

## Alloway Board of Education Regular Meeting Minutes – January 28, 2020

### **CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Richard Morris, Board President, on Tuesday, January 28, 2020 at 6:31 p.m. in the Gereau Library of the Alloway Township School.

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

### **PLEDGE TO THE FLAG**

Mr. Morris led the group in the pledge to the flag.

A moment of silence was held for Mr. Berwyn Kirby, former Alloway School teacher, whom recently passed away.

### **ROLL CALL OF MEMBERS**

Members present: Mr. Chuck Angelus, Ms. Elizabeth Decktor, Mr. Michael Dennison, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. Kenneth McKelvey, Jr., Mr. Richard Morris

Members absent: Mrs. Deborah Zarin

Also in attendance: Mr. Steven Crispin, Interim Superintendent and Ms. Shannon DuBois-Brody, Business Administrator/Board Secretary

### **EDUCATIONAL HIGHLIGHTS**

Mr. Crispin recognized the following:

Red Wagon Award: Brittany Chan

Star Students: Grace White (Grade 8); Indiana Butler (Grade K)

### **PRESENTATION**

Alloway Township Board of Education wishes to recognize the services of local school board members throughout New Jersey in observance of January 2020 as School Board Recognition Month. Furthermore, the Administration recognizes and thanks all board members for their service to the Alloway Community and School.

### **Resolution 2020-2**

Motion made by Mr. Dennison, second by Mr. Hitchner to approve Resolution No. 2020-2 as presented:

**Alloway Township Board of Education  
Resolution No. 2020-2  
School Board Recognition Month in New Jersey  
January 2020**

**WHEREAS**, The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Alloway Township Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

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**WHEREAS**, The Alloway Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS**, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

**RESOLVED**, That the Alloway Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, That the Alloway Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

**VOICE VOTE:** Unanimously Approved

**Motion carried: 8-0-0**

### **PUBLIC COMMENT-AGENDA ITEMS ONLY**

Nancy Brawley, 311 Quinton-Marlboro Road, AEA Negotiations Chair, spoke on behalf of the Alloway Education Association stating that the number each member holds represents the number of dedicated years that members has given to the school and community. It's been 212 days without a new contract and the teachers represent 373 years of experience to the district. Mrs. Brawley urged the Board to meet with the AEA to settle the contract with respect.

Sharon Coleman, inquired about the Superintendent search and the Equity Alliance professional development list on the agenda. She also asked that the board committee assignments be made public. Mr. Crispin will look into the Equity Alliance and get back to her.

### **APPROVAL OF MINUTES**

Motion made by Mr. Angelus, second by Mrs. Fulmer that the regular session minutes and executive session minutes of December 17, 2019 and reorganization and executive session minutes of January 7, 2020 as submitted by the Board Secretary.

**VOICE VOTE:** Unanimously Approved

**Motion carried: 8-0-0**

### **SUPERINTENDENT'S RECOMMENDATIONS**

#### **PERSONNEL – PROFESSIONAL**

##### Workshop Participation

Motion made by Mr. Dennison, second by Mr. McKelvey to approve the workshop participation as presented and as recommended by the Superintendent:

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<b>Staff</b>	<b>Location</b>	<b>Workshop</b>	<b>Date</b>	<b>Cost</b>	<b>Sub Cost</b>	<b>Mileage</b>
Martha Arrizon	Iselin, NJ	Equity Alliance Conference	1/10/20	\$0	\$90	Yes
Colleen Rishel	Mt. Laurel NJ	Co-Teaching Strategies	1/28/20	\$279 <i>(Title II-A Funding)</i>	\$90	Yes
Shari Rupertus	Atlantic City NJ	Techspo 2020	1/30/20 1/31/20	\$475 <i>(Title II-A Funding)</i>	\$180	Yes
Claire Gechter	LRC-South Rowan Univ Glassboro NJ	Reading for Meaning	2/3/20	\$0	\$90	Yes
Amber Hann	Rowan Univ Glassboro NJ	Reading for Meaning	2/3/20	\$0	\$90	Yes
Brittany Chan	FEA Conference Center 12 Centre Dr. Monroe Twp NJ	Developing Mathematics Learners and Doers	2/5/20	\$149 <i>(Title II-A Funding)</i>	\$90	Yes
Heather Principe	FEA Conference Center 12 Centre Dr. Monroe Twp NJ	Developing Mathematics Learners and Doers	2/5/20	\$149 <i>(Title II-A Funding)</i>	\$90	Yes
Tara Reinerth	Baltimore MD	Game Based Learning Summit	2/6/20 (½)day 2/7/20	\$199 <i>(Title II-A Funding)</i>	\$135	Yes
Colleen Rishel	Salem Comm. College	Salem County Bridge Meeting	2/12/20	\$0	\$45	Yes
Bethanny Garrison	Cherry Hill (Mt. Laurel) NJ	Guided Reading: Differentiating Using Small Group Instruction	3/4/20	\$279 <i>(Title II-A Funding)</i>	\$90	Yes
Amber Hann	Rowan Univ Glassboro NJ	Inclusion Institute	3/17/20	\$0	\$90	Yes

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Maryann Acton/ Heather Principe	Atlantic City NJ (Sheraton Hotel at AC Convention Center)	IXL Live	3/19/20	\$75 each <i>(Title II-A Funding)</i>	\$180	Yes
Kellie Whelan	Stockton University Galloway NJ	Stop the Bleed for New Jersey Schools	3/24/20	\$0	\$145	Yes

**ROLL CALL VOTE:** YES: Mr. Angelus, Ms. Decktor, Mr. Dennison, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. McKelvey, Mr. Morris

**Motion carried: 8-0-0**

### Movement on Guide

Motion made by Mr. Hitchner, second by Mrs. Fulmer to approve the request from Brittany Chan for movement on the guide from BA+15 Step 5 to MA Step 5, effective January 1, 2020, with the sufficient completion of Graduate credits from Wilkes University. The salary adjustment will be made once the Agreement with the Alloway Education Association is settled.

**ROLL CALL VOTE:** YES: Mr. Angelus, Ms. Decktor, Mr. Dennison, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. McKelvey, Mr. Morris

**Motion carried: 8-0-0**

### **PERSONNEL – SUPPORT**

Motion made by Mr. Angelus, second by Mr. Fedora to approve the following as recommended by the Superintendent:

#### Employment - Substitute Aide

The employment of Kimberly Jones as a substitute aide for the remainder of the 2019-2020 school year, at a rate of \$11.00 per hour.

#### Employment - Part-Time Classroom Aide

The employment of Kyle Daddario as a part-time Classroom Aide effective February 3, 2020 through June 30, 2020 at an annual prorated salary of \$7,500.00. No health benefits.

*Discussion: Mr. Crispin noted that Mr. Daddario's position may need to be re-evaluated due to other recent needs in the district. If any change is necessary, it will be brought forward at the February meeting.*

**ROLL CALL VOTE:** YES: Mr. Angelus, Ms. Decktor, Mr. Dennison, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. McKelvey, Mr. Morris

**Motion carried: 8-0-0**

### **OTHER BUSINESS**

Motion made by Mr. Angelus, second by Mrs. Fulmer to approve the following as recommended by the Superintendent:

#### Field Trip Requests

The following field trip requests:

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Teacher	Grade	Location	Date	Cost
Mark Jaep Kristy Leyman	Grades 6, 7, 8 Student Gov. and Safety Patrol	Morey's Pier Wildwood, NJ	May 27, 2020	Bus Cost: \$1,584.68 (2 Buses) Paid by Student Govt.

### HIB Report - Approval

The Superintendent's monthly Harassment, Intimidation and Bullying Report for December 2019 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	1

**ABSTAIN: Mr. Dennison, Mr. McKelvey**

**Motion carried: 6-0-2**

### HIB Report - Acknowledgement

Acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for January 2020 as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	1

### Fundraising Requests

The following fundraising requests:

Teacher	Fundraiser Name	Dates	Funds Used For
Tracy Stuart	Valentine's Day Candy Gram	1/29/20 - 2/13/20	8th Grade Graduation Dance
Melissa Strawderman	Soft Pretzel Sale	One week prior to the delivery dates of: 2/28/20, 3/27/20 and 4/17/20	8th Grade Class Activities
Melissa Strawderman	Krispy Kreme Doughnuts	4/1/20 through 4/30/20	8th Grade Class Activities
Melissa Strawderman	Gertrude Hawk Candy Bars	3/1/20 through 3/31/20	8th Grade Class Activities
Bethanny Garrison	Donors Choose	ASAP	Wobble Stools/Flexible Seating for Second Grade

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### Appointments of Committees/Representatives

The following appointments of committees/representatives effective January 7, 2020 until the next reorganization meeting in January 2021.

NJSBA Delegate & Alternate	SCSBA Delegate & Alternate
SACC Rep	PTA Rep
Quad District Rep	SIT Committee Rep
Personnel Committee	Policy Committee
Finance Committee	Property/Transportation
Negotiations	Educ Programs/Curriculum
Technology	Youth League Rep
Community Relations	

**ROLL CALL VOTE:** YES: Mr. Angelus, Ms. Decktor, Mr. Dennison, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. McKelvey, Mr. Morris

ABSTAIN: Mr. Dennison, Mr. McKelvey (*see above HIB Report – Approval*)

**Motion carried: 8-0-0**

### **BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**

#### **FINANCIAL**

Motion made by Mrs. Fulmer, second by Ms. Decktor to approve the following as recommended by the Superintendent and Business Administrator:

#### Board Secretary Certification

##### **Board's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of December 31, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

##### **Board Secretary's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending December 31, 2019.

#### Cash Reconciliation Report

The cash reconciliation report for the month of December, 2019.

#### Transfers

The transfers for the month of December, 2019.

#### Bills to be Paid

The payroll and agency for December 2019, and bills list for January, 2020.

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### Special Education Shared Aide Service Agreement - LAC

The Service Agreement with the Lower Alloways Creek Township Board of Education for a Shared Aide in the Behavior Disabilities Program at LAC School for Alloway resident student (SID# 4662597032) at an annual cost of \$15,000 (pro-rated to \$5,460.00) for the period of November 18, 2019 through June 30, 2020. This aide replaces the 1:1 Aide previously approved for resident student ID# 4662597032 on October 22, 2019 at a prorated cost of \$13,834.44 for September 24, 2019 through June 30, 2020. *The total cost for the 1:1/Shared Aide for the 2019-2020 school year is \$8,376.90.*

### Capital Project Cancel Back to Capital Reserve

The canceling back \$1,210.00 from the Capital Projects Fund to the Capital Reserve Account as the roof replacement project (State Project #: 0060-02-14-1001) has been completed.

### Capital Reserve Withdrawal to Capital Projects

The withdrawal of \$7,820.33 from the Capital Reserve Account to the Capital Project Fund for the completed security vestibule project (State Project #: 0060-020-14-1002-G04). This project was originally to be partially funded by NJ SDA Section 15 Grant #: G5-6400, however the grant was canceled. *The withdrawal from the Capital Reserve Account will cover the portion of the project that was anticipated from the NJ SDA Section 15 Grant.*

### Transportation - Addendum

The transportation addendum to route E6 with B. R. Williams effective Monday, January 13, 2020 for transportation of an Alloway homeless student to the Alloway School for an increase of \$6,180.00, for a final adjusted contract amount for Route E6 of \$31,768.80.

### 2020-2021 Placement

The continued enrollment of one Alloway resident student (SID# 9342283359) in the Gloucester County Institute of Technology School of Dance for the 2020-2021 school year. The 2020-2021 total tuition cost will be made available at a later date as it has not yet been released. The total tuition cost for 2019-2020 is \$7,893.00. Transportation will be provided by the parents. This is non-precedent setting.

**ROLL CALL VOTE:** YES: Mr. Angelus, Ms. Decktor, Mr. Dennison, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. McKelvey, Mr. Morris

***Motion carried: 8-0-0***

### SUPERINTENDENT DISCUSSION ITEMS/FYI

Enrollment - 329

Fire Drill - 12/12/19

Security Drill - 12/11/19 (Bomb Threat - Tabletop)

Suspensions - December: 3 Internal and 1 External

Monthly School Nurse Report - December

Strategic Plan

### PRESIDENT'S REPORT

#### **COMMUNICATIONS TO THE BOARD**

None

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### OLD BUSINESS

Superintendent Search Discussion

### NEW BUSINESS

Filing of Personal/Relative and Financial Disclosure Statements - New board members have 30 days from the date of taking office to file or February 6, 2020. Everyone else must file by April 30th. See January 15, 2020 email.

Board Member online mandated training will be available soon through NJSBA. The 2020 requirements are as follows:

Governance I - Mr. McKelvey & Mrs. Zarin  
Governance II - Angelus, Hitchner, Fedora  
Governance IV - Decktor & Dennison

### COMMITTEE REPORTS

Woodstown-Piles Grove Report-Mr. Morris

### EXECUTIVE SESSION

Motion made by Mr. Dennison, second by Mr. Angelus, that the Board enter into Executive Session by Resolution at 7:05 p.m. from which the general public will be excluded.

### ALLOWAY BOARD OF EDUCATION RESOLUTION No. 2020-3 AUTHORIZING EXECUTIVE SESSION

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately 7:41 p.m.;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

**Litigation, contract negotiations, or attorney-client privilege  
Personnel Matters – Superintendent Search**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**VOICE VOTE:** Unanimously Approved

**Motion carried: 8-0-0**

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### **RESUME PUBLIC PORTION**

Motion made by Mr. Angelus, second by Mr. Fedora to return to the public portion of the meeting at 7:41 p.m.

**VOICE VOTE:** Unanimously approved

***Motion carried: 8-0-0***

*Discussion: Mr. Crispin spoke of the strategic plan and academic achievement. He will share information at the next meeting on how Alloway is evaluated by the State.*

### **PUBLIC COMMENT - OPEN**

Harry Harding, 239 Alloway Friesburg Road, inquired about the parking lot drain presented his concerns about the downspouts in the garden area dumping water on the building.

### **ADJOURNMENT**

Motion made by Mr. Fedora, second by Mr. Angelus that there being no further business to be brought before the board that the meeting be adjourned at 7:47 p.m.

**VOICE VOTE:** Unanimously approved

***Motion carried: 8-0-0***

Respectfully submitted,

Shannon N. DuBois-Brody  
Business Administrator/  
Board Secretary