

**CALL TO ORDER**

The public hearing on the budget and regular meeting of the Alloway Township Board of Education was called to order by President Michael Dennison on Tuesday, April 29, 2014 at 7:00 p.m. at the Alloway School.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**PLEDGE TO THE FLAG**

Mr. Dennison, President, led the group in the pledge to the flag.

**ROLL CALL OF MEMBERS**

Members Present: Michael Dennison, Joseph Dyer, Philip Donohue, Richard Morris, David Lounsbury.  
Members Absent: Cathleen Caltabiano (arrived at 7:08 p.m.), Michael Clarke, Colleen Fulmer, Meghan Price.

Also in Attendance: Dr. Bazzel, Superintendent, and Mrs. Joyce, Board Secretary.

A list of the public attending is on file in the board office.

**PRESENTATION AND PUBLIC HEARING ON THE 2014-2015 BUDGET**

Mrs. Joyce presented the Alloway School Budget for 2014-2015. The Superintendent and Business Administrator requested that the original budget presented on March 18, 2014 be revised to include the reinstatement of the Pre K mid-day bus route, due to a teacher retiring that the board was not aware of last month when the budget was adopted. The appropriation for Transportation To/From School would increase \$23,000 and the appropriation for Teacher Salaries-Grades 1-5 would decrease by \$23,000.

Motion made by Mr. Donohue, second by Mr. Morris, to close the public hearing.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 6-0

**2014-2015 BUDGET APPROVAL**

Motion made by Mr. Donohue, second by Mr. Lounsbury, to approve the FY 2014-2015 school district budget, which reflects a tax levy increase of 2.0% over the 2013-2014 budget. This budget does not call for the use of any banked cap from prior years. (Pages 4987-4988)

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
2014-2015 Total Expenditures	\$7,627,358	\$166,038	\$275,240	\$8,068,636
Less Anticipated Revenues:	\$4,031,856	\$166,038	\$ 0	\$4,197,894
Taxes To Be Raised:	\$3,595,502	\$ 0	\$275,240	\$3,870,742

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**ROLL CALL VOTE:** YES: C. Caltabiano, P. Donohue, J. Dyer, D. Lounsbury, R. Morris, M. Dennison  
Motion carried: 6-0

**PUBLIC COMMENT**

Mrs. Regina Quirk asked if there was an attendance policy for board members. Mr. Dennison said there is a policy – it is Policy #9115. That policy was read aloud to the public.

Motion made by Mr. Dyer, second by Mr. Morris, to close the public comment portion of the meeting.  
**VOICE VOTE:** Unanimously Approved.  
Motion Carried: 6-0

**APPROVAL OF MINUTES**

Motion by Mr. Lounsbury, second by Mr. Donohue, that the regular meeting and executive session minutes of March 18, 2014 be approved as per the recommendation of the Superintendent and Business Administrator.  
**VOICE VOTE:** Unanimously Approved.  
Motion Carried: 6-0

**SUPERINTENDENT'S RECOMMENDATIONS**

Motion made by Mr. Lounsbury, second by Mr. Morris, to approve the following recommendations:

**PERSONNEL - PROFESSIONAL**

**Retirement Notifications**

The letter of notification for retirement of **Mrs. Dawn Warfield**, effective July 1, 2014 pending NJ Division of Pensions approval of her disability retirement application. Mrs. Warfield has been a teacher at Alloway School for 15 years.

The letter of notification for retirement of **Mrs. Mary Beth Foster**, effective July 1, 2014. Mrs. Foster has been a teacher at Alloway School for 35 years.

**Employment – Tenured Teacher Contracts – 2014-2015**

The following tenured teachers for the 2014-2015 school year:

Maryann Acton	Anne Baehr
Christopher Beck	Maria Bellia
Nancy Brawley	Jo Ann Corvino
Kim DeFebo	Alison Derenberger
Linda Dickinson	Debra Dilks
Melissa Emel	Jessica Ferraro
Jennifer Gallatig	Claire Gechter
Lynne Glickman	Doris Hildebrand

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Kathy Hoglen	Denise Hurff
Mark Jaep	Richard Kaufmann
Elizabeth Miller	Karen Murphy
Erin Nienstedt	Loretta Osborn
Lorraine Pfeffer	Heather Principe
Lisa Ramos	Shari Rupertus
Jennifer Schino	Norma Simpson
Nancy Stadulis	Karen Wildermuth
Maryann Wyckoff	

Employment -Non-Tenured -Third Year Contracts 2014-2015

The following non-tenured teachers be issued a contract for the 2014-2015 school year:

Lynda Rocco                      Marcie DiGregorio

Employment – Non-Tenured - Second Year Contracts 2014-2015

The following non-tenured teachers be issued a contract for the 2014-2015 school year:

Amber Hann                      Lindsey Riggins

2014-2015 Teacher’s Salaries

The 2014-2015 Teacher’ Salaries, reflecting an average increase of 2.40% per the negotiated agreement with the AEA. (Page 4989)

2014-2015 Administrative Salaries

The 2014-15 Administrative Contracts and Salaries, reflecting an average increase of 2.17%. (Page 4990)

After School Tutor

Amber Hann as the after school tutor for a grade 6 student. She will receive the hourly stipend amount as per the teacher’s contract.

Workshop Participation

The following workshop participation:

STAFF	LOCATION	WORKSHOP	DATE	COST	SUB COST	MILEAGE
S. DuBois R. Joyce D. Dolbow	Atlantic City, NJ	NJASBO Spring Conv.	6/4/14-6/6/14	\$150 ea +hotel		
R. Joyce	Woodstown, NJ	NJ Law and Ethics	5/28/14	\$80.00		
M. Bellia	E. Windsor, NJ	Prom. Acad. Resilience	5/9/14	\$120		X

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J. Schino	Mt. Laurel, NJ	Homeless Children & Youth	5/21/14	0		X
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**ROLL CALL VOTE:** YES: C. Caltabiano, P. Donohue, J. Dyer, D. Lounsbury, R. Morris, M. Dennison  
Motion carried: 6-0

Motion made by Mr. Lounsbury, second by Mr. Morris, to approve the following recommendations:

**PERSONNEL - SUPPORT**

Resignation

The resignation of Ms. Lori Yanush, Instructional Aide, effective May 6, 2014.

Hire of Instructional Aide

The Superintendent to hire an Instructional Aide with Board approval at the May 2014 meeting.

Employment-Substitutes

The following personnel to be added to the 2013-2014 school year substitute list:

Deborah Shivers, Woodstown, NJ, Sub. Classroom Aide (\$9.00/hour) (Ms. Shivers was previously approved as sub teacher on 1/28/14)

Holly Doty, Clayton, NJ 08312, Sub. Classroom & Cafeteria Aide (\$9.00/hour);  
Sub. Custodian (\$10.00/hour)

Jeanie Horner, Alloway, NJ, Sub. Classroom Aide (\$9.00/hour)

SACC Salary Adjustment

An adjustment in the hourly wage to \$8.25/hour, retroactive to January 1, 2014, to be in compliance with minimum wage laws for the following SACC workers (these workers previously earned \$8.20 per hour):

Mariah Sigars

Allison Hitchner

Paige Schultz

Student Teacher - Fall Semester

A music student teacher for the fall semester of the 2014-2015 school year. This student will be mentored by Mrs. Mary Ann Wyckoff:

Ms. Rhea Fernandes, Pennsville, NJ

**OTHER BUSINESS**

ATS Calendar – 2014-2015

The calendar for Alloway Township School for the 2014-2015 school year.

(Page 4991)

Policy #3333 - Direct Deposit of Payroll - Second Reading

The second reading of Policy #3333 - Direct Deposit of Payroll.

Revision of Policies (to reflect current language for racial equality and gender bias)

Policy #5118 - Nonresident Students.

Policy #2224 - Nondiscrimination/Affirmative Action.

Policy #4111/4211 - Recruitment, Selection & Hiring.

Policy #4111.1/4211.1 - Nondiscrimination/Affirmative Action/Sexual Harassment.

Policy #5145.4 - Equal Educational Opportunity.

Policy #6121 - Nondiscrimination/Affirmative Action.

Policy #6147.1 - Evaluation of Individual Student Progress.

**ROLL CALL VOTE: YES: C. Caltabiano, P. Donohue, J. Dyer, D. Lounsbury, R. Morris,  
M. Dennison**

Motion carried: 6-0

**FINANCIAL**

Motion made by Mr. Lounsbury, second by Mr. Morris, to approve the following recommendations:

Board Secretary Certification

**Boards' Certification**

Pursuant to N.J.A.C. 6A:23A-16:10 (c) 4, the Alloway Township Board of Education certifies that as of March 31, 2014 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Board Secretary's Certification**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of March 31, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2 it is certified that there are no changes in anticipated revenue amounts and sources for the month ending March 31, 2014.

(Pages 4992-5002)

Cash Reconciliation Report

The cash reconciliation report for the month of March 2014.

(Page 5003)

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Transfers

The transfers for the months of March and April 2014.

(Page 5004)

Bills to be Paid

The payroll and agency for March 2014 and the bill list for April 2014.

(Page 5005-5007)

District Tax Schedule 2014-2015

The 2014-2015 Alloway District Tax Schedule, reflecting the tax levy to be received from the Township in equal monthly installments.

(Page 5008)

Upgrade of Wireless Network

The Board approve the update of the existing wireless network, in preparation for the PARCC Assessments. Cost for the access points, controllers and switches is \$19,636.98 from Hewlett Packard and as per state contract #70262. In addition, the board will contract with Aurora Technology Solutions for installation and configuration of the 29 new access points, wireless controllers and new switches at a cost of \$6,000. This work was initially budgeted in the 2014-15 budget, but the work will instead be completed within the 2013-14 budget.

**ROLL CALL VOTE: YES:** C. Caltabiano, P. Donohue, J. Dyer, D. Lounsbury, R. Morris, M. Dennison

Motion carried: 6-0

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano, to approve the following recommendations:

Rates for Summer SACC 2014 and 2014-15 School Year SACC

The following SACC Rates for 2014-2105:

School Year SACC program: (no change or increase from 2013-14 rates)

Registration	\$40 new families - one time per family
AM Session	\$5/session
AM monthly	\$60/ mo
Hourly/OT	\$4/ hr
Daily rate	\$8/day (4:30 pick up)
Daily rate	\$10/ day (6:00 pick up)
Monthly rate	\$100/mo (4:30 pick up)
Monthly rate	\$145/mo (6:00 pick up)

Summer SACC 2014: (no change or increase from 2013-14 rates)

Registration	\$20 (new) \$10 (returning)
Full Day rate	\$23/day \$21/day (additional siblings)
Half Day rate	\$13/day \$11/day (additional siblings)
Swim/Trips	as per SACC swim & trip schedule

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Alloway School Age Child Care (SACC)

The proposed changes to SACC By-Laws as unanimously passed by the SACC Council on April 9, 2014. The changes include: regular meetings of SACC Council will be held at a minimum of two meetings per year (in place of three meetings per year) and that notice of SACC meetings shall be posted by the Director in advance of meetings (previously did not state who will post the meeting notices - for parental information).

**ROLL CALL VOTE: YES: C. Caltabiano, P. Donohue, J. Dyer, D. Lounsbury, R. Morris, M. Dennison**

Motion carried: 6-0

Motion made by Mr. Lounsbury, second by Mr. Morris, to approve the following recommendations:

Oldmans Joint Custodial Agreement 2014-2015

Entering into Joint Purchasing Agreement with Oldmans District for 2014-2015 purchase of custodial supplies.

Penns Grove Carneys Point Joint Purchasing Agreement 2014-2015

Entering into a Joint Purchasing Agreement with Penns Grove Carneys Point District for 2014-15 for purchase of milk, juice, baked goods and ice cream.

Gloucester County Transportation Program 2014-2015

Entering into Participation Agreement for 2014-2015 with Gloucester County County Special Services School District for administration of the Salem County Transportation Cooperative for transportation involving: Homeless, Nonpublic, Special Education and Vocational routes. In addition, the Board approve entering into agreement with GCSSSD for their administration of the Aid-in-Lieu payments for Choice and Nonpublic students.

Shared Child Study Team Agreement 2014-2015

Entering into shared service agreement for Child Study Team Services for the 2014-2015 school year with Upper Pittsgrove District. The Child Study Team will spend 50% time at Alloway and 50% time at Upper Pittsgrove effective September 1, 2014 through June 30, 2015. Upper Pittsgrove will make payments to Alloway twice per year, by September 30, 2014 and February 28, 2015. The total cost to Upper Pittsgrove is \$126,000 (an increase of \$2,500 over 2013-14).

Shared Superintendent Memorandum of Agreement 2014-2015

Entering into Shared Superintendent Agreement with Upper Pittsgrove District for 50% of all applicable costs for 2014-2015 school year at a fee to Upper Pittsgrove of \$80,000 effective July 1, 2014 through June 30, 2015 payable quarterly to Alloway by August 1, 2014; November 1, 2014; February 1, 2015; May 1, 2015 (no increase over 2013-14).

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Approval Shared Business Services 2014-2015

Entering into Shared Business Services Agreements with the following districts effective July 1, 2014 through June 30, 2015:

Elsinboro	\$54,000 (increase of \$2,000/3.9%)
Mannington	\$76,000 (increase of \$800/1.0%)
Lower Alloways Creek	<u>\$99,000</u> (increase of \$10,900/12.4%)
Total.....	\$229,000 (\$13,700/6.36% inc over 13-14)

Shared Services Districts will make payments quarterly to Alloway on August 15, 2014; October 15, 2014; January 15, 2015; April 15, 2015.

2014-2015 Homeless Student Agreement

Participation in the 2014-15 Homeless Student Agreement with Salem County school districts. This agreement states that Alloway School would not seek tuition for any resident student, excluding special education students, determined to be homeless in accordance with law from any Salem County school district who participates in this agreement.

**ROLL CALL VOTE:** YES: C. Caltabiano, P. Donohue, J. Dyer, D. Lounsbury, R. Morris, M. Dennison

Motion carried: 6-0

**DISCUSSION ITEMS/FYI**

Grade 8 field trip to Morey's Pier, Wildwood, NJ - changed to June 9, 2014

Grade 2 field trip to DuPont Theater, Wilmington, DE - changed lunch location to Ft. Mott State Park, Pennsville, NJ

Enrollment - 385

Fire Drill - 3/11/14

Security Drill - 3/26/14

Suspensions - March 2014:

Gr. 5 student, 1 day internal, Threatening Remarks to Another Student

Gr. 5 student, 1 day internal, Insubordination

Gr. 5 student, 1 day internal, Inapp. Remarks Posted on Instagram

Gr. 7 student, 3 days internal, Hit Another Student

Gr. 7 student, 1 day internal, Insubordination

Gr. 7 student, 3 days internal, Disrespectful to Staff

Gr. 7 student, 1 day internal, Damaged School Property

HIB Report

Motion made by Mr. Donohue, second by Mr. Morris, to approve the HIB Report - dated 4/29/14.

**ROLL CALL VOTE:** YES: C. Caltabiano, P. Donohue, J. Dyer, D. Lounsbury, R. Morris,



M. Dennison  
Motion carried: 6-0

**PRESIDENT'S REPORT**

**Communications to the Board**

1. Woodstown Pilesgrove BOE Highlights, March 27, 2014 & April 24, 2014- Mr. Morris reporting. 6/18/14 – Alloway graduation; 6/20/14 Woodstown graduation.
2. Alloway Township School March 2014 Newsletter
3. NJSBA correspondence of March 24, 2014 referencing Resolution for Delegate Assembly meeting May 17, 2014 and Resolutions subcommittee meeting on April 12, 2014.
4. Quad District Event "Exploring the Arts" May 7, 2014, 6:00 pm at Woodstown Middle School.
5. PTA Newsletter
6. SCSBA dinner meeting – 4/30/14 at Creekside Inn. Mr. Donohue attending.

**Unfinished Business**

School Choice Application - Dr. Bazzel – application was due 4/30/14 but not yet available on the DOE website. Dr. Bazzel will advise the board when the application becomes available.

**New Business**

1. Board Self Evaluation – Reminder to complete this online evaluation, for approval at the May meeting.
2. Superintendent Evaluation-Dr. Bazzel will report on his goals at the May board meeting. Board members should complete the online Superintendent Evaluation following the May meeting with New Jersey School Boards compiling the results for board approval at the June meeting. Policy-Mr. Dennison provided copies and reviewed the following policies with the Board of Education: Policy #'s 5114, 5115.1, 9115, 9326.5
3. Mr. Donohue asked how Alloway's Academic League is doing. Dr. Bazzel stated they have three wins, one loss and are tied with Oldmans for first place. Teams play again next week.
4. Mr. Donohue requested that the board go out for RFP for an auditor for 2014-15.

Motion made by Mr. Donohue, second by Mr. Dyer, to approve an RFP for an auditor for the 2014-15 school year, with findings to be presented at the May 2014 board meeting.

**VOICE VOTE:** Approved.

Abstain: D. Lounsbury

Motion Carried: 5-0-1

**PUBLIC COMMENT**

None.

Motion made by Mr. Donohue, second by Mr. Morris, to close the public comment of the meeting.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 6-0

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**EXECUTIVE SESSION**

Motion by Mr. Donohue, second by Mr. Dennison, that the Board enter into executive session by Resolution at 8:10 p.m. from which the general public will be excluded.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:00 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: and nature of discussion is **Litigation, Contract Negotiations or Attorney/Client Privilege;**

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 6-0

Motion by Mr. Donohue, second by Mrs. Caltabiano, to return to the public portion of the meeting at 8:20 p.m.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 6-0

**ADJOURNMENT**

Motion by Mr. Donohue, second by Mr. Morris, that there being no further business to be brought before the board that the meeting be adjourned at 8:21 p.m.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 6-0

Respectfully submitted,

Rebecca S. Joyce  
Business Administrator