

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President, on Tuesday, March 15, 2016 at 6:30 p.m. at the Alloway School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Michael Dennison, Board President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members Present: Elizabeth Decktor, Michael Dennison, Philip Donohue, Colleen Fulmer, David Lounsbury, Richard Morris, Joseph Dyer (arrived at 6:45 p.m.)

Members Absent: Cathleen Caltabiano, Michael Clarke

Also in Attendance: Dr. Bazzel, Superintendent, and Mrs. Joyce, Board Secretary.

A list of the public attending is on file in the board office.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion by Mr. Lounsbury, second by Ms. Decktor, that the meeting minutes of February 23, 2016 be approved as per the recommendation of the Superintendent and Business Administrator.

VOICE VOTE: Unanimously Approved

Motion Carried: 6-0-0

SUPERINTENDENT'S RECOMMENDATIONS

PERSONNEL - PROFESSIONAL

Motion made by Mr. Lounsbury, second by Ms. Decktor, to approve the following recommendations:

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
C.Seip M. Aliberti	Mt. Laurel, NJ	NJASBO Admn Asst. Prog.	5/10/16	\$50	N/A	X
S. DuBois-Brody R. Joyce	Atlantic City, NJ	NJASBO Conference	6/8/16 to 6/10/16	\$150 each registration plus \$150 hotel	N/A	No

PERSONNEL – SUPPORT

Employment of Substitute

The following as substitutes for the 2015-2016 school year:

- Rhonda Shafer, Bridgeton, NJ - Sub. Cafeteria Worker (\$10/hour)
- Candice Fraley, Pilesgrove, NJ - Sub. Teacher & Aide (\$90/day; \$10/hour)

Medical Leave of Absence

A medical leave of absence for Mrs. Deann Nutt, starting April 18, 2016 through approximately May 31, 2016. Mrs. Nutt will be utilizing her sick days as per policy for this leave.

ROLL CALL VOTE: YES: E. Decktor, M. Dennison, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris
Motion carried: 6-0

OTHER BUSINESS

Motion made by Mr. Lounsbury, second by Mr. Donohue, to approve the following recommendations:

Policy Revisions:

The following policy on second reading:

CODE	POLICY	STATUS
5141.25	Administration of Medical Marijuana	New (mandated by the State)

Policies for Revision

The revision of the following policies:

CODE	POLICY	STATUS
3542.31	Free or Reduced Price Lunches	Revision
4112.8/4212.8	Nepotism	Revision
4131/4131.1	Staff Development, Inservice Education/Visitations, Conferences	Revision

HIB Report

The HIB Report for March, 2016 noting there were 0 incidents to report.

Comprehensive Equity Plan

The Comprehensive Equity Plan for School Years 2016-17 through 2018-19. A copy is on file in the board office.

ROLL CALL VOTE: YES: E. Decktor, M. Dennison, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris
Motion carried: 6-0

FINANCIAL

Motion made by Mr. Lounsbury, second by Ms. Decktor, to approve the following recommendations:

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of February 29, 2016 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 29, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 29, 2016. (Pages 5611-5621)

Cash Reconciliation Report

The cash reconciliation report for the month of February, 2016. (Page 5622)

Transfers

The transfers for the month of March, 2016. (Page 5623)

Bills to be Paid

The payroll and agency for February, 2016, and bills list for March, 2016. (Pages 5624-5626)

Food Service Operating Procedures

The revisions to the Standard Operating Procedures (SOP's) and Hazard Analysis Critical Control Point (HACCP) Manual, along with the Biosecurity Plan. These plans pertain to Food Safety and are required per the USDA regulations. These manuals were last updated in 2009 and 2006 respectively.

Out of District Tuition and Transportation

A tuition contract with Yale School, Cherry Hill campus for a 9th grade student currently attending WHS. The tuition costs are \$269.74 per day, effective March 14, 2016. In addition, the Board approves entering into a transportation contract with B.R. Williams (through GCSSSD) at a cost of \$103.80 per day (plus 7% admin fee), effective March 14, 2016 for transporting this student to and from Yale for the remainder of this school year.

ROLL CALL VOTE: YES: E. Decktor, M. Dennison, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris
Motion carried: 6-0

Mr. Dyer arrived at 6:45 p.m.

Purchase of Van for Transporting Out of District Students

Motion made by Mr. Lounsbury, second by Mr. Donohue to approve the purchase of a 2016 Dodge Grand Caravan SE (7 passenger minivan), from Hertrich Fleet Services in Milford, DE, under State Contract #A82889, at a total purchase price of \$20,210. The vehicle will be delivered free of charge to Alloway School, 60 -90 days after receipt of the schools' purchase order. The vehicle will be used to transport 1 or more of Alloway's out of district special education students. Once approved, Alloway will hire a driver for the vehicle, which will require a CDL license. It is anticipated that the van will be delivered in time to transport students for Extended School Year, which starts in July, 2016.

ROLL CALL VOTE: YES: E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 7-0

Submission of Preliminary 2016-2017 Budget to the County Office of Education

Motion made by Mr. Lounsbury, second by Mr. Dyer, to approve the proposed 2016-2017 budget and upon discussion with the full board, it is recommended that the Alloway Board of Education approve by Resolution the submission of the 2016-2017 budget to the Salem County Office of Education for Executive County Superintendent approval, noting the budget is within the statutory cap and reflects a 2.79% increase in the tax levy (utilizing an adjustment for increases in health care costs in the amount of \$29,356). Further, to establish the public hearing date as Tuesday, April 26, 2016 at 6:30 p.m. with the regular monthly meeting following the public hearing. (Page 5625-5626)

ROLL CALL VOTE: YES: E. Decktor, M. Dennison, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 7-0

DISCUSSION ITEMS

- Enrollment - 383
- Fire Drill - 2/3/16
- Security Drill - 2/22/16
- Suspensions - Month of February 2016:
 - Gr. 6 student, theft, 1 day in-school suspension
 - Gr. 7 student, insulting or inappropriate remarks, 1 day in-school suspension
 - Gr. 8 student, threatening remarks, 1 day in-school suspension
 - Gr. 8 student, defiance, 1 day in-school suspension
 - Gr. 8 student, misconduct/disruption in class, 3 days out-of-school suspension
 - Gr. 8 student, defiance or disrespect to staff, 1 day out-of-school suspension

PRESIDENT'S REPORT

COMMUNICATIONS TO THE BOARD

Notice from Salem County Department of Education approving SEMI Waiver.

Notice of completion of Board Training for the following board members:

1. Elizabeth Decktor-Governance III (completed 1/31/16)
2. Michael Dennison-Governance IV (completed 1/28/16)
3. Cathleen Caltabiano-Governance IV (completed 2/6/16)

UNFINISHED BUSINESS

None.

NEW BUSINESS

Dr. Bazzel notified the board that a bed bug was found in a first grade student's backpack. Alloway School contacted its pest control company and they inspected and set traps. There have been no further sightings and the classroom will be monitored weekly by the pest control company for one month. Alloway's first spelling bee was held this past month. Mr. Donohue was a judge. The students did a great job and one student will progress to the next round.

COMMITTEE REPORTS

Negotiations committee met with the AEA committee on 2/29/16. The next meeting is scheduled for 4/4/16.

Ms. Decktor reported that the PTA is continuing the work done by the PreK parents last year in the garden. The PTA is purchasing pavers to be put in to make the area more permanent.

Ms. Decktor also reported that Ice Cream Social is scheduled to be held at Alloway School on May 26, 2016.

Woodstown-Pilesgrove Report – Mr. Morris reported on the 2/25/16 board meeting.

PUBLIC COMMENT

Mr. Harry Harding asked for a copy of the budget. He was given the 2016-17 budget as generated from the state's budget software.

ADJOURNMENT

Motion by Mr. Lounsbury, second by Mr. Dyer, that there being no further business to be brought before the board that the meeting be adjourned at 7:26 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator