

**CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by President David Lounsbury on Tuesday, September 24, 2013 at 7:00 p.m. at the Alloway School.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**PLEDGE TO THE FLAG**

Mr. Lounsbury, President, led the group in the pledge to the flag.

*A moment of silence was observed for Thomas Freeman, who passed away on August 18, 2013.*

*Mr. Freeman was a member of the board of education from April 22, 1980 to July, 1990, also serving as President from 1989-1990. In addition, his wife (Connie Freeman) has been an aide at Alloway School since 1986.*

**ROLL CALL OF MEMBERS**

Members Present: Cathleen Caltabiano, Michael Clarke (arrived 7:14 p.m.), Michael Dennison, Philip Donohue, Colleen Fulmer, Richard Morris, David Lounsbury.

Members Absent: Joseph Dyer, Meghan Price

Also in Attendance: Dr. Bazzel, Superintendent, and Mrs. Joyce, Board Secretary.

A list of the public attending is on file in the board office.

**PRESENTATION**

**Annual Violence and Vandalism Report & Public Hearing on Report**

Motion made by Mr. Morris, second by Mrs. Caltabiano, to approve and accept the 2012-13 Violence and Vandalism report (for the period of 1/1/13 through 6/30/13) noting there were 0 incidents of violence and no weapons incidents reported. School Violence Awareness Week will be October 21-25, 2013 and Week of Respect October 7-11, 2013.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 6-0

**APPROVAL OF MINUTES**

Motion by Mrs. Fulmer, second by Mr. Dennison, that the regular meeting minutes of August 27, 2013 be approved as per the recommendation of the Superintendent and Business Administrator.

**VOICE VOTE:** Approved

Abstain: P. Donohue, C. Fulmer

Motion Carried: 4-0-2

**PUBLIC COMMENT**

Mrs. Lorraine Pfeffer, ATS Teacher, stated she did not agree with the Social Networking Policy, #4119.29. Regulation B states that staff members may not list former students under the age of 18 as "friends." Mrs. Pfeffer was not in favor of the policy as she keeps in touch with many former students.

Mr. Clarke arrived at 7:14 p.m.

**SUPERINTENDENT'S RECOMMENDATIONS**

Approval of Policies

Motion made by Mr. Lounsbury, second by Mr. Dennison, to approve the second reading of the following policies:

Policy #2256, QSAC Monitoring

Policy #6142.16, Anti-Big Brother Act/Student Use of District-Owned Electronic Devices

Policy #4119.29/4219.29, Social Networking Websites/Social Media (revised - item B under Regulations)

**ROLL CALL VOTE: YES:** C. Caltabiano, M. Clarke, M. Dennison, P. Donohue, C. Fulmer  
 R. Morris, D. Lounsbury

Motion carried: 7-0

Motion made by Mr. Dennison, second by Mr. Morris, to approve the following recommendations:

**PERSONNEL - PROFESSIONAL**

Workshop Participation

The following workshop participation:

STAFF	LOCATION	WORKSHOP	DATE	COST	SUB COST	MILEAGE
L. Riggin	Aff. Act. Trng.	Atco, NJ	9/27/13	\$20.00		X
J. Schino A. Hann M. Bellia	Cherry Hill, NJ	Spec. Ed Law in N.J.	10/4/13	\$189.99 ea		X
B. Rishel	Williamstown, NJ	ASSA Seminar	10/2/13	\$0		X
D. Dilks	Princeton, NJ	NJ Science Convention	10/15-16/13	\$280.00	X	X
L. Riggin	Clarksboro, NJ	Anti-Bullying Workshop	10/21/13	\$0		X

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STAFF	LOCATION	WORKSHOP	DATE	COST	SUB COST	MILEAGE
L. Riggin C. Beck	Galloway, NJ	I&RS Tmg.	10/23/13	\$178.00 ea	X	X
H. Principe	Glassboro, NJ	Prof. Dev. for Math & Sc. Educ.	11/13/13	\$125	X	X
G. Abbott	Robbinsville, NJ	Sch. Plant Plng.Constr. & Admin	3/1, 8,15, 22/2014	\$240.00		X

**PERSONNEL – SUPPORT**

Resignation

The resignation notice of Mrs. Tammy Goss, Cafeteria Aide/Custodian, effective September 13, 2013. Mrs. Goss' last day will be September 30, 2013. Mrs. Goss has been an employee at Alloway School for 8 years.

Employment - Part-time Custodian

Connie Ford as a Part-time Custodian effective October 1, 2013 through June 30, 2014 at the annual salary of \$2,500 (prorated to \$2,250 for this contract), 1 ½ hours per day, 167 days with 10 sick days (prorated to 9 for this contract).

Employment - Cafeteria Aide

Lisa McCracken as a Cafeteria Aide, effective October 1, 2013 through June 30, 2014 at the annual salary of \$4,175 (prorated to \$3,757.50 for this contract), 2 ½ hours per day (10:40 a.m. to 1:10 p.m.), 167 days with 10 sick days (prorated to 9 for this contract) and 2 personal days. There are no health benefits with this position.

Employment-Substitutes

The following personnel to be added to the 2013-2014 school year substitute list:

- Caroline Hurff, Elmer, NJ - Sub. Teacher (\$80/day)
- Justy Brobst-Turner, Monroeville, NJ – Sub. Teacher, Aide & Secretary (\$80/day; \$9/hour)
- Karen Stalter, Salem, NJ - Sub. Teacher (\$80/day)
- Nicole Knight, Pilesgrove, NJ - Sub. Teacher (\$80/day)
- Whitney Yacovella, Salem, NJ - Sub. Teacher (\$80/day)
- Jill Stout, Alloway, NJ - Sub. Secretary (\$9.00/hour)

Abstain: M. Dennison (Jill Stout candidate)

Change in Contract

A change in the contract for Dawn Harding, Bus Aide. Mrs. Harding is working 1 hour 20 minutes per day instead of 1 hour per day. Her revised annual salary will be \$2,780 (increase of \$680 per year), retroactive to September 1, 2013.

**OTHER BUSINESS**

Memorandum of Agreement

The Memorandum of Agreement between Education and Law Enforcement Officials for 2013-2014 school year.

Field Trips

The following field trips for SACC during the 2013-14 school year: (These trips will take place on half day teacher in-service days.)

Friday, 12/6/13 Pump it Up in New Castle, DE      Friday, 1/17/14 LAC Wavemaker 4 Pool  
Friday, 5/23/14 Wood Lanes in Woodstown

Appointment(s) 2013-2014

The following appointments effective immediately and for the remainder of the 2013-14 school year::

Anti-Bullying Coordinator - Mrs. Deborah Morton  
Anti-Bullying Specialist- Ms. Lindsey Riggin  
AA Officer/Substance Awareness – Ms. Lindsey Riggin  
S.I.T. Committee and ATEAM Member – Ms. Lindsey Riggin  
District Liaison for Missing & Abused Children - Ms. Lindsey Riggin  
Lead Teacher - Mrs. Erin Nienstedt - \$1,304 yearly stipend per AEA contract (pro-rated for 2013-14)

Participation in Woodstown High School Marching Band – 2013-2014

Participation in the Woodstown High School Marching Band for three ATS 8<sup>th</sup> grade students during the 2013-2014 school year. There is no cost associated with this program, as it takes place in the evenings and on weekends.

**ROLL CALL VOTE: YES:** C. Caltabiano, M. Clarke, M. Dennison, P. Donohue, C. Fulmer, R. Morris, D. Lounsbury

Motion carried: 7-0

**FINANCIAL**

Motion made by Mr. Morris, second by Mr. Dennison, to approve the following recommendations:

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Board Secretary Certification

Boards' Certification

Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Alloway Township Board of Education certifies that as of August 31, 2013 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23-2.12(c) 3, I certify that as of August 31, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12(a)1. (Pages 4808-4818)

Cash Reconciliation Report

The cash reconciliation report for the month of August 2013. (Page 4819)

Transfers

The transfers for the month of September 2013. (Page 4820)

Bills to be Paid

The payroll and agency for August 2013 and the bill list for September 2013. (Pages 4821-4823)

Rural Education Achievement Grant-2013-2014

The REAP Grant funds for 2013-2014 in the amount of \$24,802.

Benefits-Broker/Consultant

Entering into agreement with Conner Strong Buckelew as consultant/broker to manage group health plans and employee benefits for the 2013-2014 school year at the consulting fee of \$300 per month (October 1, 2013 through June 30, 2014).

Tuition 2013-2014

Entering into tuition agreement with Gloucester County Special Services for two Alloway students effective September 5, 2013 through June 30, 2014 as follows:

- \* One student - PSD at \$37,380 annual tuition rate;
- \* One student - MD at \$37,560 annual tuition rate.

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Transportation 2013-2014

The following transportation routes and cost for 2013-2014:

Student	Route #	Contractor	Destination	Per Diem Rate calculated only w/ Alwy students	Annual Cost 180 Days	Total # students on Route
BP	Y655	CJ's Bus	Pineland Learning Center	\$56.72	\$10,209.60	5
MK	Y925	B.R. Williams, Inc	Alloway School (fr Pnsvl)	\$241.73	\$43,511.40	1
IK,AD	Y982	B.R. Williams, Inc	Bankbridge	\$182.34	\$32,821.20	3
AL	Y1051	B.R. Williams, Inc	Home 1/2 day fr WHS	\$47.50	\$8,550.00	1
LB,LE, CH	WHS-T	B.R. Williams, Inc	WHS Twilight 3-7 pm	\$90	\$16,200.00	3
				Total-Sp Ed	<b>\$111,292.20</b>	
RB,TL, JR	Y659	Sheppard	Schalick Academy	\$57.90	\$10,422.00	14
CW	Y313	B.R. Williams, Inc	Penns Grove HS Academy	\$24.06	\$4,330.80	15
				Total Academy	<b>\$14,752.80</b>	
				<b>Total All Routes</b>	<b>\$126,045.00</b>	

**ROLL CALL VOTE: YES:** C. Caltabiano, M. Clarke, M. Dennison, P. Donohue, C. Fulmer, R. Morris, D. Lounsbury  
Motion carried: 7-0

**DISCUSSION ITEMS/FYI**

Enrollment report – 384 – Mr. Dennison commented that staff reduction may occur in future budgets if student count continues to decline.

**HIB Report**

HIB Report for September 24, 2013 - no incidents to report.

**PRESIDENT'S REPORT**

**Communications to the Board**

**Board of Education Self Evaluation**

Motion made by Mr. Dennison, second by Mrs. Fulmer, to accept the 2013 Alloway Board of Education Self-Evaluation. A copy is on file in the board office.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 7-0

Ballot Drawing for Annual School Election on November 5, 2013 as follows:

A. David Lounsbury

Philip Donohue

Meghan Price

SCASBO – Mr. Donohue will attend the first meeting on 9/25/13 at Creekside. The topic is Legal Issues on Special Education.

**Unfinished Business**

Dr. Bazzel reported that an \$8,000 grant has been received from DuPont for the creation of a Junior National Academic League. Eleven schools (grades 6-8) are participating. A meeting is scheduled for Thursday, September 26, 2013 at 1:00 p.m. in the Alloway School Library.

**New Business**

Reminder – October board meeting will be held on October 15, 2013.

Mr. Lounsbury reported that he spoke with the fire inspector who indicated that he will be coming in soon to inspect the school. The inspection was due in June 2013, but the township has hired a new inspector so they are behind in scheduling.

**Superintendent Goals & Objectives for 2013-2014 School Year**

Motion made by Mr. Lounsbury, second by Mr. Dennison, to accept the Superintendent's Goals and Objectives for the 2013-2014 school year.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 7-0

**EXECUTIVE SESSION**

Motion by Mr. Donohue, second by Mr. Clarke, that the Board enter into executive session by Resolution at 8:00 p.m. from which the general public will be excluded.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:30 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: and nature of discussion is **Personnel Matters;**

**VOICE VOTE:** Unanimously Approved.  
Motion Carried: 7-0

Motion by Mr. Clarke, second by Mr. Donohue, to return to the public portion of the meeting at 8:04 p.m.

**VOICE VOTE:** Unanimously Approved.  
Motion Carried: 7-0

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

Motion by Mr. Donohue, second by Mrs. Fulmer, that there being no further business to be brought before the board that the meeting be adjourned at 8:06 p.m.

**VOICE VOTE:** Unanimously Approved.  
Motion Carried: 7-0

Respectfully submitted,

Rebecca S. Joyce  
Business Administrator