

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by Mr. Michael Dennison, Board President, on Tuesday, September 27, 2016 at 6:30 p.m. at the Alloway Township School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 6:30 p.m. to the *South Jersey Times*, township clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Michael Dennison, Board President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members present: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury and Mr. Morris

Members absent: Mr. Clarke

Also in attendance: Dr. Donna Agnew, Interim Superintendent and Mrs. Rebecca Joyce, Board Secretary

EDUCATIONAL HIGHLIGHTS

Dr. Donna Agnew presented the PARCC scores from the Spring of 2016 and discussed results with the Board.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion by Mr. Lounsbury, second by Mrs. Fulmer that the regular meeting minutes and executive session minutes of August 9, 2016 be approved as per the recommendation of the Interim Superintendent and the Business Administrator.

VOICE VOTE: Approved

Abstain: Mr. Donohue

Motion carried: 7-0-1

SUPERINTENDENT'S RECOMMENDATIONS**PERSONNEL – PROFESSIONAL**

Motion made by Mr. Lounsbury, second by Mr. Donohue to approve the following recommendations:

Hire of 6th grade Math/Science Teacher

The hire of Ms. Carrie Fleming as a 6th Grade Math/Science teacher effective September 1, 2016 for the 2016-17 school year. Ms. Fleming will be placed on BA, Step 3, at a salary of \$53,030, with benefits as per the negotiated agreement and pending contract negotiations.

Payment for Unused Sick and Vacation Time for Superintendent upon Retirement

The payment for unused sick days to Dr. Robert Bazzel (retirement effective August 31, 2016) for 101.5 days @ \$533.08/day, capped at \$15,000. Payments will be made in 2 equal installments of \$7,500 each by July 1, 2017 and July 1, 2018 per Dr. Bazzel's contract. Further, the Board approve the payment for unused vacation days to Dr. Robert Bazzel for 21.5 vacation days @ \$533.08, for a total of \$11,461.22. Payment will be made on the September 30, 2016 pay.

Stipend Positions

The stipend positions for the following teachers at the rate of pay of \$30 per hour, pending negotiations:

- After School Homework Clinic teachers for the 2016-17 school year: Jason Rounsaville, Loretta Osborn and Shari Rupertus (sub).
- Claire Gechter as Detention Monitor teacher for the 2016-17 school year.
- Lindsey Gioelli and Alison Derenberger as A.T.E.A.M members for the 2016-17 school year.

Terry Turner as Lower Drama Teacher. The position will be shared with Demi Hickman. Mrs. Turner is replacing Kristy Leyman in this position for 2016-17. The stipend for this position is \$652.00, pending negotiations.

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
C. Fleming	Salem CC	Salem Co. Science Fair Kick-Off	9/29/16	0	\$90	Yes
D. Dilks	Salem CC	Monthly Salem Co. Bridge Math/Science Meetings	One per month (Dec thru June)	0	\$45 for a half-day sub	Yes
J. Schino	Vineland NJ	Meeting for Homeless Liaisons	9/22/16	0	0	Yes
A Hann	Vineland NJ	Handle with Care	10/20/16	\$450	0	Yes
J. Schino	Vineland NJ	Handle with Care	10/20/16	\$450	0	Yes
M. Bellia	Vineland NJ	Handle with Care	10/20/16	\$450	0	Yes

J. Schino	Princeton NJ	Homeless Liaison Training	10/21/16	0	0	Yes
S.DuBois-Brody	Hammonton NJ	Lead Sampling in School Facilities	9/27/16	0	0	No
S.DuBois-Brody	Robbinsville NJ	NJASBO Trustee Mtg	9/16/16 10/21/16 11/18/16 12/15/16	0	0	No
R. Joyce	Mt. Laurel NJ	NJASBO Workshops	11/15/16 12/8/16 1/24/17 2/14/17 3/14/17 4/27/17	\$75. Each \$450. total	0	No
C. Fleming	Blackwood NJ	Charlotte Danielson Teacher Eval Training	10/14/16	\$149	\$90	Yes
M. Strawderman	Stockton University	Response to Intervention	10/4/16	\$178	\$90	Yes
K. Leyman	Stockton University	Response to Intervention	10/4/16	\$178	\$90	Yes

Medical Leave of Absence

The medical leave of absence for Mrs. Debbie Dilks, 7th & 8th grade teacher from September 16, 2016 through approximately November 25, 2016. Mrs. Dilks will be utilizing accumulated sick leave during this leave of absence as per policy 4151.

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion Carried: 8-0

PERSONNEL – SUPPORT

Motion made by Mr. Lounsbury, second by Mr. Morris to approve the following recommendations:

Retirement Notification

The board accepts with regrets, the notification of retirement for Charles Atkinson, effective January 1, 2017. Mr. Atkinson has been the Head Custodian at Alloway School for the past 30 years.

Resignation of Instructional Aide

The resignation of Kathleen Feron, Instructional Aide per IEP, effective August 31, 2016. Mrs. Feron has been an Instructional Aide and Bus Aide for 4 years. Mrs. Feron will remain on the substitute list as a substitute teacher.

Resignation of SACC aide

The resignation of Kelly Finley, SACC Leader, effective August 31, 2016.

Hire of Part Time Instructional Aides

The hire of the following Instructional Aides per student's IEP, effective September 1, 2016 through June 30, 2016:

John Wagner, at a salary of \$15,000 per year (5.75 hours per day). Mr. Wagner will receive 10 sick days and 2 personal days. There are no health benefits associated with this position.

Meghan Sparks, at a salary of \$15,000 per year (5.75 hours per day). Ms. Sparks will receive 10 sick days and 2 personal days. There are no health benefits associated with this position.

Hire of Bus Driver/Maintenance Worker

The hire of Kenneth Simmerman, as part-time bus driver and part-time maintenance worker at the rate of \$16.00/hour. Mr. Simmerman will drive the new van to transport out of district students to and from school and will fill in as needed for custodial work.

Employment-Substitutes

The hire of the following substitutes:

Gabrielle Price - Substitute Teacher \$90/day

Laura Augusto - Substitute Teacher \$90/day

Glucagon Delegates

The attached list of staff as Glucagon and EpiPen Delegates for all after school activities and field trips. Support staff will be compensated at their hourly rate for all duties extending beyond their normal work day. (Page 5768)

Medical Leave of Absence

The medical leave of absence for Mrs. Deborah Zarin, Instructional Aide from September 19, 2016 through approximately October 17, 2016. Mrs. Zarin will be utilizing accumulated sick leave and days without pay during this leave of absence as per policies 4151 and 4151.2

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion Carried: 8-0

OTHER BUSINESS

Motion by Mr. Lounsbury, second by Mrs. Fulmer to approve the following recommendations:

Memorandum of Agreement

The Memorandum of Agreement between Education and Law Enforcement Officials for 2016-2017 school year. (Copy on file in board office.)

School Violence Awareness Week & Week of Respect

The week of October 17, 2016 as School Violence Awareness Week and the week of October 3, 2016 as Week of Respect.

Mentoring Plan 2016-2017

The Board approve the District Mentoring Plan for the 2016-2017 school year. (Copy on file in board office.)

School Improvement and Professional Development Plan 2016-17

The School Improvement and Professional Development Plan for the 2016-2017 school year. (Copy on file in board office.)

School Crisis Plan 2016-17

The School Crisis Plan for the 2016-2017 school year. (Copy on file in board office.)

Policies for Approval:

The following policy revision:

CODE	POLICY	STATUS
#5114	<i>Suspension and Expulsion</i>	Revision

Shared Agreement with Upper Pittsgrove School

Sharing laptops and Chromebooks that are the property of Alloway School with Upper Pittsgrove School district for use during PARCC testing. Upper Pittsgrove will in turn share their laptops and Chromebooks with Alloway School during testing. The rationale is that we can test all students in grades 3-8 in one week (possibly two) with a few days for makeup testing afterwards. This greatly reduces disruption to the academic instruction. Upper Pittsgrove would test one week and Alloway would test another week. Tech support has assured us this is viable as far as the platform supporting this many student logins.

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris
 Motion Carried: 8-0

Motion made by Mr. Donohue, second by Mr. Lounsbury to approve the following recommendation:

NJ Quality Single Accountability Continuum (QSAC) Information

The resolution to approve the submission of the QSAC Statement of Assurances for the school year 2016-17 to the Department of Education. Dr. Agnew discussed the 2015-16 NJQSAC DPR (District Performance Report) and SOA review from the county office and correspondence received from Robert Bumpus, Assistant Commissioner of Education, dated September 22, 2016. The letter from Robert Bumpus states that Alloway failed in the DPR area of Instruction and Program, receiving a 37% out of

a possible 100%. The minimum score needed for passing is an 80%. Alloway passed with 100% in each of the other 4 QSAC areas (Fiscal Management, Governance, Operations and Personnel). Since the District has not satisfied at least 80% of the weighted indicators in Instruction and Program, this causes the Department of Education to place Alloway on a continuum in all five areas. Dr. Agnew is working on aligning the curriculum and data analysis and is required to develop a District Improvement Plan (DIP) to address indicators that have not met QSAC standards. The DIP is due by December 1, 2016. (Page 5769)

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris
Motion Carried: 8-0

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

FINANCIAL

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano to approve the following recommendations:

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Alloway Township Board of Education certifies that as of August 31, 2016 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of August 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending August 31, 2016. (Pages 5771-5781)

Cash Reconciliation Report

The cash reconciliation report for the month of August, 2016.

(Page 5782)

Bills to be Paid

The payroll and agency for August, 2016 and bills list for September, 2016.

(Pages 5783-5785)

REAP Grant Acceptance 2016-17

The REAP Grant for 2016-17 in the amount of \$23,682. The funds will be used to support the salaries of 1.5 Instructional Aides.

Tuition Contract-Cherry Hill

Entering into a tuition contract with Cherry Hill School District for an 8th grade student (OB) residing at Ranch Hope and attending 8th grade at Alloway School. Total tuition for this student will be \$11,725. The tuition contract represents revenue to Alloway School district.

Transportation Jointure-Cherry Hill

The Joint Transportation Agreement between the Alloway Board of Education and the Cherry Hill Board of Education, effective September 1, 2016 through June 30, 2017. This Agreement is for the transportation of 1 student (OB), currently residing at Ranch Hope to Alloway School, in the amount of \$1,080 (\$6.00 per day). This jointure represents revenue to the Alloway School District.

Transportation Jointure-Woodstown

The Joint Transportation Agreement between the Woodstown Pilesgrove Regional Board of Education and the Alloway Board of Education, effective September 1, 2016 through June 30, 2017. This agreement is for the transportation of Alloway students from Woodstown High School to SCVTS, in the amount of \$88.92/day, per the following:

Route 1193A \$ 9,791.83
 Route 1193B \$ 6,213.66
 Total: \$16,005.49

Out of District Tuition Contracts

Tuition contracts for out of district placements for 2016-17:

Student	Program	Location	Tuition Rate
IK, AA	Multiple Disabilities	SCSSSD-Salem Campus	\$42,400 plus 1:1 aide for IK
AD,CM	Multiple Disabilities	GCSSSD-Bankbridge	\$39,540 plus 1:1 aide \$36,720 each

Out of District Transportation

Out of district transportation routes:

Student	Route	Per Student Cost
EK	Swedesboro to Alloway (BR Williams)	\$196/day
ZD	Ranch Hope to SCVTS Y1262 Y1251 SCVTS to SCSSSD Y521 SCSSSD to Ranch Hope	\$81.95/day \$12/day \$11.39/day All route costs reimbursable by St of NJ
CL	Yale To WHS (9/13-10/31 only)	\$133.95/day

Note: The above routes also include a 7.0% administrative fee as charged by GCSSSD for handling the out of district routes.

Grant Salaries 2016-2017

The attached listing of 2016-17 Grant Salaries including salary allocations for No Child

Left Behind Title I; Title IIA, IDEA Basic and REAP Grant Funds.

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Professional Educational Services Inc (P.E.S.I.) contract

The Board approve the contract with Professional Educational Services Inc (P.E.S.I.) to provide educational instruction services for any students while at Inspira Health Center, at the hourly rate of \$30.00 per hour for up to 10 hours per week.

ROLL CALL VOTE: YES: Mrs. Caltabiano, Ms. Decktor, Mr. Dennison, Mr. Donohue, Mr. Dyer, Mrs. Fulmer, Mr. Lounsbury, Mr. Morris

Motion carried: 8-0

DISCUSSION ITEMS

Enrollment - 371

Fire Drill - 9/12/16 and 9/21/16

Security Drill - 9/13/16 (Lock-In)

PRESIDENT'S REPORT

COMMUNICATIONS TO THE BOARD

None

UNFINISHED BUSINESS

Board Self Evaluation

Motion made by Mr. Lounsbury, second by Mrs. Fulmer to accept the Alloway Board Self Evaluation for 2016. (Copy on file in board office).

VOICE VOTE: Unanimously approved

Superintendent's Goals 2016-17

Motion by Mr. Lounsbury, second by Mr. Donohue to approve the joint goal for Dr. Agnew and Mrs. Morton to ensure an understanding of the teacher practice rubric across all classrooms and administration.

(Page 5787)

The Personnel Committee met with Mrs. Morton and Dr. Agnew. The recommendation from the Personnel Committee, after consulting with Dr. Agnew and Mrs. Morton, is to hire a full-time ten month assistant principal who has a strong background in curriculum and who can assist with Professional Learning Communities (PLC's). Dr. Agnew commented that Alloway failed the Instruction and Program portion of QSAC because the district doesn't have enough administrative support to do everything the state requires.

NEW BUSINESS

Reminder of the Salem County School Boards Association Dinner Meeting, "Student Teacher Regulations", on Thursday, October 6, 2016 at 6:00 pm at Riverview Inn.

COMMITTEE REPORTS

Mr. Morris provided copies of the Woodstown Pilesgrove-Superintendent newsletter from August 30, 2016.

Mr. Morris presented highlights of the Woodstown-Pilesgrove Board Meeting of September 22, 2016.

PUBLIC COMMENT

Mr. Richard Kaufmann, Alloway teacher, stated that he appreciates the work that board members do for the Alloway School and that he is appreciative of the board recognizing the hard work and commitment of all Alloway staff members.

EXECUTIVE SESSION

Motion made by Mrs. Fulmer, second by Mr. Dyer that the Board enter into executive session by Resolution at 8:15 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:45 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Negotiations update and contract negotiations with Superintendent/Chief School Administrator.

VOICE VOTE: Unanimously Approved

Motion Carried: 8-0

RESUME PUBLIC PORTION

Motion made by Mr. Morris, second by Mr. Dyer to return to the public portion of the meeting at 9:05 p.m.

VOICE VOTE: Unanimously Approved

Motion Carried: 8-0

ADJOURNMENT

Motion made by Mr. Donohue, second by Mr. Lounsbury, that there being no further business to be brought before the board that the meeting be adjourned at 9:06 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 8-0

Respectfully submitted,

Rebecca S. Joyce

Business Administrator