

**ALLOWAY BOARD OF EDUCATION
PUBLIC HEARING ON THE 2024-2025 SY BUDGET
& REGULAR MEETING AGENDA
April 25, 2024**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Library of the Alloway Township School at 5:30 p.m., to the *South Jersey Times*, the Township Clerk and all Board members. A copy is also posted in the lobby of the Alloway Township School, on the district's Facebook page and website, and on the front door.

II. PLEDGE TO THE FLAG

III. ROLL CALL OF MEMBERS

Board Secretary will roll call the attendance:

Mrs. Sara Cobb, Ms. Elizabeth Decktor, Mr. Michael Dennison, Mr. Joseph Fedora, Mrs. Jeanie Horner, Mrs. Carla Leady, Mr. Kenneth McKelvey, Jr., Mr. Jamie Spears, Mr. Richard Morris

IV. EXECUTIVE SESSION

**ALLOWAY BOARD OF EDUCATION
RESOLUTION No. 2023-12
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately _____ p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential matters per statute or court order (student matter) HIB
- 2. Matters that would impact rights to receive federal funds
- 3. Unwarranted invasion of individual privacy
- 4. Collective bargaining with the Alloway Education Association
- 5. Acquisition of real property or investment of public funds
- 6. Tactics or techniques utilized in public safety procedures
- 7. Litigation, contract negotiations, or attorney-client privilege
- 8. Personnel matters - Staff contracts
- 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

V. RESUME PUBLIC PORTION

Motion: _____ Second: _____ Time: _____ #Yes: _____ #No: _____

VI. PUBLIC HEARING ON THE 2024-2025 BUDGET

The Business Administrator and Chief School Administrator will present the proposed 2024-2025 School Year Alloway Township School Budget.

Board discussion on the [2024-2025 proposed budget](#) as presented.

PUBLIC COMMENT - BUDGET ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. The Board President or his/her designee may:
 - Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
 - Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
 - Request any person to leave the meeting when that person does not observe reasonable decorum;
 - Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting; and
 - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

Following discussion and any questions on the 2024-2025 Budget:

2024-2025 Budget Approval

It is recommended that the Alloway Township Board of Education approve by Resolution No. 2024-9 the 2024-2025 school district budget which has been approved by the Salem County Office of Education and is within the statutory cap, reflecting a 3.35% increase in the local tax levy.

**RESOLUTION No. 2024-9
2024-2025 BUDGET ADOPTION
APRIL 25, 2024**

BE IT RESOLVED, that the Alloway Township Board of Education has reviewed and discussed the 2024-2025 School District Budget, and the Alloway Township Board of Education approves, in accordance with the statutory requirements, the 2024-2025 Budget at the Public Hearing held on April 25, 2024 as follows:

	BUDGET	LOCAL TAX LEVY
General Fund	\$7,901,796	\$4,513,285
Special Revenue Fund	\$1,092,970	\$ 0
Debt Service	\$ 200,119	\$ 200,118
Total Base Budget	\$9,194,885	\$4,713,403

BE IT RESOLVED to acknowledge that the 2024-2025 school year budget as described results in a 3.35% or \$146,437 increase in the tax levy for a total of \$4,513,285; and

BE IT RESOLVED that the general fund appropriations include a \$90,000 withdrawal from the Maintenance Reserve Account for required maintenance expenses pursuant to N.J.A.C. 6A:23A-14.2(d);
And

BE IT RESOLVED that the general fund appropriations include use of the allowable 2024-2025 health care adjustment in the amount of \$25,584 which is part of the tax levy; and

BE IT RESOLVED that the general fund appropriations include use of banked cap generated in the 2023-2024 school year in the amount of \$33,516 which is part of the tax levy; and

BE IT RESOLVED in accordance with the N.J.A.C. 6A:23B-1.2(b), the maximum expenditure for travel for the 2024-2025 school year for all staff and Board members is \$10,000; and

BE IT RESOLVED the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations; and

THEREFORE BE IT RESOLVED that the Alloway Township Board of Education approves and adopts the 2024-2025 Budget at the Public Hearing on April 25, 2024 at 5:30pm.

Motion:___ Second:___ SC___ ED___ MD___ JF___ JH___ JH___ CL___ KM___ RM___

VII. APPROVAL OF MINUTES

The Chief School Administrator and the Business Administrator recommend the Board approve the [regular session](#) meeting minutes of March 19, 2024 as submitted by the Board Secretary.

Motion:_____ Second:_____ #Yes:_____ #No:_____ #Abstain_____

VIII. PUBLIC COMMENT - AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda. Please respect the following procedures:

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IX. CHIEF SCHOOL ADMINISTRATOR'S RECOMMENDATIONS

The CSA recommends the following:

A. PERSONNEL - PROFESSIONAL

1. Resignation/Retirement
The Board accept, with regret, the resignation of [Shari Rupertus](#), Teacher, effective June 30, 2024 with a retirement date of June 30, 2024. Ms. Rupertus has been employed with the Alloway Township Board of Education since 1997.
2. Resignation/Retirement
The Board accept, with regret, the resignation of [Alison Derenberger](#), Teacher, effective June 30, 2024 with a retirement date of June 30, 2024. Mrs. Derenberger has been employed with the Alloway Township Board of Education since 2007.
3. Resignation/Retirement
The Board accept, with regret, the resignation of Cindy Tarry, Cafeteria Supervisor,

effective June 30, 2024 with a retirement date of June 30, 2024. Mrs. Tarry has been employed with the Alloway Township Board of Education since 1998.

4. Resignation/Retirement

The Board accept, with regret, the resignation of [Lauren Freas](#), Teacher, effective June 30, 2024. Ms. Freas has been employed with the Alloway Township Board of Education since 2022.

5. Resignation/Retirement

The Board accept, with regret, the resignation of [Justy Brobst-Turner](#), Paraprofessional Aide, effective April 19, 2024. Mrs. Turner has been employed with the Alloway Township Board of Education since 2023.

6. Resignation/Retirement

The Board accept, with regret, the resignation of [Olivia Wright](#), Teacher, effective June 30, 2024. Ms. Wright has been employed with the Alloway Township Board of Education since 2022.

7. Resignation/Retirement

The Board accept, with regret, the resignation of [Paul Kelly](#), Teacher, effective June 30, 2024. Mr. Kelly has been employed with the Alloway Township Board of Education since 2021.

8. Employment – Tenured Teacher Contracts 2024-2025

The Board approve the employment of the following certificated tenured teachers for the 2024-2025 school year:

Maryann Acton	Christopher Beck
Nancy Brawley	Melissa Emel
Jennifer Gallatig (60%)	Richard Kaufmann
Loretta LaRoy	Kristy Leyman
Michael Mayhew	Karen Murphy
Lisa Ramos	Colleen Rishel
Teresa Turner	Melissa Strawderman
Kellie Whelan	

9. Employment - Non-Tenured Fourth Year Contracts 2024-2025

The Board approve the following non-tenured teachers be issued a fourth year contract for the 2024-2025 school year:

Heather Adams	Courtney Brodzik
Tonya Foster	

10. Employment – Non-Tenured Third Year Contracts 2024-2025

The Board approve the following non-tenured teachers be issued a third year contract for the 2024-2025 school year:

Cassidy Cain	Megan Matarese
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Amelia Medina
Adriana Simiriglio

Kristi Popecki

11. Employment – Non-Tenured Second Year Contracts 2024-2025
The Board approve the following non-tenured teachers be issued a second year contract for the 2024-2025 school year:

Haili Abbott

Kerry Kramme

12. Employment – Non-Tenured First Year Contract 2024-2025
The Board approve the following non-tenured teacher be issued a first year contract for the 2024-2025 school year:

Casey Bedilion

13. 2024-2025 Teacher Salaries
The Board approve the [2024-2025 Teacher Salaries](#) (pending negotiations).

14. Employment - Instructional Aides
The Board approve the contracts and salaries for the [2024-2025 school year for the following classroom aides](#):

Cody Bowen	Terri Finnegan-Bowen
Megan Christopher	Josie DiGerolamo
Michele Hewitt	Nicole Hitchner
Rachel Rose	Jamie Wilson

15. School Safety Specialist
The Board approve [Kari Foote](#) to serve as School Safety Specialist.

16. Employment - In-House ESY/Summer Supplemental Program
The Board approve the employment of the following staff members for the 2024 In-House Extended School Year/Summer Supplemental Program. The 2024 ESY/Summer Supplemental Program will be funded through the ESSER II and ESSER III Grants.

Teachers at the rate of \$40.00 per hour: Courtney Brodzik, Cassidy Cain, Haili Abbott, Tonya Foster, Lisa Ramos, Terry Turner, Kerry Kramme

Paraprofessional aides at the hourly contracted rate: Meghan Christopher, Rachel Rose

School Nurse at the rate of \$40.00 per hour: Kellie Whelan

Guidance Counselor at the rate of \$40.00 per hour: Megan Matarese

SSPIESY will be held in-person with each teacher employed for up to 4 hours on June 27, 2024 (set up/prep/student orientation) and then up to 48 hours from July 8, 2024 through July 25, 2024, Monday-Thursday (3 weeks), at the rate of \$40 per hour (max

\$1,920.00 each), as per the recommendation of the Chief School Administrator. The School Nurse will be employed up to 42 hours at the rate of \$40 per hour (max \$1,680.00). The School Guidance Counselor will be employed up to 42 hours at the rate of \$40 per hour (max \$1,680.00).

Motion:___ Second:___ SC___ ED___ MD___ JF___ JH___ JH___ CL___ KM___ RM___

B. PERSONNEL - SUPPORT

1. Employment - Substitute

The Board approve the employment of the following individual as a substitute for the 2023-2024 school year at the board established rates:

- [Mary Price](#) - Substitute Nurse
- Hailey Garrison - Substitute Teacher, Substitute Aide
- Julia Labonne - Substitute Teacher, Substitute Aide

Motion:___ Second:___ SC___ ED___ MD___ JF___ JH___ JH___ CL___ KM___ RM___

C. OTHER BUSINESS

1. HIB Report - Acknowledgement

The Board acknowledge the Superintendent’s monthly Harassment, Intimidation and Bullying Report for [March 2024](#) as presented:

HIB Investigations:

Reported:	1
Completed:	1
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions	1

2. Policy

The Board approve the policies as listed below:

Policy #	Description	Status
5121.1	Honor Roll	Revision - Second Reading

3. 2024-2025 School Calendar

The Board approve the [2024-2025 Alloway Township School Calendar](#).

4. Use of Facilities

The Board approve the Request for Use of Facilities from Ms. Courtney Brodzik, 4th grade Teacher, on May 8, 2024 for the [Scholastic Book Fair/Wax Museum](#). The event will be held in the library from 5:00 p.m. until 6:30 p.m.

5. Use of Facilities
The Board approve the Request for Use of Facilities from ATS PTA to host an assembly, [The Raptor Project: Birds of Prey](#), presented by Jonathan Woods. The event will be held on May 29, 2024 in the All Purpose Room at 9 am.
6. Enrollment - Children of Nonresident Staff
The Board approve the request from [Melissa Emel](#) to continue enrollment of her child in Alloway Township School (third grade) for the 2024-2025 school year, per policy #5118 Nonresident Students.
7. Enrollment - Children of Nonresident Staff
The Board approve the request from [Lisa Ramos](#) continue the enrollment of her children in Alloway Township School (first and third grades) for the 2024-2025 school year, per policy #5118 Nonresident Students.
8. Enrollment - Children of Nonresident Staff
The Board approve the request from [Tonya Foster](#) to continue enrollment of her child in Alloway Township School (Kindergarten) for the 2024-2025 school year, per policy #5118 Nonresident Students.
9. Enrollment - Children of Nonresident Staff
The Board approve the request from [Jozie DiGerolamo](#) to continue enrollment of her child in Alloway Township School (second grade) for the 2024-2025 school year, per policy #5118 Nonresident Students..

Motion:___ Second:___ SC___ ED___ MD___ JF___ JH___ JH___ CL___ KM___ RM___

IX. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT

A. FINANCIAL

1. Bills to be Paid
The Board approve payroll and agency for [March, 2024](#) and bills list for [April, 2024](#).
2. Building Automation System Retrofit - Peterson Service Company
The Board rescinds the 2/27/24 approval of [Peterson Service Company](#) to upgrade the existing Carrier Building Automation System to a Niagara Platform based on the scope of work provided at a cost of \$368,400. The funds for this project are already encumbered.
3. District Tax Schedule 2024-2025
The Board approve the [2024-2025 District Tax Schedule](#).
4. Brett DiNovi & Associates, LLC - Behavior/Educational Consultation Agreement 2024-2025
The Board approve entering into an Agreement with [Brett DiNovi & Associates, LLC](#) for

behavior/educational consultation as per the agreement and as may be required in the 2024-2025 school year.

5. GCSSSD - Services Proposal 2024-2025

The Board approve entering into an Agreement with Gloucester County Special Services School District for direct services of Teacher of the Deaf & Hard of Hearing at a rate of .5 hours a day for a total of \$92.25 hours at \$122.00 per hour for a total contract of \$11,254.50 in the 2024-2025 school year.

6. Sheppard Bus Lease

Motion upon the recommendation of the Superintendent to enter into a lease agreement with Sheppard Bus for the lease of a 2024 Bluebird Microbird bus until June 13, 2024 in the amount of \$6,000 to transport student(s) to Y.A.L.E School.

7. George Ely Playgrond Mulch Purchase

Motion upon the recommendation of the Superintendent to approve entering into a contract with George Ely Associates for the purchase of 16-2,000 lb super sacks of rubber mulch nugget safety surfacing in the amount of \$17,680.

8. Greenlane Playground Equipment and Mulch Installation

Motion upon the recommendation of the Superintendent to approve entering into a contract with Greenlane Contractors for the installation of the Playworld equipment and unloading and installation of the rubber mulch in the amount of \$37,200.

9. Resolution to Appoint a Fund Commissioner To the Schools Health insurance Fund

BE IT RESOLVED BY THE Alloway Township Board of Education that Kim Fleetwood be and is hereby appointed as FUND Commissioner to the Schools Health Insurance Fund to represent Alloway Township Board of Education. And

BE IT FURTHER RESOLVED THAT Amy Morley be and is hereby appointed as Alternate Fund Commissioner to the Schools Health Insurance Fund effective April 3, 2024.

MOTION _____

SECOND _____

VOTE: _____

10. SCSSSD - Itinerant/Shared Services Agreement 2024-2025
The Board approve entering into an Agreement with Salem County Special Services School District for [Itinerant/Shared Services](#) for any related services as per the attached fee schedule and as may be required in the 2024-2025 school year.

11. SCSSSD Related Services/Shared Services Agreement
The Board approve entering into a [Related Services/Shared Services Agreement](#) with Salem County Special Services School District to provide Physical Therapy services to the Alloway Township School District effective September 1, 2024 to June 30, 2025 at the cost of \$3,678.27.

12. Contract for Participation in the Cooperative Transportation Program 2024-2025
The Board approve the 2024-25 [Contract for Participation in Cooperative Transportation](#) with Gloucester County Special Services School District(Salem County Cooperative Transportation Program) for homeless/public/nonpublic/special education/vocational transportation needs.

13. REAP Grant 2024-2025
The Board approve applying for and submission of the REAP Grant for 2024-2025. Under the Small, Rural School Achievement (SRSA) program, the US Department of Education estimates the Alloway Township School District will be eligible to receive \$13,924. It is anticipated the grant will be utilized for instructional supplies, including technology upgrades/equipment and STEM supplies.

14. Resolution 2024-11 Member Participation in Cooperative Pricing System
The Board approve Resolution 2024-11 as follows:

RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration;
and

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on April 25, 2024 the governing body of the Alloway Township Board of Education, County of Salem, State of New Jersey duly considered participation in a

Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Alloway Township Board of Education

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Motion:___ Second:___ SC___ ED___ MD___ JF___ JH___ JH___ CL___ KM___ RM___

X. CSA DISCUSSION ITEMS/FYI

1. Enrollment - [298](#)
2. Monthly Drills: Active Shooter Lockdown - April 11, 2024 at 1:46 p.m.
Fire Drill - April 9, 2024 at 10:10 a.m.
[Bus Evacuation Drills](#) - April 4, 2024 supervised by Mrs. Principe
3. Suspensions: In School Suspensions: 1
Out of School Suspensions: 4
4. Monthly School Nurse Report - [March 2024](#)
5. Delaware Valley Science Fair - Nancy Brawley, teacher and Tristyn Smith and Avery Paulus, participants

XI. PRESIDENT’S REPORT

A. COMMUNICATIONS TO THE BOARD

None

B. OLD BUSINESS

1. Filing of Personal/Relative and Financial Disclosure Statements - School officials must file no later than April 30, 2024. An email with instructions for completing the Disclosure Statements was sent by the Business Administrator on January 8th.

2. 2024 NJSBA mandated training:
 - Governance I - Spears
 - Governance II - Horner
 - Governance III - Leady
 - Governance IV - Cobb, Dennison, Morris

3. Board Self Evaluation

C. NEW BUSINESS

1. Superintendent Evaluation

D. COMMITTEE REPORTS

1. Woodstown Pilesgrove Report - Mr. Morris

E. FYI

1. Next Regular Meeting - May 28, 2024 at 6:30 p.m.

XII. PUBLIC COMMENT - OPEN

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

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XV. ADJOURNMENT

It is recommended that there being no further business to be brought before the Board that the meeting be adjourned.

Motion:_____ Second:_____ Time:_____ #Yes:_____ #No:_____