CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order virtually by Mr. Chuck Angelus, Board Vice President, on Tuesday, April 28, 2020 at 6:43 p.m. through the Zoom platform. Due to Governor Murphy's Executive Order No. 107, implementing social mitigating strategies to combat COVID-19, the Alloway Township Board of Education did not conduct an in-person meeting.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held virtually through the Zoom platform at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School, the district's Facebook page, website and on the front door.

PLEDGE TO THE FLAG

Mr. Angelus led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members present: Mr. Chuck Angelus, Ms. Elizabeth Decktor, Mr. Michael Dennison, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. Kenneth McKelvey, Jr., Mr. Richard Morris, and Mrs. Deborah Zarin

Members absent: None

Also in attendance: Mr. Steven Crispin, Interim Superintendent and Ms. Shannon DuBois-Brody, Business Administrator/Board Secretary

PUBLIC HEARING ON THE 2020-2021 BUDGET

The Business Administrator and Superintendent presented the proposed 2020-2021 Alloway Township School Budget.

PUBLIC COMMENT - BUDGET ONLY

Stacy Amburg questioned the amount of the CST Secretary salary, inquired about the possibility of tuition for non-special education Pre-K student program, and why the science teacher was not rehired.

Deanna Bouting, 36 South Greenwich St, inquired about renting out classrooms as alternate funding, as well as bringing back OOD students. Mr. Crispin responded that Alloway has looked into this option.

Deanna Pipitone, 67 Alloway-Friesburg Rd., stated she would be okay with charging tuition for a full-time PK class and want to know when decisions of Pre-K tuition class would be made.

Buddy Ayers, Pecks Corner Rd., inquired about an Assistant Principal/Principal and Superintendent search because we need to have one. Mr. Crispin clarified that it can be one person.

Lauren McGuire, Yorktown Rd., expressed concern over losing teachers and the impact on class sizes. She also stated the students deserve full time teachers, not part time. Mr. Crispin explained the science teacher, the reduction of 3 teachers from grades K-5, and the grades and classes.

Kim Spina, Paradise Rd., expressed concern over the class sizes.

Maura Wells, 11 Holly Hills Lane, questioned if the state has mandated class sizes. Mr. Crispin stated only in Kindergarten are aides in the class regulated by the State based upon student enrollment. There is the possibility of one kindergarten and not 2 for 2020-21.

Suzanne Dorrell, 26 Alloway-Aldine Rd., asked how much money would be needed to keep all teachers are their current levels.

Daniel Atanasio, Pecks Corner-Cohansey Rd., inquired if it was legal to reduce a full time teacher to a lower percentage without benefits.

Suzanne Smith, 10 Christine Ct., inquired if there is a high level of poverty in the district and if there was an option to regionalize with Woodstown.

Karen Ayers, Pecks Corner Rd., asked if all the specials and Spanish would be eliminated and if there was any hope for the non-tenured non renewals. Mr. Crispin indicated that all the specials still remain at the same level. Although the upper grades may decrease slightly, the same level of specials will be offered. There are 3 non tenured teachers, notification by 05/15. At best, there may be able to find savings for one teacher.

Shari Rupertus, Center Rd., expressed concerns with transitioning STEM to STEAM and indicated how important it is to keep students and staff. She feels the science teacher went above and beyond and she's heartbroken to see staff go.

Barb Spires, Kristine Ct., inquired about the science position.

Kim Spina asked about the Spanish program and if Ms. Arrizon will still be teaching if the position remains at 80%, as it is in the budget.

Lori Wagner, 44 West Main St., expressed concern about the science and specials programs. If we are going to survive, we have to compete with them.

2020-2021 BUDGET APPROVAL

Motion by Mr. Dennison, second by Mr. McKelvey to approve by Resolution No. 2020-14 the 2020-2021 school district budget which has been approved by the Salem County Office of Education and is within the statutory cap, reflecting a 2.00% increase in the local tax levy.

RESOLUTION No. 2020-14 2020-2021 BUDGET ADOPTION APRIL 28, 2020

BE IT RESOLVED, that the Alloway Board of Education has reviewed and discussed the 2020-2021 school district budget, and the Alloway Board of Education approves, in accordance with the statutory requirements, the 2020-2021 budget at the Public Hearing held on April 28, 2020 as follows:

	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	REVENUE	SERVICE	<u>TOTAL</u>
2020-21 Total Expenditures	\$8,062,693	\$200,528	\$234,563	\$8,497,784
Less: Anticipated Revenues	\$3,947,715	\$200,528	\$0	\$4,148,243
Taxes to be Raised	\$4,114,978	\$ 0	\$234,563	\$4,349,541

WHEREAS, the Alloway Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.A.C. 6A:23A-7.3 requires board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff member to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, and annual threshold of \$100 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C.6A:23A-7.3., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

WHEREAS, the Board of Education approves all travel no in compliance with N.J.A.C. 6A:23A-7.3 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

WHEREAS, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6:23A-7.3, to a maximum expenditure of \$5,000 for all staff and board members.

THEREFORE, BE IT RESOLVED that the Alloway Township Board of Education approves and adopts the 2020-2021 budget at the Public Hearing held virtually on April 28, 2020 at 6:30 p.m. due to Governor Murphy's Executive Order No. 107, implementing social mitigation strategies to combat COVID-19.

ROLL CALL VOTE: YES: Mr. Angelus, Ms. Decktor, Mr. Dennison, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. McKelvey, Mrs. Zarin, Mr. Morris *Motion carried: 9-0-0*

APPROVAL OF MINUTES

Motion by Mr. McKelvey, second by Mr. Fedora, that the regular session minutes of March 17, 2020 be approved as submitted Board Secretary and as per the recommendation of the Interim Superintendent and Business Administrator.

VOICE VOTE: Unanimously Approved *Motion carried: 9-0-0*

PUBLIC COMMENT – AGENDA ITEMS ONLY

Mitchel Sitari, Watson Mill Rd., commented that the Alloway teachers stepped up to the plate to keep their jobs with COVID and now it's time for Alloway BOE to step up to the plate.

Maryann Acton, President of AEA, expressed sadness and disapproval of the way non renewals were handled.

SUPERINTENDENT'S RECOMMENDATIONS

PERSONNEL – PROFESSIONAL

Motion made by Mr. Dennison, second by Mr. Fedora to approve the following as recommended by the Superintendent:

Teacher Compensation - After School Events

Compensate teachers at the contractual rate of \$30/hour for after-school events, if needed, such as concerts, dances, promotion, etc. due to a lack of a settled teacher contract, with a maximum estimated cost of \$1,200.00 for the remainder of the 2019-2020 school year.

Resignation/Retirement - Music Teacher

Accept, with regret, the resignation of Mary Ann Wyckoff, Music Teacher, as of June 30, 2020, with an intended retirement date of July 1, 2020. Mrs. Wyckoff has been a teacher at Alloway School for 22 years.

Employment - Interim Assistant Principal

The employment of Patricia Gaburo as Interim Assistant Principal effective April 29, 2020 and until a permanent Principal is hired, with her services utilized at the discretion of the Superintendent. Mrs. Gaburo will be paid \$475.00 per day and with no other benefits. Mrs. Gaburo previously served as Assistant Principal at Alloway School from January 2017 through June 2017 and September 2018 through February 2019.

Assistant Principal - Early Release from Employment

The early release of Jeff Podolski, Assistant Principal & Curriculum Coordinator, from his employment contract with the Alloway Township Board of Education as of Tuesday, April 28, 2020 (last working day). Mr. Podolski's contract includes a 60-day notification clause and his resignation was received on March 17, 2020.

Discussion: Ms. Decktor thanked Mrs. Wyckoff for 22 years of service. Mrs. Fulmer thanked Mrs. Wyckoff and Mr. Podolski for their service to the district.

ROLL CALL VOTE: YES: Mr. Angelus, Ms. Decktor, Mr. Dennison, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. McKelvey, Mrs. Zarin, Mr. Morris *Motion carried: 9-0-0*

OTHER BUSINESS

Motion made by Mrs. Fulmer, second by Mr. McKelvey to approve the following as recommended by the Superintendent:

HIB Report - Approval

The Superintendent's monthly Harassment, Intimidation and Bullying Report for March 2020 as presented:

HIB Investigations: Reported: Completed: Number of incidents ruled as Harassment, Intimidation or Bullying: 1 Number of incidents ruled as not falling under the HIB provisions: 0

HIB Report - Acknowledgement

Acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for April 2020 as presented:

HIB Investigations: Reported: Completed: Number of incidents ruled as Harassment, Intimidation or Bullying: 0 Number of incidents ruled as not falling under the HIB provisions 0

HIB Report - Acknowledgement

Acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for February 2020 as presented:

HIB Investigations: Reported: Completed: Number of incidents ruled as Harassment, Intimidation or Bullying: 0 Number of incidents ruled as not falling under the HIB provisions 1

2020-2021 Salem County School District Homeless Student Agreement

The Salem County Homeless Student Agreement for 2020-2021. The agreement states that Alloway School will not seek tuition payment or transportation reimbursement for any resident student, excluding special education students, determined to be homeless in accordance with the law, from any Salem County school districts who participate. 100% district participation is anticipated for 2020-2021.

School Calendar 2019-2020 *Revised*

The revisions to the 2019-2020 school calendar as presented. This changes Thursday, April 9th and Tuesday, April 14th of Spring Break to days school is in session. The last day of school is now scheduled for Friday, June 12, 2020.

Updated District Policy Manual

The updated Alloway Township School District policy manual as revised by the New Jersey School Boards Association with updates as of March 16, 2020.

Facilities Use Request

The Facilities Use Request from the Wistarburg Ruritan Club for use of the playground for Community Day on June 13, 2020 from 9:00 a.m. to 3:30 p.m.

District Learning Preparedness Plan

The District Infectious/Disease Preparedness Plan as per the attached. Districts were asked to create a plan in anticipation of the school closures. The plan has been approved by local emergency management.

Discussion: Mr. Angelus inquired if the HIB notification was sent to the parent.

ROLL CALL VOTE: YES: Mr. Angelus, Ms. Decktor, Mr. Dennison, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. McKelvey, Mrs. Zarin, Mr. Morris *Motion carried: 9-0-0*

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

FINANCIAL

Motion made by Mr. Dennison, second by Mr. Fedora to approve the following as recommended by the Superintendent and Business Administrator:

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of February 25, 2020 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 25, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending March 31, 2020.

<u>Cash Reconciliation Report</u> The cash reconciliation report for the month of March, 2020.

<u>Transfers</u> The transfers for the month of March, 2020 and April 2020.

<u>Bills to be Paid</u> The payroll and agency for March, 2020, and bills list for April, 2020.

District Tax Schedule 2020-2021 The 2020-2021 District Tax Schedule.

Resolution 2020-11 NJSIG -Safety Grant

RESOLUTION # 2020-11 2020 NJSIG Safety Grant

WHEREAS, the Alloway Township Board of Education hereby agrees that the information provided in this application is complete and correct; and

WHEREAS, the Alloway Township Board of Education hereby approves the digital submission of this application for the 2020 Safety Grant Program through the New Jersey School Insurance Group for the purposes described in the application, in the amount of \$3,192.00 for the July 1, 2020 through June 30, 2021 program period;

NOW THEREFORE BE IT RESOLVED that the Alloway Township Board of Education hereby authorizes and grants authority to the undersigned Official Representative to submit the final

required documents and digitally submit this application for review by the New Jersey Schools Insurance Group.

Grant funds will be used to help offset maintenance and security expenses of the district. This is a \$1,512 decrease over 2019-2020.

Woodstown High School Tuition 2020-2021

Entering into a tuition Agreement with Woodstown-Pilesgrove District for students in 9th through 12th grade for the 2020-21 school year as follows:

Regular Education Students:	(128 Full-Time @ \$14,555.00)	\$	1,863,040.00
Regular Education Students:	(4 Shared-Time @ \$7,277.50)	\$	29,110.00
Multiply Disabled Students:	(3 @ \$18,000)	\$	54,000.00
Resource Room:	(7,690 hours @ \$18/hr)	\$	138,420.00
Tuition Adjustment Due from Woodstown 2017-2018		<u>\$</u>	(129,705.94 <u>)</u>
Total		\$	1,954,864.06

Contract for Participation in the Cooperative Transportation Program 2020-2021

Entering into a Participation Agreement for 2020-2021 with Gloucester County Special Services School District for administration of the Salem County Transportation Cooperative for transportation involving: Homeless, NonPublic, Special Education and Vocational Routes.

Penns Grove Carneys Point Joint Purchasing Agreement 2020-2021

Entering into a Joint Purchasing Agreement with Penns Grove Carneys Point District for 2020-21 for purchase of milk, juice, baked goods and ice cream.

Shared Child Study Team Agreement 2020-2021

Entering into a shared service agreement to provide Child Study Team Services for the 2020-2021 school year to the Upper Pittsgrove School District at a rate of \$96,900 per annum.

Shared Business Services 2020-2021

Entering into a shared service agreement to provide Business Services to the following districts effective July 1, 2020 through June 30, 2021:

Elsinboro	\$ 90,000
Lower Alloways Creek	<u>\$136,000</u>
Total	\$226,000

SCSSSD - Itinerant/Shared Services Agreement 2020-2021

Entering into an Agreement with the Salem County Special Services School District for Itinerant/Shared Services for Physical Therapy, Social Worker services and any related services as per the attached fee schedule and as may be required in the 2020-2021 school year.

REAP Grant 2020-2021

Applying for the REAP Grant for 2020-21 Under the Small, Rural School Achievement (SRSA) program, the US Department of Education estimates the Alloway Township School District will be eligible to receive \$15,813.00. The grant will be used for technology upgrades/equipment. This is a \$3,180.00 decrease over last year.

Insurance Broker of Record

The Employee Benefits Brokerage & Consultancy Agreement with Conner Strong & Buckelew in the amount of \$3,600 for the period July 1, 2020 through June 30, 2021 for providing brokerage and consultancy services on behalf of Alloway Township Board of Education.

Resolution 2020-12 Long Range Facilities Plan

RESOLUTION # 2020-12 ALLOWAY TOWNSHIP BOARD OF EDUCATION LONG RANGE FACILITIES PLAN - MAJOR AMENDMENT SUBMISSION APPROVAL APRIL 28, 2020

WHEREAS, N.J.S.A. 18A:7G-4 requires the Board to amend its Long Range Facilities Plan (LRFP) on file with the New Jersey Department of Education at least once every five years to update enrollment projections, building capacities, and health and safety conditions; and

WHEREAS, the Board desires to update its previously approved LRFP at this time to comply with statutory and regulatory requirements; and

WHEREAS, this Board resolution amending the approved Long Range Facilities Plan complies with the five-year reporting requirements per the Educational Facilities Construction and Financing Act, P.L. 2000 c. 72 (N.J.S.A. 18A:7G-1 et seq.) as amended by P.L. 2007, c. 137, and the applicable provisions of N.J.A.C. 6A:26-1 et seq. (Educational Facilities Code);

NOW, THEREFORE, BE IT RESOLVED, that the Alloway Township School District hereby approves the latest amended Long Range Facilities Plan on files in the office of the School Business Administrator and authorizes submission of same to the New Jersey Department of Education; and be it

FURTHER RESOLVED, the Board hereby authorizes and directs its School Business Administrator to take any steps necessary to effectuate the terms of this resolution and to submit the five-year LRFP amendment to the New Jersey Department of Education.

ROLL CALL VOTE: YES: Mr. Angelus, Ms. Decktor, Mr. Dennison, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. McKelvey, Mrs. Zarin, Mr. Morris *Motion carried: 9-0-0*

SUPERINTENDENT DISCUSSION ITEMS

Monthly reported information: Enrollment - 333 Fire Drill & Security Drill – n/a Suspensions for March, 2020 - Internal - 1 Monthly School Nurse Report - March, 2020 Summer SACC – Mr. Crispin recommends the summer SACC program be canceled. Distance Learning Update – Things are running very smoothly. Summer SACC - CANCEL

Motion made by Mrs. Fulmer, second by Ms. Decktor to cancel the 2020 Summer SACC Session.

ROLL CALL VOTE: YES: Mr. Angelus, Ms. Decktor, Mr. Dennison, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. McKelvey, Mrs. Zarin, Mr. Morris *Motion carried: 9-0-0*

PRESIDENT'S REPORT

COMMUNICATIONS TO THE BOARD

None

OLD BUSINESS

Superintendent Evaluation – sent out today Board Self Evaluation - See April 13th email for instructions. Please complete by May 5th as it must be approved by June to meet QSAC requirements. Superintendent Goals NJSBA Mandated Training - Everyone that requires training has been signed up

NEW BUSINESS

Final Interview for Principal Position – Mr. Crispin gave an update on interviews. A decision for finalists will be made by May 6. Earliest final interview will be the week of May 11.

PUBLIC COMMENT - OPEN

Lorrie Wagner, Resident & BOE Employee, inquired if candidates hold dual certifications. Mr. Crispin clarified that they passed assessments but may or may not have certificates.

EXECUTIVE SESSION

Motion made by Mrs. Fulmer, second by Mr. Fedora, that the Board enter into Executive Session by Resolution at 8:31 p.m. from which the general public will be excluded.

ALLOWAY BOARD OF EDUCATION RESOLUTION No. 2020-5 AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 7:18 p.m.:

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Litigation, contract negotiations, or attorney-client privilege Personnel Matters

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises

the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

VOICE VOTE: Unanimously Approved *Motion carried: 9-0-0*

RESUME PUBLIC PORTION

Motion made by Mr. Angelus, second by Mr. Hitchner to return to the public portion of the meeting at 9:24 p.m.

VOICE VOTE: Unanimously approved *Motion carried: 9-0-0*

MOTIONS AFTER CLOSED

<u>Employment – Tenured Teacher Contracts 2020-2021</u> The employment of the following certificated tenured teachers for the 2020-2021 school year:

Maryann Acton Maria Bellia Kim DeFebo Melissa Emel Lindsey Gioielli Richard Kaufmann Karen Murphy Heather Principe Shari Rupertus Theresa Turner Karen Wildermuth Jennifer Gallitig (80%) Christopher Beck Nancy Brawley Alison Derenberger Claire Gechter Lynne Katz Kristy Leyman Loretta Osborn Lisa Ramos Melissa Strawderman Kellie Whelan Mark Jaep (80%)

Motion made by Mr. Angelus, second by Mr. McKelvey to TABLE the motion until a special meeting scheduled for May 12, 2020. VOICE VOTE: Unanimously Approved Motion carried: 9-0-0

Employment - Non-Tenured Fourth Year Contracts 2020-2021The Board approve the following non-tenured teachers be issued a contract for the 2020-2021 schoolyear:Amber HannColleen RishelMeghan Taylor

Motion made by Mr. Angelus, second by Mr. McKelvey to TABLE the motion until a special meeting scheduled for May 12, 2020. VOICE VOTE: Unanimously Approved Motion carried: 9-0-0 Employment – Non-Tenured Third Year Contracts 2020-2021

The Board approve the following non-tenured teachers be issued a contract for the 2020-2021 school year:

Brittany Chan

Motion made by Mr. Angelus, second by Mr. McKelvey to TABLE the motion until a special meeting scheduled for May 12, 2020. VOICE VOTE: Unanimously Approved Motion carried: 9-0-0

Reduction in Force - Certificated Staff

The Board approve the Reduction In Force (RIF) of the following certificated staff members, for reasons of economy, effective July 1, 2020 and that they be placed on the preferred eligible list for recall should a full-time position become available in the future:

Jennifer Gallatig, Art Teacher Mark Jaep, Physical Education Teacher

Motion made by Mr. Angelus, second by Mr. McKelvey to TABLE the motion until a special meeting scheduled for May 12, 2020. VOICE VOTE: Unanimously Approved Motion carried: 9-0-0

<u>2020-2021 Teacher Salaries</u> The Board approve the 2020-2021 Teacher Salaries, pending negotiations.

Motion made by Mr. Angelus, second by Mr. McKelvey to TABLE the motion until a special meeting scheduled for May 12, 2020. VOICE VOTE: Unanimously Approved Motion carried: 9-0-0

ADJOURNMENT

Motion made by Mr. Hitchner, second by Mr. McKelvey that there being no further business to be brought before the board that the meeting be adjourned at 9:28 p.m.

VOICE VOTE: Unanimously approved *Motion carried: 9-0-0*

Respectfully submitted,

Shannon N. DuBois-Brody Business Administrator/Board Secretary