

**CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by Vice President Colleen Fulmer on Tuesday, November 17, 2015 at 7:00 p.m. at the Alloway School.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**PLEDGE TO THE FLAG**

Mrs. Fulmer, Vice President, led the group in the pledge to the flag.

**ROLL CALL OF MEMBERS**

Members Present: Elizabeth Decktor, Philip Donohue, Colleen Fulmer, David Lounsbury, Richard Morris  
Members Absent: Cathleen Caltabiano, Michael Clarke, Michael Dennison, Joseph Dyer  
Also in Attendance: Dr. Bazzel, Superintendent, and Mrs. Joyce, Board Secretary.  
A list of the public attending is on file in the board office.

**EDUCATIONAL HIGHLIGHTS**

Colleen Fulmer, Board Vice President, presented the 5th (and final) chapter of the book "Five Habits of High Impact School Boards". Habit 5: Reach out Externally and Internally.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Motion by Mr. Lounsbury, second by Ms. Decktor, that the regular meeting minutes of October 27, 2015 be approved as per the recommendation of the Superintendent and Business Administrator.

**VOICE VOTE:** Approved

Abstain: P. Donohue

Motion Carried: 4-0-1

**SUPERINTENDENT'S RECOMMENDATIONS**

**PERSONNEL - PROFESSIONAL**

Motion made by Mr. Lounsbury, second by Mr. Donohue, to approve the following recommendations:

The hire of Kellie Whelan as full time school nurse, effective January 18, 2016, (earlier if Ms. Whelan is released from her current position). Ms. Whelan will be placed on BA step 5 of the salary guide at a salary of \$55,380, prorated for this contract. Benefits are as per the negotiated agreement, with 6 sick days, 2 personal days and single health benefits.

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Leave of Absence

A maternity leave of absence for Shannon DuBois-Brody effective January 19, 2016 through approximately March 8, 2016. Ms. Dubois-Brody will utilize sick days in accordance with board policy 4151.4/4251.4.

**PERSONNEL - SUPPORT**

Resignation of Cafeteria Aide

The resignation of Katie McAllister, Cafeteria Aide, effective December 22, 2015. Further, the Board approve the Superintendent to hire a replacement Cafeteria Aide, with approval at the next regular board meeting.

Resignation of Instructional Aide

The resignation notice of Bethany Garrison, Classroom Aide, effective November 30, 2015.

Part Time Instructional Aide

Zachary Feron as a Part Time Instructional Aide, replacing Ms. Garrison, effective December 1, 2015 through June 30, 2016. Salary will be \$15,000 per year, prorated for this contract (5.75 hours per day). Mr. Feron will receive 7 sick days and 2 personal days. There are no health benefits associated with this position.

Employment of Substitute

The following as a substitute teacher for the 2015-2016 school year:  
Janet Griscom, Alloway, NJ - Sub. Teacher (\$90/day)

**OTHER BUSINESS**

Policy Revision

The revision of Policy #5118 - Nonresident Students.

HIB Report

The HIB Report for November 17, 2015 – one incident reported.

**ROLL CALL VOTE: YES: E. Decktor, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris**  
Motion carried: 5-0

**FINANCIAL**

Motion made by Mr. Morris, second by Mr. Donohue, to approve the following recommendations:

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of October 31, 2015 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account

or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of October 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending October 31, 2015.

(Pages 5505-5518)

Cash Reconciliation Report

The cash reconciliation report for the month of October, 2015.

(Page 5519)

Transfers

The transfers for the months of November, 2015.

(Page 5220)

Bills to be Paid

Payroll and agency for October, 2015 and bills list for November, 2015. Further, the board approve the payment of regular December bills with approval at the January 5, 2016 board meeting.

(Pages 5221-5223)

Tuition Contract

The 2015-16 tuition contract with Salem County Vocational Technical School as follows:

26 Full Time Vocational and Academy @ \$2,500=	\$65,000
3 Shared Time Vocational @ \$1,250=	\$ 3,750
Total	\$68,750

Out of District 1:1 Aide Contract

The 1:1 aide contract with Salem County Special Services for 2015-16 for student IK in the amount of \$37,500. This contract started 9/1/15, but was just received from SCSSSD of this contract (IK did not have a 1:1 aide last year, so we were not aware there would be one this year).

Approval of Tentative Budget Calendar

The 2016-2017 tentative Budget Calendar (pending any changes mandated by the state and release of state aid numbers). Approval of an annual budget calendar is part of the NJQSAC requirement. (Page 5524)

**ROLL CALL VOTE:** YES: E. Decktor, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 5-0

**DISCUSSION ITEMS**

Enrollment – 383

Fire Drill - 10/22/15

Security Drill - 10/9/15

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Suspensions - Month of October 2015:

Grade 8 student, 1 day internal, profane/abusive language to peers

Grade 4 student, 1 day internal, insubordination

**PRESIDENT'S REPORT**

**NEW BUSINESS**

Annual School Election Results:

Joseph Dyer (560 votes), Cathleen Caltabiano (555 votes) and Michael Dennison (537 votes), each won reelection for 3 year terms. All incumbents ran unopposed.

Mr. Donohue encouraged teachers to apply for grants under the NEH.gov website. Dr. Bazzel asked Mr. Donohue to present this information at a faculty meeting in December.

**COMMITTEE REPORTS**

SCASBO Meeting held 11-9-15 at Riverview Inn. Topic was Negotiating Health Benefits and the sunset of Chapter 78. Mrs. Joyce attended

Finance Committee – December 1, 2015 – 3:30 p.m. to discuss preliminary budget concerns

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

Motion by Mr. Lounsbury, second by Mr. Donohue, that there being no further business to be brought before the board that the meeting be adjourned at 7:45 p.m.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 5-0

Respectfully submitted,

Rebecca S. Joyce  
Business Administrator