

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by President Michael Dennison on Tuesday, August 11, 2015 at 7:00 p.m. at the Alloway School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Dennison, President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members Present: Michael Clarke, Elizabeth Decktor, Colleen Fulmer, Michael Dennison, David Lounsbury, Richard Morris

Members Absent: Cathleen Caltabiano, Philip Donohue, Joseph Dyer

Also in Attendance: Dr. Bazzel, Superintendent, and Mrs. Joyce, Board Secretary.

A list of the public attending is on file in the board office.

EDUCATIONAL HIGHLIGHTS

Board Member, Liz Decktor, presented an overview of Chapter 2 of the book "Five Habits of High Impact School Boards" and she discussed Habit 2: Developing the Capacity to Govern.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Motion by Mr. Lounsbury, second by Ms. Decktor that the regular meeting and executive session minutes of June 23, 2015 be approved as per the recommendation of the Superintendent and Business Administrator.

VOICE VOTE: Approved

Abstain: Mr. Clarke, Mrs. Fulmer

Motion Carried: 4-0-2

SUPERINTENDENT'S RECOMMENDATIONS

PERSONNEL - PROFESSIONAL

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, to approve the following recommendations:

**5398 Alloway Township School
Regular Meeting
August 11, 2015**

Grade 3 Teacher

Demi Little Hickman as a Grade 3 Teacher effective September 1, 2015 for the 2015-16 school year at salary of \$50,959, BA step 1, with benefits as per the negotiated agreement.

Grade 5 Teacher

Kristy Leyman as a Grade 5 Teacher effective September 1, 2015 for the 2015-16 school year at salary of \$54,469, BA Step 4, with benefits as per the negotiated agreement.

Special Education Teacher

Jason Rounsaville as a Special Education Teacher effective September 1, 2015 for the 2015-16 at a salary of \$60,316, BA+15 step 9, with benefits as per the negotiated agreement.

Long-Term Substitute

Mrs. Renee Waters as a Long-Term Substitute for Grade 6 Teacher (to replace Mrs. Douglass, who is on child rearing leave) from September 1, 2015 through October 13, 2015. Ms. Waters will be paid \$100/day. There are no benefits associated with this position.

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
D. Morton	Mullica Hill, NJ	Flipping the Fac. Mtg.	8/12/15	\$149		X
D. Dilks	Princeton, NJ	N.J. Science Convention	10/13&14/15	\$295	X	X
A. Hann	Vineland, NJ	Handle with Care	10/20-22/15	\$1000		X
S. Dubois-Brody R. Joyce	Mount Laurel	Affordable Care Act Reporting	9/22/15	\$50 each		

PERSONNEL - SUPPORT

Substitute List – 2015-2016

The substitute list for the 2015-2016 school year.

Employment-Substitutes

The following personnel to be added to the 2015-2016 school year substitute list:

Lisa Waters, Salem, NJ, Sub. Custodian/Cafeteria (\$10/hour)

Linda Massey, Bridgeton, NJ, Sub. Teacher (\$90/day)/Sub Aide and Clerical (\$10/hour)

Resignation

The resignation of Joyce Pompper, Instructional Aide, effective July 31, 2015.

Part Time Instructional Aide

Bethanny Garrison as a Part Time Instructional Aide, per a student's IEP, effective September 1, 2015 through June 30, 2016. Salary will be \$15,000 per year (5.75 hours per day). Mrs. Garrison was previously contracted to work 3.00 hours per day. Mrs. Garrison will receive 10 sick days and 2 personal days. There are no health benefits associated with this position.

Part Time Instructional Aide

Deborah Zarin as a Part Time Instructional Aide, per a student's IEP, effective September 1, 2015 through June 30, 2016. Salary will be \$15,000 per year (5.75 hours per day). Mrs. Zarin will receive 10 sick days and 2 personal days. There are no health benefits associated with this position.

Part Time Instructional Aide

Amy Freas as a Part Time Instructional Aide, per a student's IEP, effective September 1, 2015 through June 30, 2016. Salary will be \$15,000 per year (5.75 hours per day). Ms. Freas will receive 10 sick days and 2 personal days. There are no health benefits associated with this position.

Part Time Instructional Aide

Kerry Hars as a Part Time Instructional Aide, per a student's IEP, effective September 1, 2015 through June 30, 2016. Salary will be \$15,000 per year (5.75 hours per day). Ms. Hars will receive 10 sick days and 2 personal days. There are no health benefits associated with this position.

One-on-One Instructional Aide

Chelsey DeLuke as a One-on-One Instructional Aide, per a student's IEP, effective September 1, 2015 through June 30, 2016. Salary will be \$15,000 per year (6 hours per day). Ms. DeLuke will receive 10 sick days, 2 personal days and single health benefits.

Termination of Employment

The termination of employment for Rachael Frank, Lunchroom Aide, effective immediately. Ms. Frank did not return her employment contract, which was due back by June 30, 2015, and has been unresponsive in returning phone calls.

Substitute School Nurses

Increasing the substitute nurse rate from \$120 per day to \$145 per day, and to advertise for substitute school nurses for the 2015-16 school year.

ROLL CALL VOTE: YES: M. Clarke, E. Decktor, M. Dennison, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 6-0

OTHER BUSINESS

Motion made by Mr. Lounsbury, second by Mr. Clarke, to approve the following recommendations:

**5400 Alloway Township School
Regular Meeting
August 11, 2015**

Violence & Vandalism Report

The 2014-15 school year Violence & Vandalism Report noting there were no incidents of violence and 1 incident of vandalism during the period of 1/1/15 through 6/18/15.

Appointment(s) 2015-2016

The following appointments for the 2015-16 school year:

- Anti-Bullying Coordinator - Mrs. Deborah Morton
- Anti-Bullying Specialist- Mrs. Lindsey (Riggin) Gioielli
- AA Officer/Substance Awareness – Mrs. Lindsey (Riggin) Gioielli
- District Liaison for Missing & Abused Children - Mrs. Lindsey (Riggin) Gioielli
- Homeless Liaison - Ms. Jennifer Schino

Field Trips

The following field trips for the 2015-2016 school year:

DATE	# STUD.	GRADE	LOCATION	TEACHER	BUS COST	SUB COST
Sept. 2015	41	Gr. 7&8	Camp Edge Alloway, NJ	Mrs. Morton	\$200 (est.)	0
Sept. 2015	30	K	Hill Creek Farms, Mullica Hill, NJ	Mrs. Baehr Ms. Murphy	\$200 (est.)	0
Oct. 2015	30	K	Mood's Farm Mkt. Mullica, Hill, NJ	Mrs. Baehr Ms. Murphy	\$200 (est.)	0

School Doctor Standing Orders/School Nurse Protocols

The annual School Doctor Standing Orders and the School Nurse Protocols for 2015-2016 school year as reviewed and approved by the school physician.

NJDOE Self-Assessment - Anti-Bullying Bills of Rights Act

The NJDOE Self-Assessment - Anti-Bullying Bills of Rights Act School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act summary report.

Revision to Policies

The revision to the following policies:

- Wellness - Policy 3542.35
- Supervision & Evaluation - Policy #4115/4116
- Cell Phones & Other Electronic Devices - Policy #5129.7

Advanced Math Lab Course Proposal

The advanced math lab course proposal for the 2015-2016 school year. This new course will increase the amount of academic time for students enrolled in 7th and 8th grade advanced math by giving those students an additional period during 7th period exploratory for half the school year.

BSI - Exploratory Course

The BSI exploratory class for the 2015-2016 school year. This new course will become an exploratory class instead of a pull-out tutoring program.

ROLL CALL VOTE: YES: M. Clarke, E. Decktor, M. Dennison, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 6-0

FINANCIAL

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, to approve the following recommendations:

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of June, 2015 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending June, 2015.

(Pages 5405-5417)

Cash Reconciliation Report

The cash reconciliation report for the month of June, 2015.

(Page 5418)

Transfers

The transfers for the months of June and July, 2015.

(Pages 5419-5420)

Bills to be Paid

The payroll and agency for June & July 2015 and bills list for June (final) July, and August, 2015.

(Pages 5421-5425)

Tuition 2015-2016

The following out-of-district tuition agreements for the 2015-2016 regular school year:

(AL) Durand Academy 180 days @\$309.23= \$55,661.40

(TZ) Yale School 180 days@ \$185.71/day = \$33,427.80

5402 Alloway Township School
Regular Meeting
August 11, 2015

2015-2016 Transportation Out-of District

The following Out-Of-District Transportation Routes for 2015-2016:

<u>Route</u>	<u>Destination</u>	<u>Students</u>	<u>Contractor</u>	<u>Route Cost</u>
Y1171	Bankbridge	1 (AD)	CJ's	\$273/day**

** prorated by districts and # of students on route.

Transportation Jointures for Out of District Routes

The following transportation jointures with Upper Pittsgrove Board of Education for the following routes:

Yale School--\$97.22/day for total cost of \$17,500 (this route replaces the quote provided by GCSSSD, which was \$245/day, for a savings of \$29,687/year)

SCSSSD-Daretown and Salem Campuses--\$83.33/day for a total cost of \$15,000/year.

Transfer of Funds

The transfer of funds from a 60 month Certificate of Deposit (General Fund) at Century Savings Bank in the amount of \$202,295.49 (plus accrued interest for July and August) that is maturing on August 25, 2015, to the Warrant Account at Fulton Bank. This transfer is necessary as we budgeted surplus to balance our 2015-16 budget.

Further, the Board approve the transfer of funds from a 60 month Certificate of Deposit (Capital Reserve Account) at Century Savings Bank in the amount of \$497,068.89 (plus accrued interest for July and August) that is maturing on August 25, 2015, to the Capital Reserve Money Market Account at Century Savings Bank.

Bid Award –Milk, Ice Cream, Bread

The joint purchasing agreement with Penns Grove Carneys Point School Districts for baked goods, milk and ice cream. Further, the Board award the bid for Milk and Ice Cream to Hypoint and the bid for baked goods/bread to Deluxe for the Alloway School District for the 2015-2016 school year, as advertised and awarded through the Joint Purchasing Agreement with Penns Grove Carneys Point Board of Education.

Commission for the Blind Contract

The contract in the amount of \$1,900 with the Commission for the Blind and Visually Impaired, for one student attending Alloway School.

Approval of Technology Purchases

The following technology purchases, as budgeted in the 2015-16 budget and as per State Contract # A70262.

20 HP Probook 650 @\$858.20 (includes 3 year warranty)	\$ 17,164
30 Chromebooks @ \$303 each	\$ 9,090
HP Proliant Server for Payroll and Accounting Software	\$ 2,897
HP Proliant Server for School-wide	<u>\$ 3,586</u>
Total	\$ 32,737

Change Order #1 for Secure Vestibule

Change order #1 to Joseph Poretta Builders in the amount of \$953.48, to supply and install a single hung window with safety glass in the secure vestibule area, instead of the original plan to have a simple, small opening in the glass. It is anticipated that the State would pay for 40% of this cost, under the ROD grant for this project.

Change Order #1 for Repair of all Gutter Joints

Change order #1 to Weatherproofing Technologies, Inc. in the amount of \$5,850.15 for the repair of all gutter joints on the roof. There are approximately 100 gutter seams, with 20 of them currently leaking. It is anticipated that the State would pay for 40% of this cost, under the ROD grant for this project.

ROLL CALL VOTE: YES: M. Clarke, E. Decktor, M. Dennison, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 6-0

DISCUSSION ITEMS/FYI

Enrollment - 358

PRESIDENT'S REPORT

COMMUNICATIONS TO THE BOARD

1. Board Member Petitions Filed for the November Election:
Michael Dennison, Joseph Dyer and Cathleen Caltabiano for 3 year terms. All candidates are running unopposed.

UNFINISHED BUSINESS

1. Roof Project-The roof work was completed on Sunday, August 2, 2015.
2. Secure Vestibule-doors have been installed. Need Sonitrol to install wiring for access.
3. Superintendent Evaluation - President to report on in closed session and board to accept.

NEW BUSINESS

Board Self Evaluation--instructions will be sent to all board members, for completion and acceptance at the September Board meeting.

EXECUTIVE SESSION

Motion by Mr. Lounsbury, second by Mr. Morris, that the Board enter into executive session by Resolution at 7:33 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

5404 Alloway Township School
Regular Meeting
August 11, 2015

and nature of discussion is: Superintendent Evaluation.

ROLL CALL VOTE: YES: M. Clarke, E. Decktor, M. Dennison, C. Fulmer, D. Lounsbury,
R. Morris

Motion carried: 6-0

Motion by Mrs. Fulmer, second by Mr. Morris, to return to the public portion of the meeting at 8:14
p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 6-0

Superintendent Evaluation

Motion made by Mr. Lounsbury, second by Mr. Clarke, to approve the Superintendent's evaluation as
presented and discussed in closed session.

ROLL CALL VOTE: YES: M. Clarke, E. Decktor, M. Dennison, C. Fulmer, D. Lounsbury,
R. Morris

Motion carried: 6-0

PUBLIC COMMENT

None.

ADJOURNMENT

Motion by Mr. Lounsbury, second by Mrs. Fulmer, that there being no further business to be brought
before the board that the meeting be adjourned at 8:16 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 6-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator