

**ALLOWAY BOARD OF EDUCATION
REGULAR MEETING AGENDA
September 22, 2020**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gereau Library of the Alloway Township School and virtually through the Zoom platform at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

II. PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mr. Chuck Angelus, Ms. Elizabeth Decktor, Mr. Michael Dennison, Mr. Joseph Fedora, Mrs. Colleen Fulmer, Mr. Jeffrey Hitchner, Mr. Kenneth McKelvey, Jr., Mr. Richard Morris, Mrs. Deborah Zarin

IV. PUBLIC COMMENT-AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedures:

1. Sign in or indicate your wish to speak in the comment section of Zoom.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

V. APPROVAL OF MINUTES

The Superintendent and the Business Administrator recommend the Board approve the regular minutes and the executive session minutes of August 25, 2020 as submitted by the Board Secretary.

Motion: _____ Second: _____ #Yes: _____ #No: _____ #Abstain _____

VI. SUPERINTENDENT'S RECOMMENDATIONS

The Superintendent recommends the following:

A. PERSONNEL - PROFESSIONAL

1. Staff Trained for Health Emergencies

The Board approve the listing of staff who have been trained for health emergencies: Epi Pen, CRP/AED, Glucagon, and Naloxone.

2. Workshop Participation

The Board approve the following workshop participation:

Staff	Workshop	Date	Cost	Sub Cost	Mileage
Lauren Granate, ABA	NJASBO Four (Virtual) Session covering DOE Basics, Purchasing, Records Management, Sunshine Law, Voting Issues, Ethics & OPMA, etc.	9/29/20, 10/28/20, 12/8/20, 1/21/21	\$100.00	N/A	N/A
Lauren Granate, ABA	American Institute of Certified Public Accountants CPEExpress - PD	Virtual/Self Study	\$459.00	N/A	N/A

3. Homebound Instruction

The Board approve all certificated teaching staff to provide homebound instruction as needed during the 2020-21 school year at the AEA contracted rate of \$30/hour.

4. Title I Staff providing Title I Services

The Board approve the following staff to provide Title I Services to students for the 2020-21 school year:

Grades 1-5 Math: Karen Murphy

Grades K-5 LAL: Kim DeFebo

5. Stipend Positions 2020-2021

The Board approve the following stipend position for the 2020-2021 school year:

Name	Position	Amount
Brittany Chan	School Improvement Team (SIT)	\$30.00/hour
Nancy Brawley	School Safety Patrol Advisor	\$908/yr
Tara Reinerth	Science Club Coordinator	\$1,304/yr
Kristy Leyman	Student Council Advisor	\$1,020/yr

Motion:___ Second:___ CA___ ED___ MD___ JF___ CF___ JH___ KM___ RM___ DZ___

B. PERSONNEL - SUPPORT

1. Employment - Substitute Custodian

The Board approve the employment of Dylan Scott as a substitute custodian for the 2020-2021 school year at a rate of \$11.00 per hour through 12/31/20 and \$12.00 per hour 1/21/21 - 6/30/21, pending successful completion of all pre-employment requirements.

2. Resignation - SACC Substitute

The Board approve the resignation of Rosemarie McAllister as a SACC substitute, effective August 25, 2020.

3. Employment - Part-Time Custodian

The Board approve the employment of Tammy Mathews-Singh as a part-time custodian effective September 23, 2020 through June 30, 2021 at the rate of \$12.25 per hour with an annual pro-rated salary of \$13,541.34, no health benefits. Ms. Mathews-Singh is also employed by Alloway as a substitute bus driver.

4. Clinical Student Teacher

The Board approve college student Adriana Simiriglio from Rowan University to conduct her clinical teaching at the Alloway Township School District for the 2020-2021 school year.

Motion:___ Second:___ CA___ ED___ MD___ JF___ CF___ JH___ KM___ RM___ DZ___

C. OTHER BUSINESS

1. Violence Awareness Week and Red Ribbon Week

The Board approve the week of October 19, 2020 as Violence Awareness Week and Red Ribbon Week as the week of October 26, 2020.

2. HIB Report - Approval

The Board approve the Superintendent's monthly Harassment, Intimidation, and Bullying Report for August 2020 as presented:

HIB Investigations:

Reported - 0

Completed - 0

of incidents ruled as HIB - 0

of incidents ruled as not falling under HIB - 0

3. Fundraising Requests

The Board approve the following fundraising requests:

Teacher	Fundraiser Name	Dates	Funds Used For
Melissa Emel	<u>Donors Choose</u> Project "Science and Scholastic for Second!"	2020-2021 School Year	Scholastic News Grade 2 and Science Readers

Motion:___ Second:___ CA___ ED___ MD___ JF___ CF___ JH___ KM___ RM___ DZ___

VII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. **FINANCIAL**

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Alloway Township Board of Education certifies that as of July 31, 2020 and August 31, 2020, and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of July 31, 2020 and August 31, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending July 31, 2020 and August 31, 2020.

2. Cash Reconciliation Report

The Board approve the cash reconciliation report for the months of July and August, 2020.

3. Transfers

The Board approve the transfers for the months of July and August, 2020.

4. Bills to be Paid

The Board approve payroll and agency for July and August, 2020 and bills list for September, 2020.

5. Resolution - Legal Controls

RESOLUTION NO. 2020-23 IMPLEMENTATION OF LEGAL CONTROLS FOR 2020-2021

WHEREAS, N.J.A.C. 6A:23A-5.2(a)(3) requires school districts with legal costs that exceed 130 percent of the statewide average per pupil amount to establish specific internal control procedures for the reduction of costs or to provide evidence that such procedures would not result in a reduction of costs, and

WHEREAS, the Alloway Township School District's audited June 30, 2019 legal costs of \$194 per pupil exceed 130% of the 2018-19 audit statewide average of \$60 per pupil as published in the 2020 Taxpayer Guide to Education Spending,

NOW THEREFORE BE IT RESOLVED, the Alloway Township Board of Education, per N.J.A.C. 6A:23A-5.2(a)(3), establishes the following procedures or provides evidence the procedures will not result in a reduction of costs:

- Limit the number of contact persons with authority to request services or advice from contracted legal counsel;
- Establish criteria or guidance to prevent the use of legal counsel unnecessarily for management decisions;
- Requests for legal advice shall be made in writing and maintained on file in the school district offices; and
- A log of all legal counsel contact shall be maintained and compared to legal bills.

BE IT FURTHER RESOLVED, the Alloway Township Board of Education shall implement the controls specified in N.J.A.C. 6A:23A-5.2(a)(3) as listed above, effective for the fiscal year 2020-2021.

6. Grant Salaries 2020-2021

The Board approve the 2020-2021 salaries funded through grants; ESEA, IDEA, and CARES.

7. SCVTS Tuition Contract 2020-21

The Board approve the 2020-21 tuition contract with Salem County Vocational Technical School as follows:

Full Time Vocational and Academy (34 students @ \$4,050)	\$	137,700.00
Shared Time Vocational (4 students @ \$2,025)	\$	8,100.00
Tuition Adj due to SCVTS 2018-19	\$	11,882.00
Total	\$	157,682.00

8. Out of District Placements SY 2020-21

The Board approve the following out of district placements and contracts for the 2020-21 school year:

Program	SID #	Tuition	1-1 Aide
GCSSSD-Bankbridge	9245456756	\$40,320 + \$3,000 Out of County Surcharge	\$41,580.00
GCSSSD-Bankbridge	1992290194	\$40,320 + \$3,000 Out of County Surcharge	n/a
Lower Alloways Creek School	4662597032	\$30,000	\$15,000 Shared (Amt to be pro-rated)
Y.A.L.E. - Standards 9	4346381855	\$57,456.00	n/a

9. CARES Emergency Relief Grant - Amendment

The board approve the 2020-2021 CARES Emergency Relief Grant Amendment to transfer \$15,600 from support staff benefits (20-477-200-200) to custodial support staff salaries (20-477-200-100) effective July 1, 2020.

10. ACT Participation Agreement

The Board approves the Alliance for Competitive Telecommunications (ACT) Participation Agreement for Cooperative Purchasing of Telecommunication Services with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials.

Motion:___ Second:___ CA___ ED___ MD___ JF___ CF___ JH___ KM___ RM___ DZ___

VIII. SUPERINTENDENT DISCUSSION ITEMS/FYI

1. Enrollment
2. Drills
3. Presentation - School Performance Report
4. Update - Reopening Plan

IX. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

B. OLD BUSINESS

C. NEW BUSINESS

D. COMMITTEE REPORTS

1. Woodstown Pilesgrove Report - Mr. Morris
2. SBA - Cumberland-Salem 9/16/20 Meeting Report - Mr. Morris

E. FYI

Next meeting - October 27, 2020

X. EXECUTIVE SESSION

**ALLOWAY BOARD OF EDUCATION
RESOLUTION 2020-24
AUTHORIZING EXECUTIVE SESSION**

ALLOWAY BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and **WHEREAS**, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and **WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately _____.; **NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order (student matter)
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters
- 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XI. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XII. PUBLIC COMMENT - OPEN

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XIII. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____