & Reception** - March 24, 2020 **(CANCELED)**
2. **Salem County School Boards Spring Meeting** - Tuesday, May 5, 2020 (6 p.m.) at The Riverview Inn, Pennsville. *Please notify the Board Office if you wish to attend.*
3. Board Member Mandated Online Training - Reminder to complete
4. District Leadership

C. NEW BUSINESS

1. Board Self Evaluation & Superintendent Evaluation

D. COMMITTEE REPORTS

1. Woodstown-Pilesgrove Board notes-Mr. Morris

XI. PUBLIC COMMENT - OPEN

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XII. EXECUTIVE SESSION

**ALLOWAY BOARD OF EDUCATION RESOLUTION
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and
WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately _____;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- x 1. Confidential matters per statute or court order

- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters
- 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XIII. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XIV. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____