

CALL TO ORDER

The public hearing on the budget and regular meeting of the Alloway Township Board of Education was called to order by President Michael Dennison on Tuesday, April 28, 2015 at 7:00 p.m. at the Alloway School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Dennison, President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members Present: Cathleen Caltabiano, Elizabeth Decktor, Michael Dennison, Joseph Dyer, Philip Donohue, Colleen Fulmer, David Lounsbury, Richard Morris.

Members Absent: Michael Clarke.

Also in Attendance: Mrs. Rebecca Joyce, Board Secretary and Mrs. Deborah Morton, Principal.

A list of the public attending is on file in the board office.

EDUCATIONAL HIGHLIGHTS

Mrs. Debbie Dilks, Science Teacher, gave a presentation on the Delaware Valley Science Fair. Mrs. Morton presented certificates to students who received awards at the Science Fair: Margaret McQueston, Celine Gauffeny, and Anna Kozielski.

PRESENTATION AND PUBLIC HEARING ON THE 2015-2106 BUDGET

Mrs. Rebecca Joyce, Business Administrator, gave a presentation on the 2015-2016 Alloway School Budget. Following discussion and questions on the 2015-2016 Budget as presented:

Motion made by Mr. Lounsbury, second by Mr. Donohue, to approve by Resolution the Fiscal Year 2015-2016 school district budget which has been approved by the Salem County Office of Education and is within the statutory cap, reflecting a 2.86% increase in tax levy and utilizing all available banked cap, in the amount of \$30,872. (Page 5315)

| | <u>GENERAL FUND</u> | <u>SPECIAL REVENUES</u> | <u>DEBT SERVICE</u> | <u>TOTAL</u> |
|-------------------------------------|-------------------------|-----------------------------|-------------------------|--------------|
| 2015-2016 Total Expenditures | \$7,869,396 | \$151,441 | \$269,463 | \$8,290,300 |
| Less Anticipated Revenues: | \$4,171,112 | \$151,441 | \$ 20,996 | \$4,343,549 |
| Taxes To Be Raised: | \$3,698,284 | \$ 0 | \$248,467 | \$3,946,751 |

ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 8-0

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Motion by Mrs. Fulmer, second by Mrs. Caltabiano, that the regular meeting minutes of March 17, 2015 be approved as per the recommendation of the Superintendent and Business Administrator.

VOICE VOTE: Approved.

No: D. Lounsbury (not able to review minutes online prior to meeting)

Motion Carried: 7-1-0

SUPERINTENDENT'S RECOMMENDATIONS

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano, to approve the following recommendations:

PERSONNEL – PROFESSIONAL

Workshop Participation

The following workshop participation:

| Staff | Location | Workshop | Date | Cost | Sub Cost | Mileage |
|-----------------------|-------------------|---------------------------|--------------------|--------------------|----------|---------|
| R. Joyce D. Dolbow | Atlantic City, NJ | NJASBO Ann. Conf. | 6/3-4/15 6/4/15 | \$150 RJ \$0-DD | | |
| N. Simpson | Newark, DE | Reading Assist Lit. Conf. | 10/24/15 | \$99 | X | X |

Retirement Notifications

The following notifications of retirement:

The letter of notification for retirement of **Mrs. Linda Dickinson**, effective July 1, 2015. Mrs. Dickinson has been a teacher at Alloway School for 23 years.

The letter of notification for retirement of **Mrs. Kathy Hoglen**, effective July 1, 2015. Mrs. Hoglen has been a teacher at Alloway School for 34 years.

The notification for retirement of **Mrs. Lorraine Pfeffer**, effective July 1, 2015. Mrs. Pfeffer has been a teacher at Alloway School for 39 years.

The letter of notification for retirement of **Mrs. JoAnn Corvino**, effective July 1, 2015. Mrs. Corvino has been a teacher at Alloway School for 37 years.

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The letter of notification for retirement of **Mrs. Donna Dolbow**, effective July 1, 2015. Mrs. Dolbow has been employed as a CST Secretary, Board Clerk, and Business Official (BA for shared services with Mannington School) at Alloway School for 23 years.

Medical Leave of Absence

A medical leave of absence for Dr. Robert Bazzel, from April 23, 2015 through approximately May 22, 2015. Dr. Bazzel will be utilizing accumulated sick leave during this leave of absence.

Employment – Tenured Teacher Contracts – 2015-2016

The following tenured teachers for the 2015-2016 school year:

| | |
|--------------------|------------------|
| Maryann Acton | Anne Baehr |
| Christopher Beck | Maria Bellia |
| Nancy Brawley | Kim DeFebo |
| Alison Derenberger | Debra Dilks |
| Jessica Douglass | Melissa Emel |
| Jennifer Gallatig | Claire Gechter |
| Lynne Katz | Doris Hildebrand |
| Denise Hurff | Mark Jaep |
| Richard Kaufmann | Karen Murphy |
| Erin Nienstedt | Loretta Osborn |
| Heather Principe | Lisa Ramos |
| Shari Rupertus | Jennifer Schino |
| Norma Simpson | Nancy Stadulis |
| Karen Wildermuth | Maryann Wyckoff |

Employment -Non-Tenured Fourth Year Contracts 2015-2016

The following non-tenured teachers be issued a contract for the 2015-2016 school year:

Lynda Rocco Marcie DiGregorio

Employment – Non-Tenured - Third Contracts 2015-2016

The following non-tenured teachers be issued a contract for the 2015-2016 school year:

Amber Hann Lindsey Riffin

Employment - Non-Tenured - Second Contract 2015-2016

The following non-tenured teacher be issued a contract for the 2015-2016 school year:

Melissa Strawderman

2015-2016 Teacher's Salaries

The 2015-2016 Teacher' Salaries as per the negotiated agreement with the AEA. (Page 5316)

2015-2016 Administrative Salaries

The 2015-16 Administrative Salaries for Mrs. Joyce, Mrs. Morton, and Mrs. Dubois-Brody as per the attached. Mrs. Joyce's contract was approved by the Salem County Office of Education as per correspondence received on April 20, 2015, and in accordance with N.J.S.A. 18A:7-8(j).

Note: LAC reimburses Alloway for 85% of Mrs. DuBois-Brody's salary and Elsinboro reimburses Alloway for 20% of Mrs. Joyce's salary. (Page 5317)

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ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris
Motion carried: 8-0

PERSONNEL - SUPPORT

Motion made by Mr. Donohue, second by Mrs. Fulmer, to approve the following recommendations:

Substitutes 2014-2015

The following substitute for the 2014-2015 school year:

Tiffany LaRosa, Woodstown, NJ, Sub. Teacher (\$90/day)
Brittany McIntyre, Woodstown, NJ, Sub. Teacher (\$90/day)
Deanna Hoffman-Bowling, Alloway, NJ, Sub. Teacher (\$90/day)
Rhonda Kershaw, Bridgeton, NJ, Sub. Aide/Cafe Worker (\$10/hour)

Cafeteria Aide

The hire of Rachel Frank as a Cafeteria Aide starting March 29, 2015 through June 30, 2015 at the annual salary of \$4,200 (prorated for this year, (\$10/hour). Ms. Frank will work 2 ½ hours per day (10:30 a.m. to 1:00 p.m.), 168 days with 10 sick days (prorated to 3 for this contract) and no personal days. There are no health benefits associated with this position.

Resignation - Custodian

The resignation of Karl Schenck effective April 24, 2015. Mr. Schenck has been employed with the district for 2 ½ years.

ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris
Motion carried: 8-0

OTHER BUSINESS

Motion made by Mrs. Caltabiano, second by Ms. Decktor, to approve the following recommendations:

Field Trip

A field trip, on May 21, 2015, for third grade to the Methodist Church Cemetery to hear a veteran who will speak about Memorial Day. The class will also stop at Alloway Municipal Building and Scoops & Slices on their return to school.

2015-2016 School Calendar

The 2015-2016 school calendar.

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HIB Report

Motion made by Mrs. Fulmer, second by Mr. Lounsbury, to approve the HIB Report for April 28, 2015 noting there was one HIB incident.

VOICE VOTE: Unanimously Approved.
Motion Carried: 8-0

ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris
Motion carried: 8-0

FINANCIAL

Motion made by Mr. Lounsbury, second by Mr. Donohue, to approve the following recommendations:

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of March 31, 2015 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending March 31, 2015.

(Pages 5319-5331)

Cash Reconciliation Report

The cash reconciliation report for the month of March, 2015.

(Page 5332)

Transfers

The transfers for the month of March, 2015.

(Page 5333)

Bills to be Paid

The payroll and agency for March, 2015 and bills list for April, 2015.

(Pages 5334-5336)

Joint Purchasing Janitorial Supplies

A joint purchasing agreement with Oldmans for participation of the purchase of custodial supplies for 2015-2016.

Summer SACC Trips

The following 2015 summer SACC trips and bus costs:

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| Date | Theme | Destination | Bus Cost | Trip Cost/Child |
|--------------|-------------------|---|----------|----------------------|
| Week of 6/22 | Wild About Summer | Scoops/Slices & Salem Co Nature Park | \$0.00 | \$0.00 |
| Week of 6/29 | Legoland | Franklin Institute, Phila. Pa. | \$295 | \$25 |
| Week of 7/6 | Ole' Ole' Ole' | Mannington Swim Club | \$150 | \$6 mbr/\$10 non-mbr |
| Week of 7/13 | Fantasy | Oakwood Summer Theater | \$196 | \$15 |
| Week of 7/20 | Wacky Week | Mannington Swim Club | \$150 | \$6 mbr/\$10 non-mbr |
| Week of 7/27 | Fit & Fabulous | High Elevations Trampoline Park Sewell, NJ | \$245 | \$20 |
| Week of 8/3 | Farm Life | Salem Co Fair | \$196 | \$10 |
| Week of 8/3 | Farm Life | Mannington Swim Club | \$150 | \$6 mbr/\$10 non-mbr |
| Week of 8/10 | Trailblazers | Scoops & Slices & Mystery Walk Trip | \$0 | \$0 |
| Week of 8/17 | Summer Splash | Mannington Swim Club & Scoops & Slices | \$150 | \$6 mbr/\$10 non-mbr |

Total Trip Cost: \$1,532.00

Parental Transportation Contract

A parental transportation contract with Mr. John Lascala, to transport his (3 year old) son to the afternoon Pre K class, at a rate of \$15.00 per day, effective April 13, 2015 through June 30, 2015. Total cost of reimbursement to Mr. Lascala will be \$705.00, payable on May 26th and June 23, 2015.

Gloucester County Transportation Program 2015-2016

Entering into Participation Agreement for 2015-2016 with Gloucester County Special Services School District for administration of the Salem County Transportation Cooperative for transportation involving: Homeless, NonPublic, Choice, Special Education and Vocational Routes. In addition, the Board approve entering into agreement with GCSSSD for their administration of the Aid-in-Lieu payments for Choice and Nonpublic students.

Penns Grove Carneys Point Joint Purchasing Agreement 2015-2016

Entering into a Joint Purchasing Agreement with Penns Grove Carneys Point District for 2015-16 for purchase of milk, juice, baked goods and ice cream.

Shared Child Study Team Agreement 2015-2016

Entering into shared service agreement for Child Study Team Services for the 2015-2016 school year with Upper Pittsgrove District. The Child Study Team will spend 50% time at Alloway and 50% time at Upper Pittsgrove effective September 1, 2015 through June 30, 2016. Upper Pittsgrove will make payments to Alloway twice per year, by September 30, 2015 and February 28, 2016. The total cost to Upper Pittsgrove is \$126,000 (no increase over 2014-15).

Shared Superintendent Memorandum of Agreement 2015-2016

Entering into Shared Superintendent Agreement with Upper Pittsgrove District for 50% of all applicable costs for 2015-2016 school year at a fee to Upper Pittsgrove of \$81,000 effective July 1, 2015 through June 30, 2016 and payable quarterly to Alloway by August 1, 2015; November 1, 2015; February 1, 2016; May 1, 2016. (increase of 1.25% over 2014-15).

Shared Business Services 2015-2016

Entering into Shared Business Services Agreements with the following districts effective July 1, 2015 through June 30, 2016:

| | |
|----------------------|-------------------------------|
| Elsinboro | \$ 58,000 (increase of 7.4%) |
| Lower Alloways Creek | \$114,000 (increase of 15.2%) |
| Total..... | \$172,000 |

(Note: Mannington notified Alloway BOE in a letter dated April 22, 2015 that they would be hiring their own Business Administrator for 2015-16, with the retirement of Donna Dolbow). Shared Services Districts will make payments quarterly to Alloway on August 15, 2015; October 15, 2015; January 15, 2016; April 15, 2016.

Shared Cafeteria Managerial Services 2015-2016

Entering into a Food Service Contract agreement for cafeteria managerial services with Lower Alloways Creek Board of Education effective September 1, 2015 through June 30, 2016. A management fee of \$7,000 (payable at \$3,500 twice per year: Sept. 15, 2015 and February 15, 2016) shall be made to Alloway for the services. (increase of 16.7% over 2014-15)

ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris
Motion carried: 8-0

DISCUSSION ITEMS/FYI

Enrollment – 378

Fire Drill - 3/16/15

Security Drill - 3/31/15

Suspensions - Month of March, 2015:

Grade 8 student, insubordination & disrespect to staff member, 5 days internal suspension

PRESIDENT’S REPORT

COMMUNICATIONS TO THE BOARD

Communications as FYI regarding SCVTS tuition by Mr. Dennison and Dr. Bazzel.

Communications from NJSBA regarding recognition of Richard Morris at the Salem County Spring dinner meeting (4/22/15) for his 35 years of service as a board member on the Alloway BOE.

NEW BUSINESS

Mr. Dennison recommended the book *Five Habits of High Impact School Boards* – books have been ordered and given to those board members who requested copies.

Mrs. Morton updated the Board on internet issues the school has experienced over the past two weeks. Mr. Morris provided copies to the board of an article in *West Virginia Executives*, about Frank Vitale, a former Alloway student, who is now Senior Vice President of Clear Mountain Bank.

COMMITTEE REPORTS

Personnel Committee – met 4/14/15 to discuss administrative and support staff salaries for 2015-16 and to discuss creating an exit conference survey for staff retiring or leaving the district. The Personnel Committee anticipates that the board will review and approve the survey at its May meeting. PTA – 4/14/15 – Ms. Decktor stated that the Chinese Auction collected 100 baskets and raised \$2,000 which will be used to pay for two assemblies. The Scholastic Book Fair raised \$2,200. Staff Appreciation Luncheon will be held on May 14, 2015 and the Ice Cream Social will be held on June 4, 2015.

PUBLIC COMMENT

Ms. Michelle Hand, who moved from West Deptford last year, commended the school for great programs.

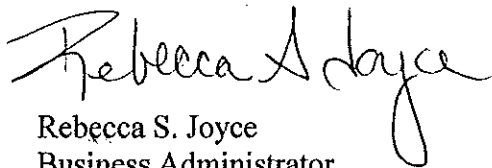
ADJOURNMENT

Motion by Mr. Dennison, second by Mrs. Fulmer, that there being no further business to be brought before the board that the meeting be adjourned at 8:35 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 8-0

Respectfully submitted,



Rebecca S. Joyce
Business Administrator