

Alloway Board of Education Regular Meeting Minutes - July 23, 2019

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Richard Morris, on Tuesday, July 23, 2019 at 6:30 p.m. in the Gereau Library of the Alloway Township School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Richard Morris led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members present: Mr. Charles Angelus, Mrs. Elizabeth Cavallaro, Ms. Elizabeth Decktor, Mr. Philip Donohue, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. David Lounsbury, and Mr. Richard Morris

Members absent: None

Also in attendance: Mrs. Kristin Schell, Superintendent, Mrs. Shannon DuBois-Brody, Business Administrator/Board Secretary and Mr. William (Bill) Morlock, Board Solicitor.

PRESENTATION

Ms. Schell presented the Three Year Strategic Plan which serves as a filter for decisions and a guiding compass for district leaders.

PUBLIC COMMENT - AGENDA ITEMS ONLY

None

APPROVAL OF MINUTES

Motion made by Mr. Lounsbury, second by Mr. Donohue to approve the regular and executive session minutes of June 25, 2019 as submitted by the Board Secretary and as per the recommendation of the Superintendent and Business Administrator.

VOICE VOTE: Approved

ABSTAIN: Mr. Lounsbury

Motion carried: 8-0-1

SUPERINTENDENT'S RECOMMENDATIONS

PERSONNEL - PROFESSIONAL

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following as recommended by the Superintendent:

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Certificated Staff Reassignment for 2019-2020

Certificated staff member Kristy Leyman's reassignment from Middle School Language Arts Teacher to Kindergarten Teacher for the 2019-20 school year.

Employment - Guidance Counselor Replacement

The employment of Cassandra Bower as the Guidance Counselor Replacement for Mrs. Gioielli effective September 30, 2019 through June 2, 2020. Ms. Bower will be placed on MA, Step 1 at a prorated salary of \$44,220* (*pending negotiations) with benefits as per the AEA Agreement.

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Shannon DuBois-Brody	Mt. Laurel	NJASBO - Legislative & Legal Update; Tax Sheltered Annuities & Other Personal Financial Plans - What's Available; Negotiating Your Health Benefits & Procuring Insurance (Property, Casualty, WC) What You Need and Why!	9/26/19, 11/19/19 & 12/17/19	\$100 each	na	no
Shannon DuBois-Brody	OEM Woodstown	Multi-Hazard Emergency Planning for Schools	8/7/19 - 8/8/19	\$0	na	no
Kristin Schell	Buena HS	School Bomb Threat Training for Schools	8/7/19	N/A	N/A	Yes

Stipend Positions 2019-2020

The following stipend positions for the 2019-2020 school year:

Name	Position	Amount
Kellie Whelan	School Improvement Team (SIT)	\$30.00/hour
Amber Hann	School Improvement Team (SIT)	\$30.00/hour
Brittany Chan	School Improvement Panel (SciP)	\$30.00/hour
Melissa Strawderman	School Improvement Panel (SciP)	\$30.00/hour
Maria Bellia	Intervention & Referral Services Member	\$30.00/hour
Kelly Whelan	Intervention & Referral Services Member	\$30.00/hour
Terry Turner	Intervention & Referral Services Member	\$30.00/hour
Amber Hann	Intervention & Referral Services Member	\$30.00/hour

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Lindsey Gioielli/Cassandra Bower	Intervention & Referral Services Member	\$30.00/hour
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ROLL CALL VOTE: YES: Mr. Angelus, Mrs. Cavallaro, Ms. Decktor, Mr. Donohue, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

Motion carried: 9-0-0

PERSONNEL - SUPPORT

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following as recommended by the Superintendent:

Employment - Substitute Bus Driver

The employment of Tammy Mathews-Singh as a substitute bus driver for the 2019-2020 school year, including the 2019 extended school year, at a rate of \$17.50 per hour. Ms. Singh was previously employed as a part-time custodian at Alloway and has since obtained her CDL.

Employment - Long Term Substitute Teacher

The employment of Kyle Daddario as a long term substitute teacher effective September 1, 2019 through December 20, 2019 for Mrs. Colleen Rishel, Math Teacher, who will be on leave. Kyle Daddario will be paid \$90/day for the first 10 consecutive days and \$140/day for any additional days.

Discussion: Mrs. Fulmer inquired about a mentoring program for the new teacher. Ms. Schell will inquire after she is in receipt of his certificate.

ROLL CALL VOTE: YES: Mr. Angelus, Mrs. Cavallaro, Ms. Decktor, Mr. Donohue, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

Motion carried: 9-0-0

OTHER BUSINESS

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following as recommended by the Superintendent:

HIB Report - Approval

Approve the Superintendent's monthly Harassment, Intimidation, and Bullying Report for June 2019 as presented:

HIB Investigations:

Reported - 0

Completed - 0

of incidents ruled as HIB - 0

of incidents ruled as not falling under HIB - 0

HIB Report - Acknowledgement

Acknowledge the Superintendent's monthly Harassment, Intimidation, and Bullying Report for July 2019 as presented:

HIB Investigations:

Reported - 0

Completed - 0

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of incidents ruled as HIB - 0

of incidents ruled as not falling under HIB - 0

Appointment(s) 2019-20

The following appointments for the 2019-20 school year:

Anti-Bullying Coordinator - Mr. Jeff Podolski

Anti-Bullying Specialist- Mrs. Lindsey Gioielli/Cassandra Bower

AA Officer/Substance Awareness-Mrs. Lindsey Gioielli/Cassandra Bower

District Liaison for Missing & Abused Children - Mrs. Lindsey Gioielli/Cassandra Bower

SACC Rates-2019-20 School Year

The following SACC rates for the 2019-20 School Year:

Registration	\$40 new families	- one time fee per family	
AM Session	\$6/day		
AM monthly	\$70/ month		
Hourly/OT	\$4/ hr		
Daily rate-4:30 pickup	\$10/day	Daily rate-6:00 pickup	\$12/day
Monthly rate-4:30 pickup	\$125/month	Monthly rate-6:00 pickup	\$160/month

Note: no increase is recommended for 2019-20.

Southwest Council, Inc.

The Southwest Council, Inc. to provide substance abuse prevention and education programs for the following: Grades 1-4 and Grades 6-8 for the 2019-2020 school year.

Strategic Plan

Adopt the goals and objectives outlined in the Alloway Township School Strategic Plan for years 2019-20 through 2021-22.

School Doctor Standing Orders/School Nurse Protocols

The annual School Doctor Standing Orders and the School Nurse Protocols for the 2019-2020 school year as reviewed and approved by the school physician.

Comprehensive Equity Plan

The following Resolution:

RESOLUTION Alloway Township School District Comprehensive Equity Plan 2019-2022

WHEREAS, In accordance with N.J.A.C. 6A:7, Managing for Equality and Equity in Education, all school districts, charter schools and renaissance school projects are required to develop a three-year Comprehensive Equity Plan (CEP) and submit it for review and approval to their County Office of Education, and

WHEREAS, The Alloway Township Board of Education appoints Lindsey Gioielli (Cassandra Bower Sept. 30, 2019 - June 2, 2020) as its Affirmative Action Officer for the 2019-2022 school years and head of the Affirmative Action Team, and

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WHEREAS, The Alloway Township Board of Education authorizes the Affirmative Action Team to conduct a comprehensive needs assessment of its equality and equity needs and develop the Comprehensive Equity Plan, and

WHEREAS, The Alloway Township School District has completed its three-year Comprehensive Equity Plan (CEP) for the years 2019-2020, 2020-2021, and 2021-2022 as required, and

NOW THEREFORE BE IT RESOLVED, The Alloway Township Board of Education authorizes the submission of the Comprehensive Equity Plan for school years 2019-2020 through 2021-2022 to the Salem County Office of Education and will support the full implementation of the plan on September 1, 2019 upon approval by the New Jersey State Department of Education.

ROLL CALL VOTE: YES: Mr. Angelus, Mrs. Cavallaro, Ms. Decktor, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

NO: Mr. Donohue

Motion carried: 8-1-0

NJDOE Self-Assessment-Anti-Bullying Bill of Rights Act

Review and accept the 2018-2019 NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, noting that Alloway School received a score of 71 out of a possible 78.

Discussion: Mr. Donohue asked for clarification on the CEP and feels it's an overreach of government. Ms. Cavallaro inquired about the Anti-Bullying Self-Assessment score and what improvements need to be made to achieve a higher score. Ms. Schell stated we need to add more programs. Discussion was held about the SW Council and the DARE Program. A parent night will be held to preview the program. Mr. Lounsbury would like a presentation from the SW Council for board members.

ROLL CALL VOTE: YES: Mr. Angelus, Mrs. Cavallaro, Ms. Decktor, Mr. Donohue, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

NO: Mr. Donohue (CEP Resolution only - see above)

Motion carried: 9-0-0

CURRICULUM

Motion made by Mr. Lounsbury, second by Mr. Donohue to approve the following as recommended by the Superintendent:

Curriculum Pacing Guides - Digital Literacy

The Curriculum Pacing Guides for Kindergarten through 8th grade for library and digital literacy.

ROLL CALL VOTE: YES: Mrs. Cavallaro, Ms. Decktor, Mr. Donohue, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

ABSTAIN: Mr. Angelus

Motion carried: 8-0-1

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BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following as recommended by the Business Administrator:

FINANCIAL

Bills to be Paid

Payroll and agency for June, 2019 and bills list for June 2019 (final), as well as the bills list for July 2019.

Emergency Aid Application 2019-2020

Approves and authorizes the Business Administrator to submit a Fiscal Year 2019-2020 Emergency Aid Application to the NJ Department of Education by the August 9, 2019 deadline. The NJDOE will be awarding emergency aid, to various districts that it deems are experiencing fiscal distress, as a grant or loan and at the discretion of the Commissioner.

Transportation In-House Route

The In-House transportation Route AV-1 (Alloway School Van) to the YALE School in Medford for the 2019-2020 school year.

Transportation Renewals with Gloucester County Special Services

The following 2019-2020 transportation renewals with GCSSSD, noting that GCSSSD charges an additional 7% administrative fee in addition to the cost listed:

Route Number	Destination	# of Alloway Students	Total Route Daily Cost	Est. # of Total Students on Route	Annual Est. Cost to Alloway per Student
Y313	Penns Grove High School	1	\$387.45/day*	5	\$14,924.52
Y1304	Bankbridge Development	2	\$400.96/day*	6	\$13,057.20

*route contains students from other districts; cost prorated accordingly

2019-2020 Bus Routes with GCSSSD for Out-of District Transportation

The following Out-Of-District Transportation Route for 2019-2020 as contracted through GCSSSD, noting that GCSSSD charges an additional 7% administrative fee in addition to the cost listed:

Route Number	Destination	Students	Cost per day
Y1498	YALE-Camden Co. College	1	\$251

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Transportation Jointure - W-P

Entering into the following transportation jointure agreement with the Woodstown-Piles Grove School District for the 2019-20 school year: Alloway to transport one elementary student residing in Piles Grove to/from the Yale School in Medford on route AV-1 (Alloway School Van) at a cost of \$110/day. Total cost to Woodstown is \$19,800. This represents revenue to Alloway.

Designation of Signatories - Student Activities Account

The following as signatories for the Student Activity Account held at Fulton Bank (must have two signers):

Board Secretary/Bus. Admin: Shannon DuBois-Brody
Admin. Secretary: Barbara Rishel
Board Office Clerk: Mary Aliberti

Designation of Signatories - TD Wealth

The following as signatories of the Alloway Board of Education's School Bond Series account through TD Wealth Management:

Shannon N. DuBois-Brody, Business Administrator
Lauren Granate, Assistant Business Administrator

ROLL CALL VOTE: YES: Mr. Angelus, Mrs. Cavallaro, Ms. Decktor, Mr. Donohue, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

Motion carried: 9-0-0

SUPERINTENDENT DISCUSSION ITEMS/FYI

School Newsletter "All About Alloway" Spring edition

PRESIDENT'S REPORT

COMMUNICATIONS TO THE BOARD

None

OLD BUSINESS

Election petitions due to County Clerk's office by 4 p.m. on July 29, 2019

Creativity CoLaboratory Charter School - Charter Granted by NJDOE

Regionalization/Consolidation - S3755, S3756, S3757 - Resolution for discussion

- The Board formed an Ad Hoc Committee with Ms. Decktor as Chair and Mrs. Fulmer and Mr. Angelus as members. The Committee plans to meet before the next board meeting to gather more information.

Board Self Evaluation follow-up

NEW BUSINESS

Wistburgh Ruritan is holding an event on 9/23/19 at the Quinton Sportsman Club to help raise money for scholarships.

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COMMITTEE REPORTS

Woodstown/Pilesgrove BOE - Next meeting on Thursday 7/25 (work meeting)

FYI

Next Board meeting - August 27, 2019

PUBLIC COMMENT - OPEN

Mr. Ed McKelvey, 5 Alloway-Aldine Road, provided a synopsis of the closed meeting Senator Sweeney had with all the mayors of all the various municipalities in Salem County and the Salem County Freeholders. The meeting addressed Sweeney's Path to Progress and the state funded survey to regionalize the County into a county school district. Because they agreed to the study, the Freeholders are able to select whom they wish to conduct the survey.

EXECUTIVE SESSION

Motion made by Mr. Lounsbury, second by Ms. Decktor, that the Board enter into Executive Session by Resolution at 7:50 p.m. from which the general public will be excluded.

ALLOWAY BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:07 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

**Confidential matters per statute or court order (student matter)
Litigation, contract negotiations, or attorney-client privilege**

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

VOICE VOTE: Unanimously Approved

Motion carried: 9-0-0

RESUME PUBLIC PORTION

Motion made by Mr. Lounsbury, second by Mr. Donohue to return to the public portion of the meeting at 8:07 p.m.

VOICE VOTE: Unanimously approved

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Motion carried: 9-0-0

ADJOURNMENT

Motion made by Mrs. Fulmer, second by Mr. Donohue that there being no further business to be brought before the board that the meeting be adjourned at 8:07 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 9-0-0