

**CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by President Michael Dennison on Tuesday, January 24, 2017 at 6:30 p.m. at the Alloway School.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**PLEDGE TO THE FLAG**

Mr. Michael Dennison, Board President, led the group in the pledge to the flag.

**ROLL CALL OF MEMBERS**

Members Present: Elizabeth Decktor, Michael Dennison, Philip Donohue, Joseph Dyer, David Lounsbury, Richard Morris

Members Absent: Cathleen Caltabiano, Michael Clarke, Colleen Fulmer

Also in Attendance: Dr. Donna Agnew, Interim Superintendent, and Mrs. Rebecca Joyce, Board Secretary.

A list of the public attending is on file in the board office.

**RECOGNITION OF BOARD MEMBER**

The Alloway Board of Education recognized Board Member Joseph Dyer, who has served on the Alloway Board of Education for 20 years. Mr. Dyer was appointed to the Alloway Board of Education on January 27, 1997. During Mr. Dyer's tenure on the board, he has held the offices of Vice President (1999-2001) and Board President (2002-2009). Mr. Dyer was very instrumental in creating the Shared Superintendent position with Upper Pittsgrove School District that lasted for 12 years. Mr. Dyer has served on the Personnel, Finance, Shared Superintendent Ad Hoc and Long Range Ad Hoc Committees for the Board of Education. Mr. Dyer has been a strong advocate and great supporter for the education of the students at Alloway School. Mr. Dyer was commended by the board and by the public for his service.

A brief recess was held to enjoy refreshments in recognition of Mr. Dyer's service to the Board of Education.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

Motion made by Mr. Lounsbury, second by Mr. Morris, to approve the regular and executive session minutes of December 20, 2016 and January 10, 2017 as submitted by the Board Secretary.

**ROLL CALL VOTE:** YES: E. Decktor, M. Dennison, P. Donohue, D. Lounsbury, R. Morris

ABSTAIN: J. Dyer

Motion carried: 5-0-1

**SUPERINTENDENT'S RECOMMENDATIONS**

Motion made by Mr. Lounsbury, second by Ms. Decktor, to approve the following recommendations:

**PERSONNEL - PROFESSIONAL**Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
L. Gioielli	Salem County College	Salem County School Counselors' Assoc - Jan. Meeting	1/31/17	0	0	yes

**PERSONNEL - SUPPORT**Unused Sick Time Payment for Retiree

The payment of \$2,955 (98.5 days at \$30/day) for unused sick days to Charles Atkinson as per policy 4240.1. In addition, Mr. Atkinson will be compensated for 4 unused vacation days at his per diem rate of pay for a total of \$937.48.

Employment of Substitute Secretary/Board Clerk

The hire of Kathleen Elmer as a substitute secretary and clerical worker in the Main Office and Board Office. The rate of pay will be \$12.00 per hour effective January 25, 2017.

Employment of Substitute Bus Driver

The hire of John Seip as substitute bus driver effective January 25, 2017. The rate of pay will be \$15.00 per hour.

**ROLL CALL VOTE:** YES: E. Decktor, M. Dennison, P. Donohue, J. Dyer, D. Lounsbury, R. Morris

Motion carried: 6-0

**OTHER BUSINESS**

Motion made by Mr. Lounsbury, second by Ms. Decktor, to approve the following recommendations:

HIB Report

The HIB Report for December 2016, noting 0 incidents to report.

Official School Grade Report as required under Anti-Bullying Bill of Rights Act

Alloway's Self Assessment for determining its HIB Grade under the Anti-Bullying Bill of Rights for the 2015-16 School Year, noting that Alloway School received a grade of 72 (out of a maximum grade of 78). The HIB Grade Report will be posted on the school website. (Page 5894)

ScIP and DEAC Committees

The following committees as required by the State:

**ScIP-School Improvement Panel**

The role of the School Improvement Panel is to ensure, oversee and support teacher evaluation, professional development and mentoring policies. The following staff will be on this committee: Dr. Donna Agnew, Interim Superintendent; Mrs. Patricia Gaburo, Interim Assistant Principal, and Mr. Richard Kaufmann, Teacher.

**DEAC-District Evaluation Advisory Committee (will also be the School Improvement Team)**

This committee is required through 2016-17, to support and review the implementation of Achieve NJ relating to teacher evaluation and professional development. To fulfill the requirements for membership, the following constituencies are represented:

Administration: Dr. Donna Agnew and Mrs. Patty Gaburo

Teachers: Mrs. Loretta Osborn, Mrs. Marcie DiGregorio, Mrs. Denise Hurff and Mrs. Kristy Leyman

Parents: Mrs. Lauren Stubbs, Mrs. Tracy Stuart, Mrs. Stephanie Fazen

Community Member: Mr. Ed McKelvey (also current mayor of Alloway Twp)

Board of Education Member: Ms. Elizabeth Decktor

Dr. Agnew stated that this committee could also function as the Citizens Advisory Committee. Mr. Morris stated he would like to see the Citizen Advisory Committee expanded to include more board members and more parents. Dr. Agnew reported that there are specific goals for this committee and that the option of increasing its members can be explored when a permanent superintendent is hired.

ESEA Accountability Corrective Action Plan

The ESEA (Elementary Secondary Education Act) Accountability Corrective Action Plan for 2016. This plan is required due to not attaining the state's required participation rate of 95% on the 2015-16 administration of the PARCC test. Alloway had a participation rate of 91.1 (Page 5895)

Ms. Decktor asked if this rating affects QSAC in any way? Dr. Agnew responded no, unless students not participating in the PARCC testing are all in the top percent of test takers (which could change the results of the overall test scores).

Mr. Dyer asked if our school was being penalized and held accountable for a low participation rate in PARCC testing, when parents can opt out. Dr. Agnew stated that a letter will be sent home to parents of students not participating to try to encourage more participation. There is no "opt out" but parents may refuse to send students to school to participate in the testing.

Request for School Nurse Internship

Tanya Craycraft, currently enrolled in Wilmington University MSN program, to shadow the Alloway School nurse, Mrs. Whelan, for 80 hours to fulfill course requirements. Ms. Craycraft would start her hours the last week of January, 2017.

Placement of Student Teacher

The placement of Ms. Katie Lynn McCarthy, a Health and Physical Education major at Rowan University, with Mr. Mark Jaep, Physical Education teacher at Alloway School. Ms. McCarthy will complete her field experience in Health and Physical Education and she will also be exposed to grades

6-8. Ms. McCarthy will visit 8 hours per week, over the course of 2 days per week, from January 30th - March 8th.

**ROLL CALL VOTE:** YES: E. Decktor, M. Dennison, P. Donohue, J. Dyer, D. Lounsbury, R. Morris

Motion carried: 6-0

#### Policy Revisions

Motion made by Mr. Lounsbury, second by Mr. Donohue, to table approval of the following policy revisions at this time:

Policy 4117.27, "Arrest Reporting Requirements for Certificated Staff Members".

Policy 4121, "Substitute Teachers"

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 6-0

### BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

#### **FINANCIAL**

Motion made by Mr. Lounsbury, second by Ms. Decktor, to approve the following recommendations:

#### Board Secretary Certification

##### **Board's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of December 31, 2016 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

##### **Board Secretary's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending December 31, 2016. (Pages 5896-5906)

#### Cash Reconciliation Report

The cash reconciliation report for the month of December, 2016. (Page 5907)

#### Transfers

The transfers for the month of January, 2017. (Page 5908)

#### Bills to be Paid

Payroll and agency for December 2016, and bills list for January, 2017. (Pages 5809-5911)

SEMI Waiver-2017-18

The resolution for Alloway School to waive participation in the Special Education Medicaid Initiative (SEMI) for the 2017-2018 school year, based on the district projection of fewer than 40 Medicaid eligible classified students. The projection for the number of Medicaid Eligible students at Alloway is 13 for the 2017-18 school year. (Page 5912)

**ROLL CALL VOTE:** YES: E. Decktor, M. Dennison, P. Donohue, J. Dyer, D. Lounsbury, R. Morris

Motion carried: 6-0

Appropriation of Capital Reserve Funds

Motion made by Mr. Lounsbury, second by Mr. Dyer, to approve the resolution for the appropriation of \$525,000 of Capital Reserve funds to support the following eligible capital projects: Door Replacements, Air Conditioning Upgrades and Parking Lot Repairs.

It is understood that, although these projects are declared as “otherwise eligible” capital projects, the Alloway Board of Education hereby declares that the above-mentioned projects will be supported in full with local capital reserve funds, as it is anticipated that there will be no state support for these projects. (Page 5913)

**ROLL CALL VOTE:** YES: E. Decktor, M. Dennison, P. Donohue, J. Dyer, D. Lounsbury, R. Morris

Motion carried: 6-0

**DISCUSSION ITEMS**

Enrollment – 368

(Page 5914)

Fire Drill - December 16, 2016

Security Drill - December 21, 2016 (Active Shooter Drill)

Suspensions - Month of December 2016:

1st incident 12-07-16:

Gr. 7 student, instigating a fight; 1 day In-School Suspension

Gr. 8 student, instigating a fight; 1 day In-School Suspension

Gr. 8 student, Physical Assault/Endangering well-being of staff; 5 days Out-of-School suspension

2nd incident 12-08-16:

Gr. 8 student, Possession of Dangerous Instrument or Weapon (hunting knife), 5 days Out-of-School Suspension

**PRESIDENT’S REPORT**

**COMMUNICATIONS TO THE BOARD**

- NJSBA Board President’s meeting-Southern Region-2/4/17. Mr. Dennison is registered to attend
- SCSBA Dinner Meeting-1st Amendment Rights 2/8/17 at SCVTS 6:00 pm-8:45 pm. Mr. Dennison is registered to attend. Mr. Donohue and Mr. Morris will also attend
- NJSBA-Notice of Completion of Board Training Governance IV-Dave Lounsbury 1/18/17 (Page 5917)
- Correspondence received from Mr. Richard Kaufmann, AEA President (Page 5915)

**UNFINISHED BUSINESS**

Appointment of Committees/Representatives as appointed by Mr. Dennison, Board President

(Page 5916)

**NEW BUSINESS**

- Filing of Personal/Relative and Financial Disclosure Statements - due online by April 30th, but request completion by the end of February.
- Board Member online training for 2017 now available:  
Ms. Decktor & Mr. Donohue-Governance IV-Legal Update

**COMMITTEE REPORTS**

- Woodstown-Pilesgrove Report-Mr. Morris

(Page 5917)

Mr. Donohue discussed the energy tax that is generated at the PSE&G Facility in Lower Alloways Creek. This energy tax is not included in the state budget and is not allocated to any districts or municipalities in Salem County other than Lower Alloways Creek Township. Mr. Donohue stated that over \$1 billion is generated annually but we get only .5% of those funds. State representatives should be contacted to express our concerns. It was suggested that Senators Steven Sweeney and John Burzichelli be contacted along with Assemblyman Adam Taliaferro, to discuss this funding situation. It was also suggested that the Alloway Township Committee be asked to join us in our objection to the usage of the energy tax collected from PSE&G. Mr. Donohue and Mr. Dyer agreed to serve on the committee to investigate this further.

**PUBLIC COMMENT-OPEN**

Mrs. Karen Wildermuth, Teacher, asked if anything has been started in finding a permanent administrator? Mr. Dennison reported there is a process which we are following with the NJSBA. There will be an evening meeting scheduled at some point asking for input from the staff and community. Mrs. Joyce commented that the deadline to apply for the Superintendent vacancy is by midnight on January 24, 2017. Mrs. Joyce will contact Mrs. Terri Lewis to see how many applicants have applied.

Mr. Harry Harding, community member, asked if a parent representative serving on the SIT Committee can be an employee of the school. Dr. Agnew responded yes.

Mr. Richard Kaufmann, teacher, asked about the HIB report noting there were zero incidents reported but the board agenda shows there were four student suspensions in December. Dr. Agnew stated that none of the incidents relating to the suspensions in December met the criteria of bullying and therefore would not be included on the HIB report.

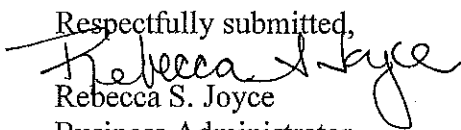
**ADJOURNMENT**

Motion by Mr. Lounsbury, second by Mr. Dyer that there being no further business to be brought before the board that the meeting be adjourned at 7:40 p.m.

**VOICE VOTE:** Unanimously Approved.

Motion Carried: 6-0

Respectfully submitted,

  
Rebecca S. Joyce  
Business Administrator