

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by President David Lounsbury on Tuesday, June 25, 2013 at 7:00 p.m. at the Alloway School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Lounsbury, President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members Present: Cathleen Caltabiano, Michael Dennison, Joseph Dyer, Philip Donohue, Colleen Fulmer, Richard Morris, David Lounsbury.

Members Absent: Michael Clarke, Meghan Price

Also in Attendance: Dr. Bazzel, Superintendent, and Mrs. Joyce, Board Secretary.

A list of the public attending is on file in the board office.

APPROVAL OF MINUTES

Motion by Mr. Donohue, second by Mr. Dennison, that the regular meeting and executive session minutes of May 28, 2013 be approved as per the recommendation of the Superintendent and Business Administrator.

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

PUBLIC COMMENT

Mr. Walter Sheets, LAC Board of Education President, addressed the board on behalf of the work Ms. DuBois performs at LAC School in her job as Business Administrator and asked that Ms. DuBois' salary be increased so that she does not continue to be the lowest paid business administrator in the state.

EXECUTIVE SESSION

Motion by Mr. Dennison, second by Mrs. Fulmer, that the Board enter into executive session by Resolution at 7:05 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:30 p.m. this evening.

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NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: and nature of discussion is **Personnel Matters and Board Self Evaluation;**

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

Motion by Mrs. Fulmer, second by Mrs. Caltabiano, to return to the public portion of the meeting at 7:40 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

SUPERINTENDENT'S RECOMMENDATIONS

Motion made by Mr. Donohue, second by Mr. Morris, to approve the following recommendations:

PERSONNEL - PROFESSIONAL

Alloway Board of Education/Alloway Education Association Negotiated Contract Approval

The execution of the Negotiated Contract Agreement between the Alloway Board of Education and the Alloway Education Association for a three year negotiated agreement effective July 1, 2013 through June 30, 2016. This contract reflects an average increase of 2.4% in each of the three years. The AEA has ratified this agreement, and all Board members have received a copy of the contract.

Guide Movement

The guide movement of the following teachers effective 9/1/13:

Marcie DiGregorio: from BA to BA+15

Dawn Warfield: from BA+15 to MA

Teacher's Salaries 2013-2014

The 2013-2014 Teacher's Salaries.

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Business Administrator Contract

The salary and contract for Rebecca Joyce, Business Administrator. This contract reflects a salary increase of 2.0% and has been approved by the Executive County Business Administrator.

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Principal Contract

The contract for Deborah Morton, Principal, for 1 year, effective July 1, 2013-June 30, 2014 reflecting a salary increase of 0.5%.

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Business Official Contracts

The contracts and salaries for 2013-2014 school year for the following employees:

Shannon DuBois - \$65,040

Donna Dolbow - \$77,040

The increases in salaries are covered by shared services revenue.

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Unused Sick Time Payment

The payment to Mrs. Lawrence (retirement effective June 2013) for unused sick days in the amount of \$5,445, sick time payment using 121 of her accumulated days, (@ \$45/day) as per the negotiated contract agreement.

Extended School Year Instructors

The following extended school year instructors:

- Nancy Brawley– 7/1/13 – 8/8/13 4 hrs/week for 6 weeks at \$30.00/hour
- Norma Simpson – 7/1/13 – 8/8/13 5.5 hrs/week for 6 weeks at \$30.00/hour
- Marcie DiGregorio – 7/1/13 – 8/8/13 10 hrs/week for 4 weeks at \$30.00/hour
- Martin Altersitz – 7/8/13 – 8/15/13 9 hrs/week for 6 weeks at \$30.00/hour

Speech Teacher

The Superintendent to hire a Speech Teacher, with Board approval at the next regular meeting.

Stipend Positions 2013-2014

The following stipend positions for the 2013-2014 school year:

Name	Position	Amount
Karen Wildermuth	Homework Clinic Teacher	\$30.00/hour
Loretta Osborn	Homework Clinic Teacher	\$30.00/hour
Jessica Ferraro	Science Fair Club Advisor	\$1304.00
Debbie Dilks	Science Fair Club Advisor	\$1304.00
Debbie Dilks	Science Fair Coordinator	\$850.00
Meggin Wentzell	A.T.E.A.M. Committee Member	\$30.00/hour
Erin Nienstedt	A.T.E.A.M. Committee Member	\$30.00/hour
Chris Beck	A.T.E.A.M. Committee Member	\$30.00/hour
Norma Simpson	A.T.E.A.M. Committee Member	\$30.00/hour
Meggin Wentzell	Lead Teacher	\$1304.00
Mark Jaep	Psychomotor Teacher	\$1304.00
Lorraine Pfeffer	ELP Program Coordinator	\$1134.00
Jennifer Gallatig	Art-Lower	\$1304.00
Jennifer Gallatig	Art-Upper	\$1304.00
Mary Ann Wyckoff	Chorus Director	\$1304.00
Norma Simpson	School Safety Patrol Advisor	\$908.00
Loretta Osborn	Student Government Co-Advisor	\$510.00
Kim DeFebo	Student Government Co-Advisor	\$510.00
Mary Ann Acton	Yearbook Advisor	\$850.00
Debbie Dilks	Yearbook Advisor	\$850.00

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Name	Position	Amount
Lynne Glickman	Eighth Grade Advisor	\$964.00
Debbie Dilks	Eighth Grade Advisor	\$964.00
Linda Dickinson	Drama (lower)	\$1304.00
Lisa Ramos	Drama (upper)	\$652.00
Nancy Brawley	Drama (upper)	\$652.00
Chris Beck	Leadership (upper)	\$1304.00
Anne Baehr	School Improvement Team	\$30.00/hour
Erin Nienstedt	School Improvement Team	\$30.00/hour
Dawn Warfield	School Improvement Team	\$30.00/hour
Lisa Ramos	School Improvement Team	\$30.00/hour
Meggin Wentzell	School Improvement Team	\$30.00/hour
Karen Wildermuth	School Improvement Team	\$30.00/hour
Heather McMahon	HITS-lower	\$1304.00
Chris Beck	Leadership (lower)	\$1304.00
Shari Hayes	PAWS Prog. Coordinator	\$30.00/hour
Debbie Dilks	HITS-upper	\$1304.00
Lynne Glickman	Rogate Coordinator	\$624.00
JoAnn Corvino	Technology Committee	\$30.00/hour
Maryann Acton	Technology Committee	\$30.00/hour
Nancy Brawley	Technology Committee	\$30.00/hour
Heather McMahon	Technology Committee	\$30.00/hour
Shari Hayes	Technology Committee	\$30.00/hour
Jessica Ferraro	Technology Committee	\$30.00/hour
Shari Hayes	Technology Coordinator	\$42.00/hour

Workshop Participation

The following workshop participation:

STAFF	LOCATION	WORKSHOP	DATE	COST	SUB COST	MILEAGE
R. Eckert K. Schenck	Vineland, NJ	Fund. Of Boiler Oper. Maint.	7/19/13	\$50 ea		✓
D. Morton	Mullica Hill, NJ	Student Growth Objective	7/29-31/13	\$280		✓
S. Hayes K. Wildermuth D. Dilks	Pittsgrove, NJ	Man. Google Docs Classroom	8/7/13	\$40		✓

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STAFF	LOCATION	WORKSHOP	DATE	COST	SUB COST	MILEAGE
C. Miller N. Simpson K. DeFebo N. Stadulis K. Wildermuth D. Dilks	Pittsgrove, NJ	Ipad Basics	8/13/13			✓
S. Hayes	Pittsgrove, NJ	Google Chromebooks & Cloudbased Tools	8/14/13	\$40		✓
K. Elmer B. Joyce C. Seip S. Dubois G. Abbott D. Morton	Pittsgrove, NJ	Google Docs	8/15/13	\$40 ea		✓
N. Simpson	Online Course	DIBELS Training	Various	\$125		
N. Simpson	Online Course	DIBELS Essentials	Various	\$109		

ROLL CALL VOTE: YES: C. Caltabiano, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, R. Morris, D. Lounsbury
Motion carried: 7-0

PERSONNEL - SUPPORT

Motion made by Mr. Donohue, second by Mr. Dyer, to approve the following recommendations:

Resignation

The resignation of Mrs. Sommer Law, Bus Aide, effective June 14, 2013.

Employment-Substitutes

The following personnel to be added to the 2013-2014 school year substitute list:

- Lori Yanush, Alloway, NJ, Sub. Teacher (\$80/day)
- Joyce Pompper, Salem, NJ, Sub. Teacher (\$80/day)
- Laura Dale, Salem, NJ, Sub. Teacher, Aide, Café & Secretarial (\$80/day or \$9/hr.)
- Lorraine Osborn, Alloway, NJ, Sub. Board Clerk (\$14.00/hour)

Website Stipend

A stipend payment of \$1,000 each to Gina Abbott and Kathy Elmer for maintenance of the school website during the 2013-2014 school year.

ROLL CALL VOTE: YES: C. Caltabiano, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, R. Morris, D. Lounsbury
Motion carried: 7-0

OTHER BUSINESS

Motion made by Mr. Donohue, second by Mrs. Fulmer, to approve the following recommendations:

HIB Report

The HIB Report for June 2013 – no incidents to report.

Annual Violence and Vandalism Report

The Violence and Vandalism report for the period 9/1/12-12/31/12 noting there were (5) incidents of violence (3 HIB violations) and no weapons or vandalism incidents reported.

Disposal of Equipment

The list of equipment for disposal.

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VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

FINANCIAL

Motion made by Mr. Dennison, second by Mrs. Fulmer, to approve the following recommendations:

Board Secretary Certification

Boards' Certification

Pursuant to **N.J.A.C. 6A:23-2.12 (c) 4**, the Alloway Township Board of Education certifies that as of May 31, 2013 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23-2.12-(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification

Pursuant to **N.J.A.C. 6A:23-2.12(c) 3**, I certify that as of May 31, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6:23-2.12(a)1**.

(Pages 4459-4469)

Cash Summary Report

The cash summary report for the month of May 2013

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Transfers

The transfers for the month of June 2013.

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Bills to be Paid

The payroll and agency for May 2013 and the bill list for June 2013. (Pages 4472-4474)

The Board authorizes the Business Administrator to pay any outstanding bills due and to make any necessary transfers as required in June and July 2013 for year-end close out of financial reports. A list of any bills or transfers made will be presented for approval at the next regularly scheduled meeting.

Professional Therapy Services

Entering into agreement with Professional Therapy Services for the 2013-2014 school year to provide Occupational Therapy services to Alloway School at the rate of \$68.25 per hour.

Extended School Year-Out-of District 2013

Two Alloway students attending as per IEP, out-of-district placements at Bankbridge Dev. Center, effective July 8, 2013- through August 9, 2013 on Monday through Thursday, 8:45-1:45 pm at the tuition rate of \$3,840 each.

Further, to approve the transportation for two Alloway students attending ESY at Bankbridge Dev. Center, effective July 8, 2013- August 9, 2013, Route # SS337, B.R. Williams, Inc., contractor, \$244 per diem (cost is prorated by the number of students on route).

Grants

The district to apply for the following 2013-2014 grants:

<u>NCLB</u>		<u>IDEA</u>	
Title I, Part A Basic	\$ 7,175	IDEA B (Basic)	\$114,782
Title I, Part A Neglected	\$ 20,192	IDEA Preschool	<u>\$ 3,765</u>
Title IIA	\$ 19,269		
Title III	<u>\$ 258</u>		
TOTAL	\$ 46,894	TOTAL	\$118,547

(NCLB: decrease of 9.5% over 12-13; IDEA: decrease of 6.3% over 12-13)

Transportation Renewals 2013-2014

The 2013-2014 transportation renewals for Alloway District at the state renewable rate of 2.63% increase contractor B.R. Williams, Inc., Multi # 1, renewal #1:

E1	Alloway School	\$23,907.60
E2	Alloway School	\$23,907.60
E3	Alloway School	\$23,907.60
E4	Alloway School	\$23,907.60
E5	Alloway School	\$23,907.60
E6	Alloway School	\$23,907.60
ELP	Various homes	\$13,282.00
HS1	Woodstown High Sch	\$23,907.60
HS2	Woodstown High Sch	\$23,907.60
HS3	Woodstown High Sch	\$23,907.60
HS4	Woodstown High Sch	\$23,907.60
PRK-Midday	Alloway Sch	<u>\$23,907.60</u>
	Total	\$276,265.60

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ROLL CALL VOTE: YES: C. Caltabiano, M. Dennison, P. Donohue, J. Dyer, C. Fulmer,
R. Morris, D. Lounsbury
Motion carried: 7-0

DISCUSSION ITEMS/FYI
Enrollment report – 401

Suspensions: May & June 2013

- Gr. 5 student, HIB Violation, 3 days external
- Gr. 7 student, Cutting Class, 1 day internal
- Gr. 7 student, Cutting Class, 1 day internal
- Gr. 8 student, Insubordination, 1 day internal
- Gr. 8 student, Insubordination, 1 day internal
- Gr. 8 student, Harassment, 2 days internal

5/16/13 – bomb threat; 5/29/13 – fire drill
6/4/13 – evacuation; 6/11/13 – fire drill

PRESIDENT'S REPORT
Communications to the Board

Letter from State regarding QSAC monitoring – district passed all areas and is designated as high performing. (Page 4475)

New Business

Motion made by Mr. Lounsbury, second by Mr. Donohue, to cancel the July 2013 board meeting.

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

Mr. Dyer – due to work schedule he will be unable to attend the August, September and October 2013 board meetings.

PUBLIC COMMENT

Ms. Shannon DuBois and Mrs. Donna Dolbow thanked the Board for their support and confidence.

Mr. Harry Harding asked the Board for clarification on some of the budget numbers, especially those pertaining to health benefits.

ADJOURNMENT

Motion by Mr. Donohue, second by Mr. Dennison, that there being no further business to be brought before the board that the meeting be adjourned at 8:05 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

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Respectfully submitted,

Rebecca S. Joyce
Business Administrator