

**ALLOWAY BOARD OF EDUCATION
REGULAR MEETING AGENDA
February 23, 2021**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gymnasium of the Alloway Township School and virtually through the Zoom platform at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School, the district's Facebook page, website and on the front door.

II. PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance:

Mr. Chuck Angelus, Mrs. Sara Cobb, Ms. Elizabeth Decktor, Mr. Michael Dennison, Mr. Joseph Fedora, Mr. Jeffrey Hitchner, Mr. Kenneth McKelvey, Jr., Mr. Richard Morris, Mrs. Deborah Zarin

IV. PUBLIC COMMENT-AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedure:

1. Sign in or indicate your wish to speak in the comment section of Zoom. A participant must be recognized by listing his or her name, municipality or residence, and group affiliation, if appropriate.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. The Board President or his/her designee may:
 - Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
 - Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
 - Request any person to leave the meeting when that person does not observe reasonable decorum;
 - Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting; and
 - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

V. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular session minutes of January 26, 2021 as submitted by the Board Secretary.

Motion:_____ Second:_____ #Yes:_____ #No:_____ #Abstain_____

VI. SUPERINTENDENT'S RECOMMENDATIONS

A. PERSONNEL - PROFESSIONAL

1. Workshop Participation

The Board approve the following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Lynne Katz, Shari Rupertus & Pamela Southard	Virtual	New Jersey Association for Gifted Children 2021 Conference	3/19/2021	\$114 each (total \$342) Title IIA Funds	yes	no

2. Employment - Interim Business Official

The Board approve the employment of Rebecca S. Joyce to the position of Interim Business Official with the Alloway Township School Shared Business Services effective March 1, 2021 through June 30, 2021 at a rate of \$50.00 per hour. Mrs. Joyce will work on an as-needed basis until a replacement can be found for the current Business Official, Mrs. Granate, who submitted her resignation notice in December.

Motion:___ Second:___ CA___ SC___ ED___MD___ JF___ JH___ KM___ RM___ DZ___

B. PERSONNEL - SUPPORT

1. Employment - Substitute

The Board approve the employment of following as a substitutes for the remainder of the 2020-21 school year pending the return of all required employment documentation:

- Robbin Remster, Substitute Secretary @ 12/hr

Motion:___ Second:___ CA___ SC___ ED___MD___ JF___ JH___ KM___ RM___ DZ___

C. OTHER BUSINESS

1. HIB Report - Approval

The Board approve the Superintendent's monthly Harassment, Intimidation and Bullying Report for December 2020 as presented:

HIB Investigations:

Reported: 0

Completed: 0

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 0

2. HIB Report - Acknowledgement

The Board acknowledge the Superintendent's monthly Harassment, Intimidation and Bullying Report for January 2021 as presented:

HIB Investigations:

Reported: 0

Completed: 0

Number of incidents ruled as Harassment, Intimidation or Bullying: 0

Number of incidents ruled as not falling under the HIB provisions: 0

3. Fundraising Request

The Board approve the following fundraising request:

Staff Member	Fundraiser Name	Dates	Funds Used For
Pamela Southard, 8th Grade Class Advisor	Wawa Hoagie Tickets	Through 3/8/2021	8th Grade Class Trip
Kristy Leyman, Advisor	Mask Sale	3/1/21 - 3/19/21	Student Government

4. Enrollment - Children of Nonresident Teachers

The Board approve the request from Melissa Emel, 2nd Grade Teacher, to enroll her child in Alloway's Kindergarten Program for the 2021-2022 school year, per policy #5118, Nonresident Student.

5. Calendar Revisions 2020-2021

The Board approve the revisions to the 2020-2021 school calendar as noted:

- Wednesday, February 24th - Teacher Inservice Day - add 100% Remote Instructional Learning Day for all students
- Friday, March 12th - Teacher Inservice Day - add 100% Remote Instructional Learning Day for all students
- June 14th - Change from Full Day to Half Day
- Last Day of School - Change from Thursday, June 17, 2021 to Tuesday, June 15, 2021

Motion:___ Second:___ CA___ SC___ ED___ MD___ JF___ JH___ KM___ RM___ DZ___

VII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. **FINANCIAL**

1. Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of **January 31, 2021** and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of **January 31, 2021**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **January 31, 2021**.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the month of January, 2021.

3. Transfers

The Board approve the transfers for the month of January, 2021.

4. Bills to be Paid

The Board approve payroll and agency for January, 2021 and bills list for February, 2021.

5. Special Education Shared Aide Service Agreement - LAC

The Board approve the Service Agreement with the Lower Alloways Creek Township Board of Education for a Special Education Shared Aide in the Behavior Disabilities Program at LAC School for Alloway resident student (SID# 4662597032) at an annual cost of \$7,500 for the 2020-2021 school year.

6. Resolution No. 2021-4 Maintenance Reserve Withdrawal

**RESOLUTION No. 2021-4
MAINTENANCE RESERVE
FOR
MAINTENANCE EXPENDITURES**

WHEREAS, The Alloway Township Board of Education, by this Resolution, authorizes the withdrawal of up to \$20,000 from the Maintenance Reserve Account for appropriation into the required maintenance account lines, and

WHEREAS, Funds from the Maintenance Reserve will be used on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4, and

WHEREAS, Funds withdrawn from the maintenance reserve account are restricted to required maintenance appropriations and is consistent with the requirements of N.J.A.C. 6A:23A-14.2, and

WHEREAS, The Board of Education shall ensure that the maintenance reserve account balance does not, at any time, exceed four percent of the replacement cost of the school district's school facilities for the current year. If the account exceeds this maximum amount at June 30th, the district board of education shall reserve and designate such excess in the subsequent year's budget,

NOW THEREFORE IT BE RESOLVED, the Alloway Township Board of Education authorizes the withdrawal of up to \$20,000 from the Maintenance Reserve Account for appropriation into the required maintenance account lines.

7. Termination - Shared CST MOU w/ UPS

The Board approve the termination of the 2020-2021 Memorandum of Agreement for Child Study Team Services with the Upper Pittsgrove School District effective January 10, 2021. Furthermore, the Board approve the revised 2020-2021 contracted amount of \$35,000 for the MOA for CST Services with UPS for the term September 1, 2020 through January 10, 2021. Alloway and UPS entered into a shared service agreement with the Woodstown-Piles Grove Regional School District for CST services for the remainder of the 2020-2021 school year; therefore, this contract is no longer necessary.

8. Technology Purchase - Chromebooks

The Board approve the purchase of 100 Dell Chromebooks with the Premium Protection Plan with accidental damage and Google Chrome Management Console License, along with 100 Chromebook Cases through CDW-G under contract: Technology Supplies and Services #ESCNJ18/19-03(18/19-03) in the amount of \$39,289.00. This purchase will be fully funded through the CARES Grant.

Motion:___ Second:___ CA___ SC___ ED___ MD___ JF___ JH___ KM___ RM___ DZ___

VIII. SUPERINTENDENT DISCUSSION ITEMS/FYI

1. Monthly Reported Information:

- a. Enrollment - 308
- b. Fire Drill - 2/9/21 (Cohort A) & 2/4/21 (Cohort B)
- c. Security Drill- 1/29/21 (Cohort B)
- d. Suspensions for January, 2021 - None

2. Monthly School Nurse Report - January 2021

IX. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

None at this time

B. OLD BUSINESS

1. Filing of Personal/Relative and Financial Disclosure Statements
2. Restart Plan
3. 2021-2022 Agreement with Woodstown for Curriculum Coordinator

C. NEW BUSINESS

1. Hybrid Board Meetings
2. 2020 Taxpayer's Guide to Education Spending
3. 8th Grade Dialogue

D. COMMITTEE REPORTS

1. Woodstown-Pilesgrove board notes 1.4.21 & 1.28.21 - Mr. Morris
2. Personnel Committee
3. Finance - Budget Meeting next week

E. FYI

Next Regular Board Meeting - March 16, 2021 (*3rd Tuesday)

X. PUBLIC COMMENT - OPEN

The Board President will recognize those individuals in the audience who wish to comment.

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XI. EXECUTIVE SESSION

**ALLOWAY BOARD OF EDUCATION
RESOLUTION 2021-5
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately ___ p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order (student matter)
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Alloway Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures
- x 7. Litigation, contract negotiations, or attorney-client privilege
- ___ 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XII. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XIII. MOTION AFTER CLOSED

RE: Litigation

Motion:___ Second:___ CA___ SC___ ED___MD___ JF___ JH___ KM___ RM___ DZ___

XIV. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion:_____ Second:_____ Time:_____ #Yes:_____ #No:_____