

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President, on Monday, February 27, 2017 at 4:30 p.m. at the Alloway Township School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 4:30 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Michael Dennison, Board President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members present: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Lounsbury, Mr. Morris

Members absent: Mr. Clarke, Mr. Dyer and Mrs. Fulmer (arrived 5:15 p.m.)

Also in attendance: Dr. Donna Agnew, Interim Superintendent, Mrs. Rebecca Joyce, Board Secretary and members of the public.

EXECUTIVE SESSION

Motion made by Mr. Lounsbury, second by Ms. Decktor that the Board enter into executive session by Resolution at 4:32 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board will reconvene at approximately 6:30 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway Township School District will go into closed session for the following reason as outlined in N.J.S.A. 10:4-12; and nature of discussion is: **Personnel Matters- Superintendent Interviews.**

VOICE VOTE: Unanimously approved

Motion carried: 6-0

Mrs. Fulmer arrived at 5:15 p.m. for the second interview.

RESUME PUBLIC PORTION

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to return to the public portion of the meeting at 6:33 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 7-0

EDUCATIONAL HIGHLIGHTS

Mr. Chris Beck introduced 7th grade student Samantha Drummond as Star Student for the month of February. Ms. Drummond is kind, thoughtful, friendly and positive. She also performs well in all of her studies, she has an amazing moral compass and she is admired by all of her classmates.

PUBLIC COMMENT – AGENDA ITEMS ONLY

Mr. Harry Harding asked if the student referred to in the Violence and Vandalism Report was suspended or expelled. Dr. Agnew answered that the student in question was a tuition student and was not allowed to return to the district.

Mrs. Lorrie Wagner thanked the Board for including on the agenda a motion to approve the reimbursement of the cost of substitute certificates for instructional aides currently employed by the school. She feels it will greatly benefit the school.

APPROVAL OF MINUTES

Motion by Mr. Lounsbury, second by Mrs. Caltabiano that the regular meeting minutes and executive session minutes of January 24, 2017, February 13, 2017 and February 22, 2017 be approved as per the recommendation of the Interim Superintendent and the Business Administrator. Mr. Morris noted that there was 1 correction to the January 24, 2017 minutes on page 5890: Mr. Morris had stated that the DEAC Committee needed more Alloway citizens on the committee (the minutes incorrectly reflected that Mr. Morris stated the DEAC Committee needed more board members on the committee. The minutes will be corrected to accurately reflect such.

VOICE VOTE: Unanimously approved

Motion carried: 7-0

(Mrs. Fulmer abstained from approval of January 24, 2017 minutes.)

SUPERINTENDENT’S RECOMMENDATIONS

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following recommendations:

PERSONNEL – PROFESSIONAL

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Jennifer Schino	Salem Community College	Homeless Education Workshop Series	3/17/17	\$0	\$0	yes

Retirement Notification

The notification of retirement for Denise Hurff, effective July 1, 2017. Mrs. Hurff has taught in the Alloway School classrooms for a total of 30 years, in grades one through four; in addition to teaching for two years as a part-time Basic Skills teacher/facilitator. The Board accepts this resignation with regrets.

Workshop Participation

The following workshop participation for faculty at the county-wide in-service on March 17, 2017:

Staff	Location	Workshop	Cost	Sub Cost	Mileage
Gr. K-5 Teachers	Quinton School	A Day With Steve Hempel, Literacy Coach; or NGSS Curriculum Mapping	\$0	\$0	no
Gr. 6-8 Teachers	Various Locations in County	Various topics relating to subject taught	\$0 (free or not over \$10)	\$0	no
Specials Teachers	Various Locations in County	Topics relating to subject taught	\$0 (free or not over \$10)	\$0	no

PERSONNEL – SUPPORT

Resignation of Part-Time Night Custodian

The resignation of Cindy Tarry as part-time night custodian, effective March 15, 2017. Ms. Tarry will be placed on the substitute list for part-time custodians and she will retain her position as cafeteria manager for both the Alloway and LAC School Districts.

Hire of Part-Time Night Custodians

The hire of Karl Schenck and Katrina Elmer as part-time/substitute night custodians at the rate of \$12.00 per hour. Mr. Schenck and Mrs. Elmer will work 5:30 to 9:00 p.m. each night and will alternate days. Both Mr. Schenck and Mrs. Elmer will submit timesheets for all hours worked. There are no benefits associated with this position.

Resignation of SACC Worker

The resignation of Michelle McAllister, SACC worker, effective February 24, 2017.

SACC Workers

The hire of Cindy Tarry and John Wagner as SACC workers. Ms. Tarry and Mr. Wagner will each be paid \$8.80 per hour. There are no other benefits associated with this position.

Substitute Hires

The following substitute hires:

Substitute Classroom Aide: Cathi Metzger, at the rate of \$10.00 per hour.

Substitute School Nurse: DorisAnn Hildebrand and Marilyn Willis at the rate of \$140.00 per day.

Substitute Board Clerk: Jessica Pate at the rate of \$11.50 per hour.

Substitute Teacher: Alex Stevenson at the rate of \$90.00 per day.

Workshop Participation

The following workshop participation, for the instructional aides listed below, at the county-wide in-service on March 17, 2017:

Staff	Location	Workshop	Cost	Sub Cost	Mileage
Aides: D. Zarin, L. Wagner, J. Wagner, D. Nutt Z. Feron	Salem Co. Vo-Tech	Classroom Instruction and Student Engagement for Instructional Aides	Daily Per Diem Rate of Pay for Aides attending	\$0	no

Reimbursement of Cost of Substitute Teacher Certificates for Classroom Aides

The reimbursement to instructional aides currently employed at Alloway School with 60 credits, for the cost of a substitute teacher certificate. The cost for each certificate is \$125.00 and the certificate is good for five years.

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris
Motion carried: 7-0

OTHER BUSINESS

Motion made by Mr. Lounsbury, second by Ms. Decktor to approve the following recommendations:

HIB Report

The HIB Report for January, 2017, noting 0 incidents to report.

Policy Revisions

The following policy revisions:

Policy 4117.27, "Arrest Reporting Requirements for Certificated Staff Members"(tabled from January 24th meeting until further clarification received).

Policy 6171.4, "Special Education"

(Pages 5929-5943)

Violence and Vandalism Report

The Violence and Vandalism report for Period 1 (9/1/16-12/31/16), noting there was 1 incident of Violence, 1 incident of Possession of a Weapon, and 0 incidents of Vandalism, Substance Abuse or HIB violations.

(Pages 5944-5945)

DEAC/SIT Committee Appointment

The appointment of Rebecca Cobb as a parent representative to the DEAC/SIT Committee. The committee and members were approved at the January 24, 2017 board meeting.

Revision to 2016-17 School Calendar

The revision to the 2016-17 school calendar, reflecting the snow day from February 9, 2017 added to the end of the school year, making the last day of school June 15, 2017. Adding the snow day to

the end of the school year was recommended instead of taking away the May 5, 2017 in-service day. The 2016-17 school calendar will be amended and sent home with all students. (Page 5946)

Field Trip Request

The following field trip:

Grade	Teacher	Date	Destination	No. Buses	Bus Cost
8	Dilks	3/24/17	Buzby Farm, Mannington, NJ "Salem County Ag Day"	1 (share with Woodstown Middle Sch.)	\$95.73

Approval of Library Books

The attached list of student books purchased for the library for the 2016-2017 school year.
(Page 5947-5948)

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris
Motion carried: 7-0

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano to approve the following recommendations:

FINANCIAL

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Alloway Township Board of Education certifies that as of January 31, 2017 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of January 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2017.
(Pages 5949-5959)

Cash Reconciliation Report

The cash reconciliation report for the month of January, 2017. (Page 5960)

Transfers

The transfers for the months of January and February, 2017. (Page 5961)

Bills to be Paid

The payroll and agency for January, 2017 and bills list for February, 2017. (Pages 5962-5964)

Tuition Contract – Ranch Hope

A tuition contract with Ranch Hope (Strang School) for Alloway student JD, effective December 6, 2016 through the remainder of the 2016-2017 school year (122 days), at the rate of \$310.69 per day for a total of \$37,904.18. This student moved into our district on December 6, 2016 and was previously enrolled at the Strang School at Ranch Hope.

Tuition Contract – Bridgeton

A tuition contract with Bridgeton Public Schools for a first grade student (JT) currently enrolled as a homeless student in the Alloway School district. Tuition for this student will be \$12,069 for the 2016-17 school year, prorated to \$8,576 from November 28, 2016 through June 30, 2017. This represents income to Alloway School.

Contract for Professional Medical Staffing

A contract with *The Wright Choice*, a medical staffing company, for the hire of substitute nurses/RN services at a rate of \$51 per hour. This method of staffing would only be used in the event that Alloway was unable to procure a substitute nurse on its own.

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris
Motion carried: 7-0

DISCUSSION ITEMS

- Enrollment – 371 (Page 5965)
- Fire Drill – 1/12/17
- Security Drill – 1/30/17 (Lockdown)
- Suspensions – Month of January, 2017 – None

PRESIDENT'S REPORT

COMMUNICATIONS TO THE BOARD

- Salem County Department of Education – Approval of SEMI waiver for 2017-18. (Page 5966)
- SCSBA – 8th Grade Dialogue and Reception – March 9, 2017 at Schalick High School. Mrs. Patty Gaburo and Mrs. Lindsey Gioielli will attend, along with 8th grade student Devin Porch, who will represent Alloway School.
- Leadership Conference – February 4, 2017 – Mr. Dennison attended and reported. (Pages 5967-5968)
- SCSBA Dinner Meeting at SCVTS on 1st Amendment Rights held on February 8, 2017 at SCVTS. Mr. Morris attended and reported. (Page 5968)

- Reminder of upcoming Board meetings: March 7, 2017 at 4:30 p.m. for Superintendent 2nd round interviews. March 14, 2017 at 6:30 p.m. for regular meeting and budget approval.

Mrs. Fulmer left the board meeting at 7:09 p.m.

NEW BUSINESS

- Mr. Lounsbury reported that he has been in the school building during student lunchtimes and he was very impressed with the students and how well behaved they were.
- Mrs. Caltabiano commended the SACC children for their good behavior when the board had to conduct business (opening the board meetings for Superintendent interviews) in the library while SACC students were present.
- Ms. Decktor reported to the board that the PTA is sponsoring author Rochelle Burke to visit Alloway on March 15, 2017.

COMMITTEE REPORTS

- Woodstown-Pilesgrove Board Meeting Highlights: Mr. Morris reported on the January and February, 2017 board meetings. (Page 5969)
- The Finance Committee set the date of March 9, 2017 at 4:00 p.m. to review the preliminary 2017-18 budget.

PUBLIC COMMENT – OPEN

Mrs. Lorrie Wagner, instructional aide, thanked the Board of Education, on behalf of the other instructional aides, for allowing the aides to attend the county wide in-service on March 17, 2017.

ADJOURNMENT

Motion by Mr. Donohue, second by Ms. Decktor that there being no further business to be brought before the board that the meeting be adjourned at 7:31 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 6-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator