

4824 Alloway Township School
Regular Meeting
October 15, 2013

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by President David Lounsbury on Tuesday, October 15, 2013 at 7:00 p.m. at the Alloway School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Lounsbury, President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members Present: Cathleen Caltabiano, Michael Dennison, Joseph Dyer, Colleen Fulmer, Richard Morris, David Lounsbury.

Members Absent: Michael Clarke, Philip Donohue, Meghan Price

Also in Attendance: Dr. Bazzel, Superintendent, and Mrs. Joyce, Board Secretary.

A list of the public attending is on file in the board office.

APPROVAL OF MINUTES

Motion by Mrs. Fulmer, second by Mr. Dennison, that the regular meeting and executive session minutes of September 24, 2013 be approved as per the recommendation of the Superintendent and Business Administrator.

VOICE VOTE: Approved.

Abstain: Joseph Dyer

Motion Carried: 5-0-1

EDUCATIONAL PRESENTATION

Dr. Bazzel distributed the 2012-13 state testing results from NJASK and reviewed with the Board. Results from other districts are not available yet but once available, Dr. Bazzel will share data with the Board.

PUBLIC COMMENT

Mr. Harry Harding asked about the weapon violation listed under the suspension report. Dr. Bazzel stated it was a pocket knife.

SUPERINTENDENT'S RECOMMENDATIONS

Motion made by Mr. Morris, second by Mrs. Dennison to approve the following recommendations:

PERSONNEL - PROFESSIONAL

Workshop Participation

The following workshop participation:

STAFF	LOCATION	WORKSHOP	DATE	COST	SUB COST	MILEAGE
D. Morton	Galloway, NJ	Con. & Instr. Lookfors in Com. Core Classroom	10/25/13	\$0		X
K. DeFebo	Glassboro, NJ	Strat. for Teaching Math	12/12/13	\$125	X	X

Appointment(s) 2013-2014

The following stipend appointment effective immediately:

ATEAM Member - Mrs. Dawn Warfield - \$30/hour per AEA contract

PERSONNEL - SUPPORT

Employment-Substitutes

The following personnel to be added to the 2013-2014 school year substitute list:

Suzanne Faris, Bridgeton, NJ, Sub. Custodian & Cafe Worker (\$9.00/hour)

Mary McCracken, Woodstown, NJ, Sub. Teacher (\$80/day)

Elissa Mendenhall, Salem, NJ, Sub. Teacher (\$80/day)

Cafeteria Aide

The Superintendent to hire a cafeteria aide with board approval to follow at the next board meeting.

Bus Aide

The hire of Christina Scott as Bus Aide per student IEP effective October 16, 2013 through June 30, 2014. Salary \$3,900 per year (1.5 hours per day; \$14.45 per hour), prorated for this contract. Ms. Scott will be eligible for single health benefits, as she will be working 7.25 hours per day (36.25 hours per week), since she is also employed as an Instructional Aide per IEP.

Change in Contracts-Custodial

A change in Karl Schenck's contract, to reflect 1.5 additional hours per day to his custodial contract. This will increase Mr. Schenck's hours from 6 hours per day to 7.5 hours per day. Contracted salary of \$21,966 (increase of \$4,392 per year), prorated for this contract. New hours will be 1:00 pm - 9:00 pm

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(7.5 hours per day with a 30 minute unpaid lunch/dinner break). Mr. Schenck currently receives single health benefits, so there will be no other new benefits associated with this contract.

A change in Raymond Eckert's contract, to reflect .5 additional hour per day to his custodial contract. This will increase Mr. Eckert's hours from 6 hours per day to 6.5 hours per day. Contracted salary of \$23,328 (increase of \$1,764 per year), prorated for this contract. New hours will be 2:00 p.m. – 9:00 p.m. (6.5 hours per day with a 30 minute unpaid lunch/dinner break). Mr. Eckert currently receives single health benefits, so there will be no other new benefits associated with this contract.

OTHER BUSINESS

Field Trips

The listing of field trips for 2013-2014.

(Page 4830)

Quality Single Accountability Continuum (QSAC) Information

The QSAC Statement of Assurance for submission to the Salem County Department of Education.

Mentoring Plan – 2013-2014

The teacher Mentoring Plan for the 2013-2014 school year.

Policy Revisions

The revision of the following policies:

Policy #2120 – Organization Chart

Policy #4115/4116 – Supervision & Evaluation

ROLL CALL VOTE: YES: C. Caltabiano, M. Dennison, J. Dyer, C. Fulmer, R. Morris,
D. Lounsbury

Motion carried: 6-0

FINANCIAL

Motion made by Mr. Dennison, second by Mrs. Fulmer, to approve the following recommendations:

Board Secretary Certification

Boards' Certification

Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Alloway Township Board of Education certifies that as of September 30, 2013 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23-2.12(c) 3, I certify that as of September 30, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12(a)1. (Pages 4831-4841)

Cash Reconciliation Report

The cash reconciliation report for the month of September 2013. (Page 4842)

Transfers

The transfers for the month of September 2013. (Page 4843)

Bills to be Paid

The payroll and agency for September 2013 and the bill list for October 2013. (Pages 4844-4846)

Grant Salaries 2013-2014

The 2013-2014 grant salaries for Title I, IDEA Basic and REAP Funds. (Page 4847)

Comprehensive Maintenance Plan/M1 Form

The Comprehensive Maintenance Plan and Form M1 for submission to Salem County Office of Education as required annually. (Page 4848-4850)

GCSSSD One-to-One Aide 2013-2014

Entering into agreement with Gloucester County Special Services School District for one-to-one aide services at \$34,650 for 2013-2014 school year. (Alloway student placed at Bankbridge)

ROLL CALL VOTE: YES: C. Caltabiano, M. Dennison, J. Dyer, C. Fulmer, R. Morris,
D. Lounsbury
Motion carried: 6-0

DISCUSSION ITEMS/FYI

Enrollment report - 385

Suspensions - September 2013:

Gr. 4 student, 1 day internal, threatening remarks

Gr. 5 student, 5 days external, weapon violation

Fire Drills - September 2013

9/13/13 - Fire Drill

9/19/13 - Evacuation Drill - Bomb Threat

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HIB Report

October 2013 HIB Report - no incidents to report.

PRESIDENT'S REPORT

Communications to the Board

Unfinished Business

Dr. Bazzel – superintendent's goals – long range planning. Asked for Board input. Mrs. Joyce will email board members to see if anyone wants to volunteer for Ad Hoc Committee.

Mrs. Fulmer stated the new parking lot looks awesome. She appreciates the lines that were painted so parking spaces are clearly marked.

Mrs. Fulmer asked if the high school bus pickup was moved to the township building. Dr. Bazzel stated that all paperwork was in place to do this but parents hadn't been notified yet. The Main Office will notify parents about the change in bus stop to the Alloway Municipal Building.

Mrs. Fulmer asked about the young man who was concerned about school safety and asked if doors and windows could be blocked. Dr. Bazzel reported that it is illegal to block doors and windows.

EXECUTIVE SESSION

Motion by Mrs. Fulmer, second by Mr. Morris, that the Board enter into executive session by Resolution at 7:22 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: and nature of discussion is **Personnel Matters**;

VOICE VOTE: Unanimously Approved.

Motion Carried: 6-0

Motion by Mr. Dyer, second by Mrs. Fulmer, to return to the public portion of the meeting at 7:29 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 6-0

Termination

Motion made by Mrs. Fulmer, second by Mrs. Caltabiano, to approve the termination of Connie Ford, Bus Aide, Cafeteria Aide, and Custodian, effective October 10, 2013. Ms. Ford will be paid through October 24, 2013 per her contract (requiring two weeks notice).

VOICE VOTE: Unanimously Approved.

Motion Carried: 6-0

PUBLIC COMMENT

None.

ADJOURNMENT

Motion by Mrs. Fulmer, second by Mr. Morris, that there being no further business to be brought before the board that the meeting be adjourned at 7:30 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 6-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator