

ALLOWAY BOARD OF EDUCATION
PUBLIC HEARING ON THE BUDGET & REGULAR MEETING AGENDA
April 28, 2020

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this public hearing on the budget and regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II. PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mr. Chuck Angelus, Ms. Elizabeth Decktor, Mr. Michael Dennison, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. Kenneth McKelvey, Jr., Mr. Richard Morris, Mrs. Deborah Zarin

IV. PUBLIC HEARING ON THE 2020-2021 BUDGET

The Business Administrator and Superintendent will present the proposed 2020-2021 Alloway Township School Budget.

Board discussion on the 2020-2021 proposed budget as presented.

PUBLIC COMMENT - BUDGET ONLY

The Board President will recognize those individuals in the audience who wish to comment on the 2019-20 budget as presented.

A separate Public Comment session is provided for those individuals in the audience who wish to comment on other items which are listed on tonight's agenda.

Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
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8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the Meeting.

Following discussion and any questions on the 2020-2021 Budget:

2020-2021 Budget Approval

It is recommended that the Alloway Township Board of Education approve by Resolution No. 2020-14 the 2020-2021 school district budget which has been approved by the Salem County

Office of Education and is within the statutory cap, reflecting a 2.00% increase in the local tax levy.

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2020-2021 Total Expenditures	\$8,062,693	\$200,528	\$234,563	\$8,497,784
Less: Anticipated Revenues	<u>\$3,947,715</u>	<u>\$200,528</u>	<u>\$ 0</u>	<u>\$4,148,243</u>
Taxes To Be Raised	\$4,114,978	\$ 0	\$234,563	\$4,349,541

Motion: ___ Second: ___ CA ___ ED ___ MD ___ JF ___ CF ___ JH ___ KM ___ RM ___ DZ ___

REGULAR MEETING:

V. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular meeting minutes of March 17, 2020 as submitted by the Board Secretary.

Motion: _____ Second: _____ #Yes: _____ #No: _____ #Abstain _____

VI. PUBLIC COMMENT - AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments, during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

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VII. SUPERINTENDENT'S RECOMMENDATIONS

The Superintendent recommends that:

A. PERSONNEL - PROFESSIONAL

1. Employment – Tenured Teacher Contracts 2020-2021

The Board approve the employment of the following certificated tenured teachers for the 2020-2021 school year:

Maryann Acton
Maria Bellia
Kim DeFebo
Melissa Emel
Lindsey Gioielli
Richard Kaufmann
Karen Murphy
Heather Principe
Shari Rupertus
Theresa Turner
Karen Wildermuth

Christopher Beck
Nancy Brawley
Alison Derenberger
Claire Gechter
Lynne Katz
Kristy Leyman
Loretta Osborn
Lisa Ramos
Melissa Strawderman
Kellie Whelan

2. Employment - Non-Tenured Fourth Year Contracts 2020-2021

The Board approve the following non-tenured teachers be issued a contract for the 2020-2021 school year:

Amber Hann
Colleen Rishel

Stephanie Owens
Meghan Taylor

3. Employment – Non-Tenured Third Year Contracts 2020-2021

The Board approve the following non-tenured teachers be issued a contract for the 2020-2021 school year:

Brittany Chan

4. Reduction in Force - Certificated Staff

The Board approve the Reduction In Force (RIF) of the following certificated staff members, for reasons of economy, effective July 1, 2020 and that they be placed on the preferred eligible list for recall should a full-time position become available in the future:

Jennifer Gallatig, Art Teacher
Mark Jaep, Physical Education Teacher

5. 2020-2021 Teacher Salaries

The Board approve the 2020-2021 Teacher Salaries, pending negotiations.

6. Teacher Compensation - After School Events

The Board approve to compensate teachers at the contractual rate of \$30/hour for after-school events, if needed, such as concerts, dances, promotion, etc. due to a lack of a settled teacher contract, with a maximum estimated cost of \$1,200.00 for the remainder of the 2019-2020 school year.

7. Resignation/Retirement - Music Teacher

The Board accept, with regret, the resignation of Mary Ann Wyckoff, Music Teacher, as of June 30, 2020, with an intended retirement date of July 1, 2020. Mrs. Wyckoff has been a teacher at Alloway School for 22 years.

8. Employment - Interim Assistant Principal

The Board approve the employment of Patricia Gaburo as Interim Assistant Principal effective April 29, 2020 and until a permanent Principal is hired, with her services utilized at the discretion of the Superintendent. Mrs. Gaburo will be paid \$475.00 per day and with no other benefits. Mrs. Gaburo previously served as Assistant Principal at Alloway School from January 2017 through June 2017 and September 2018 through February 2019.

9. Assistant Principal - Early Release from Employment

The Board approve the early release of Jeff Podolski, Assistant Principal & Curriculum Coordinator, from his employment contract with the Alloway Township Board of Education as of Tuesday, April 28, 2020 (last working day). Mr. Podolski's contract includes a 60-day notification clause and his resignation was received on March 17, 2020.

Motion:___ Second:___ CA___ ED___ MD___JF___ CF___ JH___ KM___ RM___ DZ___

B. PERSONNEL - SUPPORT

None at this time

Motion:___ Second:___ CA___ ED___ MD___JF___ CF___ JH___ KM___ RM___ DZ___

C. OTHER BUSINESS

1. HIB Report - Approval

The Board approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for March 2020 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	1
Number of incidents ruled as not falling under the HIB provisions:	0

2. HIB Report - Acknowledgement

The Board acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for April 2020 as presented:

HIB Investigations:

Reported:	0
Completed:	0

Number of incidents ruled as Harassment, Intimidation or Bullying: 0
Number of incidents ruled as not falling under the HIB provisions 0

3. HIB Report - Acknowledgement

The Board acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for February 2020 as presented:

HIB Investigations:

Reported: 1
Completed: 1
Number of incidents ruled as Harassment, Intimidation or Bullying: 0
Number of incidents ruled as not falling under the HIB provisions 1

4. 2020-2021 Salem County School District Homeless Student Agreement

The Board approve the Salem County Homeless Student Agreement for 2020-2021. The agreement states that Alloway School will not seek tuition payment or transportation reimbursement for any resident student, excluding special education students, determined to be homeless in accordance with the law, from any Salem County school districts who participate. 100% district participation is anticipated for 2020-2021.

5. School Calendar 2019-2020 *Revised*

The Board approve the revisions to the 2019-2020 school calendar as presented. This changes Thursday, April 9th and Tuesday, April 14th of Spring Break to days school is in session. The last day of school is now scheduled for Friday, June 12, 2020.

6. Updated District Policy Manual

The Board approve the updated Alloway Township School District policy manual as revised by the New Jersey School Boards Association with updates as of March 16, 2020.

7. Facilities Use Request

The Board approve the Facilities Use Request from the Wistarburg Ruritan Club for use of the playground for Community Day on June 13, 2020 from 9:00 a.m. to 3:30 p.m.

8. District Infectious/Disease Preparedness Plan

The Board approve the District Infectious/Disease Preparedness Plan as per the attached. Districts were asked to create a plan in anticipation of the school closures. The plan has been approved by local emergency management.

Motion:___ Second:___ CA___ ED___ MD___JF___ CF___ JH___ KM___ RM___ DZ___

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of March 31, 2020 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending March 31, 2020.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of March, 2020.

3. Transfers

The Board approve the transfers for the months of March 2020 and April 2020.

4. Bills to be Paid

The Board approve payroll and agency for March, 2020 and bills list for April, 2020.

5. District Tax Schedule 2020-2021

The Board approve the 2020-2021 District Tax Schedule.

6. Resolution 2020-11 NJSIG -Safety Grant

RESOLUTION # 2020-11 2020 NJSIG Safety Grant

WHEREAS, the Alloway Township Board of Education hereby agrees that the information provided in this application is complete and correct; and

WHEREAS, the Alloway Township Board of Education hereby approves the digital submission of this application for the 2020 Safety Grant Program through the New Jersey School Insurance Group for the purposes described in the application, in

the amount of \$3,192.00 for the July 1, 2020 through June 30, 2021 program period;

NOW THEREFORE BE IT RESOLVED that the Alloway Township Board of Education hereby authorizes and grants authority to the undersigned Official Representative to submit the final required documents and digitally submit this application for review by the New Jersey Schools Insurance Group.

Grant funds will be used to help offset maintenance and security expenses of the district. This is a \$1,512 decrease over 2019-2020.

7. Woodstown High School Tuition 2020-2021

The Board approve entering into a tuition Agreement with Woodstown-Pilesgrove District for students in 9th through 12th grade for the 2020-21 school year as follows:

Regular Education Students: (128 Full-Time @ \$14,555.00)	\$1,863,040.00
Regular Education Students: (4 Shared-Time @ \$7,277.50)	\$ 29,110.00
Multiply Disabled Students: (3 @ \$18,000)	\$ 54,000.00
Resource Room: (7,690 hours @ \$18/hr)	\$ 138,420.00
Tuition Adjustment Due from Woodstown 2017-2018	\$ (129,705.94)
Total	\$ 1,954,864.06

8. Contract for Participation in the Cooperative Transportation Program 2020-2021

The Board approve entering into a Participation Agreement for 2020-2021 with Gloucester County Special Services School District for administration of the Salem County Transportation Cooperative for transportation involving: Homeless, NonPublic, Special Education and Vocational Routes.

9. Penns Grove Carneys Point Joint Purchasing Agreement 2020-2021

The Board approve entering into a Joint Purchasing Agreement with Penns Grove Carneys Point District for 2020-21 for purchase of milk, juice, baked goods and ice cream.

10. Shared Child Study Team Agreement 2020-2021

The Board approve entering into a shared service agreement to provide Child Study Team Services for the 2020-2021 school year to the Upper Pittsgrove School District at a rate of \$96,900 per annum.

11. Shared Business Services 2020-2021

The Board approve entering into a shared service agreement to provide Business Services to the following districts effective July 1, 2020 through June 30, 2021:

Elsinboro	\$ 90,000
Lower Alloways Creek	<u>\$136,000</u>
Total	\$226,000

12. SCSSSD - Itinerant/Shared Services Agreement 2020-2021
The Board approve entering into an Agreement with the Salem County Special Services School District for Itinerant/Shared Services for Physical Therapy, Social Worker services and any related services as per the attached fee schedule and as may be required in the 2020-2021 school year.

14. REAP Grant 2020-2021
The Board approve applying for the REAP Grant for 2020-21 Under the Small, Rural School Achievement (SRSA) program, the US Department of Education estimates the Alloway Township School District will be eligible to receive \$15,813.00. The grant will be used for technology upgrades/equipment. This is a \$3,180.00 decrease over last year.

15. Insurance Broker of Record
The Board approve the Employee Benefits Brokerage & Consultancy Agreement with Conner Strong & Buckelew in the amount of \$3,600 for the period July 1, 2020 through June 30, 2021 for providing brokerage and consultancy services on behalf of Alloway Township Board of Education.

16. Resolution 2020-12 Long Range Facilities Plan

**RESOLUTION # 2020-12
ALLOWAY TOWNSHIP BOARD OF EDUCATION
LONG RANGE FACILITIES PLAN - MAJOR AMENDMENT SUBMISSION APPROVAL
APRIL 28, 2020**

WHEREAS, N.J.S.A. 18A:7G-4 requires the Board to amend its Long Range Facilities Plan (LRFP) on file with the New Jersey Department of Education at least once every five years to update enrollment projections, building capacities, and health and safety conditions; and

WHEREAS, the Board desires to update its previously approved LRFP at this time to comply with statutory and regulatory requirements; and

WHEREAS, this Board resolution amending the approved Long Range Facilities Plan complies with the five-year reporting requirements per the Educational Facilities Construction and Financing Act, P.L. 2000 c. 72 (N.J.S.A. 18A:7G-1 et seq.) as amended by P.L. 2007, c. 137, and the applicable provisions of N.J.A.C. 6A:26-1 et seq. (Educational Facilities Code);

NOW, THEREFORE, BE IT RESOLVED, that the Alloway Township School District hereby approves the latest amended Long Range Facilities Plan on files in the office of the School Business Administrator and authorizes submission of same to the New Jersey Department of Education; and be it

FURTHER RESOLVED, the Board hereby authorizes and directs its School Business Administrator to take any steps necessary to effectuate the terms of this resolution and to submit the five-year LRFP amendment to the New Jersey Department of Education.

Motion: ___ Second: ___ CA ___ ED ___ MD ___ JF ___ CF ___ JH ___ KM ___ RM ___ DZ ___

IX. SUPERINTENDENT DISCUSSION ITEMS

1. Monthly Reported Information:
Enrollment - 333
Fire Drill & Security Drill - n/a
Suspensions for March, 2020 - 1 Internal Suspension
2. Monthly School Nurse Report
3. Summer SACC
4. Distance Learning Update

X. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

None

B. OLD BUSINESS

1. Superintendent Evaluation
2. Board Self Evaluation - See April 13th email for instructions. Please complete by May 5th as it must be approved by June to meet QSAC requirements.
3. Superintendent Goals
4. NJSBA Mandated Training - Everyone that requires training has been signed up

C. NEW BUSINESS

1. Final Interview for Principal Position - In person or via video conference?

D. COMMITTEE REPORTS

XI. PUBLIC COMMENT - OPEN

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

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XII. EXECUTIVE SESSION

**ALLOWAY BOARD OF EDUCATION
RESOLUTION No. 2020-13
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and
WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and
WHEREAS, the regular meeting of this Board of Education will reconvene at approximately ____ p.m.;
NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order (student matter)
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters - 2020-2021 employment of teachers
- 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XIII. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XIV. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____