

Alloway Board of Education Regular Meeting Minutes - August 27, 2019

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Richard Morris, Board President, on Tuesday, August 27, 2019 at 6:30 p.m. in the Gereau Library of the Alloway Township School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Richard Morris led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members present: Mr. Charles Angelus, Mrs. Elizabeth Cavallaro, Ms. Elizabeth Decktor, Mr. Philip Donohue, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. David Lounsbury (left meeting at 7:39 p.m.), and Mr. Richard Morris

Members absent: None

Also in attendance: Mrs. Kristin Schell, Superintendent, Mrs. Shannon DuBois-Brody, Business Administrator/Board Secretary and Mr. William (Bill) Morlock, Board Solicitor.

A listing of public in attendance is on file in the board office.

EDUCATIONAL HIGHLIGHTS

FurEver As Friends – representatives from this non-profit 501 (c) (3) organization, Shari Chase (Roxy), Phyllis McCarthy (Delilah) and Rachel Edwards (Mona), provided an overview of the program and services it offers. (*SP 1.4.C*)

DARE Program Presentation: Mario Fucci, Salem County Sheriff's Officer, provided a summary of the D.A.R.E. Program topics and materials for students in Kindergarten and 5th Grade. (*SP 2.3.B*)

PUBLIC COMMENT - AGENDA ITEMS ONLY

None

APPROVAL OF MINUTES

Motion made by Mr. Donohue, second by Mr. Lounsbury to approve the regular and executive minutes of July 23, 2019 as submitted by the Board Secretary.

VOICE VOTE: Unanimously approved

Motion carried: 9-0-0

SUPERINTENDENT'S RECOMMENDATIONS

PERSONNEL – PROFESSIONAL

Motion made by Mr. Donohue, second by Mr. Lounsbury to approve the following as recommended by the Superintendent:

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Employment of Grade 2nd Grade Teacher

The employment of Bethanny Garrison as a Teacher effective September 1, 2019 through June 30, 2020 BA Step 1 with an annual salary of \$52,317* (*pending negotiations) and benefits as per the AEA Agreement. Mrs. Garrison will be assigned to teach 2nd grade.

Club Advisors (SP 2.2.A)

The following staff for the following clubs for the 2019-20 school year:

- 8th Grade Advisor - Melissa Strawderman \$964./year
- Academic League - Karen Wildermuth @ \$30./hr.
- Art Club - Jen Gallatig @ \$30./hr.
- Chorus Club - Maryann Wyckoff @ \$30./hr.
- School Safety Patrol Advisor - Mark Jaep \$908./year
- Science Fair Coordinator - Tara Reinert \$850./year
- Student Council Advisor - Kristy Leyman \$1020./year
- Yearbook Advisor - Hope Mortimer \$850./year

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Jeff Podolski	Cherry Hill	Special Ed. Law in NJ	10/28/2019	\$249.99 plus \$24.99 for book	N/A	yes
Lauren Granate	NJASBO Headquarters in Robbinsville	Updating Your Long Range Facility Plan	8/27/2019	\$100.00	N/A	yes
Lauren Granate	NJASBO Headquarters in Robbinsville	Food Service	9/4/2019	\$70.00	N/A	yes
Kyle Daddario Bethanny Garrison	Rowan University	New Teacher Academy	3 dates TBD 2019-20 SY	N/A	yes	yes
Kyle Daddario	Quinton School	Danielson Training	9/13/19	\$120.00	yes	yes
Kristin Schell	Camden Community College	Penn Study Council Meeting	9/17/19	N/A	N/A	yes
Kim DeFebo	Pitman	Leveled Literacy Instruction	9/19,9/20, TBD	\$320.00 <i>Title II A Funded</i>	N/A	yes

Leave of Absence

The request for a leave of absence from Mark Jaep, effective approximately Mid to late September, for two weeks.

Resignation - Paraprofessional

With regret, the resignation of Deann Nutt, Paraprofessional, effective September 20, 2019. Mrs. Nutt has worked at Alloway for 15 ½ years.

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ROLL CALL VOTE: YES: Mr. Angelus, Mrs. Cavallaro, Ms. Decktor, Mr. Donohue, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

Motion carried: 9-0-0

PERSONNEL - SUPPORT

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following as recommended by the Superintendent:

Substitute List 2019-20

The substitute list for the 2019-20 school year.

Employment - Part-Time Shared Service Board Clerk

The employment of Amy Edwards, Part-Time Shared Service Board Clerk, effective September 3, 2019 through June 30, 2020 at a pro-rated annual salary of \$16,466.60, 2 personal days, 10 sick days and \$250 flexible spending. Mrs. Edwards' salary is 100% funded through shared service agreements with the Elsinboro and Lower Alloways Creek School Districts.

ROLL CALL VOTE: YES: Mr. Angelus, Mrs. Cavallaro, Ms. Decktor, Mr. Donohue, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

Motion carried: 9-0-0

OTHER BUSINESS

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following as recommended by the Superintendent:

Field Trips

The Board approve the following field trips for the 2019-20 school year:

DATE	# STUDENTS	GRADE	LOCATION	TEACHER	BUS COST
September 25, 2019	37	7	Camp Edge, Alloway, NJ	TBD	\$200.00 approximate (Paid by MAPSA Grant)
September 23, 2019	41	8	Camp Edge, Alloway, NJ	TBD	\$200.00 approximate (Paid by MAPSA Grant)

Acceptance of Donations

The following donations to school from the listed benefactors:

- 8 battery packs and clips for walkie talkies - Elizabeth Lodge
- IXL for 3rd grade real world learning (Mrs. Acton) - various DonorsChoose.org donors
- 2 Lounge & Learn chairs; 1 ottoman; 1 balance ball; 1 comfy rectangular classroom seat (Mrs. Acton) - various DonorsChoose.org donors

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Board Goals

The Board of Education goals for the 2019-20 school year.

Superintendent Goals

The Superintendent's goals for the 2019-20 school year.

Professional Development Plan

The 2019-20 District Professional Development Plan submitted by the School Improvement Panel (SciP).

Mentoring Plan

The 2019-20 District Mentoring Plan for Quality Induction submitted by the School Improvement Panel (SciP).

FurEver As Friends SMILE Program

The Agreement with FURever As Friends Inc., a 501(c) non-profit volunteer pet therapy organization, for pet therapy services, including the S.M.I.L.E. program, which promotes the enhancement of literacy skills, for the 2019-2020 school year at a cost of \$200 for initial therapy team assigned to the School and \$125.00 for each additional therapy team or class room assigned to the same School.

ABSTAIN: Mr. Angelus

Motion carried: 8-0-1

Resolution No. 082719

The Board approve the following:

Resolution No. 082719

Opposing County School District Pilot Program in Salem County

Resolution of the Alloway Township School Board of Education in Opposition of the Establishment of a Pilot Program in DOE for Organization of County Administrative School Districts in Salem County.

WHEREAS, a consolidated county school district would eliminate local control; and

WHEREAS, a consolidated county school district may not appropriately meet students' academic and well-being needs; and

WHEREAS, current models of county-based school districts do not consistently indicate success, nor do they indicate that consolidation may be achievable in Salem County; and

WHEREAS, the Alloway Township School Board of Education is not in support of the idea to pilot consolidation of public schools into a county school district in Salem County;

NOW THEREFORE BE IT RESOLVED, that the Alloway Township School Board of Education is not in support of the establishment of a pilot program in the DOE for the organization of a county school district in Salem County.

Discussion: The Board inquired further about the FurEver program, its location in the building, process for selecting student participants, and program volunteer vetting.

ROLL CALL VOTE: YES: Mr. Angelus, Mrs. Cavallaro, Ms. Decktor, Mr. Donohue, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

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ABSTAIN: Mr. Angelus (**FurEver motion only - see above**)

Motion carried: 9-0-0

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the following as recommended by the Business Administrator:

FINANCIAL

Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Alloway Township Board of Education certifies that as of June 30, 2019, and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of June 30, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2019.

Cash Reconciliation Report

The cash reconciliation report for the month of June, 2019.

Transfers

The transfers for the month of June, 2019.

Bills to be Paid

The bills list for August, 2019.

Out of District Placements SY 2019-20

The following out of district placements for the 2019-20 school year:

Program	SID #	Tuition	1-1 Aide
GCSSSD-Bankbridge	9245456756	\$39,510 + \$3,000 Out of County Surcharge	\$40,760
GCSSSD-Bankbridge	1992290194	\$39,510 + \$3,000 Out of County Surcharge	n/a
Yale-Medford	8016505382	\$46,670.40	\$37,800

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Transportation Jointure-Woodstown

The Joint Transportation Agreement between the Woodstown Pilesgrove Regional Board of Education and the Alloway Board of Education, effective September 1, 2019 through June 30, 2020. This agreement is for the transportation of Alloway students from Woodstown High School to SCVTS and reflects a 1.4% increase over last year.

Route 1193A	\$10,518.40
Route 1193B	<u>\$ 6,010.58</u>
Total Cost to Alloway	\$16,528.98

REAP Grant

The Board approve the 2019-20 REAP Grant in the amount of \$18,993 for the 2019-2020 funding year. (Note: this is a DECREASE of \$10,110 over last year). It is anticipated that 100% of the grant funds will be used towards the purchase of the Chromebooks.

Grant Salaries 2019-2020

The 2019-2020 salaries funded through grants; ESEA and IDEA.

Tuition Contract Agreement - Bellmawr BOE

The Tuition Contract Agreement between the Alloway Township Board of Education and Bellmawr School District Board of Education for educational services for one non-resident student (SID #8375679547) residing at Ranch Hope in Alloway Township, effective September 1, 2019 through June 30, 2020 at a tuition cost of \$11,000. This is income for Alloway.

Joint Transportation Agreement - Bellmawr BOE

The 2019-2020 Joint Transportation Agreement with Bellmawr School District Board of Education for transportation services to/from Ranch Hope in Alloway Township for one non-resident student (SID #8375679547) on an existing Alloway bus route, effective September 1, 2019 through June 30, 2020 at the rate of \$6 per day (\$1,080 per year). This is income for Alloway.

SC Cooperative Pricing Consortium - 2019-2020 Cafeteria Bid Award

The joint purchasing agreements with the Penns Grove Carneys Point School District for the purchase of milk, juice, dairy and ice cream. Furthermore, the Board award the 2019-2020 cafeteria bids (ice cream, milk, juice and dairy) as received from the June 12, 2019 bid opening through the Penns Grove – Carneys Point Regional School District's SC Cooperative Pricing Consortium to the following:

Ice Cream **Awarded to: George's Water Ice, Inc.**

Milk, Juice & Dairy **Awarded to: HyPoint Dairy Farms**

Baked Goods **Awarded to: Deluxe Italian Bakery**

Tuition - Creativity CoLaboratory Charter School

The payment of \$106,547 to the Creativity CoLaboratory Charter School for the 2019-2020 school year as required by the Department of Education and according to the payment schedule released by the DOE.

Transportation Addendum - Alloway E1

The transportation addendum to Route E1 with B.R. Williams effective September 1, 2019 through June 30, 2020 for transportation of Alloway resident students to the Creativity CoLaboratory Charter School at the Appel Farm in Upper Pittsgrove for an increase of \$16,596.00, for a final adjusted contract amount for Route E1 of \$41,428.80.

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Transportation Addendum - Alloway E4

The Board approve the transportation addendum to route number E4 with B.R. Williams effective September 1, 2019 through June 30, 2020 for transportation of Alloway homeless students to/from the Pennsville for an increase of \$11,880.00, for a final adjusted contract amount for Route E4 of \$36,712.80.

MOU - Speech Teacher

The Board approve the Memorandum of Understanding between the Upper Pittsgrove (LEA) and Alloway Boards of Education for a Shared Speech Teacher for the 2019-2020 school year at a cost of \$36,337.00. Alloway previously contracted with Salem County Special Services for Speech Therapy, but will experience cost savings with this new arrangement.

Chromebook Purchase

The Board approve the quote from Trinity3 Technology for the purchase of 50 Lenovo 300e Chromebooks with a three year warranty at a cost of \$18,000. A second quote was received from CDW-G in the amount of \$18,402.50. The purchase of the Chromebooks is 100% funded by the REAP Grant.

Discussion: Mr. Hitchner inquired about the MOU for speech and expressed his concern of the loss of a ½ day of services. Ms. Decktor expressed her concern for purposeful technology.

ROLL CALL VOTE: YES: Mr. Angelus, Mrs. Cavallaro, Ms. Decktor, Mr. Donohue, Mr. Fedora, Mrs. Fulmer, Mr. Hitchner, Mr. Lounsbury, Mr. Morris

Motion carried: 9-0-0

SUPERINTENDENT DISCUSSION ITEMS/FYI

School Opening – The building is ready.

Additional controlled access measures

School E-Newsletter “All About Alloway”-Back to School Edition

Board Meeting in Brief - new publication (SP 3.1.A,C)

Community group email (SP 3.2.B)

“Adopt a Bathroom” project (SP 3.3.A, 3.2.A)

QSAC Performance

NJSLA Preliminary data - Spring 2019

7:39 p.m. – Mr. Lounsbury excused himself from the meeting

PRESIDENT’S REPORT

COMMUNICATIONS TO THE BOARD

Board Member Petitions Filed for the November Election are as follows:

3-Year - Three Open Seats

Incumbents - Elizabeth Decktor and Elizabeth Cavallaro

Newcomers - Kenneth McKelvey Jr., John Simpson, Deborah Zarin & Michael DeHart

1-Year - One Open Unexpired Term

Michael Dennison

Note: Incumbents David Lounsbury and Phil Donohue are not seeking re-election

SCASBO – School District Regionalization Meeting on Monday, September 16, 2019.

OLD BUSINESS

None

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NEW BUSINESS

Phone System – Mrs. DuBois-Brody informed the Board the current phone system is outdated and no longer supported. It will need to be replaced in the next budget year.

COMMITTEE REPORTS

Woodstown-Pilesgrove BOE Highlights - Mr. Morris
Property/Transportation

- Trees - trimmed and removed around the school property and playground
- Drainage Pipe – Partially collapsed under the parking lot on the side of the school. Mrs. DuBois-Brody will contact the insurance company to inquire about coverage.
- Lights at Basketball Courts – The committee will meet and look into this further

PUBLIC COMMENT - OPEN

Mr. Michael DeHart, 34 West Main Street, explained that a couple of years ago his child did a presentation on obedience training of a dog and the dog was not permitted to enter the building and now dogs are being invited into the school for therapy with the FurEver program.

EXECUTIVE SESSION

Motion made by Mr. Donohue, second by Mr. Fedora, that the Board enter into Executive Session by Resolution at 7:57 p.m. from which the general public will be excluded.

ALLOWAY BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 9:27 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

**Litigation, contract negotiations, or attorney-client privilege
Personnel Matters**

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

VOICE VOTE: Unanimously Approved
Motion carried: 8-0-0

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RESUME PUBLIC PORTION

Motion made by Mrs. Fulmer, second by Mr. Fedora to return to the public portion of the meeting at 9:27 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 8-0-0

ADJOURNMENT

Motion made by Mr. Hitchner, second by Mr. Fedora that there being no further business to be brought before the board that the meeting be adjourned at 9:27 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 8-0-0

Respectfully Submitted,

Shannon N. DuBois-Brody
Board Secretary/
Business Administrator