

4570 Alloway Township School
Reorganization & Regular Meeting
January 3, 2013

Call To Order

The reorganization and regular meeting of the Alloway Township Board of Education was called to order by Mrs. Rebecca Joyce, Board Secretary, on Thursday, January 3, 2013 at 7:00 p.m. at the Alloway School.

Open Public Meetings Act Announcement

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

Pledge To The Flag

Mrs. Rebecca Joyce, Board Secretary, led the group in the pledge to the flag.

Oath of Office

Mrs. Joyce, Board Secretary, issued the Oath of Office to elected Board Members:

Cathleen Caltabiano

Michael Dennison

Joseph Dyer, Jr.

Roll Call of Members

Board Secretary will roll call the attendance:

Members Present: Cathleen Caltabiano, Michael Clarke, Michael Dennison, Philip Donohue, Joseph Dyer, Colleen Fulmer, David Lounsbury, Richard Morris

Members Absent: Meghan Price

Also in Attendance: Dr. Bazzel, Superintendent, and Mrs. Joyce, Board Secretary

A list of the public attending is on file in the board office.

Nominations

Motion by Mr. Morris, second by Mr. Donohue, to nominate David Lounsbury for President.

Motion made by Mrs. Fulmer, second by Mrs. Caltabiano, to nominate Michael Dennison for President.

ROLL CALL VOTE FOR MR. LOUNSBURY: YES: C. Caltabiano, M. Clarke, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 8-0

The Board Secretary opened the floor for nominations for Vice President of the board.

Motion by Mr. Lounsbury, seconded by Mr. Dyer, to nominate Richard Morris for Vice President.

VOICE VOTE: Unanimously Approved.

Motion Carried: 8-0

Meeting turned over to the elected board president.

Motion made by Mr. Clarke, seconded by Mr. Morris, to approve the following recommendations:

Designation of Newspaper

The designated official newspaper for the 2013 year as *South Jersey News Media* (this publication covers Salem, Gloucester and Cumberland Counties).

Designation of Regular Meeting Dates

The fourth Tuesday of the month for 2013 (except for October and December – 3rd Tuesday).

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Board Secretary

The reappointment of Rebecca Joyce, as Board Secretary and Donna Dolbow and/or Shannon DuBois as alternate(s), effective January 2013 and until next reorganization meeting in January 2014.

Adopt Policy Manual

All existing policies, bylaws and regulations for the 2013 school year.

Adopt District Curriculum

Adopt the district curriculum as listed below for the 2013 year as per the recommendation of the Superintendent:

Technological Literacy; Family Life/Health; Physical Education; Family & Consumer Science; Library/Media Skills; Visual/Performing Arts; World Language (Spanish).

Approve Textbooks

The list of textbooks that will be used during the 2013 school year.

(Pages 4577-4581)

VOICE VOTE: Unanimously Approved

Motion Carried: 8-0

Appointment of Woodstown-Pilesgrove Representative

Motion made by Mr. Lounsbury, seconded by Mr. Dyer, to approve Mr. Richard Morris as the Woodstown-Pilesgrove Representative.

VOICE VOTE: Unanimously Approved

Motion Carried: 8-0

Appointment of Committees/Representatives

Mr. Lounsbury made the committee appointments for 2013 as per attached.

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PRESENTATION

Dr. Mark Jones, Interim Principal, was introduced to the Board.

APPROVAL OF MINUTES

Motion by Mr. Dennison, second by Mrs. Fulmer, that the regular meeting and executive session minutes of November 27, 2012 be approved as per the recommendation of the Superintendent and Business Administrator.

VOICE VOTE: Unanimously Approved

Motion Carried: 8-0

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PUBLIC COMMENT

None.

SUPERINTENDENT'S RECOMMENDATIONS

Motion made by Mr. Dyer, second by Mrs. Fulmer, to approve the following recommendations:

PERSONNEL – PROFESSIONAL

Special Education Teacher

To authorize the Superintendent to advertise and hire a special education teacher for a kindergarten student as per the IEP.

Workshop Approval

The following workshop participation:

STAFF	LOCATION	WORKSHOP	DATE	COST	SUB COST	MILEAGE
A. Derenberger	Atlantic City, NJ	Wired Differently	1/7/13	\$149	✓	✓
L. Osborn	Glassboro, NJ	Prog. In the Com. Core	1/7/13	\$125	✓	✓
S. DuBois D. Dolbow	Sewell, NJ	Sch. Ethics Disclosure Training	1/16/13	0		
G. Abbott	Robbinsville, NJ	Ins./Risk Mgmt.	2/2/13 2/9/13 2/23/13 3/2/13	\$240.00	✓	✓

PERSONNEL - SUPPORT

Employment-Substitutes

The following personnel to be added to the 2012-2013 school year substitute list:

- Lindsay Donovan, Pittsgrove, NJ, Substitute Teacher (\$80/day)
- Rachel Watson, Bridgeton, NJ, Substitute Teacher (\$80/day)

Resignation-Custodian

The resignation letter from Keith Shipman, Custodian. Mr. Shipman's last workday was December 28, 2012.

Employment-Custodian

The hiring of Karl Schenck as Part Time Custodian (replacing Mr. Shipman), effective January 2, 2013 through June 30, 2013 (or upon successful completion of criminal history/background check) at the annual rate of \$17,160 (prorated for this contract), 6 hours per day, with 12 sick days (prorated to 6 for this contract) and 1 personal day. There are no health benefits associated with this contract.

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Leave of Absence

A medical leave of absence, from January 14, 2013 to March 18, 2013, for an instructional aide (DK) whose name is on file in the board office.

Leave of Absence

A family medical leave of absence, from January 23, 2013 through February 5, 2013, for an instructional aide (TT) whose name is on file in the board office.

ROLL CALL VOTE: YES: C. Caltabiano, M. Clarke, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, R. Morris, D. Lounsbury

Motion carried: 8-0

FINANCIAL

Motion made by Mr. Dennison, second by Mr. Dyer, to approve the following recommendations:

Board Secretary Certification

Boards' Certification

Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Alloway Township Board of Education certifies that as of November 30, 2012 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23-2.12(c) 3, I certify that as of November 30, 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12(a)1. (Pages 4583-4593)

Cash Summary Report

The cash summary report for the month of November 2012. (Page 4594)

Transfers

The transfers for the month of November 2012. (Page 4595)

Bills to be Paid

The payroll and agency for November 2012 and the bill list for December 2012. (Pages 4596-4598)

Tuition

Entering into tuition agreement for two students (AB), (BP) to Pineland Learning Center at annual tuition rate of (\$242.09 per diem) \$43,576.20 annual each, prorated for December 2012 through June 2013 for each student.

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Transportation

Transportation for two students to Pineland Learning Center as follows:

AB Pineland CJ's Bus Service \$91.00* per diem Route Y655 begin: 12/6/12

BP Pineland CJ's Bus Service \$91.00* per diem Route Y655 begin: 12/13/12 (GCSSD adm fee 7%)

Budget Calendar

The 2013-2014 *tentative* budget calendar pending NJ Department of Education mandates or changes to requirements based on release of state aid figures. (Page 4599)

ROLL CALL VOTE: YES: C. Caltabiano, M. Clarke, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, R. Morris, D. Lounsbury

Motion carried: 8-0

DISCUSSION ITEMS/FYI

Enrollment report – 403

Suspensions: November 2012: None

Fire drill – December 4, 2012

Security drill – December 11, 2012

HIB Report

Motion made by Mr. Dyer, second by Mr. Dennison, to approve the November 2012 HIB Report.

VOICE VOTE: Unanimously Approved

Motion Carried: 8-0

PRESIDENT'S REPORT

Communications to the Board

Copy of letter to Mr. Albert Floyd acknowledging services as a board member.

Old Business

New Business

Ethics Forms – Board members reviewed Code of Ethics and signed acknowledgement form.

Mr. Lounsbury asked if the board meetings should be moved to the beginning of the month. It was decided to keep meetings on the fourth Tuesday.

Mrs. Fulmer inquired whether we could provide health benefits for support staff who currently aren't eligible (those working less than 35 hours per week). It was discussed as to whether the board could offer to pay a portion of the cost (i.e. 75%) of single benefits. Matter referred to Personnel Committee to determine what the board's cost to fund this would be.

Committee Reports

Personnel – The committee met on 12/18/12 and will also meet two nights the week of January 7, 2013 to interview principal candidates.

PUBLIC COMMENT

Mr. John Schenck thanked the Board for hiring his son, Karl, and giving him a chance. Also asked the Board to consider health benefits for support staff.


ADJOURNMENT

Motion by Mrs. Fulmer, second by Mr. Clarke, that there being no further business to be brought before the board that the meeting be adjourned at 7:40 p.m.

VOICE VOTE: Unanimously Approved

Motion Carried: 8-0

Respectfully submitted,


Rebecca S. Joyce
Business Administrator