

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President on Tuesday, June 27, 2017 at 6:30 p.m. at the Alloway Township School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Michael Dennison, Board President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members present: Mrs. Caltabiano, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Members absent: Mr. Clarke, Ms. Decktor, Mr. Dyer

Also in attendance: Dr. Donna Agnew, Interim Superintendent and Mrs. Rebecca Joyce, Board Secretary.

Note: Mr. Dyer was absent due to a work conflict; Ms. Decktor was absent due to illness.

PUBLIC COMMENT – AGENDA ITEMS ONLY

Jessica Phillips of 16 S. Greenwich St. stated that she sent a letter to the board of education regarding early admission of a PreK child and the unfairness to other students with October birthdays who were denied early entrance into PreK.

APPROVAL OF MINUTES

Motion made by Mr. Lounsbury, second by Mrs. Fulmer that the regular and executive meeting minutes of May 23, 2017 be approved as per the recommendation of the Interim Superintendent and the Business Administrator.

VOICE VOTE: Approved

Motion carried: 6-0-0

SUPERINTENDENT'S RECOMMENDATIONS

PERSONNEL - PROFESSIONAL

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following:

Unused Sick Time Payment for Retiree

The payment of \$4,860.00 for unused sick days to Mrs. Denise Hurff (retirement effective June 30, 2017) for 108 days @\$45 per day as per the negotiated contract agreement with the AEA (maximum allowable per contract of \$8,500). Payment will be made on the June 30, 2017 pay.

Leave of Absence

A maternity leave of absence for Heather Principe, fourth grade teacher, effective September 1, 2017 through approximately November 14, 2017, utilizing sick days in accordance with board policy 4151.4. Following Mrs. Principe's paid leave, she will be utilizing unpaid Family Medical Leave through January 31, 2018. Mrs. Principe plans to return to her position on February 1, 2018. (Page 6118)

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Kristen Schell Barbie Ledyard	Monroe Twp., NJ	Using Data to Move It and Prove It	8/21/17 and 8/24/17	\$350. each	0	Yes
Barbie Ledyard	Stockton Univ. Galloway, NJ	Danielson Training for Administrators	8/17/17	\$178.00	0	Yes

Stipend Positions 2017-2018

The following stipend positions for the 2017-2018 school year:

Name	Position	Amount
Debbie Dilks	Science Fair Coordinator	\$850.00
Nancy Brawley	School Safety Patrol Advisor	\$908.00
Maryann Acton	Yearbook Advisor	\$850.00
Jason Rounsaville	Yearbook Advisor	\$850.00
Melissa Strawderman Kristy Leyman	Student Government Advisor	\$510.00 each
Lisa Ramos Karen Wildermuth	Academic League	\$30.00/hour
Loretta Osborn; Jason Rounsaville; Karen Wildermuth	Homework Clinic Teacher	\$30.00/hour
Alison Derenberger Theresa Turner Melissa Strawderman Lindsey Gioielli Demi Hickman	A.T.E.A.M. Committee Member	\$30.00/hour

Request for Practicum in School Nursing

Holly Kitchin, a Rowan University K-12 School Nursing Student, to perform her practicum at Alloway Township School, under the direction of Kellie Whelan, School Nurse. The dates of her practicum will be August 20, 2017 through December 4, 2017. (Page 6119)

Hire of Fifth Grade Language Arts/Science Teacher

The hire of Cody Vurgason as the fifth grade language arts/science teacher effective September 1, 2017 for the 2017-2018 school year. Mr. Vurgason will be placed on BA scale, Step 1, at a salary of \$51,863 with benefits per the negotiated agreement. (Pages 6120-6121)

Hire of Fourth Grade Replacement Teacher for Leave of Absence

The hire of Ms. Kerry Hars as the fourth grade replacement teacher (for Mrs. Principe's leave of absence) effective September 1, 2017 through January 31, 2018. Ms. Hars will be placed on the BA scale, Step 1, at a salary of \$51,863 (prorated for this contract) with benefits per the negotiated agreement. (Page 6122)

PERSONNEL – SUPPORT STAFF

Employment of Substitute Custodian

The hire of Charles Atkinson as substitute custodian for lawn care and maintenance, at the rate of \$14.00 per hour effective July 1, 2017 and for the 2017-2018 school year. There are no other benefits associated with this contract.

Employment – SACC

Deanna Bowling as Alloway SACC Director for the 2017-2018 school year. Mrs. Bowling has served as the SACC Director for the past seven years. Mrs. Bowling will perform these duties as a part of her regular responsibilities as school secretary with no extra compensation provided.

ROLL CALL VOTE: YES: Mrs. Caltabiano, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris
Motion carried: 6-0

OTHER BUSINESS

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano to approve the following:

HIB Report

The HIB Report for May, 2017 and June, 2017 noting 0 incidents to report.

NJDOE Self-Assessment – Anti-Bullying Bill of Rights Act

Following a review by the Board of Education, acceptance of the NJDOE School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act*, noting that Alloway School received a score of 71 out of a possible 78. (Pages 6123-6124)

Violence and Vandalism Report

The 2016-2017 end of year Violence and Vandalism Report noting there were no incidents of violence and no incidents of vandalism during the period of January 1, 2017 through June 15, 2017. (Page 6125)

D.A.R.E. Keepin' It Real Program

The D.A.R.E. Keepin' It Real Program be continued in the fifth grade curriculum for the 2017-2018 school year, at no cost to the board. This 13 week program will help students resist

pressures which may influence them to experiment with alcohol and tobacco. Students will be introduced to the fundamental basic skills needed to keep them safe and help be responsible including self-awareness, understanding others, relationship and communication skills, and handling challenges.

Policy - Second Reading and Revision

The second reading of policy 3542.46 and policy revisions as listed. (Pages 6126-6137)

POLICY #	POLICY	STATUS
3542.46	Meals on Credit/Charged Meals	Second Reading
5111	Students – Admission	Revision
4240/4240.1	Personnel Terms of Employment	Revision

Approval of K-8 Curricula

The following curriculum guides that have been written by the teaching staff members involved in teaching those subjects during the 2016-2017 school year. The curricula are also available for review and posted on the school district website. Mr. Lounsbury asked that all teachers involved in this arduous task be commended on behalf of the Board of Education for the time it took them to write the curriculum.

- Language Arts K-8
- Mathematics K-8
- Art K-8
- Social Studies K-8

- Physical Education and Health K-8
- Technology K-8
- Science K-8

Special Education Annual Public Reporting of Local District Performance

The Special Education Annual Public Report for the 2015-2016 school year. (Pages 6138-6143)

ROLL CALL VOTE: YES: Mrs. Caltabiano, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris
 Motion carried: 6-0

BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT

Motion made by Mr. Lounsbury, second by Mr. Donohue, to approve the following:

FINANCIAL

Board Secretary Certification

Board’s Certification

Pursuant to N.J.A.C. 6A:23A -16,10(c)4, the Alloway Township Board of Education certifies that as of May 31, 2017 and after review of the Secretary’s Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Board Secretary’s Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of May 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending May 31, 2017. (Pages 6144-6154)

Cash Reconciliation Report

The cash reconciliation report for the month of May, 2017. (Page 6155)

Transfers

The transfers for the months of May and June, 2017. (Page 6156)

Bills to be Paid

Payroll and agency for May and June, 2017 and bills list for June, 2017. Further, the Board authorizes the Business Administrator to pay any outstanding bills due and to make any necessary transfers as required in June and July, 2017 for year-end close out of financial reports. A list of bills and transfers for this period will be presented at the next regularly scheduled meeting. (Pages 6157-6161)

Lunch Prices 2017-2018

The lunch prices for 2017-2018 as follows:

Students

PreK Snack	\$.35 (5 cent increase)
Pre-K milk	\$.35 (no increase)
Student Lunch (K-8)	\$2.75 (15 cent increase)
Student Salad (with lunch components)	\$2.75 (15 cent increase)
Student Lunch – Reduced Eligibility	\$.40
Main Entrée (without lunch)	\$2.50
Extra Entrée (with lunch)	\$2.00
Milk/Juice	\$.60
Chips, cookies, snacks	\$.30-\$1.00
Ice Cream	\$.50-\$1.00

Staff

Staff Lunch including large salad	\$4.75 (25 cent increase)
Staff Large Salad only (no milk or sides)	\$4.25
Staff Small Salad	\$3.00 (50 cent increase)
Milk	\$.60
Bottled Water (8 oz.) or Iced Tea	\$.50

2017-2018 Grant Funds

The following grant funds for the 2017-2018 school year:

IDEA Preschool	\$ 3,623
IDEA Basic	\$95,852
Total	\$99,475 (decrease of \$948 from 2016-2017)

ESY Out of District Tuition

The following ESY tuition for Summer, 2017:

Program	Student(s)	Tuition	1:1 Aide
SCSSSD-Salem Campus	IK, AA	\$4,600 each	\$3,350 (IK only)
GCSSSD-Bankbridge	AD, CM	\$4,140 each	\$3,400 (AD only)
Yale-Medford	TZ	\$8,236.20	\$5,700
Yale-Cherry Hill	CL	\$8,614.50	None
Woodstown ECLC	CJ	\$2,500	None

ESY Out of District Transportation

The following transportation routes with GCSSSD for Summer/ESY Transportation. A seven percent administrative fee is charged by GCSSSD in addition to the prices shown.

Route Number	Destination	Student	Cost
SS452	SCSSSD – Salem Campus	IK, AA	\$277/day*
SS412	GCSSSD – Bankbridge	AD, CM	\$119.03
SS422	Yale – Cherry Hill	CL	\$194.68

*route shared with other districts

Transportation Renewals with Gloucester County Special Services

The following transportation renewals with GCSSSD, noting that GCSSSD charges an additional seven percent administrative fee in addition to the cost listed:

Route Number	Destination	Students	Cost
Y1179	Daretown School	2	\$336.14/day
Y1251	SCVTS	1	\$57.17/day
Y521	SCSSSD – Salem Campus	2	\$327.07/day
Y790	SCIT – Pennsville High School	1	\$223.11/day

Transportation Jointure – Trenton Central

The Joint Transportation Agreement between the Alloway Board of Education and Trenton Central Board of Education, effective April 11, 2017 through June 30, 2017. This agreement is for the transportation of one student (DD) currently residing at Ranch Hope to Woodstown High School, in the amount of \$880 (\$20.00 per day). This jointure represents revenue to the Alloway School District.

2017-2018 Anticipated Contracts to be Renewed, Awarded or to Expire

Notice pursuant to PL 2015, Chapter 47, the Alloway Board of Education intends to renew, award or permit to expire the contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all State and Federal statutes and regulations; in particular, NJ Title 18A:18 and NJAC Chapter 23.

SCVTS Tuition Adjustment

Payment of the 2013-2014 tuition adjustment in the amount of \$11,593.50 to the Salem County Vocational Technical School as per the letter received from SCVTS stating its agreement to waive both the 2014-2015 and 2015-2016 tuition adjustments, in exchange for Alloway agreeing to pay the 2013-14 tuition adjustment. SCVTS estimated that the 2014-2015 tuition adjustment was \$13,526.00 and the 2015-2016 tuition adjustment was \$4,592.50. (Page 6162)

2017-2018 Professional Educational Services Contracts

The following vendors to provide education and nursing services on an as needed basis for the 2017-2018 school year:

Bayada Nursing Services – substitute nursing services	\$49/hour
Wright Choice Group – substitute nursing services	\$51/hour
Professional Educational Services, Inc. (homebound or hospital instruct.)	\$30/hour
Education, Inc. (homebound or hospital instruction)	\$44/hour
Ark Educational Services (virtual homebound instruction)	\$30/hour

ROLL CALL VOTE: YES: Mrs. Caltabiano, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 6-0

DISCUSSION ITEMS

- Enrollment: May/June, 2017: 374 (Page 6163)
- Fire Drill: May 10, 2017; June 8, 2017
- Security Drill: May 15, 2017 (lock down); June 9, 2017 (lock in)
- Suspensions: May/June, 2017: None

PRESIDENT'S REPORT

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to approve the following:

Rescind Interim Superintendent Contract and Issuance of New Contract

Rescind the current employment contract for Dr. Donna Agnew, Interim Superintendent, from January 1, 2017 through June 30, 2017, and issue a new contract for that same period. The daily rate of pay will remain at \$500.00 per day; but Dr. Agnew will be permitted to work three days

per week, instead of the two days per week in her original contract, with a cap of \$39,000.00. The previous cap on Dr. Agnew's contract for the period January 1, 2017 through June 30, 2017 was \$24,000, which was approved on December 20, 2016. The county office has approved this contract. (Note: The actual amount paid to Dr. Donna Agnew for the period January 1, 2017 through June 30, 2017 was \$32,750). (Pages 6164-6166)

ROLL CALL VOTE: YES: Mrs. Caltabiano, Mr. Dennison, Mr. Donohue, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris
Motion carried: 6-0

COMMUNICATIONS TO THE BOARD

- Letter from the Department of Education: Approval of the implementation of the revised District Approval Plan (DIP) for instruction and program. This plan was approved by the Alloway Board of Education at its November 15, 2016 board meeting. An interim review of progress will be held in December, 2017. (Page 6167)
- Jessica Phillips: Early admittance of student into Prekindergarten. (Pages 6168-6170)

OLD BUSINESS

- Superintendent Evaluation-discussed in closed session
- Mr. Donohue reported that at the NJSBA Delegate Assembly held in May, 2014, Ronnie Muriel, Upper Pittsgrove Board President, Philip Donohue, Alloway Board Member and Eileen Miller, Woodstown-Pilesgrove Board Member introduced a proposal to allow broadening of the voting rights of representatives of sending school districts who are also seated on a receiving district board of education. S3191/A3370 has now passed both houses of the Legislature and have been sent to the governor for his consideration. (Page 6171)

NEW BUSINESS

- Results from Parent Survey: Dr. Agnew reviewed the parent responses from the School Improvement Team survey that was sent out to all parents via email. Dr. Agnew commended Kristy Leyman for setting up the online survey and the SIT Team for preparing the survey. The following weaknesses were identified through the survey: G & T Program, homework policy (to be reviewed and revised), revision of the discipline code, use of technology (weakest area, but technology being updated in the 2017-18 budget). (Pages 6172-6173)

Colleen Fulmer left the board meeting at 7:00 p.m.

SHARING

- Discussion regarding July 25th and August 22nd board meetings and whether to hold as scheduled or meet in early August to cover both meetings. Mrs. Joyce will poll all board members for availability.
- Dr. Agnew commended Melissa Strawderman for her assistance and hard work in revising the Master Schedule. The 2017-18 schedule will have a double math periods throughout, there will be greater supervision in the cafeteria and time after lunch for

students to go outside. Dr. Agnew stated that the only area to address in the future will be that 7th and 8th graders can't have a double period of Spanish and still have Art. Mrs. Caltabiano commented that she would like to see 1 period of Art and 1 period of Spanish as she'd hate to have Art discontinued for 7th and 8th graders.

PUBLIC COMMENT – OPEN

Kate Carroll - 4 Beal Road, Elmer. Her family has requested to host a 15 year old exchange student from Germany. This student would attend Woodstown High School for five months. Ms. Carroll asked what the process would be for her to move forward with paperwork for the exchange student.

Approval of Exchange Student to attend WHS for 2017-18

Motion made by Mr. Lounsbury, second by Mr. Donohue to tentatively approve the exchange student to attend WHS for the 17-18 school year pending review of our policies and approval by the Woodstown BOE.

ROLL CALL VOTE: YES: Mrs. Caltabiano, Mr. Dennison, Mr. Donohue, Mr. Lounsbury, Mr. Morris

Motion carried: 5-0

Sharon Coleman – 155 Canhouse Road, Elmer. Mrs. Coleman questioned the board motion on the SCVTS prior year tuition adjustment and why payment of such was ever as issue. She stated that the board should be encouraging every eighth grade student to attend SCVTS, as its tuition rate is very low compared to other high schools in Salem County. Mrs. Coleman also asked why the board isn't questioning the tuition we are paying to WHS as it increases each year. Mrs. Coleman doesn't feel that SCVTS is being valued by the board for providing an excellent education.

Mrs. Coleman asked whether the public can have a copy of the superintendent evaluation , and Mrs. Joyce responded "No":

Mrs. Coleman asked why so much effort was spent on curriculum revision. She also asked when the rest of the community would have input on any survey, since community members were not included in the parent survey.

John Wagner, 37 Brickyard Road, Woodstown, and Alloway Instructional Aide questioned the DARE program. Mr. Wagner stated that studies have shown it is not an effective program and perhaps it should be brought up again in the later grades, instead of as a 5th grade program.

EXECUTIVE SESSION

Motion made by Mr. Lounsbury, second by Mr. Donohue, that the Board enter into executive session by Resolution at 7:43 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting, and

WHEREAS, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:15 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway Township School District will go into closed session for the following reason as outlined in N.J.S.A. 10:4-12 and nature of discussion is: Superintendent evaluation

VOICE VOTE: Unanimously approved
Motion carried: 5-0

RESUME PUBLIC PORTION

Motion made by Mr. Donohue, second by Mr. Lounsbury, to return to the public portion of the meeting at 8:24 p.m.

VOICE VOTE: Unanimously approved
Motion carried: 8-0

Superintendent Evaluation

Motion made by Mr. Donohue, second by Mr. Lounsbury, to approve the following:

The Superintendent evaluation for Dr. Donna Agnew, Interim Superintendent, as presented and discussed in closed session. Mr. Dennison previously met with Dr. Agnew to go over the evaluation. A copy of the evaluation is on file in the board office.

VOICE VOTE: Unanimously approved
Motion carried: 5-0

ADJOURNMENT

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano, that there being no further business to be brought before the Board that the meeting be adjourned at 8:27 p.m.

VOICE VOTE: Unanimously approved
Motion carried: 8-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator