

**ALLOWAY BOARD OF EDUCATION
REGULAR MEETING AGENDA
OCTOBER 26, 2021**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Gymnasium of the Alloway Township School and virtually through the Zoom platform at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School, the district's Facebook page, website and on the front door.

II. PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance: Mr. Chuck Angelus, Mrs. Sara Cobb, Ms. Elizabeth Decktor, Mr. Michael Dennison, Mr. Joseph Fedora, Mr. Jeffrey Hitchner, Mr. Kenneth McKelvey, Jr., Mr. Richard Morris

IV. CHIEF SCHOOL ADMINISTRATOR'S REPORT

V. PRESENTATION

- *Annual Test Data* presented by Allison Pessolano, Curriculum Coordinator

VI. PUBLIC COMMENT-AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda, for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedures:

1. Indicate your wish to speak in the comment section of Zoom.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

VII. APPROVAL OF MINUTES

The Chief School Administrator and the Business Administrator recommend the Board approve the regular minutes and the executive session minutes of September 28, 2021 as submitted by the Board Secretary.

Motion: _____ Second: _____ #Yes: _____ #No: _____ #Abstain _____

VIII. CHIEF SCHOOL ADMINISTRATOR'S RECOMMENDATIONS

The CSA recommends the following:

A. PERSONNEL - PROFESSIONAL

1. Employment - Middle School Science Teacher

The Board approve the employment of Jamie Munyon to the position of Middle School Science Teacher, effective October 1, 2021 through June 30, 2022 at BA Step 1 with an annual salary of \$56,099 (prorated to \$50,489.10) and benefits as per the AEA Agreement. *Note: Miss Munyon was previously employed in this position as a Long-Term Substitute pending receipt of her Certificate of Eligibility.*

2. Change in Start Date - School Accountant

The Board approve the change in start date of Kimberly Lenox, School Accountant, from October 12, 2021 to October 19, 2021 through June 30, 2022 at the salary of \$72,000 (prorated to \$50,723.08) serving Alloway, Lower Alloways Creek and Elsinboro school districts. *Note: The revenue received from LAC and Elsinboro for shared business services will help offset Ms. Lenox's salary.*

3. Workshop Participation

The Board approve the following workshop participation:

Staff	Workshop	Date	Cost	Sub Cost	Mileage
Pamela Southard, CSA	New Superintendent's Academy Session 2A, <i>Voices of Experience; Reflections and Conversations with Leaders on Current Challenges, Trends and the Future</i>	10/25/2021	Virtual	N/A	N/A
Melanie Allen, SBA and Kimberly Lenox, School Accountant	NJASBO - Maintaining and Protecting School Buildings	11/18/2021	\$100.00 each	N/A	N/A

Motion: ___ Second: ___ CA ___ ED ___ MD ___ JF ___ CF ___ JH ___ KM ___ RM ___

B. PERSONNEL - SUPPORT

1. Employment - Substitutes

The Board approve the employment of the following individuals as substitutes for the 2021-2022 school year at the Board established rates:

- Nicolai Cachuela - substitute SACC worker
- Nora Turner - substitute cafeteria worker, substitute bus aide, substitute cafeteria aide
- Bethany Wolfe - substitute instructional aide
- Erin Shetter - substitute teacher
- Taylor Edwards - substitute teacher, substitute instructional aide effective 1/1/2022 (pending successful completion of all pre-employment requirements)
- Allison Hughes - substitute instructional aide (pending successful completion of all pre-employment requirements)
- Olivia Wright - substitute teacher, substitute instructional aide effective 1/1/2022 (pending successful completion of all pre-employment requirements)

2. Resignation - Part-Time Instructional Aide

The Board approve, with regret, the resignation of Brandie Parks as Part-time Cafeteria Instructional Aide, effective October 14, 2021.

3. Resignation - Main Office/CST Secretary

The Board approve, with regret, the resignation of Elizabeth Lodge, Main Office/Child Study Team Secretary, effective January 14, 2022.

4. Termination - Cafeteria Aide (Part-Time)

The Board approve the termination of Raven Kimble, Cafeteria Aide (Part-Time), effective October 19, 2021.

Motion:___ Second:___ CA___ ED___ MD___ JF___ CF___ JH___ KM___ RM___

C. OTHER BUSINESS

1. HIB Report - Acknowledgement

The Board acknowledge the Superintendent's monthly Harassment, Intimidation, and Bullying Report for September 2021 as presented:

HIB Investigations:

Reported:	0
Completed:	0
# of incidents ruled as HIB:	0
# of incidents ruled as not falling under HIB:	0

HIB Report - Acknowledgement

The Board acknowledge the Superintendent's monthly Harassment, Intimidation, and Bullying Report for the period October 1, 2021 through October 22, 2021 as presented:

HIB Investigations:

Reported:	2
Completed:	0
# of incidents ruled as HIB:	0

of incidents ruled as not falling under HIB: 0

2. Fundraising Request

The Board approve the following fundraising request:

Staff Member/Group	Fundraiser Name	Dates	Funds Used For
Amber Hann	Donors Choose Project "Let's Make Reading Fun!"	2021-2022 School Year	Classroom Library Must-Haves Grades 4-6, Colorful Chalkboard Reading Writing Poster Pack

3. Acceptance of Donation

The Board approve the following donation:

Donation	Donor	Recipient
<u>Dechoker First Aid Device, LifeVac</u>	Waterhouse Family	Schoolwide

4. Professional Development Plan

The Board approve the 2021-2022 District Professional Development Plan submitted by the School Improvement Panel (SciP).

5. Policy

The Board approve the policies as listed below:

Policy #	Description	Status
<u>5141.11</u>	Vaccination and Testing	2nd Reading - Approval
<u>5141.10</u>	Face Coverings	2nd Reading - Approval

6. Emergency Virtual/Remote Instruction Plan

The Board approve Alloway Township School District's Emergency Virtual/Remote Instruction Plan.

7. Curriculum Grades K-8

The Board approve the following Curriculum as presented:

- All subject areas for grades Kindergarten through 8

Note: Approval of curriculum based on 2014 standards is a NJQSAC requirement.

Motion:___ Second:___ CA___ ED___ MD___ JF___ CF___ JH___ KM___ RM___

IX. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A. FINANCIAL

1. Bills to be Paid

The Board approve the payroll and agency for September, 2021 and the bills list for October, 2021.

2. Comprehensive Maintenance Plan and M1 Form

The Board approve the Three-Year (2020-2021, 2021-2022, 2022-2023) Comprehensive Maintenance Plan and 2022-2023 Form M1 for submission to the Salem County Office of Education.

3. Professional Appointment - Auditor for 2021-2022

Whereas, the local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that a Resolution authorizing the award of a contract for "Professional Services" without competitive bids must be publicly advertised.

Now Therefore, Be It Resolved by the Alloway Board of Education of the Township of Alloway, County of Salem, State of New Jersey, the Board, hereby, approves the following to serve in the designated position for a one year term commencing July 1, 2021:

Auditor: Holt McNally & Associates \$26,500.00

4. Tentative Budget Development Calendar

The Board approve the 2022-2023 *tentative* Budget Development Calendar (pending any changes mandated by the state and release of state aid numbers). Approval of an annual budget calendar is part of the NJQSAC requirement.

5. Transportation Jointure-Woodstown

The Board approve the Joint Transportation Agreement in the amount of \$17,393.38 between the Woodstown Pilesgrove Regional Board of Education and the Alloway Board of Education, effective September 1, 2021 through June 30, 2022, for Routes 1193A (\$10,756.80) and 1193B (\$6,636.57). This agreement is for the transportation of Alloway students from/to Woodstown High School to/from Salem County Vocational Technical School. The route is also shared with Upper Pittsgrove Township School, and the cost is divided three ways.

Motion: ___ Second: ___ CA ___ ED ___ MD ___ JF ___ CF ___ JH ___ KM ___ RM ___

X. CSA DISCUSSION ITEMS/FYI

1. Enrollment - 294
2. Fire Drill - October 4, 2021
3. Suspensions - None
4. Monthly School Nurse Report- September 2021

XI. PRESIDENT'S REPORT

A. COMMUNICATIONS TO THE BOARD

B. OLD BUSINESS

- 1. Playground
- 2. Board Vacancy - Deadline for letters of interest is 3:00 p.m. on 11/4/2021
- 3. Board Member Mandated Training - Complete by 12/31/2021
 - a. Gov3 - Angelus, Hitchner & Fedora
 - b. Gov2 - McKelvey
 - c. Gov1 - Cobb

C. NEW BUSINESS

D. COMMITTEE REPORTS

- 1. Policy
- 2. Personnel

E. FYI

Next meeting - November 23, 2021

XII. EXECUTIVE SESSION

**ALLOWAY BOARD OF EDUCATION
RESOLUTION 2021-20
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately ____ p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order (student matter)
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters
- 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XIII. RESUME PUBLIC PORTION

The Board approve to resume the public portion of the meeting at _____ p.m.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

XIV. PUBLIC COMMENT - OPEN

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XV. ADJOURNMENT

It is recommended that there being no further business to be brought before the board that the meeting be adjourned.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____