

**CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by President Michael Dennison on Tuesday, March 17, 2015 at 7:03 p.m. at the Alloway School.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**PLEDGE TO THE FLAG**

Mr. Dennison, President, led the group in the pledge to the flag.

*(Following the pledge to the flag, a Moment of Silence was observed for Mrs. Mary Beth Foster, an Alloway teacher who passed away on March 9, 2015. Mrs. Foster retired in June, 2014 after 35 years of service).*

**ROLL CALL OF MEMBERS**

Members Present: Cathleen Caltabiano, Elizabeth Decktor, Michael Dennison, Joseph Dyer, Philip Donohue, Colleen Fulmer, David Lounsbury, Richard Morris.

Members Absent: Michael Clarke.

Also in Attendance: Dr. Robert Bazzel, Superintendent, Mrs. Rebecca Joyce, Board Secretary

A list of the public attending is on file in the board office.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

Motion by Mr. Donohue, second by Mrs. Caltabiano, that the regular meeting and executive session minutes of February 24, 2015 be approved as per the recommendation of the Superintendent and Business Administrator.

**VOICE VOTE:** Approved.

Abstain: D. Lounsbury

Motion Carried: 7-0-1

**SUPERINTENDENT'S RECOMMENDATIONS**

**PERSONNEL - PROFESSIONAL**

Motion made by Mr. Donohue, second by Mr. Morris, to approve the following recommendations:

**Workshop Participation**

The following workshop participation:

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Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
S.DuBois-Brody	Atlantic City, NJ	NJASBO Ann. Conference	6/3-5/15	\$150	\$0	No
M. Acton	Voorhees NJ	Inc. Diff. Instruction	4/14/15	\$229	X	X

**PERSONNEL - SUPPORT**

Instructional Aide

Miriam Willis as a 1 on 1 Instructional Aide, per a student's IEP, effective March 2, 2015 through June 30, 2015. Salary will be \$15,525 per year (\$15.00 per hour/ 5.75 hours per day), pro-rated for the remainder of this school year). In addition, Ms. Willis will receive her hourly rate of \$15/hour for the hours she worked in February. Ms. Willis will receive 4 sick days and 1 personal day. (Ms. Willis is replacing Heather Simione, who was approved at the February 24, 2015 board meeting to start on March 2, 2015, but notified the school on February 28, 2015 that she was declining the position). Ms. Willis has been a substitute in this position since January 5, 2015.

Substitute 2014-2015

The following substitute for the 2014-2015 school year:  
 Lisa Toman, Pittsgrove, NJ Sub. Secretary (\$10/hour)

Resignation - Cafeteria Aide

The resignation of Melissa Young, Cafeteria Aide, effective March 27, 2015.

Cafeteria Aide

Authorize the Superintendent to hire a cafeteria aide with approval at the next board meeting.

**ROLL CALL VOTE:** YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 8-0

**OTHER BUSINESS**

Motion made by Mr. Donohue, second by Mr. Lounsbury, to approve the following recommendations:

Policy #5141.21 - Administering Medication

The revision of Policy #5141.21 - Administering Medication.

Policy #3291 - Secondary Bond Market - Continuing Disclosure Commitments

The second reading of Policy #3291 - Secondary Bond Market - Continuing Disclosure Commitments.

SACC Summer Rates for 2015

The SACC summer rate increases for 2015, as proposed by the SACC committee, at its meeting on February 3, 2015.

	<u>2014 Rates</u>	<u>Proposed 2015 Rates</u>
Registration 1 <sup>st</sup> child	\$20	\$22
Registration Addl. Child	\$10	\$12
Full Day Summer	\$23	\$25
Full Day Summer Addl. Child	\$21	\$23
5 Hours-1 <sup>st</sup> child	\$13	\$15
5 Hours-Addl. Child	\$11	\$13

Revised School Calendar 2014-2015

The revised 2014-2015 school calendar. The last day of school will be Thursday, June 18, 2015. (Addition of four snow days added to the June calendar.) (Page 5286)

**ROLL CALL VOTE:** YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris  
Motion carried: 8-0

**FINANCIAL**

Motion made by Mr. Lounsbury, second by Mr. Donohue, to approve the following recommendations:

Board Secretary Certification

**Board's Certification**

Pursuant to N.J.A.C. 6A:23A-2.12(c)4, the Alloway Township Board of Education certifies that as of February 28, 2015 after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-2.12(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Board Secretary's Certification**

Pursuant to N.J.A.C. 6A:23A-2.12(c)3, I certify that as of February 28, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-2.12(a)1. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2 it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 28, 2015. (Pages 5287-5299)

Cash Reconciliation Report

The cash reconciliation report for the month of February, 2015. (Page 5300)

Transfers

The transfers for the month of February, 2015. (Page 5301)

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Bills to be Paid

The payroll and agency for February, 2015 and bills list for March, 2015. (Pages 5302-5305)

Comcast Contract for Internet/HUB

Entering into contract agreement with Comcast Enterprise Services for providing internet/HUB service (in coordination with the previously agreed participation in the Middlesex Regional DRLAP agreement) at the rate of \$898.40 per month for 60 months. (plus 3% consortium administrative fee).

NJ Schools Insurance Group -Safety Grant

The application to the New Jersey Schools Insurance Group for the 2015-16 Safety Grant Program in the amount of \$2,475 for project period July 1, 2015 through June 30, 2016 to be used for building safety; building security; and/or playground mulch.

Transfer of Surplus

The transfer of \$61,073.46 from our Shared Services (Fund 70) to the General Fund. These funds are from the 2012-2013 and 2013-14 school years (from providing shared BA, CST and Cafeteria services and will be used as revenue in the 2015-16 budget to help balance our budget.

**ROLL CALL VOTE:** YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 8-0

Submission of Preliminary 2015-2016 Budget to the County Office of Education for Approval

Motion made by Mr. Morris, second by Mr. Fulmer, to approve the proposed 2015-2016 budget and approve the Resolution for the submission of the 2015-2016 budget to the Salem County Office of Education for Executive County Superintendent approval, noting the budget is within the statutory cap and reflects a 2.86% increase in the tax levy. (Page 5306)

Further, to establish the public hearing date as Tuesday, April 28, 2015 at 7:00 p.m. with the regular monthly meeting to follow the public hearing.

**ROLL CALL VOTE:** YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 8-0

DISCUSSION ITEMS/FYI

Enrollment - 378

Fire Drill - 2/10/15

Security Drill - 2/5/15

Suspensions - Month of February, 2015: None

HIB Report

Motion made by Mrs. Fulmer, second by Mr. Lounsbury, to approve the HIB Report for March 17, 2015 noting there were no HIB incidents.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 8-0

**PRESIDENT'S REPORT**

**COMMUNICATIONS TO THE BOARD**

1. Letter from NJ School Boards Association of completion of required board training for 2015 for the following board members:

Elizabeth Decktor-Governance II-Finance  
Cathleen Caltabiano-Governance III-Student Achievement  
Colleen Fulmer -Governance IV-Legal Update/HIB  
Richard Morris-Governance IV-Legal Update/HIB

**UNFINISHED BUSINESS**

Mrs. Fulmer reported that the holes in the gym roof were repaired on 3/12/15.

**NEW BUSINESS**

Mr. Dennison reported that some staff members have asked to be part of the committee that will be selecting gifts for the library in memory of Mrs. Mary Beth Foster.

Mr. Dennison reported that the Personnel Committee will be meeting within the next month and after that the Policy Committee will meet.

Habits of High Impact Boards – Mr. Dennison has the book and will give a presentation at the next board meeting.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

Motion by Mr. Donohue, second by Mr. Lounsbury, that there being no further business to be brought before the board that the meeting be adjourned at 7:50 p.m.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 8-0

Respectfully submitted,

Rebecca S. Joyce  
Business Administrator

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