

CALL TO ORDER

The reorganization and regular meeting of the Alloway Township Board of Education was called to order Mrs. Rebecca Joyce, Board Secretary, on Tuesday, January 10, 2017 at 6:36 p.m. at the Alloway School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mrs. Rebecca Joyce, Board Secretary, led the group in the pledge to the flag.

(Note: Following the Pledge of Allegiance, the Board observed a Moment of Silence in memory of Mrs. Barbara Remster, who was employed by the Alloway School as the Main Office Secretary from 1966 until 1994, and who passed away December 26, 2016.)

OATH OF OFFICE

Mrs. Joyce issued the Oath of Office to re-elected Board Members: Philip Donohue, David Lounsbury and Elizabeth Decktor. (all reelected to 3 year terms)

ROLL CALL OF MEMBERS

Members Present: Cathleen Caltabiano, Elizabeth Decktor, Michael Dennison, Philip Donohue, Colleen Fulmer, David Lounsbury, Richard Morris

Members Absent: Michael Clarke, Joseph Dyer

Also in Attendance: Dr. Donna Agnew, Interim Superintendent, Board Solicitor, Mr. Andrew Li, and Mrs. Joyce, Board Secretary.

A list of the public attending is on file in the board office.

Nominations

Mrs. Joyce, Board Secretary, opened the floor for nominations for President.

Motion made by Mrs. Fulmer, second by Mr. Lounsbury, to nominate Mr. Michael Dennison for President. Motion made by Mr. Morris, second by Mrs. Fulmer, to close the nominations.

VOICE VOTE: Unanimously Approved.

Motion carried: 7-0

Mrs. Joyce opened the floor for nominations for Vice President.

Motion made by Mrs. Fulmer, second by Mr. Lounsbury, to nominate Mr. Richard Morris for Vice President. Motion made by Mr. Donohue, second by Mrs. Caltabiano, to close the nominations.

VOICE VOTE: Unanimously Approved.

Motion carried: 7-0

Mrs. Joyce turned over the meeting to Michael Dennison, elected board president.

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, to approve the following recommendations:

Designation of Newspaper

The designated official newspaper for 2017 as *South Jersey News Media*. (This publication covers Salem, Gloucester & Cumberland Counties.)

Designation of Regular Meeting Dates

The fourth Tuesday of the month (unless noted) for the 2017 calendar year as per the attached. Note new meeting start time of 6:30 pm, for all meetings in 2017. (Page 5885)

Appointment of Board Secretary

The appointment of Rebecca Joyce, as Board Secretary and Shannon DuBois-Brody as alternate, effective January 2017 and until the next reorganization meeting in January 2018.

Designation of Depository of Funds

The designated depositories for Alloway Funds:

Fulton Bank of New Jersey and Century Savings (general account, payroll, agency, capital reserve, school account and flexible spending).

Designation of Signatories

The following signatories for the 2016-2017 school year:

General Account: (3) President, Supt., Board Secretary/Bus. Administrator
Finance Chairperson as Alternate

Payroll/Agency Account: (2) Board Secretary/Bus. Admin. and Supt.

Student Activity: (2) Board Secretary/Bus. Adm. and Admin. Secretary

Adopt Policy Manual

All existing policies, bylaws and regulations for the 2017 year as per the recommendation of the Superintendent.

Approval of Danielson Teacher Evaluation Framework

The Danielson Teacher Evaluation Framework for observing and evaluating teaching staff. This Evaluation Tool has been used at Alloway School since 2012.

Standard Operating Procedures and Internal Controls Manual

The *Guide for Standard Operating Procedures and Internal Controls* manual, which describes the standard business office practices of the Alloway Business Office. This manual was originally approved by the Board of Education on November 17, 2009 and revised on January 5, 2016 and is mandated by the Fiscal Accountability, Efficiency and Budgeting Procedures per N.J.A.C. 6A:23A-6.4 and 6.6.

Purchasing Manual

The *Purchasing Manual*, which defines the proper purchasing practices of the Alloway Business Office. This manual is required per QSAC and was originally approved by the Board of Education on October 23, 2007 and revised on January 5, 2016.

ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 7-0

Regular Meeting following Reorganization portion of meeting

PRESENTATIONS

Mrs. Terri Lewis, NJSBA Field Representative, provided Ethics Training to all board members by reviewing the Code of Ethics and Conflicts of Interest (NJSA 18A:12-24) and Nepotism Policy (NJAC 6A:23A-6.2). As per A15-10 board members may not conduct exit interviews.

PUBLIC COMMENT

Mrs. Karen Wildermuth, Grade 4 Teacher, asked if the public comment was limited to agenda items. Mr. Li, Board Solicitor, stated that the first public comment is limited to agenda items while the second public comment is for addressing any other items.

SUPERINTENDENT'S RECOMMENDATIONS

PERSONNEL - PROFESSIONAL

Motion made by Mr. Donohue, second by Mr. Morris, to approve the following recommendation:

Medical Leave of Absence

A medical leave of absence for Mrs. Melissa Emel, 2nd grade teacher from January 9, 2017 through approximately January 23, 2017. Mrs. Emel will be utilizing accumulated sick leave during this leave of absence as per policy 4151.

ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 7-0

PRESIDENT'S REPORT

UNFINISHED BUSINESS

Mr. Dennison read a statement to the public that he had prepared.

NEW BUSINESS

Following the Review of the Code of Ethics for School Board Members by Mrs. Terri Lewis, NJSBA Representative, board members were asked to sign their Acknowledgement of Receipt of the Code of Ethics.

EXECUTIVE SESSION

Motion by Mrs. Fulmer, second by Mr. Lounsbury, that the Board enter into executive session by Resolution at 7:39 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, (no time given to reconvene) this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: and nature of discussion is: Collective bargaining with the Alloway Education Association, litigation, contract negotiations, or attorney-client privilege and personnel matters.

ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris

Motion carried: 7-0

Motion by Mr. Lounsbury, second by Mrs. Caltabiano, to return to the public portion of the meeting at 8:46 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

Resolution for Approval of Doctrine of Necessity

Motion made by Mr. Lounsbury, second by Mr. Donohue, to approve the resolution the Doctrine of Necessity in accordance with the guidance provided by the School Ethics Commission so as to allow all Board Members to review and consider the proposed contract with the AEA.. (Page 5886)

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

PERSONNEL – PROFESSIONAL

Motion made by Mr. Lounsbury, second by Ms. Decktor, to approve the following recommendations:

Alloway Education Association Negotiated Contract Approval

The execution of the Negotiated Contract Agreement between the Alloway Board of Education and the Alloway Education Association for a three year negotiated agreement effective July 1, 2016 through June 30, 2019. This contract reflects an average increase of 2.55% for 2016-17, 2.65% for 2017-18 and 2.75% for 2018-19. The AEA has ratified this agreement, and all Board members have received a copy of the contract. Elimination of stipend for waiving health benefits.

Guide Movement

The guide movement of teacher Marcie DiGregorio, effective 9/1/16, from step 8 MA to step 8 MA+15.

Teacher's Salaries 2016-2017

The Teacher's Salaries for 2016-17 as per the attached and as per the negotiated agreement.

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ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris
Motion carried: 7-0

PERSONNEL – PROFESSIONAL

Hire of Interim Assistant Principal

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, to approve the hire of Patricia Gaburo as Interim Assistant Principal to work up to 5 days each week starting January 12, 2017 and until a permanent Superintendent is hired. Mrs. Gaburo will be paid \$475.00 per day and will receive no other benefits. Ms. Gaburo was introduced to the board by Dr. Agnew.

ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris
Motion carried: 7-0

Motion made by Mr. Lounsbury, second by Mr. Donohue, to approve the following recommendations:

Hire of Interim Administrative Assistant to the Business Administrator

The hire of Donna Dolbow as Interim Assistant to the Business Administrator, effective January 17, 2017 and until the vacancy in the board office is filled (Ms. McAllister, part time board clerk, resigned effective January 13, 2017). Mrs. Dolbow will be paid \$30 per hour, not to exceed \$6,000 for the 2016-17 school year.

Homebound Instruction

Jason Rounsaville, Special Education Teacher at Alloway School, to provide homebound instruction to an 8th grade student for 10 hours per week, at the rate of \$30/hour (as per the negotiated agreement with the AEA). Mr. Rounsaville will start homebound instruction on January 11, 2017 and will continue until the student is able to return to school.

ROLL CALL VOTE: YES: C. Caltabiano, E. Decktor, M. Dennison, P. Donohue, C. Fulmer, D. Lounsbury, R. Morris
Motion carried: 7-0

PUBLIC COMMENT

Mrs. Denise Hurff, Grade 2 Teacher, asked Mr. Dennison to re-read his statement to question #2.

Mrs. Karen Wildermuth stated that teachers agree that curriculum needs to be re-written and that Mrs. Morton was used as a scapegoat.

Mr. Ryan Startare, parent, 106 Watson Mill Road, stated on 1/3/17, on bus #1, his two children were threatened with physical assault with weapons. He was upset that this situation was not dealt with immediately and wanted an explanation.

Mrs. Norma Simpson, Special Education Teacher, stated that regarding revising curriculum that she uses research based material in her curriculum.

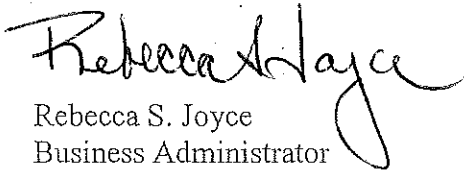
ADJOURNMENT

Motion by Mr. Lounsbury, second by Mrs. Fulmer, that there being no further business to be brought before the board that the meeting be adjourned at 9:03 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

Respectfully submitted,

A handwritten signature in black ink that reads "Rebecca S. Joyce". The signature is written in a cursive style with a large, looping "y" at the end.

Rebecca S. Joyce
Business Administrator