

**CALL TO ORDER**

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President on Tuesday, October 25, 2016 at 6:31 p.m. at the Alloway Township School.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

**PLEDGE TO THE FLAG**

Mr. Michael Dennison, Board President, led the group in the pledge to the flag.

**ROLL CALL OF MEMBERS**

Members present: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury and Mr. Morris

Members absent: Mr. Clarke and Mr. Dyer

Also in attendance: Dr. Donna Agnew, Interim Superintendent and Mrs. Rebecca Joyce, Board Secretary. A list of the public attending is on file in the board office.

**APPROVAL OF MINUTES**

Motion by Mr. Lounsbury, second by Mrs. Fulmer that the regular meeting minutes and executive session minutes of September 27, 2016 be approved as per the recommendation of the Interim Superintendent and the Business Administrator.

**VOICE VOTE:** Approved

Motion carried: 7-0-0

**SUPERINTENDENT'S RECOMMENDATIONS**

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano to approve the following recommendations:

**PERSONNEL – PROFESSIONAL**

Workshop Participation

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Alison Derenberger	Atlantic City NJ	PK Teachers Convention	2/27/17	\$259	\$90	Yes
Dawn Harding	Cherry Hill	Black Seal Boiler Training	11/10, 11/17, 12/8, 12/22	\$550	None	Yes

Job Descriptions

Job descriptions for all stipend positions listed in the negotiated agreement with the Alloway Education Association. A copy of the job descriptions is on file in the board office.

(Dave Lounsbury: No)

Payment for Curriculum Writing and Revisions

In response to the QSAC results and requirements to revise curriculum for full implementation by September 2017, the Board approve the teachers who write curriculum to be paid at the hourly rate of \$30/hour per the negotiated agreement with the AEA, or as an alternative, to allow teaching staff members to receive "flex time" in lieu of being paid, and to be able to take their flex time during a ½ day or full day in-service.

Stipend Position-ATEAM

Demi Hickman to be on the A.T.E.A.M. for the 2016-17 year. The rate of pay will be \$30 per hour, per the negotiated agreement.

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury (No on Job Description vote only), Mr. Morris  
Motion carried: 7-0

OTHER BUSINESS

Motion made by Mr. Lounsbury, second by Mr. Donohue to approve the following recommendations:

Field Trips - 2016-2017

The listing of field trips for the 2016-2017 school year.

(Page 5793)

Nursing Services Plan- 2016-2017

The Nursing Services Plan for the 2016-2017 school year. A copy is on file in the board office.

HIB Report

The HIB Report for September, 2016, noting there were no incidents to report.

Policy-Revision

The revision to policy #5118-Nonresident students.

(Note: the revisions as recommended by Greg Peterson, Alloway's policy consultant were approved, but there was some concern with the policy regarding allowing nonresident students to remain at Alloway School and Woodstown High School tuition free. The Policy Committee was directed to meet to review the policy, and to make recommendations to the board at the next board meeting).

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris  
Motion carried: 7-0

**FINANCIAL**

Motion made by Mr. Lounsbury, second by Mr. Donohue to approve the following recommendations:

**Board Secretary Certification****Board's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of September 30, 2016 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Board Secretary's Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2016. (Pages 5794-5804)

**Cash Reconciliation Report**

The cash reconciliation report for the month of September, 2016. (Page 5805)

**Transfers**

The transfers for the months of September and October, 2016. (Page 5806)

**Bills to be Paid**

The payroll and agency for September, 2016 and bills list for October, 2016. (Pages 5807-5809)

**Comprehensive Maintenance Plan and M1 Form**

The Comprehensive Maintenance Plan and Form M1 for submission to the Salem County Office of Education. (Pages 5810-5812)

**Educational Services with GCSSSD for Teacher of Deaf**

The contract with GCSSSD for Educational Consultant Services for Teacher of the Deaf for a total of 15 hours for the 2016-17 school year at a rate of \$124 per hour for a total cost of \$1,860.

**Transportation Agreement-Elsinboro Township School**

Transportation agreement between Alloway and Elsinboro School for the transportation of one Elsinboro student placed in a DCP&P home in Pennsville to be transported to Elsinboro School, starting October 3, 2016 through approximately November 4, 2016 at a cost of \$60/day. The Alloway school van will transport this student on route A1. This represents revenue to Alloway School.

Tuition Contract-Upper Township

Entering into a tuition contract with Upper Township School District for an 8th grade student (DT) residing at Ranch Hope and attending 8th grade at Alloway School. Total tuition for this student will be \$11,725 per year, prorated from October 11, 2016 through June 30, 2017 to \$10,292 (158 days). The tuition contract represents revenue to Alloway School district.

Transportation Jointure-Upper Township

Joint Transportation Agreement between the Alloway Board of Education and the Upper Township Board of Education, effective October 11, 2016 through June 30, 2017. This Agreement is for the transportation of 1 student (DT), currently residing at Ranch Hope to Alloway School, in the amount of \$6.00 per day. This jointure represents revenue to the Alloway School District.

Tuition Contract-Egg Harbor Township

Entering into a tuition contract with Egg Harbor Township School District for an 8th grade student (TB) residing at Ranch Hope and attending 8th grade at Alloway School. Total tuition for this student will be \$11,725 per year, prorated from October 19, 2016 through June 30, 2017 to \$9,901 (152 days). The tuition contract represents revenue to Alloway School district.

Transportation Jointure-Egg Harbor Township

The Joint Transportation Agreement between the Alloway Board of Education and the Egg Harbor Township Board of Education, effective October 19, 2016 through June 30, 2017. This Agreement is for the transportation of 1 student (RB), currently residing at Ranch Hope to Alloway School, in the amount of \$6.00 per day. This jointure represents revenue to the Alloway School District.

Out of District Tuition and Transportation Contract

Tuition contract for out of district (homeless) placement for student ED, attending Buena Regional School District effective September 1, 2016 through May 5, 2017 at a cost of \$12,132.12 per year. In addition, the Board approve a contract for out of district transportation for student ED attending Buena Regional High School, at a cost of \$951.60 for the 2016-17 school year.

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 7-0

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano to approve the following recommendation:

2015-2016 Audit, Recommendations and Corrective Action Plan

Mrs. Joyce presented the 2015-2016 Comprehensive Annual Financial Report (CAFR) and audit synopsis to the Board. After discussion, the Board accepted and approved the 2015-2016 Comprehensive Annual Financial Report (CAFR) and audit synopsis as presented. There is no Corrective Action Plan required since there were no audit comments or recommendations.

(Pages 5813-5816)

**ROLL CALL VOTE:** YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris  
Motion carried: 7-0

**DISCUSSION ITEMS**

Enrollment – 374  
Fire Drills - 9/21/16 and 10/6/16  
Security Drill - 10/19/16 (active shooter), 10/24 lockdown  
Suspensions - Month of September 2016 – none  
Bus Evacuation Drill - October 19, 2016

**PRESIDENT’S REPORT**

**Communications to the Board**

Notice from Salem County School Boards Association of the dinner meeting, “Pathways to Success”, on Tuesday, November 22, 2016 at 6 p.m. at Riverview Inn. The U.S. Army will discuss opportunities and resources available to school districts at no charge.

**New Business**

Several board members expressed concern about children attending Alloway that do not reside in the Township. Mrs. Joyce took the information and the concerns will be investigated further by Administration.

**Committee Reports**

PTA – Ms. Decktor reported that PTA Career Day is November 18, 2016.  
Negotiations update – There has been no change since last meeting.  
Personnel Committee met October 5<sup>th</sup> to discuss superintendent vacancy. The Board advertised for a part-time Assistant-Principal. The deadline to apply was October 21, 2016. The Personnel Committee will meet to go through the applications.

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Motion made by Mr. Lounsbury, second by Mr. Donohue that there being no further business brought before the board, that the meeting be adjourned at 7:19 p.m.

**VOICE VOTE:** Unanimously Approved  
Motion carried: 7-0

Respectfully submitted,

Rebecca S. Joyce  
Business Administrator